

BOARD OF COMMISSIONERS WORK SESSION AGENDA

4:45pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

- 4:45pm Tri County Household Hazardous Waste Update – Mike Matthews, Enviro. Health
5:15pm Hood River Shelter Services Update – Sarah Kellems, Director
5:30pm Committee Interview: Mid Col. Housing Authority; Stu Watson
5:40pm Potential Evans Creek Culvert Project – Mikel Diwan, PW Director

BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA

6:00pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

Any item or issue not on the agenda you have a question, comment or statement about please bring up under Items from the Public

I. CONFLICTS OR POTENTIAL CONFLICTS OF INTEREST

II. ADDITIONS OR DELETIONS TO/FROM THE AGENDA

III. PUBLIC HEARING

Supplemental Budget Hearing – Timber Projects Fund 406

RECOMMENDATION: Conduct the public hearing and determine that approving a budget adjustment to recognize additional revenue and expenditure in the Timber Projects Fund 406 FY 19/20.

IV. ITEMS FROM THE PUBLIC

- Presentation of Funds from Friends of Oak Grove Park

V. REPORTS – Commissioners, Legal Counsel, County Administrator

VI. CONSENT

- ✓ Approve the following Commissioner meeting minutes: 10/7/19, 10/21/19 and 10/28/19.
- ✓ Approve and sign the AFSCME -DDA Labor Contract as presented.
- ✓ Confirm e-mail poll approval authorizing Chair Oates to sign off on a liquor license application for Cabernet Creek Farms.
- ✓ Confirm e-mail poll approval authorizing the County Administrator to sign a MOU with the Sheriff's Law Enforcement Association surrounding on call pay.
- ✓ Approve closing the Hang Up timber sale and return all appropriate bonds.
- ✓ Approve, and authorize Chair Oates to sign an Intergovernmental Agreement #5844 with the Oregon State Dept of Corrections for Hood River County's Community Corrections Plan for 2019-2021 as presented.
- ✓ Approve closing the Leon timber sale and return appropriate bonding.
- ✓ Approve out of state travel for Mikel Diwan to attend the NACo Legislative Conference in Washington DC between February 28 – March 5, 2020.

- ✓ Approve out of state travel for Deputy Stefanini to attend the California Narcotics Officer Assoc. training November 21-26, 2019.
- ✓ Declare miscellaneous tire chains, chainsaws, hoses and various power tools from Public Works as surplus and authorize the items to be sold at auction.
- ✓ Approve setting a public hearing to consider a garbage rate increase for December 17, 2019 at 6:00pm or as soon thereafter.
- ✓ Declare the following Search and Rescue equipment as surplus: 1992 Skyline Trailer E255986 and authorize it to be disposed of as allowed in the County Administrative Code.
- ✓ Approve the 2020 Budget Calendar and appoint the County Administrator as the County Budget Officer for FY 20/21.

VII. ITEMS FROM THE WORK SESSION

- i. Appoint Stu Watson as one of the County's citizen reps on the Mid-Columbia Housing Authority Board.

VIII. NEW BUSINESS

Administration

1. 2020 County Fee Schedule
RECOMMENDATION: Approve the 2020 County Fee Schedule as presented, adopting the changes as provided.

IX. EXECUTIVE SESSION –

As necessary, Executive Session will be held in accordance with but not limited to: ORS 192.660 (2)(a),(b) Personnel, ORS 192.660 (2)(d) Labor Negotiations, ORS 192.660 (2)(e) Property, ORS 192.660 (1)(f) Records exempt from public inspection, ORS 192.660 (2)(h) Legal Counsel, ORS 192.660 (2)(i) Performance Evaluation

X. ADJOURNMENT –

CALENDAR OF UPCOMING PUBLIC MEETINGS/EVENTS (Note: The below is not an inclusive listing, and all dates and times subject to change with or without notice as required)

Nov 18	4:00/6:00pm	HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Nov 19	7:00pm	HR Library District Board Mtg, 502 State Street, HR
Nov 20	3:00pm	County Staff Meeting, 601 State Street, HR
Nov 26	2:00pm	County Safety Committee Meeting, 309 State Street, HR (4 th Tues. ea. month)
Nov 27	5:30pm	County Planning Commission Mtg, 601 State Street, HR (2 nd & 4 th Wed. ea. mth, generally; subject to cng)
Nov 28-29		THANKSGIVING HOLIDAY – COUNTY OFFICES CLOSED
Dec 2	1:00pm	Tri-County Mental Health Board, Mid-Columbia Center for Living, TD (1 st Mon. ea. month)
Dec 4	2:00pm	HRC Water Planning Group, 601 State Street (1 st Wed. each month, generally)
Dec 11	5:30pm	County Planning Commission Mtg, 601 State Street, HR (2 nd & 4 th Wed. ea. mth, generally; subject to cng)
Dec 17	4:00/6:00pm	HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Dec 17	7:00pm	HR Library District Board Mtg, 502 State Street, HR
Dec 18	3:00pm	County Staff Meeting, 601 State Street, HR
Dec 24	2:00pm	County Safety Committee Meeting, 309 State Street, HR (4 th Tues. ea. month)
Dec 25		CHRISTMAS DAY – COUNTY OFFICES CLOSED

WORK SESSION

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Environmental Health **NAME:** Trish Elliott

SUBJECT: Future of Household Hazardous Waste and Recycling Program

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Mike Matthews, County Environmental Health Supervisor will provide an update to the Commission surrounding recycling and a possible alternatives for keeping comingled recycling out of the landfill.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

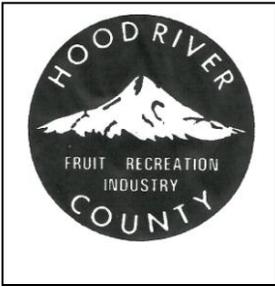
COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Receive information from Mike Matthews regarding the future of the Household Hazardous Waste and Recycling Program.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____



Hood River County Environmental Health Department

1109 June Street, Hood River OR 97031

Office: 541-387-6885, Fax: 541-386-9181

MIKE MATTHEWS, REHS, EH Supervisor

E-mail: mike.matthews@co.hood-river.or.us

Future of Household Hazardous Waste and Recycling Program

Wasco County's recycling is still going to the landfill. Other jurisdictions in the service area have gone with a new surcharge on their recycling services. Wasco County does not want to use that option. Waste Connection was asked into the conversation for options of how to accomplish keeping comingled out of the landfill without raising rates? The conversation included current hazardous waste services as well as recycling. For it to work a regional facility to process comingled material is needed. The significant issue is the transportation cost. If we are able to bale comingled locally three times as much per load could be hauled lowering the cost significantly. In order to do something like this, they would use the land adjacent to the current transfer station in The Dalles. The finances and governance structure would preclude each entity from doing this on their own, but a private and public partnership could make it possible. The facility would serve all the same entities as the Tri-County program is now serving. It could likely be accomplished with the current cost model. Those who have added an additional surcharge would be able to roll those increases back, if they chose to. The current model of hazardous waste events would continue as is. Additionally, Waste Connection may be able to re-open some of the rural drop off facilities with staffing to help monitor the quality of the materials collected.

The governance piece – The Steering Committee model of oversight would stay in place working with Waste Connection. In the short term the recommendation would be to modify the HHW agreements to incorporate this language. As each franchise agreement renews, this language would be added, assuring long term governance and accountability. Wasco County would withdraw as the lead agency of the program. The joint cost to build the regional facility would include money from Wasco County, the Tri-County program, and Waste Connections. The Tri-County program currently has adequate reserves to help with this. Waste Connection is proposing a public/private partnership, full service recycling and hazardous waste, with education and outreach program, managed by them and monitored by the current steering committee.

A baling center would bale both comingled material and cardboard. It would be baled and arranged for third party transportation, with the higher volumes per load, the number of loads would decrease. The hope is the higher value by volume increases would allow brokering better prices. Hood River has been successful since the July changes in collection. Processors are eager for the material because it is a cleaner product. Cardboard has an increased value when it is baled, something brokers want. Additional benefits could be expanded service with comingled depots back in Maupin, Tygh Valley/Pinehollow and Dufur. If there are recommendations for other communities, this could be looked at as well. Some communities may have volunteers; others may need help in staffing the sites.

The committee members have been asked to bring this idea to their governing bodies and ask if this is something they would consider supporting and if so, should we move forward with a detailed proposal from Waste Connection?

Mike Matthews, REHS
Hood River County Health Department
1109 June St., Hood River, OR
mike.matthews@co.hood-river.or.us
541-387-6885 (office),
541-387-7129 (desk),
541-386-9181 (fax)

Signature:

Date: November 13, 2019

Tri-County Baling Facility Concept



WASTE CONNECTIONS
Connect with the Future

State of Recycling in Our Region



- Currently commingle is going to the landfill.
- Approximately 800 tons per year are being landfilled, shortening the lifespan of the Wasco County Landfill.
- City of The Dalles is the only city in the State that is landfilling commingle material.
- Currently processors are charging to process commingle in the neighborhood of \$115+/- per ton.
- Additional Surcharges to rate payers are being approved to help cover the cost of recycling, markets will dictate if this covers the expense.
- Waste Connections will review annual increases to the surcharge to continue commingle recycling.
- Transportation of baled material gives us nearly a 3:1 increase in volume over current transportation.
- Some rural depots have been removed.

Propose a Tri-County Baling Facility and Centralized Program Management



- Transport commingled recyclables to Portland area processors, instead of landfilling at the Wasco County Landfill.



Benefits to Baling Commingle



- Increased volume per truckload. This will also decrease truck traffic.



- Possible to receive better pricing on commingle with program changes including education and outreach.

Impacts to Our Citizens



- Commingle recycling returns to Portland area processors.
- No surcharge increase and enhanced service levels.
- Those communities that enacted a surcharge will have the opportunity to return to rate payers.
- Increased transportation efficiency with increased volumes, reducing the environmental impact of truck traffic thru the Gorge.
- Possible addition of rural recycling depots.
- Regional approach to hazardous waste and recycling under one franchisee.
- Long term stability of program via franchise agreements.
- Financial and operational stability with one franchisee.

Clear and Consistent Message



- This baling center would give us the opportunity to communicate to the public a clear and consistent message regarding commodities and program materials.

MIXED RECYCLING - Keep it Clean.

PAPER / CARDBOARD
Flattened Cardboard, Junk mail, magazines, flyers, office paper, envelopes, gift wrap & cards (no foil), post-it notes, paper bags, newspaper, paperboard, phone books/paperback books (loose in a paper bag or cereal box).

METAL
RINSE FIRST. Tin & aluminum cans, aluminum foil, pie pans, metal lids, & empty aerosol cans (do not puncture or remove nozzle), other scrap metal (30lb. max, no longer than 30 in).

PLASTIC
RINSE FIRST. BOTTLES/JUGS ONLY. Check the neck! Opening must be smaller than the base. No tubs/clamshells



NO GLASS, PLASTIC BAGS, OR STYROFOAM; NO plastic cutlery, plates or cups, toys or large plastic items, NO Shredded Paper, NO Waxed Cardboard/Aseptic containers (milk cartons, juice, soup boxes)

Facilities are Already in Place



- We have recycling depots and collection equipment already in place to handle commingle volume.
 - Rufus
 - Wasco
 - Grass Valley
 - Moro
 - City of Mt. Hood
 - Cooper Spur



- We propose also adding depots to the following areas:
 - Maupin
 - Wamic



Future Outlook



- We have a parcel of land adjacent to our Hauling district and Transfer Station that is available for a long-term lease.



Concept



- Public Private Partnership with our franchisee Waste Connections to provide both Hazardous Waste and Recycling services in conjunction with building a regional baling facility.
- Waste Connections to manage all programs (including HHW) under one umbrella with enhanced service levels.
- Waste Connections and Tri County HHWR both contribute funding to the baling facility and both have interest in providing for the long term success.
- Waste Connections enters into long term lease for additional 1 acre parcel next to existing transfer station in The Dalles to build baling center.
- Steering Committee provides oversight of program in conjunction with Waste Connections.
- Funding is accounted for and reported on separately from current franchise accounts to maintain transparency of funding streams and service levels.
- All education, grants, marketing, and collection events are managed by Waste Connections.

Pros / Cons



Pros

- One point of contact and one service provider
- Increased service levels
- Decreased costs to public
- Shared risk
- Long term agreement
- Reduced liability
- One less public program to manage

Cons

- Loss of one public employee
- No direct management of program
- Lots of emotional attachment to the program

Pros / Cons Cont.



Pros (continued)

- Reduced environmental impact (trucks, landfill)
- Sets the stage with a new facility for increased recycling efforts in the future.
- Can't afford to do this by ourselves.
- Opportunity to control recycle costs.
- Staffed remote collection depots

Cons (continued)

- Privatizes the program operations
- Uses reserves to invest in baling center.

Business Model Est.



Initial Capital Outlay*

- Bailer \$187,000
- Forklift \$30,000
- Building \$430,000
- Equipment \$30,000

Annual Operating Estimates*

- Revenue
 - ▶ Surcharge \$8.39/ton \$420k/yr trend
 - ▶ Recycle rev.: Currently Negative
- Expense
 - ▶ Staffing \$ 69k
 - ◆ 1 FTE
 - ▶ HHW Abatement- \$150k
 - ▶ Transportation- \$57k
 - ▶ Negative Rebate- \$55k
 - ▶ Operating Supplies-9k
 - ▶ Outreach/Educate- \$35k
 - ▶ Facility Rent- \$34k

** Amounts are rough estimates and are subject to change*



Thank You

Questions?

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Hood River Shelter Services Update

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Sarah Kellems, Hood River Shelter Services Director will share information about Hood River Shelter Services and the warming shelter. Sarah will speak about goals moving forward and highlight areas from the Oregon Statewide Shelter report release by the Oregon Housing and Community Services.

ATTACHMENTS: Other 3

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Receive information from Hood River Shelter Services, Sarah Kellems

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

Hood River Shelter Services



Mission:

The mission of Hood River Shelter Services (HRSS) is to compassionately provide a safe place to meet the basic human needs of those without shelter during the winter.

Shelter background:

- HRSS formed after an individual died of exposure in 2009 while living on the streets of Hood River County.
- HRSS has completed 9 seasons providing nightly shelter from mid-November thru mid-March.
- HRSS is the only homeless shelter in Hood River County.
- Shelter operations depend on our compassionate volunteers who are the heart of our organization.

Historic Shelter Statistics:

- 2012-2013 48 individual guests, including two single moms and two children
- 2014-2015 62 individual guests, including 11 women and 51 men
- 2016-2017 86 individual guests

2018-2019 Shelter Season Statistics:

- 107 individual guests, including 22 women and two children
- The average nightly guest count was 17 guests per night
- Length of stay ranged from 1 to 106 nights per guest
- The average length of stay was 18 nights

Primary Services:

- Overnight shelter
- Healthy meals provided in collaboration by 16 local restaurants
- Warm clothing and sleeping bags
- Toiletries
- Shower passes
- Access to laundry

Supportive Services:

- On-site visits at the shelter with health insurance enrollment assisters, community health workers, and health care and social service professionals.
- Supportive services provided in collaboration with our community partners.

Community Partners:

HRSS is strongly supported by our community partners, including Gorge Ecumenical Ministries, The City of Hood River, Hood River County, Providence Hood River Memorial Hospital, Mid-Columbia Center for Living, Columbia Gorge Health Council, Bridges to Health Pathways, One Community Health, Columbia Area Transit, Hood River Valley Parks and Recreation, and Hood River County Library District.

For More Information:

- Website www.hoodrivercares.org
- Facebook <https://www.facebook.com/gorgecares/>
- Email director@hoodrivercares.org

Hood River Shelter Services Strategic Plan Summary

May 8, 2019, revised September 16, 2019 to reflect updated timeline for Objective #3.

Hood River Shelter Services (HRSS) began a strategic planning process in October 2018. Leaders reviewed values, mission, and vision statements, and participated in a Strengths, Weaknesses, Opportunities, Threats (SWOT) analysis. The attached Strategic Plan, summarized below, is a result of those exercises and discussions.

Purpose of this plan: To precisely describe the pathway to reach long-term stability while continuing to serve our guests.

Values: Hood River Shelter Services values a community that creates safety, respect, dignity, and compassion for all.

Mission: Compassionately provide a safe place to meet basic needs of those without adequate shelter.

Strategic Objective #1: Secure stable long-term operational funding in order to meet mission, retain staff over the long-term, and address guest needs.

Stable funding is an essential objective for the survival of HRSS. Many of this objective's tasks have been expanded and transferred to a Fundraising Plan developed in early 2019.

Timeline: Implement ongoing tasks 2019-2021. Prioritize highest ROI tasks.

Strategic Objective #2: Better meet the basic needs of guests.

HRSS is already meeting many essential needs of our guests; this objective focuses on bringing more outside resources into the sphere of our guests, to meet their needs that fall outside of our mission.

Timeline: Formalize additions to volunteer training by Fall 2019.

Strategic Objective #3: Redefine our organizational structure for long-term stability.

HRSS's fiscal sponsor, GEM, has urged HRSS to work toward becoming independent from GEM. This objective lays the groundwork for finding the best organizational structure for HRSS. Empowering a dedicated team to do needed research, from which to make recommendations, will allow the Advisory Committee to make a fully-informed decision to change HRSS's organizational structure.

Timeline: Form 501(c)3 Working Group in Summer 2019. Complete process by Summer 2020.

Strategic Objective #4: Secure a long-term facility.

HRSS would operate with much more ease from a permanent location. HRSS will form a Facilities Team to do research and preparation work. This group will be alert and flexible to take advantage of opportunities as they arise.

Timeline: Form Facilities Team and complete preparation work to evaluate potential locations during Summer 2019. Evaluate opportunities as they arise.

Oregon Statewide Shelter Study Summary

Presented to OHCS Shelter Providers, CAA and CoCs

Rachel Post
Senior Associate

Lisa Sloane
Senior Policy Advisor

Technical Assistance Collaborative, Inc. (TAC)
August 14, 2019

Technical Assistance Collaborative

TAC is a national nonprofit organization that advances proven solutions to the housing and community support services needs of low-income people with disabilities and people who are experiencing or at risk of homelessness.

For over 25 years, TAC's experienced consultants have provided policy leadership, technical assistance, and expert consultation to federal, state, and local government agencies, policymakers, advocates, foundations, and service providers.

Oregon Statewide Emergency Shelter Study Goals

- Understand current status of emergency shelter programs across the state.
- Learn about best practices in sheltering people experiencing homelessness within Oregon and from across the country.
- Develop recommendations to improve shelter outcomes and practices aligned with the Statewide Housing Plan and OHCS shift to outcomes orientation in state homeless services programs.

Study Activities

- Conducted regional focus groups across the state.
- Conducted structured telephone interviews with winter and warming shelters.
- Analysis of available shelter data provided by OHCS.
- Interviewed stakeholders with state level policy perspective.
- Conducted webinar targeted to rural stakeholders.
- OHCS surveyed persons with lived experience.

How does Oregon compare to other states?

- Oregon, along with Hawaii and California, has one of the highest rates of individuals experiencing homelessness in the United States.
- Oregon is one of four states in which more than half (61 percent) of all people experiencing homelessness were found in unsheltered locations.
- Oregon is one of five states where more than 25% of families with children experiencing homelessness were unsheltered.
- Oregon is one of the top five states in the rate of unsheltered, unaccompanied youth homelessness.

How many beds are needed in Oregon?

- Approximately, 5,814 beds would be needed to shelter households experiencing unsheltered homelessness in the Point in Time Count alone. Of these, 21% would be estimated for families with children while the remaining 79% would be used for homeless households without children.
- Shelter beds alone can not be relied upon to end homelessness.
- System needs best practice street outreach, diversion programs, Rapid Rehousing, PSH and effective Coordinated Entry systems.

Types of Shelter Beds Needed:

- Navigation centers
- Permanent Emergency Shelter
- Winter and Warming Shelter

Challenges Siting or Expanding Shelter

- Survey respondents frequently reported difficulties in siting or expanding shelter due to local opposition.
- OHCS reported that of 7 new shelter acquisition projects funded in 2017-2019, 3 were facing difficulties in siting new shelters.
- 8 of 27 respondents to Focus Group survey defined siting shelters as one of their top 3 challenges.
- Successful siting requires: identification of an appropriate and affordable site, a sufficiently supportive community **and** sufficient funds to develop, operate and staff the site.

Access to Shelter: Barriers for People of Color

- Report includes data on families, vets, youth, domestic violence, behavioral health and/or health conditions.
- The report highlights what we know about access by communities of color who experience homelessness at rates that are disproportionately higher than white people in the U.S.
- TAC used HUD CoC racial disparities analysis tool to compare Oregon communities of color living in poverty given the available data.
- Caveats to data: 1) Census data undercounts people of color, 2) PIT undercounts people of color and 3) where the number is small in a given community, the data picture can be distorted.

Access to Shelter: People with lived experience

OHCS conducted survey of those with lived experience in homelessness.

As the sample was not collected in a systematic or unbiased way, the conclusions cannot be extrapolated to the larger population.

Top five barriers to accessing shelter:

- Personal safety concerns
- Personal privacy concerns
- Restrictive check in and check out times
- Overcrowding in shelters
- Unsanitary conditions in shelter

Shelter Challenges in Rural Areas

- Fewer year round emergency shelters.
- More reliant on winter and warming shelters.
- More reliant on volunteers to staff shelter.
- Transportation issues to get people to and from shelters.
- Few options exist for day shelter.
- Limited opportunities to exit homelessness due to few affordable housing options and limited services.
- All subpopulations are underserved.
- Challenges in expanding shelter due to local opposition.

Lack of Day Shelter

- OHCS shelter tool (SOI) indicates only 6 counties have day shelters.
- Rural focus group participants noted need for programming where people can go during the day to connect with resources and remain engaged.
- Urban areas noted that while there are day shelters, spaces are needed for those who are ill and unable to leave an emergency shelter bed.
- Winter or Warming Shelters do not typically operate during daytime hours given that the spaces they use are often used for other purposes during the daytime.
- Informal “day shelters” result from people spending daytime hours in big box retail stores, in libraries, in parks and along river fronts.
- Lack of day shelter may increase the rate at which people experiencing homelessness are cited by law enforcement for trespassing or expression of behavioral health symptoms.

Data Capabilities, Quality, Reliability, Validity

- Data is critical to measuring outcomes, making midcourse adjustments.
- Data has to be correct!
- Challenges to securing complete, reliable, valid data:
 - Volunteer staff with no computers at winter and warming shelters
 - Even with paid staff, data entry is problematic: skills, staff turnover, time
- Oregon is not alone in this challenge.

Recommendations: Overview

- Shelters are only one part of an efficient and effective crisis response system that includes other components critical to preventing and ending homelessness including Street Outreach, Diversion, Rapid Rehousing, Coordinated Entry, and Permanent Supportive Housing, in addition to general expansion of affordable rental housing.
- When each of these components is available and working effectively as part of a local or regional Continuum of Care, a greater number of households are prevented from becoming homeless, will have shorter stays in shelters and are less likely to return to homelessness.
- Some sheltering will likely always be needed but the number of shelter beds necessary will decrease as the crisis response system becomes more effective.

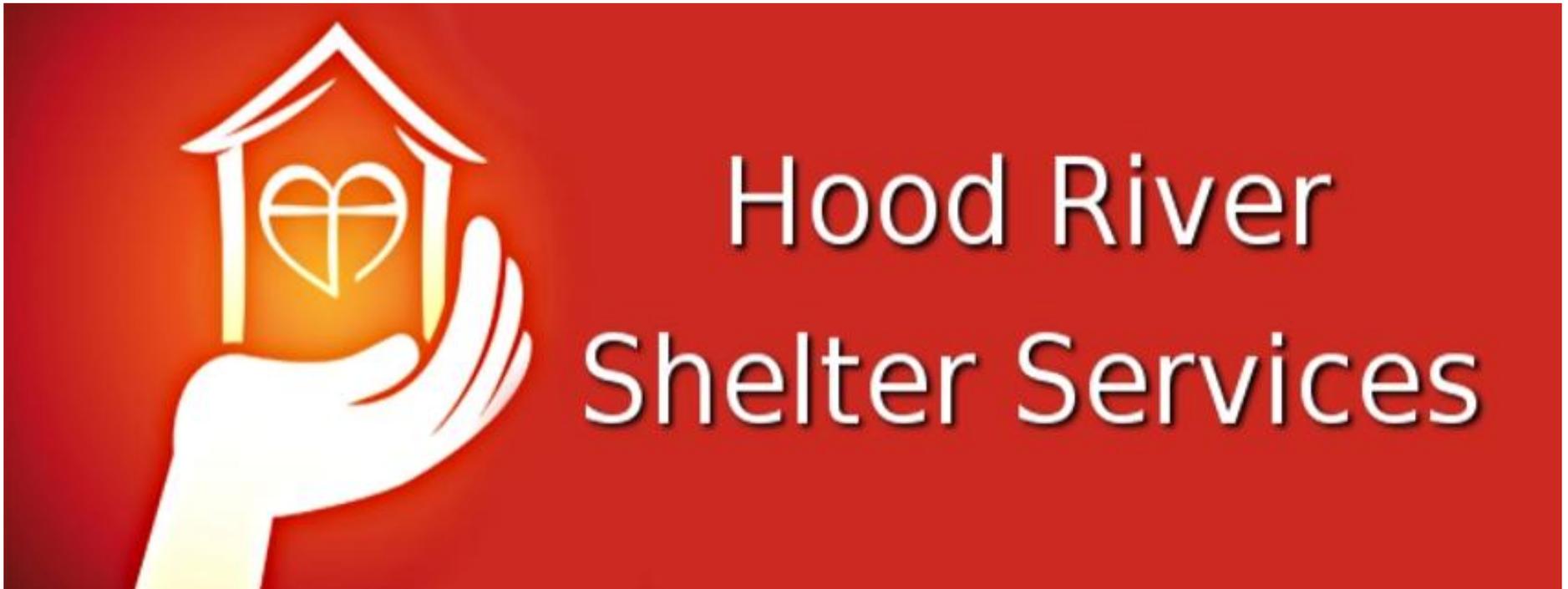
Recommendation: Categories

The Oregon State Shelter Report includes recommendations based on TAC's findings in the following categories:

- Shelter Expansion
- Best Practices Across Crisis Response Systems
- Intergovernmental Collaboration on Homelessness
- Support CAA and CoCs to Achieve Best Practices and Optimal Outcomes
- OHCS Role in Supporting Shelter Operations Using Best Practices
- OHCS Ensure Internal Systems Supports Best Practices
- EHA/SHAP Programs

Questions and Answers

The Hood River Warming Shelter is Open Every Night in Winter



Hours: 6:00 pm – 7:00 am each night
Doors lock at 8:00 pm each night

Location: 317 State Street, Hood River in Riverside Community Church
Enter through the west entrance on State Street

Season: November 18, 2019 - March 9, 2020

Hood River Shelter Services
BECAUSE THE GORGE COMMUNITY CARES
P.O. Box 656, Hood River, OR 97031
info@hoodrivercares.org :: www.hoodrivercares.org

Hood River Homelessness Stakeholders

4/23/19

City of Hood River	Paul Blackburn
Providence Hospital	Mark Thomas
Hood River County Library District	Rachael Fox, Jean Sheppard
Hood River City Police	Neal Holste
Hood River County Commission	Mike Oates and Karen Joplin
Hood River County Sheriff	Matt English
Mid-Columbia Center for Living	Al Barton
Columbia Gorge Health Council	Coco Yackley
Hood River County Health Department	Trish Elliot
Hood River County Prevention	Belinda Ballah
Mid-Columbia Community Action	Jim Slusher, Corenne Stewart
Hood River Shelter Services	Sarah Kellems
Dog River Coffee (downtown business)	Nate DeVol
Columbia Gorge Community College	Justin Toda
Columbia Area Transit	Patty Fink
Department of Human Services	Nadja McConville, Neil Friedrich

*** List of participants may be incomplete ***

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Committee Interview: Mid Columbia Housing Authority Citizen Rep

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

One of the County's citizen representatives on the Mid Columbia Housing Authority Board is no longer able to continue on the Board. Solicitation for applications was placed and Stu Watson has applied.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Conduct an interview of Stu Watson and appoint Stu to the Mid Columbia Housing Authority Board as Hood River County's citizen representative replacing Barb Seatter.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

**HOOD RIVER COUNTY
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION**

POSITION DESIRED: Board, Mid-Columbia Housing Authority

NAME: Stuart Watson

PHYSICAL ADDRESS: 607 Ridgeview Court, Hood River, OR 97031

MAILING ADDRESS: Box 29, Hood River, OR 97031

HOME PH: 541-386-8860 WORK PH: same E-MAIL: stu@watsonx2.com

COMMISSIONER DISTRICT OF RESIDENCE: 1 or 2

NAME OF EMPLOYER: Retired # OF YRS: _____

OCCUPATION: Journalism, restaurant ownership

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

Nora's Table restaurant, owner.

Mt. Hood Meadows, sustainability coordinator

The Oregonian, regional correspondent

EDUCATION

COLLEGE/UNIVERSITY: University of Oregon DEGREE: B.S. Journalism

OTHER EDUCATION: Continuing ed courses in professional training and development

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

Board of Education, Col. Gorge Community College, 12 years

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

Board of Directors and president, Hood River County Chamber

Program committee, Oregon Entrepreneurs Association; Hood River Lions

Board of Directors, Fresh Start Culinary Arts Program

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

As a 20-year resident of the county, and someone who wrote extensively

on local efforts to comply with ORegon's land-use planning law, I'm

intimately familiar with the challenges facing the Gorge. I respect the real

benefit that the MCHA and partners are providing Gorge residents.

**RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE
601 STATE STEET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us**



Oregon

Kate Brown, Governor

Department of Transportation Region 1 Geo-Hydro-Hazmat Unit

123 NW Flanders St.
Portland, Oregon 97209

INTEROFFICE MEMO

DATE: October 30, 2019

TO: Mikel Diwan,
Public Works Director
Hood River County

FROM: David McDonald, P.E.
Sr. Hydraulic Engineer
ODOT Region 1

SUBJECT: **ODOT/ODFW Indian Creek Fish Passage Mitigation Alternatives
Hood River County**

The Oregon Department of Transportation (ODOT) Region 1 Geo-Hydro-Hazmat Unit prepared this memorandum in order to provide background information and describe ODOT's need to potentially replace a culvert within Hood River County (County) controlled right-of-way. ODOT recently completed an emergency repair of the OR281 Indian Creek culvert near the City of Hood River and this repair has triggered the need for fish passage mitigation through the Oregon Department of Fish and Wildlife (ODFW) permitting process. The ultimate goal of this memorandum will be to achieve County support to proceed with an ODOT lead fish passage improvements project in the Hood River watershed.

Project History:

The existing Indian Creek structure (Br. No. 03651) conveys Indian Creek under OR281 at mile post 0.85. The Indian Creek Culvert structure is an 8-foot wide, 6-foot high, 284-foot long, reinforced concrete box culvert (RCBC) with an estimated existing fill height of 35 feet. The original 79-foot long culvert was installed in 1934. In 1967, the culvert was extended 84 feet to the east and 121 feet to the west for a total length of 284 feet. The original 79-foot culvert section had concrete scaling and loss of structural integrity on a section of the ceiling. Heavy seepage with clay and mud staining was also observed in original section. In the summer of 2017, ODOT repaired/rehabilitated the original (1934) culvert section by removing the existing concrete liners, installing a corrugated metal pipe (CMP) arch to support the ceiling, installing a steel reinforced concrete floor, and grouting the annulus void spaces. This repair triggered fish passage improvement requirements with ODFW. Capacity shortfalls with the existing Indian Creek culvert prevented fish passage improvements from being installed. Hence, off-site mitigation to fulfill ODFW fish passage requirements within the great Hood River watershed is needed.

Current Mitigation Investigations:

Currently ODOT and ODFW are evaluating fish passage barriers in the Hood River watershed for possible replacement to offset the project impacts for the Indian Creek repair. The Evans Creek culvert under Evans Creek Drive has been identified as a potential replacement opportunity. However, this culvert lies within the County roadway system. The culvert is located approximately 2.8 miles south of Parkdale between Clear Creek Rd. and Cooper Spur Rd. (Approximate location shown in Figure 1 below)



Figure 1: Evans Creek culvert crossing location

The existing culvert under Evans Creek Dr. is a 48-inch diameter CMP under approximately 15-ft of fill. The location poses a velocity and depth of flow barrier for upstream fish passage. There is also a 1.5-ft drop at the outlet of the culvert making it difficult for migrating fish to enter the culvert. However, ODFW estimates that a significant length of stream habitat, about 3.8 miles, could be reconnected by improving the culvert crossing. Based on initial discussions with ODFW, this culvert would be replaced with an open-bottom arch pipe similar to the recently completed County project on Hutson Dr.

Next steps:

If ODFW and ODOT can agree that this site fulfills the mitigation requirements for the Indian Creek Repair Project, ODOT will begin the process of developing a business case, scope of work narrative and cost to complete. ODOT will then work to secure both design and construction funding for the project and move forward with project delivery. The current anticipated schedule is for the design phase to begin in 2020 with the construction phase to begin in 2022. However, project schedules are subject to funding availability, permitting and right-of-way. It is not anticipated that funding would be needed from the County.

Since this mitigation site is under a county-maintained facility, ODOT will need concurrence from the County of Hood River to proceed with the design and construction. Most likely this would be in the form of a letter of concurrence to begin the process, and then formalized by an IGA during the design phase and prior to beginning construction. ODOT would manage the project design, permitting and project delivery, and would ultimately return the structure to the county to maintain once complete. This turnover would also be documented in the IGA.

It is understood that not all of the topics, questions and answers are covered in this memorandum and that continued coordination will be needed. It is ODOT's hope that the County is willing to collaborate with us on achieving a betterment within the watershed.

Please contact David McDonald (503.731.3160) if you have any questions regarding this memorandum.

PUBLIC HEARING

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
Forestry Dept. -Timber Projects Fund 406)**

RESOLUTION # _____

WHEREAS, The Timber Projects Fund, Timber Forest Land Department carries an unappropriated ending fund balance of 1,816,585, and

WHEREAS, Timber Forest Land Department funds are used for forest land transactions, and

WHEREAS, The County Forestry Department expects opportunity to acquire lands this fiscal year, and

WHEREAS, Hood River County received \$75,903.75 from Zayo Group, LLC for consideration related to a forest land easement which per ORS 275.330 (2) may be used for the acquisition of timber forest land and will result in additional funds available in the Timber Forest Land Department.

WHEREAS, The FY 19/20 budget omitted the Capital Outlay Land line, 406-1811-461.70-01, which allows for expense of the Timber Forest Land Department funds, and

WHEREAS, The proposed changes above will adjust the Timber Forest Land Department ending fund balance in the original FY 19/20 budget.

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
Timber Projects Fund 406					
Forest Lease	406-1811-363.10-01	\$75,904			
Capital Outlay – Land	406-1811-461.70-01			1,892,489	
Forest Land Ending Fund Balance	406-1811-461.70-01				1,816,585

ADOPTED THIS _____ DAY OF NOVEMBER, 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

REPORTS

CONSENT ITEMS

BOARD OF COMMISSIONERS WORK SESSION AGENDA

1:30pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

Chair Oates called the work session to order. Present: Commissioner Benton, Commissioner McBride, Commissioner Joplin, Commissioner Perkins, Counsel Davies and Administrator Hecksel.

1:30pm Prioritization of County Services

- *Q&A with Department Heads about Services
- *Review Exercise Instructions with Commissioners

Hecksel kicked off the meeting and explained the instructions for the exercise. Each Commissioner has been given 62 stickers (votes), you can place up to 3 stickers on any one service if you desire. There are 88 services listed.

Benton asked about the process and how what we are doing will impact how we move forward. If we say I really value X service, we provide but the level of that service can vary, and will we move to that in the future.

Hecksel said discussion with level of service could happen in a few manners – this is the starting point for the discussion of what and how much as far as an ask if you decide to do that. This could also be used during budget time to determine where fund should be used, and you can talk about level of services then or before if the Commission wants to do that.

Joplin, clarifying the concept of having mandated services and special revenue and general fund all listed together is the intent to eliminate the knowingness that we have to do the service whether we want to or not or just to prioritize them regardless. Hecksel said the latter.

Hecksel said the results of this exercise will help him in knowing how much time and money we put towards each of the services.

Joplin asked if there is a progressive approach when we narrow things. Hecksel said what he has found helpful in the past is once this first step is done it is useful to have a discussion about the results because sometimes things move a bit based on consensus it has nothing to do with scores, after you see it a change of mind could happen. We might not have enough time to get to that point today.

Oates asked about the economics while we go through this exercise today. Hecksel said at this phase we are to not think about the economics of the services. This process is very informative.

Commissioners have a copy of the listed services in front of them and they will then put their stickers on the papers when ready – 1:50pm – 2:30pm.

Commissioners asked about next steps. Jeff stated that we will tally the votes, get the spreadsheet out to the Commission and we can schedule a meeting to go over the results and discussion any move the commission would like to see.

Benton asked if we could identify the services that are tied together for example the health department services that are tied and funded as an all or nothing.

This issue will be reviewed at the 10.21.19 Board of Commissioners work session.

Adjourned at 2:35pm.

BOARD OF COMMISSIONERS WORK SESSION AGENDA

4:00pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

MINUTES

Chair Oates, called the work session to order at 4:04pm. Present: Commissioner McBride, Commissioner Perkins, Commissioner Benton, Commissioner Joplin, Counsel Davies and Administrator Hecksel.

Review 2019 Ballot Measure – Mark Wiener, Winning Mark –

Winning Mark is a political affairs consulting firm founded by Mark Weiner. They have worked with local governments to raise money for the services they provide. He is not here in a paid professional capacity, this conversation started last year before items were on the ballot.

Mark asked if anything has been referred again yet. Confirmed that it has not. We will not be talking about a campaign that a PAC would conduct, but he has reviewed what was done previously by the PAC and he didn't see much that he would have changed. He is happy to answer questions and provide information as he can.

Oates – asked Mark his thoughts on when we should go out again? Should it be for the same thing and for how much? Mark stated voters are not fond of being asked the same question twice. A no doesn't have anything to do with the need which is obvious. Feels it is important to go back to the voters saying we heard you, we do feel a need to come back and point out that we are asking a different question. You will want to have something that looks a bit different.

{ Commissioner Joplin arrived at 4:08pm }

Mark said it seems like our ask was all over the place and we were asking for money to cover just about everything a county government provides. Voters wants specifics. What are you charging me, for what and how am I going to know I am going to get it? There needs to be accountability language in the measure information. Funds are tied to a specific set of services. If you don't have the money, something is going to be cut because you don't have the funding.

You need to communicate with the public (citizens businesses etc) what you are asking for and why you need it.

McBride – heard you say we need to identify the items that would go away if we don't get the additional funds. When talking about cutting, the Board doesn't make every decision about the budget, there is a budget committee that makes decisions for the cuts. Without having done that before the election how do we get around that without having had those discussions yet.

Mark said you should never talk about cutting staff. Say HRC will need to say that we will lose the ability to provide the following services without additional funding.

Perkins said the decision to provide which services is a policy decision not a budget committee decision. Mark said you could convene the budget committee early or have a special session to run things by the budget committee and see what cuts they would recommend if that would be helpful and in line with county needs.

The most important communication is the ballot language, the construction of that language is the most important.

How much
What For; and
What service will be cut if not approved.

Perkins –if we put a measure forward and it passes, we will most likely still have to cut services because one measure is not going to cover everything that needs funding.

Mark – identify the items that are slated to be cut, say at least X will have to be cut ask the public what their priority is for a service. Start now including the public in the conversation.

Mark stated another option is you can have a price sensitivity conversation about the cost level. You could do an online tool to get the information you are looking for from the public.

You need to communicate the information now – public meetings. You can do stuff on -line – suggest paid on-line advertisements, it is cost effective.

Mark said trying to make cuts invisible is not your friend – the voters need to see the reality of the situation.

Oates asked Mark his thoughts on going back for the property levy at the same level and since we are only looking at one measure is that appropriate? Mark said if you do that you will need to show that the amount asked for previously included two measures and the aggregate amount was X and now we heard no to that so we went back and are asking for this lower aggregate amount.

Mark clarified that when you are talking about the services to be provided focus on the services not on personnel.

McBride – how do we stimulate citizens to attend the informational meetings. Mark said you need to have events where you invite people to attend, but you also need to go to them. – attend the Rotary meetings, Elks, Senior Centers, he also encourages a robust digital marketing.

Hecksel asked Mark his opinion on what would make sense for when to put a measure on the ballot – May or November? Mark said the traditional answer for a larger county would be to wait until Nov. 2020 but doesn't feel that is necessarily true here for a few reasons. The turnout in the May election could be historically high, there is going to be a democratic presidential primary that could still be up in the air. That also may be helpful to the participation among the voters that have a stake. He would not be afraid of May. Most important factor is the work program you have between now and when you put something on the ballot. You need to be able to say we had a large public process and here is what we heard from you. There is a fair amount of work to be done but no question that it can be done. Losing the tax year by waiting until November it will have a large impact.

Mark suggests: Plan the work and then work the plan.

Commissioner Joplin – stated that we recently went through an exercise to prioritize county services. One of the higher ranked services was public hearing – explained that public health is an all or nothing in regard to state funding help. Public health comes with a large list of items that must all be provided or we close public health. If that is the service, we decided to focus on how would be relay that information to the public. Mark stated you would need to list all the services but important to state before and again after the conversation/explanation is that the State requires us to provide all the services in health or we do not provide any of the services.

Joplin asked Mark if he would recommend lumping these two costly items (public safety and public health) into one measure or do we focus on one over the other. Mark said simple is better. Felt from the last campaign the card sent out from the sheriff office that said this is what we do and we cannot do it anymore without funding was good and to the point.

The voters are your partner in making this critical decision on what services that will be cut. If you identify the services to be cut and give the voters an opportunity to pass a levy and they do not do so they have partnered with you in deciding to make the needed cuts to services.

Benton interested in knowing how we engage him (Mark) for his services and how much do you generally engage in the county before taking something like this on, do you work with the PAC as well? Mark said he would be happy to come back and talk with the commission once you get further down the line. Without getting too much into his business model this is not a gig he would go after because there is not much bandwidth but said once you come up with a plan and do some homework he is happy to look at the plan and let you know what he thinks.

Forest Recreation Trails Plan Review – Doug Thiesies

Doug handed out talking points on this topic. (see packet for full information provided)

Goal is to make the tree farm recreation program self-supporting within 2 years. Went over the document he provided and outlined the need in the future in order to sustain/build the recreational trails program.

Doug went over opportunities for funding to assist the trail program service become self-sustaining such as special use permits, parking permits, staging area sponsors, bike license revenue, general trail system sponsors/donors.

The intent of bringing this forward now is to start the conversation with the Commission about the ideas.

Hecksel stated the items listed are a place to start but it doesn't mean that is where we end up. We will be looking to the Commission to see if this is something you want as a goal for the County.

Perkins feels this is smart to be thinking on these lines. We essentially bought ourselves 2years with the Zayo funding, feels it is smart to keep this outside of the funding measure (levy), we haven't looked at a lot of opportunities that are there and we need to be clear on what the general trail donors will be paying. Feels we need to use the trails committee that we have and leverage where we can, and we will have a better trail system.

Joplin supports learning more on how these ideas would work.

McBride likes the plan and encourages looking into parking permits.

Benton feels we should continue to pursue it. Curious how this would be structured in the budget? Hecksel said the revenue lines would be separate. Benton is interested in seeing more detail on how these expenditures would fall out. He wants to ensure that it would be self-supporting.

Review County Services – Jeff Hecksel

The Commission asked to talk about the results of the prioritization exercise on October 7, 2019. The purpose of this review is to allow for adjustments to the rankings and if you wanted to do that you take votes away from something else in order to move a service up. With that said this is not a static list the Commission can change it at any time.

Perkins stated he has a hard time separating where the funding comes from and the service – he just cannot, feels that is a driving factor in how he values what the county is funding. In some cases, services and funding are tangled.

Joplin agrees tangled is a good word to describe how she looked at the list as well. While going through the exercise she was trying to identify what she felt is good for the community vs how things are funded. Felt it was a worthy exercise. Curious how this will be used to determine funding measure options and how this will be used to remove items from the budget.

McBride enjoyed the process and appreciated more how difficult it is to have so few votes and so many categories. Agrees it will be interesting to see how this influences the budget process and looking back how it falls out.

Benton felt the list was pretty informative for him. Shows the issue with the health department as far as services you can see how if you do away with a low ranked service based on the list how it will affect a health service farther up the list.

Interested to see how when items are being pulled out from the list – when looking at a funding measure where things will fall out and feels that ultimately this will show a direction to where we have been going for some time.

Oates surprised to see the votes on the top 3-4. Also, difficult to separate out the economics but he did do that when voting, but he will be using this when it is time to start looking at the funding.

BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA
6:00pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

MINUTES

Chair Oates, called the work session to order at 6:00pm. Present: Commissioner McBride, Commissioner Perkins, Commissioner Benton, Commissioner Joplin, Counsel Davies and Administrator Hecksel.

Any item or issue not on the agenda you have a question, comment or statement about please bring up under Items from the Public

CONFLICTS OR POTENTIAL CONFLICTS OF INTEREST

None to declare

ADDITIONS OR DELETIONS TO/FROM THE AGENDA

None

ITEMS FROM THE PUBLIC

None

REPORTS – Commissioners, Legal Counsel, County Administrator, Departments (in packet)

Hecksel – VSO update: He previously indicated we would be looking for a contractor in this transition period and in talking with the State and other leads we were unsuccessful in doing that. However, we had another option in taking a contractor and making him full time temporary employee until June 2020. We have Eric Akin on board serving as the County's Veterans Service Officer.

Perkins – has been having lots of conversations with trail users and conversations with Jeff and Doug on forestry happenings and the energy plan conversations continue. MCEDD - requires a lot of time and it has been fun getting back up to speed.

Joplin – MCCFL director search, down to 3 finals and will start interviews in the next few weeks.

CCO – hired a new director when Dr. Dillon left for the east coast.

Columbia Gorge Health Council– restructuring to create a exec director position which will be posted in the next quarter.

McBride – Visit HR group interviewed 3 media/press for media services to the visitor center to help move into a new phase of development.

Attended several meetings: Parks Master Plan (2 meetings), MCHA and Regional Solutions.

Benton – will be attending a NORCOR meeting this week and will be talking about the structure of the NORCOR leadership moving forward. Experiment Station hired a new horticulturist from Michigan State.

Oates – met with our Columbia River Gorge Commission representative and went over the NSA boundary and our outlook on that. Hopefully she was able to get what he was sharing.

Participated in a phone conversation with the ODVA Director along with Administrator Hecksel – on October 8th.

Met with a City Senior Planner to get up to speed with the West Side Plan – found out they are looking at going back to existing zones and what can and cannot be done.

Attended a Region 1 ACT meeting

Oates asked about the Oregon Leadership Summit – Perkins said it has been good in the past and a good opportunity if you have the time to go. The issue is that this year the meeting is on a Commission meeting day.

Joplin said she would be open to moving the BOC meeting and agreed it is a good event.

The Oregon Leadership Summit is slated for Dec. 16th – the Commissioners will move their December meeting to December 17th.

CONSENT

- ✓ Approve the following Commissioner meeting minutes: 3/18/19, 5/2/19, 5/30/19 and 9/16/19.
- ✓ Approve a budget adjustment & Resolution to recognize \$35,156 into the Forestry personnel budget FY 19/20 and \$64,844 into the FY 20/21 Forestry budget for the trails program.
- ✓ Approve a budget adjustment & Resolution to recognize additional funds into the FY 19/20 Forestry Dept Timber Projects Fund 406.
- ✓ Approve a budget adjustment & resolution to recognize an additional \$6,400 in grant revenue and related expenses into the Health department budget fund 420-2104 FY 19/20.
- ✓ Approve a budget adjustment & Resolution to recognize \$75,000 grant revenue and related expenditures into the SRCH fund of the Health budget FY 19/20.
- ✓ Approve a budget adjustment & Resolution to reduce revenue and expenditures by \$9,810 in the Veterans Service budget FY 19/20 and authorize the County Administrator to sign off on a grant application to the ODVA for a \$70,000 for FY 19/20.
- ✓ Confirm e-mail poll approvals from September 24, 2019 that authorized Chair Oates to sign an Order approving the Reciprocal Easement between Gray, Zeman and Hood River County as well as the Order approving the Utility Easement with Zayo, LLC.
- ✓ Confirm e-mail poll approval from September 24, 2019 that authorized Chair Oates to sign a letter of support for Middle Fork Irrigation Districts grant application for funding on their Coe Creek Conduit project.
- ✓ Confirm e-mail poll approval from September 26, 2019 that designated Chair Oates as Hood River County's voting member at the upcoming AOC Federal Land Management Subcommittee meeting October 14, 2019.
- ✓ Confirm e-mail poll approval from October 3, 2019 that authorized the County Administrator to sign a letter of support for Columbia Area Transit's Federal Lands Access Programs application.

- ✓ Confirm e-mail poll approval from October 4, 2019 that authorized the County Administrator to sign a Memorandum of Agreement with the HRC Law Enforcement Union related to Hours of Work.
- ✓ Approve and sign a contract amendment to the Hood River County Federation of Oregon Parole and Probation Officers Union Agreement to provide a 2.5% COLA effective July 1, 2019 – June 30, 2020.
- ✓ Award the Line Horse Timber Sale #20-9 to the highest bidder: High Cascade, Inc.
- ✓ Approve declaring public works equipment #501 1989 Atlas Copco air compressor, Model GA 11 as surplus and authorize it to be traded in towards the purchase of a new one.
- ✓ Declare the following public works equipment as surplus and authorize it to be sold at auction: Cannon C5250 Copy machine, FA#000734
- ✓ Approve setting a supplemental budget hearing for November 18, 2019 at 6:00pm, or soon thereafter to consider a budget adjustment affecting the Forestry – Timber Projects Fund 406.
- ✓ Approve a tax refund over \$5,000 to account # 1520 for tax years 2015-2018 in the amount of \$9404.80.

Commissioner Perkins made a motion approve the consent agenda as presented. Commissioner McBride seconded the motion.

Vote on the motion was as follows:

Commissioner Perkins -yea
Commissioner Joplin -yea
Commissioner Benton – yea
Commissioner McBride – yea
Chair Oates – yea

Motion carried.

ITEMS FROM THE WORK SESSION

Further Discuss Service Priorities - no other discussion for this item.

Discuss Future Funding Measure(s)- Chair Oates stated that Hecksel handed out an option for a potential levy moving forward. Hecksel noted the information handed out is what the BOC has seen in the past with updated numbers.

Hecksel said he is not looking for specifics tonight but maybe just identify a time to discuss this further and identify the for what and how much. Feels it would be best to decide on what the BOC wants to do.

Perkins would like to have a meeting to plan a road map – are we doing polling, what sort of outreach. We need to know the ask we are going to make before moving forward.

Benton – feels we learned a bit and he is leaning towards a public safety levy and that is just from the information we have gotten in the past. The prioritization work we did supports that as well.

Joplin asked if we would include the jail in that ask? Benton said good question and from a NORCOR chair position it could make it problematic if we coupled the jail as part of our ask if NORCOR goes out for a funding ask.

Perkins said we need to identify a comfortable level. He is of the mindset to asking at or below what we asked for the levy before – he doesn't feel good about coupling the two asks and going down from there.

Joplin said the additional conversation is what cuts will be made even if the measure passes at the level suggested (\$0.67) because that will not cover all the services.

McBride – if we were successful at \$0.67 how would that still require services to be cut.

Oates asked Hecksel to talk about the \$0.67 and what it covers/fills. Hecksel stated that level keeps in place what we have today. He says we are not doing what we should be doing but this would keep us from going further backwards. Absent the \$0.67 he will be before of the budget committee asking what else will be cut. The \$0.67 also allows the county to address the capital problem.

Benton if we are going to add levels of service beyond the \$0.67 conversations need to be around what is being added, even if it really is not adding – we need to be able to articulate the services we want to provide, do you agree.

Oates – feels we should leave NORCOR out of the ask – feels it is too big of a negative. Joplin asked what he means by that. Oates said there are many people in the community that are not happy with what NORCOR is doing.

Benton – the NORCOR board is aware of the community's situation about certain things happening there namely the ICE contract.

Oates feels we need to aim to get this set by the end of the November 2019. Proposed a meeting next Monday with Hecksel to show options for service levels between \$0.67 - \$0.89 with public safety and health in mind.

Joplin feels we need more information to make that information productive. Surrounding Public Safety – what it would cost and what it would do.

Oates said the Sheriff has a detailed sheet we have seen in the past – the additional information is from line 19-29 on the spreadsheet Hecksel handed out.

Chair Oates set a special meeting for October 28th at 3:30-5:30.

Note if Sheriff English is not available on Oct 28th we should reschedule.

Chair Closed the regular meeting and went into exec. Per ORS 192.660(2)(d)- Labor Negotiations, 192.660(2)(a)(b) – Personnel and 192.660(2)(e) - Property

Chair Oates called the business meeting back to order.

ADJOURNMENT – Chair Oates adjourned the meeting at 7:31pm.

BOARD OF COMMISSIONERS WORK SESSION AGENDA
3:30pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

MINUTES

Chair Oates called the work session to order. Present: Commissioner Benton, Commissioner McBride, Commissioner Joplin, Commissioner Perkins, Counsel Davies and Administrator Hecksel.

Review and Discuss Options with staff and Sheriff English for Potential Operating Levy

Hecksel asked the Commission again if the Commission wants to cut funds from one department/service and direct those funds to another department/service, i.e. cut funding to Extension or Museum or stop providing Public Health services . If the answer is still no then \$.67/per \$1000 assess is a good number to fill the hole. This does not bring you more services and you might still decide to cut services.

Benton said he recalls only discussing not funding the Extension and Museum. Asked if those services/funds are included in the number received (\$.67). Hecksel confirmed they are.

Much discussion ensued surrounding the direction to go, how to communicate it, what would the funds be used for, how would that relate to the other services provided and creation of a equipment replacement fund. Further discussion on the order of decisions – and need to some discussions to take place at the same time, i.e. moving funds from one service to another.

Benton recommends moving forward with a public safety levy that funds as close to possible 24 hour public service and what that offsets in the general fund he would like to continue existing services as is and if we start there we can then argue about the levy amount. Stated being as clear and simple as possible is best.

Perkins said we need to make sure we include public safety services that impact the Cities. If we just focus on patrol, we might lose city voters.

McBride – feels getting information from the voters on what they feel is important will play a big part in the success of a measure. Mark Weiner stated we need to do that. We need to do a poll, a simple poll to target age/location of the voters of the county and feels that information would inform the discussion we are having right now. Perkins and Benton said timing is an issue.

McBride concerned that if we don't change the way we are going about this we are going to struggle getting a different answer than we received in the spring. Joplin is interested in hearing more about McBride's plan for that and timing etc.

McBride asked Paige Rouse to come up who would be helping with the potential on-line survey. Paige said there are many ways to distribute an on-line survey. These platforms are inexpensive and can be quick. Feels the easiest way to send a survey is e-mail. You can also use the media, social media and the county website as well however using a tool like Constant Contact is also a good. If the Commission spends a few weeks putting together a survey you could also task staff to get their e-mail lists together and added to constant contact.

Paige asked about goals from the survey, what are you trying to capture? Are we going to ask which county services are valued or are you focusing just on public safety? Suggested having a professional methodologist review the survey once you develop it or you can hire an organization to do the whole thing. Oregon Kitchen Table has done this type of thing in our community before, but she is not sure on the turn around time.

Benton he is personally comfortable moving forward with a public safety levy and would focus the survey questions around that. Benton addressed McBride's concern about explaining where the money goes. The levy funds would go to public safety and the general fund money that would be freed up because of the levy is going to provide services we provide today it is clear, and you can answer the question.

Perkins agrees, simple messaging as outlined by Benton is best.

Benton is not in favor of asking for a general government levy.

McBride stated he is supportive of collecting e-mail address but getting them in place takes time and something that would take years to get fully in place, not sure that relying on just e-mail distribution is the best solution.

Oates asked each Commissioner if they feel it important to do a survey like was being discussed. Joplin said it reminds her of the first time we did the public outreach and not that we received a lot of participating but we were able to say we did it and feels that way today. It is important for the citizens to have the opportunity to provide information.

Benton said yes it is valuable, but options presented don't seem like they fit our timeline and asked Paige for more details.

Paige said you would use different websites and you could develop a Facebook page for distributing the survey. You will want to pay to boost distribution of the surveying via paid advertising on Facebook. Run the survey in the various sites/ways for 2-3 weeks, maybe longer if you get the questions done in a week.

Joplin asked Paige if they have the capacity to get the survey up and launched. Paige yes, they do. Pointed out that if the survey is not scientific survey you could be open to criticism so again encouraged having someone review the survey before it is released.

Joplin said if we are going to put out an operational levy for public safety the questions need to surround public safety i.e. do you like a school resource deputy, court security, etc.

Oates asking if we are only going to ask public safety levy questions or if we are going to add questions about general operating needs as well. Perkins said he feels we need to just focus on public safety.

Benton said he supports a levy for public safety. How those funds are dedicated within public safety needs to be clear and equitable.

Sheriff English, messaging and services needs to be the focus, in talking with counterparts and Mark Weiner has learned your message must stay high level and shared a possible title that, on a high level, covers patrol, schools, investigation etc. Matt stated what he just read out is about \$1.2M in new service. If you did .85/per \$1000 assess it would free up approximately \$850K in the general fund that would then go towards the other

county services outside of public safety. He can tighten the numbers up. Also noted there is more than likely some doubling up on capital needs in his estimate and that of what Hecksel provided, those would need to be cleared up.

Benton likes what he heard, and we need to articulate what that means. The general statement was good, but we need to articulate what services will be provided.

Joplin asked Matt's opinion on the survey and questions. English is concerned, things are dire right now, they are struggling. Concerned about getting into the weeds and kicking the can again. You brought up that we did the public outreach and did a survey in the last 2 years. There is a benefit to surveys but concerned the timing is not adequate. Feels the commission has done a lot for outreach already. There is a time issue.

Joplin agrees the timing is not the best and there is some value in a survey maybe one of the biggest being that we can say we did a survey. If we were to move forward with that what would Matt feel the best questions would be.

Perkins asked if there is any benefit of doing something in conjunction with the District Attorney. We don't seem to have the ability to prosecute certain crimes. Perkins said that DA and Juvenile are services that affect everyone in the county. It could be one of the questions and it could also be services that are targeted in the levy – offender prosecution etc.

Sheriff English pointed out the county took over prosecution of the City of Hood River crimes without compensation. That is direct service to the city and city police. Joplin asked what other services impact all public members. Sheriff English stated Civil, Animal control, school officer, patrol to a certain level – we provide back up, major crime investigations are a few.

Sheriff English asked if the communications group (himself, McBride, Joplin, Paige, Hecksel) could meet and formulate the survey questions and it can then be reviewed by the other Commissioners. It was decided the group would meet this Wednesday and next Wednesday.

Benton said he would like to share our plan once the survey questions are formulated with Mark Weiner before we put this out. Mark has offered to help, and we should keep him involved as much as he is willing.

Chair Oates said we will have a special meeting on November 12th at 3:30pm to review the questions and make a determination about moving forward with the idea being we release the survey that week.

BOARD OF COMMISSIONERS SPECIAL MEETING AGENDA
CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

MINUTES

Chair Oates called the special meeting to order. Present: Commissioner Benton, Commissioner McBride, Commissioner Joplin, Commissioner Perkins, Counsel Davies and Administrator Hecksel.

EXECUTIVE SESSION –

Chair opened the special meeting and called the Commissioners into executive session, per ORS 192.660 (b)
Personnel

Chair Oates moved the Commission back into regular session.

EXECUTIVE SESSION ACTION ITEM –

Human Resources

VanSickle Grievance

RECOMMENDATION: Respond to the grievance or authorize the County Administrator to respond on your behalf.

Commissioner Benton made a motion to appoint County Administrator Jeff Hecksel as the Board of Commissioners designee and respond to the VanSickle grievance. Commissioner Perkins seconded the motion.
motion.

Vote on the motion was as follows:

Commissioner Benton – yea
Commissioner Perkins – yea
Commissioner Joplin – yea
Commissioner McBride – yea
Chair Oates – yea

Motion carried.

ADJOURNMENT – meeting adjourned at 4:51pm

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Human Resources **NAME:** Cheryl Berger

SUBJECT: AFSCME -DDA Union Contract Approval

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

An agreement has been reached with the AFSCME-DDA Union that follows the guidance previously authorize by the Commission. The Document is attached for your review and consideration.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Approve and sign the AFSCME -DDA Labor Contract as presented.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

HOOD RIVER COUNTY

AND

HOOD RIVER EMPLOYEES LOCAL UNION NO. 1082

AFSCME COUNCIL 75, AFL-CIO

Deputy District Attorneys

JULY 1, 2018 THROUGH JUNE 30, 2021

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PREAMBLE

This Agreement is entered into by Hood River County, Oregon, hereinafter referred to as the "County" and Hood River Deputy District Attorney Local Union No. 1082, affiliated with the Oregon Public Employees Council 75 of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the "Union", and is intended to cover rates of pay, hours of work, fringe benefits and conditions related to the employment of employees covered by the bargaining unit hereinafter described.

The parties agree as follows:

ARTICLE 1 - SCOPE OF AGREEMENT AND RECOGNITION

1.1 Scope of Bargaining Unit:

The bargaining unit covered by this Agreement shall be all Hood River County employees of the District Attorney's office who work 20 hours or more per week, excluding supervisory, confidential employees, employees working less than 20 hours per week, temporary employees hired for twelve (12) months or less a year.

1.2 Recognition:

The County recognizes the Union as the sole and exclusive collective bargaining representative of all the employees covered by this Agreement for the purpose of representation on all matters related to terms and conditions of employment for such employees, except as otherwise provided in this agreement.

ARTICLE 2 -MANAGEMENT RIGHTS

2.1 The District Attorney and the County each retain all the customary, usual and exclusive rights, decision making prerogatives, functions, and authority connected with, or in any way incident to their responsibility to manage the affairs of the District Attorney's Office.

2.2 Without limitation, but by way of illustration, the exclusive prerogatives, functions, and rights of the District Attorney shall include the following:

- (a). To determine the services to be rendered by the District Attorney's Office and its employees to the citizens of the County and State of Oregon.

- (b). To direct and supervise all operations, functions and policies of the District Attorney's Office in which Members are employed.
- (c). To close or liquidate an office, branch, operation or facility, or combination of facilities, or to relocate, reorganize or combine the work of divisions, branches, operations or facilities for budgetary or other reasons.
- (d). To determine the need for a reduction or an increase in the work force.
- (e). To determine the method and manner under which a reduction in work force will be performed.
- (f). To implement new, and to revise or discard, wholly or in part, old methods and procedures.
- (g). To assign and distribute work.
- (h). To assign shifts, workdays, hours of work and work locations.
- (i). To designate and to assign all work duties.
- (j). To introduce new duties and to revise job descriptions and duties.
- (k). To determine the need for new employees, transfers and promotions.
- (l). To determine the qualifications for employees, as well as for transfers and promotions.
- (m). To discipline, an employee with just cause as defined in Article 18 of this Agreement.
- (n). To determine the need for additional educational courses, training programs, on-the-job training and cross-training, and to assign employees to such courses or training for periods to be determined by the District Attorney.

2.3. Without limitation, but by way of illustration, the exclusive prerogatives, functions, and rights of the County shall include the following:

- (a). To fix the budget of the District Attorney's Office and the number of positions and full-time equivalent employees budgeted in the District Attorney's Office.
- (b). To implement the District Attorney's decisions with regard to a reduction in force.
- (c). To establish, revise and implement standards for hiring, classification and promotion.
- (d). To establish, revise and implement levels, grades and standards for monetary and non-monetary compensation and employee benefits.
- (e). To establish, revise and implement programs concerning paid and unpaid leave, holidays, and other types of employee leave.
- (f). To provide, as the County determines necessary, and in its sole discretion, any furnishings, fixtures, and equipment to be used and any matters concerning limitations or conditions for their use.
- (g). To maintain order and efficiency in its work sites, facilities and operations.

(h). To make such reasonable rules and regulations, not in conflict with this Agreement, as the County may from time to time deem best for the purposes of maintaining order, safety, and/or effective operation of County facilities, and after advance notice thereof to the Association and Members, and to require compliance therewith by Members.

2.4. Any of the rights, powers, authority and function the County and the District Attorney had prior to the negotiation of this Agreement are retained by the County and the District Attorney and the expressed provisions of this Agreement constitute the only limitations on the rights of the County and the District Attorney to manage the business of the District Attorney's Office. Should the County or the District Attorney not exercise the rights, powers, authority and functions reserved to them, or should they exercise them in a particular way, such conduct shall not be deemed a waiver of said rights, powers, authority and functions by the County or the District Attorney, nor shall such conduct be deemed or considered a waiver of their right to exercise them in some other way not in conflict with a specific provision of this Agreement.

ARTICLE 3 - UNION RIGHTS

3.1 Union Membership Dues:

The County agrees to deduct the uniformly required Union membership dues and other authorized fees or assessments once each month from the pay of those employees who have authorized such deductions in writing.

3.2 Months:

For the purpose of calculating months to determine the beginning or end of the payroll deductions called for in the preceding Sections of this Article, dues or like amounts shall be deducted for any calendar month during which the employee works ten (10) working days or more.

3.3 Hold Harmless:

The Union will Indemnify, defend and hold the county harmless against any claims made and against any suit instituted against the County as a result of any action taken pursuant to the provisions of this Article. The Union and the County each agree to reimburse any monies paid or not paid in error within thirty (30) days of notification of such error.

3.4 Union Meetings:

Union meetings may be held on County premises and shall not interfere with County business.

3.5 Union Business

Union stewards shall be allowed to investigate grievances against the County and attend investigatory meetings called by management on paid time. One bargaining team member shall be allowed to attend all bargaining sessions on paid time.

3.6 Union Bulletin Board

The County will provide a bulletin board for use by the Union. Bulletin board shall be located in the District Attorney's office. The Union will be responsible for maintaining these bulletin boards. These bulletin boards will serve as the exclusive location for union-posted literature.

ARTICLE 4 – SENIORITY

Seniority is the length of continuous service worked by an employee for the County. For the purpose of computing seniority, all authorized leave with pay shall be considered as time worked. Employees who are laid off as a result of a reduction in positions, and who are subsequently reinstated, shall retain their full seniority except for such period of layoff. Seniority shall also apply in determining vacation scheduling.

Seniority shall be broken or terminated if an employee:

- a) Quits;
- b) Is discharged for just cause;
- c) Is laid off and fails to respond to written recall notice;
- d) Is laid off work for a period of time greater than eighteen (18) months or a period of time equal to his/her seniority, whichever is shorter;
- e) Fails to report to work at the termination of an extended leave of absence;
- f) While on leave of absence accepts employment without permission;
- g) Retires.
- h) abandons their position; unauthorized absence of three consecutive days without notifying their Supervisor or the County.

ARTICLE 5 - HOURS OF WORK

5.1 Work Day:

The work day for full-time employees shall normally be eight (8) hours in duration plus a lunch period of not more than one (1) hour.

5.2 Work Week:

The regular work week for full-time employees shall normally consist of five (5) consecutive work days of eight (8) hours. However, the County does not guarantee any minimum hours of work per week. Alternative work schedules such as 4/10 hour days may be scheduled by mutual agreement between the employee, department head and with the final approval of the County Administrator. Employees working alternative work schedules will continue to accrue sick leave benefits at 8 hours per month, 96 hours per year, and vacation accrual on the same hourly formula, regardless of the utilization for time off.

5.3 Rest Periods:

Each employee shall be allowed a 15 minute rest period during each four (4) hours the employee is scheduled to work.

5.4 Meal Periods:

All employees shall be granted a meal period during each work shift. To the extent consistent with operating requirements of each Department, each meal period shall be scheduled as near as possible to the middle of the work day.

ARTICLE 6 – BONUS TIME

6.1 Bonus Time for Exempt Employees

All Deputy District Attorneys are exempt personnel defined in accordance with the FLSA as professionals and shall be exempt for the payment of overtime due to the nature of their employment. Members shall be paid on a salary basis and shall work a predetermined schedule as defined by the District Attorney according to the needs of the department and the job position. The County may, at its sole discretion, allow exempt employees "bonus time" off as determined appropriate by the Department Head. The decision to grant or disallow bonus time, including the promulgation of any standards or procedures for awarding bonus time, shall be considered at the exercise of a Management Right allowed by Article 2 of this Agreement.

6.2 Bonus time usage

Bonus time must be used within the fiscal year in which it is awarded, and if unused will be forfeited at the end of the fiscal year unless it is awarded during the month of June. If Bonus time is awarded in the month of June, the employee may have until June 30th of the following year to use the bonus time. Bonus time shall be pre-approved, scheduled as time off, and shall be entered on the employee's time sheet as "Bonus Time." Bonus time is not subject to being cashed out.

6.3 Bonus award

Bonus time shall be considered on an hour for hour basis. An employee being awarded bonus time shall receive notice in writing, to include the number of hours awarded and the reason for the award with a copy of such notice provided to Budget and Finance Payroll Accountant. Employees may request bonus time to the Department Head if they feel it is warranted. Denial of this time is not subject to the grievance procedure.

ARTICLE 7 – COMPENSATION

7.1 Pay Day:

Wages for all employees shall be in accordance with Appendix A. Employees shall be paid 24 times per year. Pay periods shall be computed twice monthly, with the first period running from the 1st day of the month through the 15th day of the month. The employee's salary for the first pay period shall be paid by noon on the *TWENTY-THIRD (23RD)* day of the month and the salary for the second pay period shall be paid by noon on the *EIGHTH (8TH)* day of the following month. In the event the *8TH* or the *23RD* falls on a Saturday, Sunday or holiday, the employees shall be paid on the last Friday before the *8TH* or *23RD* or the last actual week day in that week.

If the regular payday, as described above, falls on a Monday which is a holiday, employee pay checks will be available by noon on the preceding Friday or as outlined in the above paragraph.

The County has established an automatic direct deposit system for employee paychecks consistent with this article. It shall be the employee's responsibility to designate a receiving financial institution that has the compatibility to conduct such transactions with the County's financial institution. In the event the County determines to discontinue direct deposits in the future, the County agrees to negotiate with the Union for a period not to exceed 90 days, if so requested by the Union.

7.2 Trial Employees:

Until such time as a new employee has been designated as a regular employee by the County, he/she shall be designated trial employee and shall be subject to termination without recourse to any claim whatsoever of a violation hereof. An employee shall be designated as a regular employee after six (6) months of employment. Any employee who has successfully completed their trial period may not be discharged except as provided in Article 18. This step increase establishes the annual anniversary date for future annual increases. Trial Service Employees may utilize sick leave after 90 days, and accrued vacation after six months.

7.3 New Employees:

Employees newly hired or appointed at Step 1 of the Classification Plan, upon recommendation from the department head of satisfactory completion of the trial period specified in Section 7.2 shall attain regular employee status and advance one step on the salary schedule. Employees newly hired or appointed higher than Step 1 shall be eligible to complete probation at 9 months, but shall advance one step on the salary schedule 12 months from the completion of the trial period. Employees with regular employment status date on the first of the month shall have salary increases effective on the first (1st). Starting regular employment dates between the first (1st) of the month and the fifteenth (15th) of the month shall receive the salary increase effective on the sixteenth (16th) day of the month following the anniversary date of regular employment; employees with a starting employment date on the sixteenth of the month shall receive increases effective on the sixteenth (16th). Regular employment status dates between the sixteenth (16th) day of the month and the thirty first (31st) day of the month shall receive the salary increase effective on the first (1st) day of the month following the anniversary date of regular employment.

7.4 Step Advance:

Each regular employee, with the recommendation of the department head, shall annually advance one step on the salary schedule until the top of the salary schedule is reached. Part-time employees shall advance in accordance with the same calendar requirements as full time employees. Denial of step increase shall not be for arbitrary or capricious reasons.

Employees with a position anniversary date on the first of the month shall have salary increases effective on the first (1st). Anniversary dates between the first (1st) of the month and the fifteenth (15th) of the month shall receive salary increases effective on the sixteenth (16th) day of the month following the anniversary date of position. Employees with a position anniversary date on the sixteenth (16th) of the month shall receive increases effective on the sixteenth (16th). Anniversary dates between the sixteenth (16th) of the

month and the thirty first (31st) day of the month shall receive salary increases effective on the first (1st) of the month following the anniversary date of position.

7.5 Vehicle Expense:

In the event an employee is required to use a privately owned vehicle for the benefit of the County, reimbursement shall be at the prescribed County rate.

7.6 Longevity:

Longevity step increases shall be granted to employees who have been continuously employed by the County in the same department as follows:

- After ten years - five percent (5%) increase
- After fifteen years - two & one-half percent (2-1/2%) increase
- Every five years thereafter - two & one-half percent (2-1/2%) increase.

In the event a position is reclassified and continues to be filled by the same employee, whether or not it has the same salary schedule, it shall be considered the same position for longevity purposes.

Longevity is based on continuous employment within a department. Accrued longevity is non-transferable when an employee voluntarily transfers employment to another department.

A lateral transfer that was initiated by management or a lateral transfer that occurred due to layoff will be considered the same position for longevity purposes.

ARTICLE 8 - VACATION LEAVE

8.1 Accrual:

Vacation Accrual	
After six (6) months of continuous employment accrue	6 days
After one (1) full year of continuous employment accrue	13 days
After five (5) full years of continuous employment accrue	16 days
After 10 (10) full years of continuous employment accrue	19 days
After fifteen (15) full years of continuous employment accrue	22 days
After nineteen (19) years of continuous employment accrue	25 days

In all cases, vacation shall be scheduled with the approval of the department involved. Vacation times shall be selected on the basis of seniority; however, each employee will be permitted to exercise his/her seniority only once in each year. Employees shall be able to take vacation time in increments of one (1) hour or more.

8.2 Part-Time Employees:

Part-time employees shall be credited with vacation pro-rata that amount indicated in Section 1 of this Article that their normal or average hours of work each month compares to the hours of work of regular employees.

8.3 Vacation Use and Carry-Over:

Unless previously approved by the County Board of Commissioners, or its designees, no employee shall accumulate more than two times his/her annual accrued rate, and no employee shall fail to take less than five (5) working days of paid vacation each year after one (1) full year of continuous employment.

In no case shall an employee lose vacation time if they are unable to take time off due to the operational needs as approved by the County.

8.4 Payment in Lieu of Vacation Time:

No employee shall be paid extra wages or salary over and above the regular amount paid in lieu of annual leave or for working instead of utilizing vacation time earned, unless he/she has prior written approval from the Board of Commissioners.

8.5 Payment Upon Termination:

Upon termination of an eligible employee for any reason, accumulated vacation and comp time shall be paid in the employee's name.

ARTICLE 9 - SICK LEAVE

9.1 Accumulation:

All employees will earn eight (8) hours of sick leave with pay for each full calendar month worked. A total of 1040 hours of sick leave may be accrued by each employee. Sick leave shall not accrue during any period of leave of absence without pay.

9.2 Trial Service:

Newly hired trial employees may utilize sick leave after three (3) full calendar months of employment as indicated in Section 9.4 of this Article.

9.3 Part-Time Employees:

Part-time employees shall be credited with sick leave pro-rata that amount indicated in Section 1 of this Article that their normal or average hours of work each month compared to the hours of work of regular employees.

9.4 Utilization of Sick Leave:

Sick leave with pay is intended to be utilized when a regular employee is unable to perform their duties by reason of illness or injury beyond their control, and for dental or medical care of the employee, if such care is necessary and essential to the employee and appointment cannot be obtained except during normal working hours. The employee shall notify their Department Head of absence due to illness or injury, and the nature and expected length thereof, prior to the time such employee would otherwise have reported to work. The Department Head, in his/her discretion, may require proof of the reason for utilization of sick leave, and may require a physician's statement or certificate.

Any illness or disability for which the employee is or could be eligible for benefits under Worker's Compensation shall not be covered under the terms of this Article but shall be covered by the provisions of Article 12.

An employee shall not work for other than the County while on sick leave until such time as they have requested, in writing, and received permission from the Department Head. Permission may be given where the work requested to be performed will not aggravate, prolong or complicate their illness or injury.

9.5 Sick Leave for Illness of Members of Immediate Family:

Sick leave may be utilized due to a serious illness in a regular employee's immediate family that requires attendance of the employee. An employee may be required to furnish satisfactory evidence of such illness from a licensed physician. Sick leave may also be utilized for birth or adoption of a child. Immediate family includes the employee's spouse/same sex domestic partner, children, foster children, son/daughter in-law, parents, spouse's parents, same sex domestic partner's parents, grandparents, brothers, sisters, brother/sister in-law, stepfamily, nieces, nephews, and grand-children.

9.6 Retirement Credit:

The County agrees to exercise its options under ORS, Chapter 238, requesting the Public Employees Retirement System to include the monetary value to one-half (1/2) the accrued value of the accumulated sick leave of each retiring employee in computing the employee's "final average salary". This obligation shall be as directed by ORS Chapter 238, and the County shall incur no further obligation as a result of this Section.

ARTICLE 10 - LEAVE OF ABSENCE

10.1 Criteria and Procedure:

The County will consider a written application for leave of absence without pay not to exceed 180 calendar days if the County finds there is reasonable justification to grant such leave and that the work of the Department will not be seriously handicapped by the temporary absence of the employee. The County may terminate or cancel such leave by 30 days written notice mailed to the address given by the employee on his/her written application for such leave. Such leave shall not be approved for the purpose of accepting employment outside the service of the County, and notice that the employee has accepted permanent employment or entered into full-time business or occupation may be accepted by the County as resignation.

Any employee who is granted a leave of absence without pay under this Section, and who for any reason fails to return to work at the expiration or termination of said leave of absence, shall be considered as having resigned his/her position with the County, and his/her position shall be declared vacant, unless the employee, prior to expiration of his/her leave of absence, or prior to the termination date, has furnished evidence that he/she is unable to work by reason of sickness, physical disability or other legitimate reason beyond his/her control, and seeks an extension of leave for such reason. Such a request for extension shall be in writing. An extension shall be granted only for a specified period of time, and only if the County determines that the request is reasonable and justified, and that the extension may be granted without unduly handicapping the operation of the Department.

10.2 Jury Duty:

An employee shall be granted leave with pay for jury duty, provided that such employee shall report for regular duty if the jury duty does not require a full shift or at such times as jury duty ends prior to the end of the normal work day.

10.3 Witness Leave:

Leave with pay shall also be granted to an employee subpoenaed as a witness in a criminal, civil or other official proceeding or trial provided he/she is not a party in interest to the proceeding and that such subpoena is related to their official duties with the County. As a condition of approval of leave for jury or witness duty with full pay, the employee must agree to turn over to the County all jury and witness fees at the time they are received, except mileage. No paid leave will be allowed when the Union is a party to the proceeding.

10.4 Military Leave:

Military leave shall be granted in accordance with applicable Federal and State statutes.

10.5 Voting Time:

Employees who are registered voters shall be granted adequate time to vote on any official election day, if, due to shift or work scheduling, they would otherwise not be able to vote.

10.6 Parental Leave:

Parental/Family leave will be granted in accordance with the applicable State or Federal Medical Leave Act which most benefits the employee.

10.7 Maternity Leave

Maternity leave not to exceed twelve (12) weeks and shall be granted at the request of an employee for the purpose of childbirth and recuperation of the mother. Such maternity leave may be extended by the Department Head and County Administrator for medical reasons relating to the health of the mother, certified by the mother's attending physician. Maternity leave with pay is chargeable to sick leave limited to the amount of sick leave accumulated by the employee. Consistent with the foregoing, sick leave without pay will be provided following the expiration of accumulated sick leave. Employees may, however, exercise the option of taking all such leave without pay.

10.8 Peace Corps Service

As provided by statute, any employee who enters the Peace Corps of the United States shall be given leave for such service.

10.9 Education Leave

After completing two (2) or more years of continuous service, an employee, upon written request, may be eligible for a leave of absence without pay for the purpose of upgrading professional ability through enrollment in education courses at an accredited school. Such requests must be made in writing and approved by the Department Head. The period of such leave of absence shall not exceed one (1) year, but may be renewed or extended upon the request of the employee and approval of the Department Head and the County Administrator. All approvals shall depend upon the circumstances involved and whether the Department is able to operate efficiently and effectively without creating an operational problem, as determined by the Department Head.

10.10 Bereavement Leave

When a member of the employee's or employee's spouse's immediate family has died, the employee may use up to Ten (10) days per death bereavement leave for the period of time the employee is unable to perform his/her duties. The employee shall receive up to three (3) paid bereavement leave days. The employee may use any accrued leave for bereavement leave taken after the three (3) paid days and up to a total of ten (10) days. Additional days may be requested and taken with approval of the department head utilizing vacation or personal leave accruals. Leave without pay may be used for the duration of bereavement leave with approval of the County Administrator.

For purposes of bereavement leave, immediate family shall be defined as referenced in Article 9, Section 9.5. The County counts Bereavement Leave taken for qualifying family members per OFLA against OFLA annual time.

ARTICLE 11 – HOLIDAYS

11.1 Holidays:

The following shall be recognized as holidays:	
New Year's Day	President's Day
Martin Luther King Jr. Birthday	Memorial Day
Labor Day	Independence Day
Veteran's Day	Thanksgiving Day
Day after Thanksgiving	Christmas Day
(3) Personal Holidays	

Holidays will be compensated at 8 hours a day unless the employee has a regular alternate schedule of four (4) ten hour days. Then holidays will be compensated at 10 hours for the day.

When a holiday falls on Sunday, the following Monday shall be observed as the holiday. When a holiday falls on Saturday, the preceding Friday shall be observed as the holiday.

An employee whose scheduled day off falls on a holiday shall receive a postponed holiday with pay, to be taken at the mutual convenience of the employee and employer as required by law. Postponed holidays shall be utilized within twelve (12) months of the original date it was earned.

11.2 Personal Holidays:

Effective November 1, 2014, each employee will receive one additional personal holiday to be used by December 31, 2014.

Each employee shall select (3) personal holidays during each calendar year. Personal holiday hours shall not carry forward from one calendar year to the next and upon resignation, termination, or layoff, an employee shall not receive any compensation for any unused personal holiday hours. Such holidays shall be subject to the scheduling needs of the Department, but in no event shall an employee lose their personal holidays where they are unable to take time off due to the requirements of the Department. Full time employees shall receive 24 hours per year. Part-time employees shall receive personal holidays on a pro-rated basis. New hire employees shall be required to work 6 months prior to being eligible to utilize their personal holidays.

11.3 Holiday Pay:

Employees shall receive eight (8) hours pay for each of the holidays listed above on which they perform no work.

- a) To be eligible for holiday pay, an employee must have been employed at least ten (10) days prior to the holiday and in a pay status for the entire regular work day before and after the holiday.
- b) Part-time employees shall be credited with holiday pay pro-rata based on their normal average hours of work each month compared to the hours of work each month for regular employees.

11.4 Holiday During Leave:

Should an employee be on authorized leave when a holiday occurs, such holiday shall not be charged against that leave except in accordance with FMLA and OFLA.

ARTICLE 12 - WORKERS' COMPENSATION

All employees will, in accordance with the applicable statutes, be insured under the Worker's Compensation Law. The employee may utilize any accrued leave for the first three calendar days if the period of the temporary disability is for less than 14 calendar days (for non-hospitalized injuries). The employee will reimburse any accrued leave bank equal to any compensation paid for the same period by Worker's Compensation. During the period that the employee qualifies for time loss benefits (but not after a permanent disability has been awarded or after the employee has been certified to return to full or partial duty), the County will continue to contribute towards the cost of Medical, Dental and Life Insurance as though the employee was working.

ARTICLE 13 – WAGES

13.1 Wages:

All positions shall be exempt employees, as salaried professional, executive, and administrative employees under FLSA, shall not be paid overtime nor receive hour-for-hour compensatory time. Both pay ranges shall include a 5% increase following 10 years longevity and a 2.5% increase at 15 years longevity.

13.2 New Classification:

When any position not listed in the Wage Schedule is established, the County shall designate a pay rate for the position and notify the Union. In the event the Union does not agree that the rate is proper, the Union shall, within fourteen (14) calendar days of the County's notice, notify the County that it wishes to meet and negotiate wages for the new classification. This section shall not preclude the County from implementing the classification and the wage schedule prior to any negotiations.

13.3 Classification Reviews:

An employee whose position has not previously been analyzed for reclassification, or whose duties have significantly changed, may apply for reclassification by submitting a request to his/her Department head and that request being forwarded to the County Administration by November 30, for review and consideration effective the next fiscal year.

13.4 Cost of Living:

Effective July 1, 2018, the monthly rates in effect prior to the July 1 of that year shall be increased by 2.1%. Effective July 1, 2019, the hourly and equivalent monthly rates in effect prior to the July 1 of that year in shall be increased by 3.0%. Effective July 1, 2020 the hourly and equivalent monthly rates in effect prior to the July 1 of that year shall be increased to the CPI-W (US City Average), with an increase minimum of 2% and a maximum of 3.0%

ARTICLE 14 - HEALTH AND WELFARE

14.1 Health, Dental and Life Insurance:

Effective at the signing of this agreement, the County shall contribute 85% of the premium for the full time employee and/or employee and dependents each month on either plan. The employee will contribute 15% of the premium each month for the duration of this contract ending June 30, 2021. The County will contribute 85% of the employee only rate per month for part time employees.

(Note: The County does not intend to provide dual or double coverage for an employee whose spouse is also covered under a County medical plan.)

If the employee and spouse are both employed by Hood River County, the County shall provide coverage at 85% of the Employee & Spouse premium rate for the applicable year for one full time employee per month until such time as another dependent is added to the coverage.

The County shall make available to employees, 30 days in advance of each contract year, a choice of a health plans unless the Benefit and Fact Finding Committee recommends a single plan. The County will not voluntarily change insurance carriers or benefit levels without first arranging to meet with the Education and Fact Finding Benefit Committee member volunteers and elected union officers to consider alternative plans and/or benefit levels. The Committee will make recommendations to the Board of Commissioners.

One plan shall include vision coverage. The County shall provide dental insurance coverage for eligible employees. Effective at the signing of this agreement, County shall contribute a maximum of \$105.00 per month for full family dental coverage.

The County shall provide a Life Insurance plan for each eligible employee.

14.2 Effective Date:

Medical, dental and life insurance shall become effective for employees on the first of the month following their date of employment. In order to maintain coverage, an employee needs to work 80 hours or more in the preceding month. Hours of work shall include sick leave hours, vacation hours, bonus time, and holiday hours.

14.3 Retirement Pick-Up:

The County will pick up or pay the employees' 6% retirement contribution to the Oregon Public Service Retirement Plan or its successor for all eligible employees.

14.4 Personal Choice Account:

Annually, the County agrees to offer to employees, a pre-tax compensation benefit Section 125 program, subject to authority and availability by the IRS.

ARTICLE 15 – SETTLEMENT OF DISPUTES

It is recognized that from time to time questions may arise concerning the provisions of this Agreement. To accommodate the amicable and timely resolution of such questions, the parties agree that when the parties to this Agreement disagree as to the respective interpretation or application of the provisions of this Agreement, such disagreement shall be settled according to the terms herein-under provided.

15.1 Grievance Definition

As used in this Agreement, the term "grievance" means any grievance or dispute which have arisen between the parties with respect to the application, meaning, or interpretation of this Agreement.

15.2 Time Limitations and Procedures

A. Any and all time limits specified in the Grievance Procedure may be waived by mutual consent of the parties in writing. Failure of the aggrieved party to submit or prosecute a grievance in accordance with these time limits shall constitute complete and unequivocal abandonment of the grievance. Failure of the County to respond to a grievance within a stated time limit shall result in the automatic elevation of that grievance to the next step, up to but excluding step 4, pursuant to the procedures hereinafter provided.

Grievance Steps:

Step 1: The aggrieved employee shall, within ten (10) calendar days of the occurrence of his/her demonstrated first knowledge, whichever shall occur later, file in writing with the Department Head a written grievance. The written grievance shall provide:

- a) A specification as to the specific County action or lack of action that is the cause of the grievance;
- b) The specific Article(s) and Section(s) and Subsection(s) thereof alleged to have been violated; and
- c) The specific adjustment required. The Department Head shall investigate the particulars of the grievance and shall furnish a written reply within seven (7) calendar days of receipt.

Step 2: If the grievance is not resolved in Step 1, above, it shall be referred in writing by the employee or the Union, within fourteen (14) calendar days thereafter to the County Commission or designee. The written notice shall contain the items required in the notice specified in Step 1. The County Commission or their designee shall review the Step 1 grievance, consider the matter and issue a signed written decision within twenty eight (28) days.

Step 3: Within 14 days of the reply at step 2 the parties may decide to submit the unresolved issue to mediation where the cost of mediation will be shared equally. If the parties do not select mediation, they may advance to the next step.

Step 4: Grievances unresolved at Step 3 may be carried to Step 4 as follows:

A. Within ten (10) working days of the Step 3 cutoff date, the Union may initiate binding arbitration with the State Employment Relations Board (ERB) by sending a demand for arbitration and a request for a list of five (5) Oregon arbitrators to the ERB and mailing a copy to the County. The list of arbitrators requested shall be limited to those persons residing in the State of Oregon.

B. The arbitration proceeding shall be conducted by an arbitrator to be selected by the Employer and the Union. Both the Employer and the Union shall have the right to strike two (2) names from the list. The party requesting arbitration shall strike the first name; the other party shall strike one (1) name. The process will be repeated and the remaining person shall be the arbitrator.

The arbitrator shall be requested to render a decision within thirty (30) calendar days after the conclusion of the final hearing. The arbitrator shall have no power to alter, modify, add to or subtract from the terms of this Agreement; or establish or change wage rates. The decision of the arbitrator shall be binding upon both parties. The cost of the arbitrator shall be borne equally by both parties. Each party shall be responsible for the costs of presenting its own case to arbitration, including any outside witnesses and expert witness fees.

C. Nothing in this article is intended to preclude or prohibit informal discussions of a potential grievance between the employee and his/her immediate supervisor, provided that the time limit set forth herein is adhered to.

ARTICLE 16 - GENERAL PROVISIONS

16.1 No Discrimination

The provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to age, sex, marital status, race, color, creed, national origin, religious beliefs, veteran status, sexual orientation, union affiliation physical or mental disability or political affiliation. The County shall

provide benefits to same-sex domestic partners under this Agreement to the same extent as it does for spouses, subject to availability of domestic partner benefit coverage from the County's employee insurance carriers. The Employee shall successfully meet the definition of same sex domestic partner and sign an affidavit provided by the County in accordance with said definition. The Union shall share equally with the employer the responsibility for applying this provision of the Agreement.

16.2 Personnel Files

There shall be only one (1) official personnel file. Other unofficial files may be kept by the department head. No grievance material, other than material relating to disciplinary actions, shall be kept in the personnel file after the grievance has been resolved. Any reprimand or other record of disciplinary action may be removed from the employee's personnel file after one (1) year from the date of its issuance provided the employee requests its removal in writing and the department head agrees to remove the material. Employees are entitled to prepare, in writing, his/her explanation or opinion regarding the prepared material. This shall be included as part of his/her personnel record until the material is removed. Employee must prepare his/her rebuttal on his/her own time and rebuttal must be submitted within 30 calendar days from the date the material was presented to the employee. An employee may, upon request, obtain copies of any of the contents of his/her personnel file, except for confidentially kept testing materials. An employee may include in his/her personnel file, copies of any relevant material he/she wishes, such as letters of favorable comment, licenses, certificates, college course credit, or any other material which relates creditably on the employee and his/her employment.

16.3 Job Posting

Except in emergency situations, the County agrees to post all job vacancies including new positions within the bargaining unit and for supervisory positions within the County for a minimum period of five (5) working days upon the established bulletin boards at all general employees work locations prior to filling the position.

ARTICLE 17 - LAYOFF AND RECALL

17.1 Layoff

In the event the County deems it necessary to lay off employees, such layoff shall occur within affected job classifications as determined by the County. Employees may bump to lower or lateral classifications within

the bargaining unit membership under this contract, provided that the employee has the knowledge, skills and ability to perform the duties of the classification as determined by the County, and has greater seniority than the incumbent to that classification. In the event 2 or more employees are determined equally qualified by the County, the senior employee shall be retained. In the event the Union considers the Supervisor's above determination as relative qualifications and ability to have been arbitrary and in bad faith, it may submit that question as a grievance for handling in accordance with the grievance procedure, commencing at Step 2. If an employee receives layoff notice, the County may make a reasonable effort to place the employee in another vacant County position, provided that the employee has the required knowledge, skills and ability.

Whenever possible, the County will give thirty (30) days' notice of layoff, and in no event less than fifteen (15) days' notice. Employees laid off shall be compensated for any accrued vacation hours.

17.2 Recall

In the event a reduction in force has occurred, employees will be recalled in the reverse order of lay off, provided such employee is qualified to perform the available work. Such recall shall first be offered to the most senior employee that left the position that is available.

Any employee will be eligible for recall for eighteen (18) months after the date of his/her layoff. The County shall notify a laid-off employee of a position opening by registered letter, return receipt requested, at his/her address of record as maintained in the employee's personnel file. It shall be the employee's responsibility to ensure that his/her current address is on file at the time the layoff occurs and to provide in writing by certified mail notification of any change of address following the date of layoff. The laid-off employee, upon receipt of notification of recall, shall send by certified mail a letter of Intent post-marked no later than five (5) calendar days from the date of receipt of such notification, indicating his/her acceptance or rejection of the position and have an additional fourteen (14) days thereafter in which to begin active employment. If the employee cannot be reached at his/her address of record or if he/she rejects any position offered to him/her which is at least equivalent to the one held prior to layoff, he/she shall forfeit all re-employment rights. Employees who wish to waive re-employment rights may do so by written notification to the County. Employees returning from layoff shall have previously accrued sick leave and seniority reinstated, but shall not receive benefits for the period of layoff.

ARTICLE 18 - EMPLOYEE DISCIPLINE

18.1 Discipline:

Disciplinary action may include, but is not necessarily limited to, the following:

- a) Verbal Warning;
- b) Written reprimand;
- c) Demotions;
- d) Suspension;
- e) Discharge.

A written reprimand may include notice of suspension, demotion or disciplinary probation or warning of further disciplinary action which will ensue upon repetition or further cause for disciplinary action.

18.2 Just Cause

Disciplinary action may be imposed upon an employee for failing to fulfill his/her responsibilities as an employee of the County. Conduct of an employee which hinders the operation of the County shall be considered just cause for disciplinary action. Also, the willful giving of false information, or the withholding of information in making application for employment or willful violation of departmental rules, shall be considered just cause for disciplinary action. Any disciplinary action imposed upon an employee shall be protested only as a grievance through the regular grievance or procedure for Settlement of Disputes. If the department head has reason to discipline one or more of their employees, they shall make reasonable efforts to impose such discipline in a manner that will not unduly embarrass or humiliate the employee or the public.

18.3 Suspension/discharge or reduction in pay

Discipline shall normally be progressive. Management may impose sanctions based on the totality of the circumstances and severity of the conduct. However, prior to taking any action of suspension, demotion, or discharge an employee may be immediately placed on administrative leave pending an investigation and completion of the due process steps if his/her continued presence on the job would constitute a safety hazard to himself/herself, the public, or to other employees or if the employee's continued presence on the job could be

potentially detrimental to County's investigation or County operations. Such Administrative leave shall be with pay. Disciplinary suspension shall not exceed two weeks.

ARTICLE 19 - SAVINGS CLAUSE

In the event any Article, Section or portion of this Agreement should be held invalid and unenforceable by any court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specified in the court's decision, and the remainder of this Agreement shall not be affected thereby, and upon issuance of such a decision, the County and the Union will enter into collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement.

ARTICLE 20 - EMPLOYEE DEVELOPMENT and TRAINING

Any time an employee is specifically required by management to participate in any development and training program or must do so to maintain certification/ licensing needed for their job shall be considered time worked for pay purposes, and any reasonable costs associated with that required training and development shall be assumed by the County. Employees shall provide copies of expenses such as hotel, meal receipt, parking, and registration forms in accordance with County policy.

ARTICLE 21- TRAVEL REIMBURSEMENT

21.1 Incidental Use

Whenever possible, a county vehicle shall be used for all job related travel. Use of County vehicle shall be for County purposes only and not combined with any personal use. In the event a County owned vehicle is not available or it is not practical for the employee, reimbursement for mileage shall be at the current IRS rate. Documentation of the miles claimed and approval of that claim by the Department Head is required.

In certain circumstances, personal vehicle use may be advantageous such as flying for county business and leaving a personal vehicle in airport parking. Pre-approval through Administration before incurring the mileage is required and only then will be reimbursed at the full IRS rate. Otherwise, the following will apply;

In the event an employee chooses to use their own vehicle in order to combine personal travel, the mileage documented for the county business travel will be reimbursed at 50% of the IRS rate adopted by the Administrator. The County policy exempting the county from liability of a personal vehicle used for County business, will apply.

21.2 Secondary reporting place

Home-to-work and work-to-home travel is generally unpaid time. Travel time that occurs during the course of a work day is considered time worked. On overnight trips, travel time that falls within the employee's regular work hours or the corresponding hours on days off must be paid. Use of personal vehicle applies as stated in 21.1.

21.3 Reimbursement

Reimbursement requests: Payment for mileage and parking fees shall be submitted within 30 days of incurring the expense and shall be reimbursed within thirty (30) days of the receipt of documentation as required by County policy.

ARTICLE 22 – DURATION AND TERMINATION

This Agreement shall be effective July 1, 2018 and shall remain in full force and effect until June 30, 2021. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing not later than January 15, prior to the expiration of subsequent anniversary date, that it wishes to modify this Agreement for any reason. In the event such notice is given, negotiations shall begin no later than thirty (30) days after said notice.

FOR THE UNION:

FOR THE COUNTY:

Date: 11/7/19

Date: _____

Local President

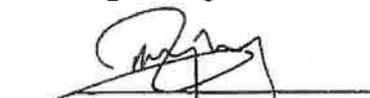
Chair, Board of Commissioners



Negotiating Team

Commissioner

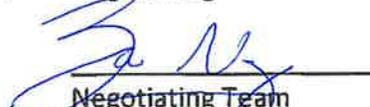
Commissioner



Negotiating Team

Commissioner

Commissioner



Negotiating Team

APPROVED AS TO FORM:

AFSCME
Council
Rep.

Bruce Bischof, Labor Counsel

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Confirm E-mail Poll Approval for Liquor License

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Staff sent out an e-mail poll requesting approval for Chair Oates to sign off on an OLCC Liquor License application. Approval was received.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Confirm e-mail poll approval authorizing Chair Oates to sign off on a liquor license application for Cabernet Creek Farms.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____



LIQUOR LICENSE APPLICATION



Handwritten initials

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received: _____
<input type="checkbox"/> Brewery 2 nd Location	Name of City or County: _____
<input type="checkbox"/> Brewery 3 rd Location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Brewery-Public House 1 st location	By: _____
<input type="checkbox"/> Brewery-Public House 2 nd location	Date: _____
<input type="checkbox"/> Brewery-Public House 3 rd location	
<input type="checkbox"/> Distillery	
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege 1 st location	
<input type="checkbox"/> Grower Sales Privilege 2 nd location	
<input type="checkbox"/> Grower Sales Privilege 3 rd location	
<input type="checkbox"/> Limited On-Premises	
<input type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 st Location	
<input checked="" type="checkbox"/> Winery 2 nd Location	
<input type="checkbox"/> Winery 3 rd Location	
	OLCC USE ONLY
	Date application received: <u>9/13/19</u>
	By: <u>Jan Z.</u>
	Date application accepted as initially complete: <u>10.10.19</u>
	By: <u>ga</u>
	License Action(s): <u>WY 2nd Loc N/O</u>

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Garvin Enterprises, Inc.

(Applicant #1)

(Applicant #2)

(Applicant #3)

(Applicant #4)

OLCC USE ONLY	OLCC FINANCIAL SERVICES USE ONLY

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Human Resources **NAME:** Cheryl Berger

SUBJECT: Confirm E-mail Poll Approval for an MOU with the Law Enforcement Association

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Staff sent out an e-mail poll requesting approval for the County Administrator to sign a MOU with the Sheriff's Law Enforcement Association surrounding on call pay. Approval was received.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Confirm e-mail poll approval authorizing the County Administrator to sign a MOU with the Sheriff's Law Enforcement Association surrounding on call pay.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

MEMORANDUM OF UNDERSTANDING (MOU)

By and between
Hood River County

And
Hood River County Law Enforcement Association

This MOU is made by and between Hood River County (County) and the Hood River County Law Enforcement Association (HRCLEA). The parties agree that due to staffing shortages deputy sheriffs changed to a twelve (12) hour shift schedule. As a result of decreasing staffing numbers, the Hood River County Sheriff's Office has reduced coverage to twelve (12) hours per day. The new schedule requires that deputies and sergeant's (non-association members) are on call for the twelve (12) hour period when no patrol personnel are actively on duty.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

This MOU is an addendum to Article VIII-Call and Reporting Time:

Scheduling for on call days is done through the patrol sergeant. If a deputy is on call, they are expected to be ready and able to respond to emergent calls for service during the entirety of the on call period. Deputies must remain in close proximity to their patrol vehicles, uniforms and associated patrol gear. Additionally, deputies shall provide dispatch with their best contact phone number and ensure that phone is carried with the member or is in close proximity during the on call period. On call deputies are expected to answer calls from dispatch or other HRCSO personnel during that period of on call. Further, members are prohibited from consuming alcoholic beverages or other substances that may cause impairment, during the period of on call.

Strictly answering phone calls during the on-call period are not eligible for the call out overtime as outlined in Article VIII-Call and Reporting Time. The overtime call out clause is not applicable until such time as a deputy physically leaves their residence or the location where they are on call in response to a call for service. The deputy(s) on call shall receive compensation in the form of fifty (\$50.00) dollars for each twelve (12) hour on call period.

This MOU will be reviewed 04/02/2020.

Dave Stefanini Date
President, HRCLEA

County Administrator signature authorization granted through electronic approval of MOU by Hood River County Board of Commissioners.

Jeff Hecksel Date
County Administrator

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: October 31, 2019 DEPARTMENT: Forestry

SIGNATURE: Doug Thiesies *DUT*

SUBJECT: Hang-Up Timber Sale #19-1 Closure

AUTHORITY: ORS OAR COUNTY ORD.

BACKGROUND/SUMMARY OF SUBJECT:

Timber Sale requirements have been met and purchaser, High Cascade, Inc. requests closure. Sale was approved on June 18, 2018 with estimated volume of 1,212 MBF @ \$668.75/MBF for Douglas-fir; 38 MBF @ \$293.75/MBF for Ponderosa Pine; 404 MBF @ \$493.75/MBF for White Fir and other conifers. Final volume removed was 1,716.89MBF and 486.25 Ton of pulp for actual revenue of \$1,035,442.36.

FISCAL IMPACT- BUDGET LINE ITEM: 406-1802-395.10-90 ACCOUNT BALANCE: \$ 1,035,442.36

EST. HRS SPENT TO DATE: EST. COMPLETION DATE:

COMMENTS:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

Close as requested by purchaser and release and return all timber sale bonding.

ADMINISTRATION RECOMMENDATION/COMMENTS:

Approve closing the Hang Up Timber sale and return all appropriate bonding.

FOLLOW UP: ORD/RESO/AGMT/ORDER ETC: ORIGINALS TO R&A AND COPIES TO:

COPIES ALL INFO: COPIES ARF ONLY:

All Departments

**High Cascade Inc.
P.O.Box 415
Carson, WA 98610**

October 31, 2019

Mr. Doug Thiesies
Hood River County Forestry Dept.
918 18th Street
Hood River, OR 97031

Hang-Up Timber Sale #19-1

Dear Doug,

The final payment has now been made on the Hang-Up Timber Sale #19-1 and all contractual obligations have been completed. We request that the contract now be closed.

Sincerely,



Garret Stump
President

Matthew T. English

Sheriff

— * —
Brian Rockett

Undersheriff

— * —
Jamie Hepner

Parole and Probation Commander



Erica Stolhand

911 Commander

— * —
Terry L. Bright

Chief Civil Deputy

— * —
Katie Haskins

Executive Assistant

September 11, 2019

Hood River County Board of Commissioners
601 State Street
Hood River, Or 97031

Re: Hood River County Community Corrections Plan, 2019-2021

The Local Public Safety Coordinating Council supports the 2019-2021 Community Corrections Plan for Hood River County as presented by Commander Jamie Hepner. We encourage the Hood River County Commissioners approval of this plan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Rockett', is written over a large, stylized circular flourish.

Brian Rockett, Chair
Hood River County LPSCC

**INTERGOVERNMENTAL AGREEMENT #5844
BETWEEN THE STATE OF OREGON AND HOOD RIVER COUNTY**

This Intergovernmental #5844 (Agreement) is between the State of Oregon acting by and through its Department of Corrections, hereafter called DEPARTMENT, and Hood River County, hereafter called COUNTY.

Whereas, DEPARTMENT is an agency of the State of Oregon and COUNTY is a unit of local government of the State of Oregon and both parties desire to cooperate by agreement to provide correctional services in COUNTY within the requirements as authorized by ORS 423.475 to 423.565;

Whereas, the Legislative Assembly of Oregon enacted legislation establishing shared responsibility between county corrections programs and the Department on a continuing basis (ORS 423.475 to 423.565);

Whereas, ORS 144.106 provides "the supervisory authority shall use a continuum of administrative sanctions for violations of post-prison supervision";

Whereas, ORS 144.334 provides that the Board of Parole and Post-Prison Supervision may authorize issuance of citations by supervising officers;

Whereas, ORS 144.343 provides that the Board of Parole and Post-Prison Supervision may delegate the authority to impose sanctions as provided in ORS 144.106 and to continue a violator on parole or post-prison supervision with the same or modified conditions;

Whereas, ORS 423.478(2)(a) - (f) assigns responsibility for all offenders on probation, parole, post-prison supervision and those offenders sentenced or revoked for periods of one year or less, and on conditional release to COUNTY;

Whereas, ORS 137.545 and 137.595 provide that courts may delegate the authority to parole/probation officers to impose sanctions for probationers through a system of Structured Sanctions; and

Whereas, ORS 423.555 requires DEPARTMENT, with cooperation from COUNTY, to establish and operate a Statewide Evaluation and Information System and to monitor effectiveness of corrections services provided to criminal offenders under ORS 423.500 to 423.560.

Now, therefore, THE PARTIES HERETO, in consideration of the mutual promises, terms and conditions hereinafter provided, agree to the following:

I. DEFINITIONS

- A. **Amendment**: Any change to this Agreement that alters the terms and conditions of the Agreement, effective only after all parties have signed and all approvals have been obtained. Plan Modifications are **NOT** Amendments.
- B. **Budget Summary**: The part of the County Corrections Plan that reflects the amount of County Corrections Grant funds granted by DEPARTMENT to COUNTY to implement the programs in the Plan. The Budget Summary is attached to this Agreement as Exhibit A.
- C. **Community Corrections Manager**: Individual designated by COUNTY pursuant to ORS 423.525 as responsible for administration of the community corrections programs as set forth by the Plan.
- D. **County Corrections**: All County agencies and officials who carry out the responsibilities in ORS 423.478(2)(a)-(f) and the activities of carrying out those responsibilities.
- E. **County Community Corrections Plan or Plan**: A document developed by the Local Public Safety Coordinating Councils and adopted by COUNTY's governing body pursuant to ORS 423.525 and 423.535 and received by DEPARTMENT's director or designee.
- F. **County Community Corrections Plan Modification**: A written change or alteration to the County Corrections Plan promulgated by COUNTY modifying the Plan subject to ORS 423.525, effective upon the date the written change or alteration has been submitted to the DEPARTMENT representative under this Agreement.
- G. **County Community Corrections Grant**: Grant(s) made by DEPARTMENT to assist COUNTY in the implementation and operation of county corrections programs including, but not limited to, preventive or diversionary correctional programs, probation, parole, post-prison supervision work release and local correctional facilities and programs for offenders.
- H. **Offender**: Any person under supervision who is on parole, post-prison supervision, transitional leave, work release, local control, and/or probation status.
- I. **Sanctions or Structured Sanctions**: A response to Offender violations of conditions of supervision that uses custody units.

- J. Statewide Evaluation and Information System: The Corrections Information Systems (CIS) including the Offender Profile System (OPS), the Integrated Supervision Information System (ISIS), Case Management for Institutions (CMI), Offender Management System (OMS), Offender Information System (OIS), Interstate Compact Offender Tracking System (ICOTS), and related case management modules.
- K. Supervisory Authority: The local corrections official or officials designated in each COUNTY by that COUNTY's Board of County Commissioners or county court to operate corrections supervision services, custodial facilities or both.

II. AUTHORITY AND DURATION

A. Authority

This Agreement is entered into pursuant to the provisions of ORS 423.520.

B. Duration

This Agreement will become effective on **July 1, 2019** and will remain in effect until **June 30, 2021** or until terminated according to Section X, captioned TERMINATION.

III. PLAN; PLAN MODIFICATIONS

- A. County Community Corrections Plan: COUNTY will create a County Community Corrections Plan meeting the requirements of ORS 423.525 outlining the basic structure of supervision, services, and local sanctions to be applied to Offenders sentenced or convicted of felonies and designated drug-related misdemeanors and on supervision in the county. The Plan consists of program descriptions and budget allocations and is included by this reference as part of this Agreement. The Plan must be received and approved by DEPARTMENT before disbursements can be made by COUNTY.
- B. Plan Modifications: COUNTY and DEPARTMENT agree that the Plan must remain a flexible instrument capable of responding to unforeseen needs and requirements. COUNTY may modify the Plan according to ORS 423.525 and the administrative rules thereunder governing the support and development of County Corrections Programs. A copy of all Plan Modifications will be marked in sequence beginning with the designation "Plan Modification 1" and attached to the above-mentioned Plan. DEPARTMENT will notify COUNTY of any concerns about the modification or the need for an amendment within a 30 calendar day period after DEPARTMENT receives the Plan Modification.

- C. **Notice of Modification:** No Plan Modifications shall take effect until COUNTY gives written notice to DEPARTMENT, in a form approved by DEPARTMENT. DEPARTMENT shall provide to COUNTY an approved form for modifications as soon as practicable after execution of this Agreement.

IV. AMENDMENTS GENERALLY

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written Amendment signed by the parties.

V. DUTIES AND RESPONSIBILITIES OF COUNTY

- A. COUNTY shall assume administrative responsibility for correctional supervision and services within its jurisdiction, as outlined in the Plan.
- B. COUNTY shall designate a Community Corrections Manager.
- C. COUNTY will meet the goals for community corrections in Oregon described below:
 - 1. **Reduce Criminal Behavior**
 - a. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from initial admission to probation.
 - b. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from first release to parole/post-prison supervision.
 - 2. **Enforce Court, Board of Parole and Post-Prison Supervision, and Local Supervisory Authority Orders:**
 - a. Indicator: the percentage of positive case closures for Offenders on parole/post-prison supervision.
 - b. Indicator: the percentage of positive case closures for Offenders on probation.
 - 3. **Assist Offenders to Change:**
 - a. Indicator: employment rates for Offenders.
 - b. Indicator: substantial compliance with treatment requirements.
 - 4. **Provide Reparation to Victims and Community**
 - a. Indicator: the percentage of restitution and compensatory fines collected, owed to victims.

- b. Indicator: the percentage of community service hours provided by Offenders.

- D. Except as otherwise provided by the DEPARTMENT's rules or orders, COUNTY will adopt and implement a continuum of administrative sanctions used by DEPARTMENT and the Board of Parole and Post-Prison Supervision for violators of conditions of probation, parole and post-prison supervision as authorized by ORS 144.106, 144.334, 144.343 and 137.540 and the rules thereunder. COUNTY will manage local control post-prison supervision in accordance with the rules and practices of the Board of Parole and Post-Prison supervision.

- E. COUNTY will follow the Oregon Administrative Rules (OAR's) applicable to community corrections, including but not limited to the following:
 - 1. Computerized Information System Access and Security OAR 291-005-0005 through 291-005-0075.
 - 2. Case Transfer, OAR 291-019-0100 through OAR 291-019-0160.
 - 3. Searches, OAR 291-028-0100 through OAR 291-028-0115.
 - 4. Community Corrections Programs, OAR 291-031-0005 through OAR 291-031-0360.
 - 5. Pre-sentence Investigation, OAR 291-038-0005 through 291-038-0060.
 - 6. Structured, Intermediate Sanctions OAR 291-058-0010 through OAR 291-058-0070.
 - 7. Short-term Transitional Leave, OAR 291-063-0100 through 291-063-0140.
 - 8. Records Management, OAR 291-070-0100 through OAR 291-070-0140.
 - 9. Community Case Management, OAR 291-078-0005 through OAR 291-078-0031.
 - 10. Admission, Sentence Computation and Release, OAR 291-100-0005 through OAR 291-100-0160.
 - 11. Interstate Compact, OAR 291-180-0106 through OAR 291-180-0275.
 - 12. Sex Offenders, Special Provisions, OAR 291-202-0010 through 291-202-0130.
 - 13. Active and Inactive Probation, OAR 291-206-005 through 291-206-0030.
 - 14. Earned Discharge, OAR 291-209-0010 through 291-209-0070.
 - 15. Dangerous Offenders, OAR Chapter 255, Divisions 36 and 37.
 - 16. Release to Post-Prison Supervision or Parole and Exit Interviews, OAR Chapter 255, Division 60.
 - 17. Conditions of Parole and Post-Prison Supervision, OAR Chapter 255, Division 70.

18. Procedures for Response to Parole and Post-Prison Supervision Condition Violations for Offenders Under the Jurisdiction of the Board of Parole and Post-Prison Supervision or Local Supervisory Authority, OAR Chapter 255, Division 75.
 19. Active and Inactive Parole and Post-Prison Supervision, OAR Chapter 255, Division 94.
 20. Archiving, OAR Chapter 166.
- F. COUNTY will follow all applicable Federal and State civil rights laws including, but not limited to:
1. Federal Code, Title 5 USCA 7201 et seq. - Anti-discrimination in Employment.
 2. Oregon Statutes, Enforcement of Civil Rights: ORS 659A.009, 659A.006, and 659A.030.
 3. Americans with Disabilities Act.
- G. COUNTY will prepare and furnish such data, descriptive information and reports as may be requested by DEPARTMENT as needed to comply with ORS 423.520, which states in part, "The department shall require recipients of the grants to cooperate [. . .] in the collection and sharing of data necessary to evaluate the effect of community corrections programs on future criminal conduct." COUNTY will enter data into the Statewide Evaluation and Information Systems in a complete, accurate, and timely manner. COUNTY agrees to, and does hereby grant DEPARTMENT the right to reproduce, use and disclose all or any part of such reports, data and technical information furnished under this Agreement.
- H. COUNTY will permit authorized representatives of DEPARTMENT to make such review of records of COUNTY as may be necessary to satisfy audit or program review purposes. A copy of any audit or monitoring report will be made available to COUNTY.
- I. COUNTY will follow DEPARTMENT prescribed allotment and expenditure reporting system and shall provide this information on each discrete program in the COUNTY Corrections Plan. This system will be used for controlling County Corrections Grant funds by DEPARTMENT and to provide suitable records for an audit. COUNTY will make available to the DEPARTMENT copies of its annual audit report required by ORS 297.425.
- J. If funding from DEPARTMENT is reduced or discontinued by legislative action, COUNTY will not be required to increase use of COUNTY revenue for continuing or maintaining corrections services as set out in this Agreement. If funding is reduced below the amount set out in ORS 423.483, the County may elect to terminate pursuant to Section X, below.

- K. COUNTY will participate in all of the systems that comprise the Statewide Evaluation and Information Systems. COUNTY will enter and keep current information on offenders under supervision in the Law Enforcement Data System (LEDS) Enter Probation Record (EPR) System.
- L. COUNTY will retain responsibility for cases transferred to and accepted by another state under the terms of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for parole, post-prison, and probation Offenders that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- M. COUNTY will comply with ORS 182.515-182.525. Programs identified by the Community Corrections Commission and receiving any state grant funds shall be evidence based. Evidence based programs are delivered consistent with the findings in research about what works best to reduce recidivism.

VI. DEPARTMENT RESPONSIBILITIES

- A. DEPARTMENT will furnish to COUNTY, in a timely manner, those procedures, directives, records, documents and forms required for COUNTY to meet its obligations.
- B. Subject to system capacity and data processing capabilities, DEPARTMENT will furnish data, descriptive information and reports, available to DEPARTMENT and requested by COUNTY that will assist COUNTY in complying with DEPARTMENT requirements. This data includes, but is not limited to details regarding outcomes noted in Subsection V(C). DEPARTMENT hereby grants to COUNTY the right to reproduce, use, and disclose all or part of such reports, data, and technical information furnished under this Agreement.
- C. DEPARTMENT agrees to provide COUNTY an opportunity to review and comment on all new or revised administrative rules that have fiscal or programmatic impact on COUNTY.
- D. If by legislative action, funding from DEPARTMENT is reduced to COUNTY, DEPARTMENT agrees to provide reasonable notice and transition opportunity to COUNTY of changes that may significantly alter approved appropriations and programs.
- E. If COUNTY ceases to participate in County Corrections programs as described in ORS Chapter 423, DEPARTMENT may recover title and possession to property previously transferred to COUNTY or purchased by COUNTY with County Corrections Grant funds.

- F. DEPARTMENT grants to COUNTY continual access to the DEPARTMENT's computer system at no charge to COUNTY. All costs (including but not limited to any equipment or software upgrades) to ensure this access however, is the responsibility of COUNTY. If DEPARTMENT's computer is used in any way other than for pass-through of COUNTY data to the DEPARTMENT's system, COUNTY will provide support for additional activities. DEPARTMENT will provide timely notification and technical assistance when changes are made that impact applicable restrictions on the software, if any. If COUNTY uses DEPARTMENT's data circuits or network connections to access a third party jail management system, the terms of the attached Exhibit B apply. If DEPARTMENT determines that COUNTY has not complied with the terms of Exhibit B, DEPARTMENT may immediately suspend COUNTY access to DEPARTMENT's computer system.
- G. DEPARTMENT's Community Corrections Division will administer the provisions of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for parole, post-prison, and probation Offenders that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- H. DEPARTMENT will provide technical assistance to COUNTY in implementing and evaluating COUNTY's Plan.
- I. DEPARTMENT will provide technical assistance to COUNTY on changes in Oregon Statutes and Oregon Administrative Rules.

VII. FUNDS

- A. The Budget Summary, Exhibit A, lists the County Corrections Grant funds authorized under this Agreement for the implementation of the Plan during the term of this Agreement.
- B. The Plan and fully executed Intergovernmental agreement (IGA) must be received by the DEPARTMENT from the COUNTY. After receipt of both the Plan and IGA, DEPARTMENT will authorize payments to the COUNTY as scheduled in this Section VII.
- C. The first payment to COUNTY will occur as soon as possible after the DEPARTMENT's budget is legislatively approved and implemented and quarterly thereafter.
- D. The DEPARTMENT will disburse to COUNTY one eighth of the County Correction Grant Funds authorized under this Agreement within 15 days of

each of the following dates; 7/1/19, 10/1/19, 1/1/20, 4/1/20, 7/1/20, 10/1/20, 1/1/21, and 4/1/21.

DEPARTMENT's obligation to disburse County Correction Grant Funds is subject to satisfaction, on the date of each disbursement, of each of the following conditions:

1. COUNTY is in compliance with all terms and conditions of this Agreement;
 2. This Agreement has not been terminated; and
 3. DEPARTMENT has received funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow DEPARTMENT, in the exercise of its reasonable administrative discretion, to make the disbursement.
- E. Both parties agree that all reallocations of funds between or within programs shall require a County Community Corrections Plan Modification, except that COUNTY may reallocate up to ten percent of funds in any budget category in the approved Plan between or within programs without a County Community Corrections Plan Modification. COUNTY shall notify DEPARTMENT in writing of such reallocation within 30 days after making the reallocation.
- F. Unexpended Funds: Fund balances remaining at the termination of this agreement may be retained by the COUNTY, upon approval by the DEPARTMENT, for the provision of on-going supervision, correctional services, and sanctions in accordance with the Plan.
- G. Supervision fees collected by COUNTY will be used to offset costs of supervising the probation, parole, post-prison supervision or other supervised release pursuant to ORS 423.570 and its administrative rules, as amended from time to time.
- H. Unauthorized Expenditures: Any County Corrections Grant Funds expended for unauthorized purposes will be deducted by DEPARTMENT from subsequent payments under this Agreement or refunded to DEPARTMENT upon request.
- I. For purposes of the delivery of field corrections services, DEPARTMENT recognizes COUNTY as an ongoing partner for all County Corrections appropriations provided by the State of Oregon Legislature according to ORS 423.475 to 423.565.

- J. Funding for Sexually Violent Dangerous Offenders: After receipt and review of an invoice from the COUNTY, DEPARTMENT will reimburse COUNTY at the daily rate established by the DEPARTMENT for the intensive supervision of Offenders designated as sexually violent dangerous offenders by the Court or Board of Parole and Post-Prison Supervision only from the amount specifically appropriated for the increased level of supervision of such Offenders.
- K. In the event that the COUNTY retains funds to spend in the next biennium under Subsection VII(F), then Subsections VII (D)-(G) and (I)-(J) will survive termination or expiration of this Agreement.

VIII NONCOMPLIANCE

- A. The Assistant Director of Community Corrections or the Assistant Director's designee shall annually review COUNTY's compliance with this Agreement under ORS 423.500 to 423.560. COUNTY must substantially comply with the provisions of the Plan received by DEPARTMENT and this Agreement.
- B. If, upon review, DEPARTMENT determines that there are reasonable grounds to believe that COUNTY is not in substantial compliance with this Agreement or Plan, DEPARTMENT shall contact COUNTY regarding the alleged noncompliance and offer technical assistance to reach compliance. If COUNTY does not resolve the alleged noncompliance, DEPARTMENT shall, after giving COUNTY not less than 30 calendar days' notice, conduct a hearing to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. After technical assistance, which may include peer review or other assistance, is provided and the hearing occurs, DEPARTMENT may suspend any portion of the funding made available to COUNTY under ORS 423.500 to 423.560 until County complies as required.
- C. In the event that a dispute arises, COUNTY may appeal to the Director of the Department of Corrections.

IX INDEMNIFICATION See Exhibit C

X TERMINATION

- A. It is understood and agreed by the parties hereto that this Agreement will remain in force only during its term and will not continue in force after its term. There will be no automatic extension, but this Agreement may be extended only by written Amendment.

- B. It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement, including any part, term or provision of any appended material, is held by a court to be illegal or in conflict with any law of the State of Oregon or applicable administrative rule, that element of this Agreement including relevant appended materials will be void and without effect and will be treated by the parties as having been terminated as of the date of determination of the voidness.
- C. If COUNTY chooses to discontinue participation in the Plan as described in this Agreement and ORS 423.483(2), COUNTY may terminate participation at the end of any month by delivery of a resolution of the Board of Commissioners to the DEPARTMENT's Director or the Director's designee not less than 180 calendar days before the date on which COUNTY intends to discontinue its participation. Termination of COUNTY participation may occur only at the end of a month. This Agreement will terminate on the same date that COUNTY discontinues its participation in the Plan.
- D. If COUNTY terminates participation, the following will apply:
1. The responsibility for correctional services transferred to COUNTY and any unused County Corrections Grant funds will revert to DEPARTMENT.
 2. In no case does responsibility for supervision and provision of correctional services to non-designated drug-related misdemeanor Offenders revert to DEPARTMENT.
- E. It is understood and agreed by the parties hereto that this Agreement will automatically terminate if the State of Oregon fails to provide any funding. If there is reduced state funding as described in ORS 423.483, County may terminate the Agreement as described herein.

XI COMPLIANCE WITH APPLICABLE LAW

Both Parties shall comply with all federal, state and local laws, regulations, executive orders, and ordinances to which each is subject and which is applicable to this Agreement. Without limiting the generality of the foregoing, the parties expressly agree to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to those laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. DEPARTMENT's performance under this Agreement is conditioned upon COUNTY's compliance with the provisions of ORS 279B.220, 279B.230, 279B.235 and 279B.270, as amended from time to time, which are made

applicable to this Agreement and incorporated herein by this reference. All employers, including COUNTY, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. COUNTY shall ensure that each of its subcontractors complies with these requirements.

Nothing in this Agreement shall require County or Department to act in violation of state or federal law or the Constitution of the State of Oregon.

XII ACCESS TO RECORDS

For not less than six (6) years after Agreement expiration or termination, DEPARTMENT, the Secretary of State's Office of the State of Oregon, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of COUNTY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts. COUNTY shall retain all pertinent records until the later of: (i) the date that is not less than six (6) years following the Agreement expiration or termination date or (ii) the date on which all litigation regarding this Agreement is resolved. COUNTY agrees that full access to DEPARTMENT will be provided in preparation for and during litigation and that copies of applicable records shall be made available upon request and payment by DEPARTMENT for the COUNTY's cost to produce the copies.

XIII SURVIVAL

All rights and obligations shall cease upon termination or expiration of this Agreement, except for the rights and obligations set forth in Sections IV, IX, X, XI, XII, XIII, and XIV.

XIV GOVERNING LAW; JURISDICTION; VENUE

The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

XV WAIVER

The failure of either party to enforce any provision of this Agreement will not constitute a waiver by that party of that or any other provision.

XVI EXECUTION AND COUNTERPARTS

This Agreement may be executed in several counterparts, each of which will be an original, all of which will constitute but one and the same instrument.

XVII MERGER; INTEGRATION

This instrument contains the entire agreement between the parties and no statement made by any party hereto, or agent thereof, not contained or attached with reference thereto in this written agreement will be valid or binding. This Agreement will supersede all previous communications, representations, whether verbal or written, between the parties hereto. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties, and attached.

STATE OF OREGON
DEPT. OF CORRECTIONS

HOOD RIVER COUNTY
BOARD OF COMMISSIONERS

Jeremiah Stromberg, Asst. Director

Chair

Date

Date

Approved for Legal Sufficiency
Oregon Attorney General's Office:

/s/ Cynthia Byrnes per email dated 5/2/19
Assistant Attorney General

EXHIBIT A

**BUDGET SUMMARY
HOOD RIVER COUNTY
(to be added by DEPARTMENT after
COUNTY submission of the County Corrections Plan)**

EXHIBIT B

HOOD RIVER COUNTY

NETWORK ACCESS BY COUNTY

1. COUNTY jail users will be permitted to use existing DEPARTMENT data circuits to access third party systems. Access is permitted for jail management system application users only. COUNTY jail users will not be permitted to use DEPARTMENT circuits for video conferencing, Real Audio, Internet access, applications that require large amounts of bandwidth, or other jail management software online service or system unless approved by DEPARTMENT. COUNTY jail users will be permitted to use DEPARTMENT's data circuits for video image transmissions using a NIST standard (available from DEPARTMENT upon request).

- A. All network traffic covered by this agreement will employ TCP/IP network protocols.
- B. DEPARTMENT will continue its policy of only providing one router to each county. This means that if COUNTY's jail and the parole and probation office are located in separate buildings, COUNTY will be responsible for providing a connection between the two buildings.

2. COUNTY understands and acknowledges that DEPARTMENT is subject to the public records provision of ORS 192.410 through 192.505 and other applicable laws and administrative rules which establish uniform guidelines and procedures for the release of information from DEPARTMENT's computer system.

**EXHIBIT C
INDEMNIFICATION
HOOD RIVER COUNTY**

Contribution

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

With respect to a Third Party Claim for which the Department is jointly liable with the County (or would be if joined in the Third Party Claim), the Department shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the County in such proportion as is appropriate to reflect the relative fault of the Department on the one hand and of the County on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Department on the one hand and of the County on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Department's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Department had sole liability in the proceeding.

With respect to a Third Party Claim for which the County is jointly liable with the Department (or would be if joined in the Third Party Claim), the County shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Department in such proportion as is appropriate to reflect the relative fault of the County on the one hand and of the Department on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the County on the one hand and of the Department on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The County's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

Alternative Dispute Resolution

The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

Indemnification by Subcontractors

County shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.

Subcontractor Insurance Requirements

GENERAL

County shall require its first tier contractor(s) that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between County and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to County. County shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, County shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. County shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall County permit a contractor to work under a Subcontract when the County is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a "first tier" contractor is a contractor with which the county directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

TYPES AND AMOUNTS

PROFESSIONAL LIABILITY

Professional Liability Insurance covering any damages caused by an error, omission or negligent act related to the services to be provided under the Subcontract, with limits not less than \$2,000,000, as determined by the Department:

"TAIL" COVERAGE If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of : (i) the contractor's completion and County 's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract.

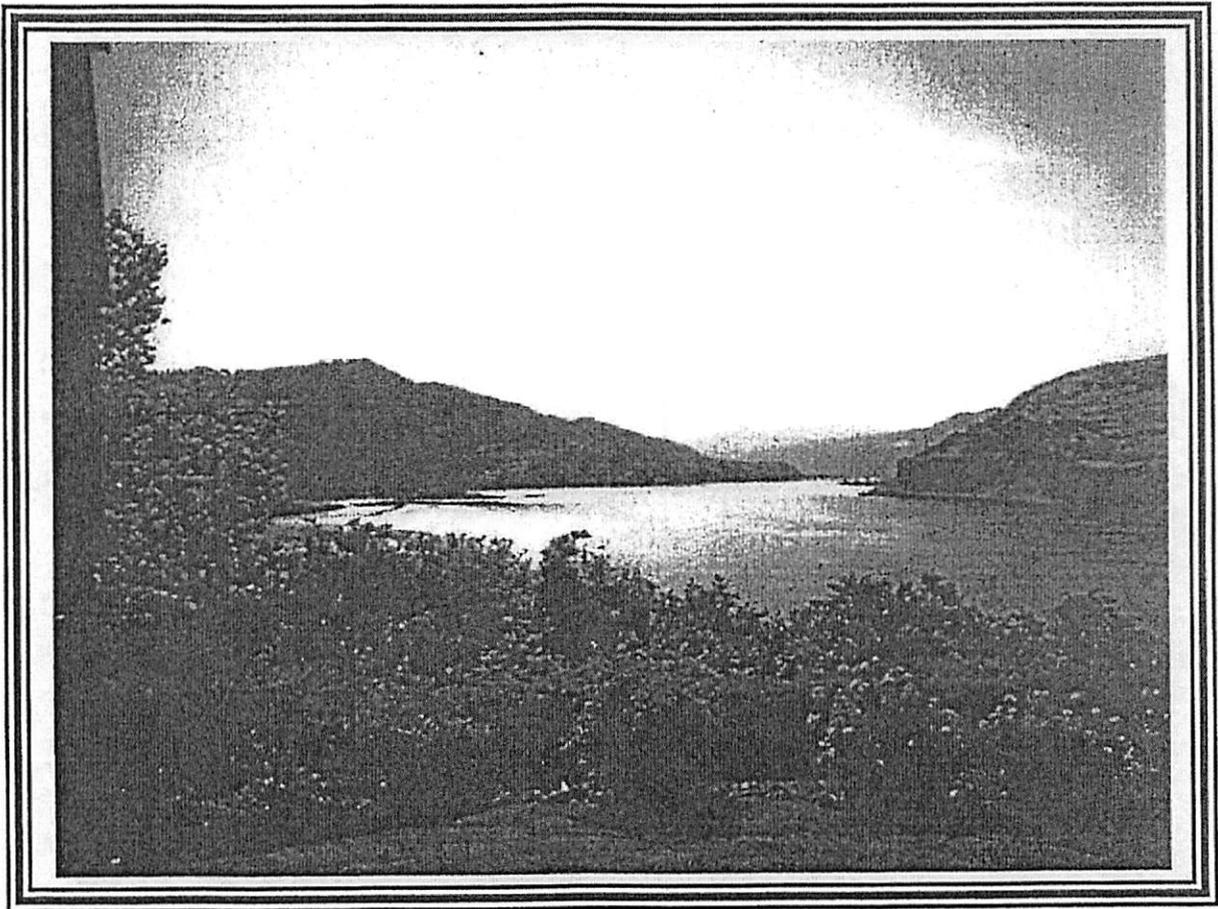
Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and the Department may grant approval of the maximum "tail " coverage period reasonably available in the marketplace. If Department approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.

NOTICE OF CANCELLATION OR CHANGE The contractor or its insurer must provide 30 days' written notice to County before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

CERTIFICATE(S) OF INSURANCE County shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a "claims made" basis, the extended reporting period applicable to "tail" or continuous "claims made" coverage.

Hood River County, Oregon
2019-2021

COMMUNITY CORRECTIONS PLAN



Other Fees (revenue)

Other State or Federal Grant

Other: Please Identify

Additional Comments:

Program Name:	Adult Community Service Work Crew
Program Category:	Community Service and Work Crew
Program Description:	Offenders are referred to placement at governmental or non-profit organizations within the community in order to perform community service work as mandated by the Court or supervising officer. The Community Service Coordinator/Work Crew Supervisor arranges placement for the offender with the appropriate agency, gathers verification of work completion, monitors work sites and reports the results to the supervising officer.
Program Objectives:	All offenders required to complete community service hours due to Court mandate or probation officer sanctions will be referred to the appropriate government or non-profit agencies. Hours performed will be documented and reported. This program serves as a sentencing or sanctioning alternative for offenders who are convicted of crimes or violate conditions of supervision. Work Crew/Community services provides opportunities for offenders to perform a service and give back to the community.
Method(s) of Evaluation:	Evaluation reports received from the community service providers. Consultation with providers, the community service coordinator and the probation officer. Electronic caseload audits State of Oregon outcome measure reports and as specified in the Intergovernmental Agreement (IGA)

Monthly Average to be Served: 25

Type of Offender(s) Served:
 Probation
 Parole/Post-Prison
 Local Control

Crime Category:
 Felony
 Misdemeanor

Gender:
 Male
 Female

Risk Level:
 High
 Medium
 Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(i.e., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	GPC Y/N?	If Yes, Overall Score
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund \$172,270.00
- Inmate Welfare Release Subsidy Fund _____
- DOC M57 Supplemental Fund _____
- CJC Justice Reinvestment Grant _____
- CJC Treatment Court Grant _____
- County General Fund _____
- Supervision Fees \$7,780.00
- Other Fees (revenue) _____
- Other State or Federal Grant _____

Other: Please Identify

-
-
-

Additional Comments:

Program Name:	Community Supervision
Program Category:	Supervision
Program Description:	<p>Community Supervision</p> <p>This program provides supervision to parole, post-prison and conditional discharge offenders residing in Hood River County. Supervision includes but is not limited to: assessment of offender risk, referrals to treatment and cognitive programming, office contacts, residence checks, monitoring and collection of supervision fees, imposition of structured sanctions, monitoring for substance abuse, and the coordination of volunteers. Parole/Probation deputies supervise and monitor offenders placed on supervised probation, in order to provide public safety and to facilitate positive offender behavioral change. Probation Deputies use case management strategies to address criminogenic needs and facilitate appropriate referrals to evaluations and treatment programming. Probation Deputies hold offenders accountable for inappropriate behavior through a continuum of sanctions.</p> <p>Hood River DUI Court</p> <p>The Hood River DUI Court provides offenders accused of DUI's the opportunity to address serious substance abuse issues in an intensely supervised environment. The DUI Court diverts eligible probationers who would otherwise be facing extended jail or DOC prison sentences and utilizes community resources to address their chronic substance abuse and other related issues. All DUI Court participants are under supervision in Hood River County and assigned to a specialized Probation Deputy. The supervising deputy provides weekly input at DUI Court staff meetings, attends DUI Court trainings, planning sessions and attends weekly DUI Court appearances. The DUI Court is a collaborative effort with the Hood River County Circuit Court, Hood River County District Attorney's Office, Morris, Smith, Starns and Sullivan, PC, Law Office, Mid Columbia Center for Living, Hood River County Parole/Probation, Hood River County Sheriff's Office and Oregon State Patrol. All additional operational and treatment funds have historically been obtained through grants and donations.</p> <p>Sex Offender Services/Sex Offender Supervision</p> <p>This program enhances community safety through effective management of sex offenders. A Parole/Probation Deputy with specialized sex offender training is assigned to supervise known sex offenders while under supervision in Hood River County. The sex offender specialist is responsible for the assessment of all sex offenders using the Static-99R, Stable and Acute Risk Assessments. Supervision includes referrals to treatment, participating in treatment programming, monitoring treatment progress, collecting DNA samples, scheduling polygraph examinations, conducting home and office contacts and other duties related to case management. The sex offender specialist is also responsible for community notification, residency restrictions and other legislative requirements. The sex offender supervision deputy represents Hood River County at the Statewide Sex Offender Supervision Network meetings.</p> <p>Domestic Violence Supervision</p> <p>This program enhances community safety through effective management of domestic violence perpetrators. A Parole/Probation Deputy with specialized domestic violence training is assigned to supervise this caseload while under supervision in Hood River County. Supervision includes referrals to treatment, participating in treatment programming, conducting home and office contacts and other duties related to case management. The domestic violence deputy represents Hood River County at the Statewide Family Violence Support Network meetings.</p> <p>Interstate Compact</p> <p>Designated parole/probation staff are assigned to investigate and complete Interstate Compact requests, per policy as defined by the Interstate Commission for Adult Offender Supervision. Investigations are completed within 30 days of assignment, and a report of the investigation/decision is sent to the sending state via Oregon Interstate Compact.</p>

	<p>Moral Reconciliation Therapy</p> <p>Designated parole/probation deputies facilitate MRT for offenders needing to address their criminal thinking errors. This program is highly researched and major cognitive-behavioral program used in all levels of offender treatment.</p>
Program Objectives:	<p>1. To enhance public safety and reduce recidivism by monitoring offender behavior and compliance to conditions of supervision and to facilitate positive change in offender behavior.</p> <p>2. Identify offender risk in order to prioritize resources and sanctions.</p> <p>3. Utilize evidence-based programs and community partnerships.</p>
Method(s) of Evaluation:	<p>Continued development of MRT facilitators to increase mentoring and offender change.</p> <p>Statewide Outcome measures.</p> <p>In-house caseload audits.</p> <p>Individual performance evaluations.</p>

Monthly Average to be Served: 200

Type of Offender(s) Served:

- Probation
- Parole/Post-Prison
- Local Control

Crime Category:

- Felony
- Misdemeanor

Gender:

- Male
- Female

Risk Level:

- High
- Medium
- Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(e.g., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
Hood River County	MRT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	46%
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund \$785,645.00
- Inmate Welfare Release Subsidy Fund _____
- DOC M57 Supplemental Fund \$10,000.00
- CJC Justice Reinvestment Grant _____
- CJC Treatment Court Grant _____
- County General Fund _____
- Supervision Fees \$74,000.00
- Other Fees (revenue) _____
- Other State or Federal Grant _____
- Other: Please Identify
- _____
- _____
- _____

Additional Comments:

Additional Comments:

Program Name:	Local Control/Custody Sanctions
Program Category:	Custodial/Sanction Beds
Program Description:	This program will be administered through the Supervisory Authority of the County Sheriff. This program offers a continuum of services for offenders sanctioned or sentenced to 12 months or less. Hood River County currently houses offenders at Northern Oregon Regional Correctional Facility (NORCOR) in The Dalles.
Program Objectives:	To enhance public safety and offender accountability by providing a set period of incarceration.
Method(s) of Evaluation:	Electronic caseload audits State of Oregon outcome measure reports, NORCOR reports, Consultations with NORCOR administrative staff and as specified in IGA

Monthly Average to be Served: 20

Type of Offender(s) Served:

- Probation
- Parole/Post-Prison
- Local Control

Crime Category:

- Felony
- Misdemeanor

Gender:

- Male
- Female

Risk Level:

- High
- Medium
- Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(ie. Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	GPC Y/N?	If Yes, Overall Score
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund _____
- Inmate Welfare Release Subsidy Fund _____
- DOC M57 Supplemental Fund _____
- CJC Justice Reinvestment Grant _____
- CJC Treatment Court Grant _____
- County General Fund \$300,000.00
- Supervision Fees _____
- Other Fees (revenue) _____
- Other State or Federal Grant _____
- Other: Please Identify
- _____
- _____
- _____

Additional Comments:

Program Name:	NORCOR Re-Entry Program
Program Category:	Other Programs
Program Description:	<p>Reentry is a seamless plan of services and supervision that starts the minute an individual is admitted into the facility. It is a process that should follow the individual from remand through discharge to community supervision. NORCOR incorporated the National Institute of Corrections three (3) phase, seven (7) Decision Point Model. This model is nationally recognized, comprehensive three phased approach to offender management and reentry services.</p> <p>Phase 1: The Institutional Phase</p> <p>This phase includes the initial assessment and classification of the offender and referral into inmate programming that is designed to reduce risk, address needs and build on strengths. Phase 1 includes the first two decision points of Assessment/Classification and Inmate Programming.</p> <p>Phase 2: The Transitional Phase</p> <p>This phase includes the completion of treatment programs and the development of highly specific reentry plans that minimally include a summary of treatment programs completed, programs still needed and a release plan that includes the offenders needs and strengths in the areas of housing, employment, positive social support, family reunification, aftercare, education, finances, legal obligations, childcare and transportation needs (Offender Management Plan or OMP). Phase 2 contains the next 2 decision points of Inmate Release Preparation and Release Decision Making.</p> <p>Phase 3: The Community Phase</p> <p>This phase is the release phase that includes the final three decision points of Supervision and Services; Revocation Decision Making, Discharge from Supervision and Aftercare. This phase consists of immediate and short-term enrollment and/or referrals for services and also involves long-term stabilization of the offender and the development or establishment of relationships with appropriate community support networks. The transition process is finalized when providers are contacted, appointments are established and the offender is released to community service supervision with their Offender Management Plan.</p> <p>The OMP is a comprehensive plan that includes all test scores, initial assessments and pre-post test measures from each of the programs.</p>
Program Objectives:	<p>Train NORCOR staff on LS/CMI terminology regarding risk and criminogenic needs.</p> <p>60% of medium/high risk offenders will have access to programming</p>
Method(s) of Evaluation:	<p>Positive case closure.</p> <p>Reduction in recidivism</p> <p>State of Oregon outcome measure reports</p>

Monthly Average to be Served: 15

Type of Offender(s) Served:

- Probation
 Parole/Post-Prison
 Local Control

Crime Category:

- Felony
 Misdemeanor

Gender:

- Male
 Female

Risk Level:

- High
 Medium
 Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(i.e., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
NORCOR ReEntry	ReEntry Programs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	43%
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund _____
 - Inmate Welfare Release Subsidy Fund _____
 - DOC M57 Supplemental Fund _____
 - CJC Justice Reinvestment Grant \$50,000.00
 - CJC Treatment Court Grant _____
 - County General Fund _____
 - Supervision Fees _____
 - Other Fees (revenue) _____
 - Other State or Federal Grant _____
- Other: Please Identify
- _____
 - _____
 - _____

Additional Comments:

Program Name:	Recovery Mentor
Program Category:	Substance Abuse
Program Description:	<p>Mentoring Services</p> <p>Recovery mentor will work with clients on an individual basis in the community to help with transition from custody back into the community. Mentors help clients make the linkage to treatment, provides support wherever needed and assists clients in developing their own support system utilizing Evidence Based Practices. Mentors provide the following services:</p> <p>Facilitate transitions from incarceration to a pro-social member of society.</p> <p>Provide transition services and introduction into the recovery community.</p> <p>Creates opportunities for clients that will assist in moving toward a lifestyle that is conducive to recovery.</p> <p>Encourage clients to become productive members of the community.</p> <p>Reduce recidivism.</p> <p>Increase abstinence from drug/alcohol use.</p> <p>Result in fewer positive urinalysis.</p>
Program Objectives:	<p>Enhance community safety.</p> <p>Reduce criminal activity.</p> <p>Assist clients with substance abuse related problems, to enter a viable program and maintain a substance free lifestyle.</p>
Method(s) of Evaluation:	<p>CPC</p> <p>Treatment completion data.</p> <p>Absconds.</p> <p>Recidivism date.</p>

Monthly Average to be Served: 20

Type of Offender(s) Served:

- Probation
 Parole/Post-Prison
 Local Control

Crime Category:

- Felony
 Misdemeanor

Gender:

- Male
 Female

Risk Level:

- High
 Medium
 Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(i.e., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund \$35,000.00
 Inmate Welfare Release Subsidy Fund _____
 DOC M57 Supplemental Fund \$40,000.00
 CJC Justice Reinvestment Grant \$74,857.00

CJC Treatment Court Grant

County General Fund

Supervision Fees

Other Fees (revenue)

Other State or Federal Grant

Other: Please Identify

Additional Comments:

Program Name:	Short Term Housing
Program Category:	Transition Services
Program Description:	<p>This program provides short-term housing for indigent/homeless offenders allowing a smooth transition from custody back into the community. Hood River County is renting a motel room on an annual basis at a reduced rate of \$40.00 per day. This program is intended to be short term housing for offenders releasing from the Department of Corrections or Local Control custody. This program is designed as a place for offenders to reside with public safety concerns, as well as offenders who are homeless and in need of temporary housing. It is not intended to be permanent housing but rather to serve as a place to live while an offender re-establishes his/herself in the community with their own resources.</p> <p>This program is not custody and is not staffed by Community Corrections staff however; any offender staying there is required to participate in appropriate programming based on their crime(s) of conviction and condition requirements.</p>
Program Objectives:	<p>The goal of this program is to remove housing as a barrier.</p> <p>Placement of transitional offender in stable appropriate housing.</p> <p>Evaluate offenders pending release from DOC or local control for placement at the motel.</p> <p>Increase supervision.</p> <p>Increased ability to locate the offender.</p> <p>Increase public safety.</p> <p>Increase program compliance.</p> <p>Reduce recidivism.</p>
Method(s) of Evaluation:	<p>Housing three prison offenders per year.</p> <p>Increase in STTL acceptances.</p> <p>Reduced recidivism</p> <p>Reduction in absconds</p> <p>Data analysis.</p>

Monthly Average to be Served: 1

Type of Offender(s) Served:

Probation

Parole/Post-Prison

Local Control

Crime Category:

Felony

Misdemeanor

Gender:

Male

Female

Risk Level:

High

Medium

Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(i.e., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund _____
- Inmate Welfare Release Subsidy Fund _____

<input type="checkbox"/> DOC M57 Supplemental Fund	_____
<input checked="" type="checkbox"/> CJC Justice Reinvestment Grant	_____ \$29,200.00 _____
<input type="checkbox"/> CJC Treatment Court Grant	_____
<input type="checkbox"/> County General Fund	_____
<input type="checkbox"/> Supervision Fees	_____
<input type="checkbox"/> Other Fees (revenue)	_____
<input type="checkbox"/> Other State or Federal Grant	_____
Other: Please Identify	
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

Additional Comments:

Program Name:	Sex Offender Services
Program Category:	Sex Offender Services
Program Description:	<p>Sex Offender Services/Treatment</p> <p>This program provides financial subsidy for sex offender treatment services to indigent offenders. All sex offender treatment groups are cognitive-based programs designed to address thinking errors and thereby change behavior. No offender ordered to obtain a sex offender assessment and treatment will be refused services due to inability to pay. Sex offender treatment services include individual assessment and evaluation, a long-term sex offender treatment group and individual counseling. Financial subsidy to be provided for appropriate and necessary sex offender treatment for qualifying applicants.</p> <p>Sex Offender Services/Polygraph Examinations</p> <p>Polygraph examinations are conducted by a contracted polygraph examiner, Monty Buettner, specifically trained and certified to perform these tests. Polygraphs are used as a means of supervising sex offenders, to deter illegal acts, to provide early detection of prohibited conduct, and as a tool in sex offender treatment programming. Sex offenders are required to pass a full sexual history disclosure polygraph in order to successfully complete sex offender treatment. Polygraphs are also given every six months for maintenance compliance for sex offenders engaged in treatment and yearly for sex offenders who have completed treatment. Specific incident polygraphs are also given when there is suspected prohibited activity. Polygraph examinations may also be used as a supervision tool for individuals convicted of other offenses within the capacity limits of the program.</p>
Program Objectives:	<ol style="list-style-type: none"> 1. All sex offenders will be evaluated by an approved treatment provider and referred to treatment as recommended by the evaluator. 2. Sex offenders will submit to polygraph examinations in conjunction with sex offender treatment. 3. Utilize cognitive behavioral interventions to address client risk factors, self-management, relapse prevention strategies and arousal control. 4. Promote victim and community safety. 5. Diminish clients anti-social attitudes and beliefs.
Method(s) of Evaluation:	CPC

Monthly Average to be Served: 15

Type of Offender(s) Served:

- Probation
- Parole/Post-Prison
- Local Control

Crime Category:

- Felony
- Misdemeanor

Gender:

- Male
- Female

Risk Level:

- High
- Medium
- Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(i.e., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
MK Counseling	Sex Offender	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Monty Buettner	Polygraphs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund \$16,000.00
- Inmate Welfare Release Subsidy Fund _____

<input type="checkbox"/> DOC M57 Supplemental Fund	_____
<input type="checkbox"/> CJC Justice Reinvestment Grant	_____
<input type="checkbox"/> CJC Treatment Court Grant	_____
<input type="checkbox"/> County General Fund	_____
<input checked="" type="checkbox"/> Supervision Fees	\$10,000.00
<input type="checkbox"/> Other Fees (revenue)	_____
<input type="checkbox"/> Other State or Federal Grant	_____
Other: Please Identify	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

Additional Comments:

Program Name:	Telmate Guardian
Program Category:	Community-Based Custodial Alternatives
Program Description:	Telmate Guardian offers an effective, innovative, and low cost smartphone-based solution that captures a wealth of GPS information for clients currently under minimal supervision. The Guardian not only helps case managers do more with less but it also provides clients a discreet way to report to their case manager. The Guardian is not simply a competitor to traditional electronic home detention; it is a much more robust system that offers an assistive technology to successfully reintegrate into society. Guardian aids in re-entry by fostering enrollee freedom, trust, independence and dignity, all with supportative, firm and secure touch. The Guardian is simple for case managers and enrollees to use and gives unmatched customization, control and reporting around, when, where and how often clients check in.
Program Objectives:	Independent verification of compliance. Cost-effective and risk-appropriate alternatives to incarceration.
Method(s) of Evaluation:	Outcome measures, reduce recidivism, sanction use, file audits, positive case closures.

Monthly Average to be Served: 2

Type of Offender(s) Served:

- Probation
 Parole/Post-Prison
 Local Control

Crime Category:

- Felony
 Misdemeanor

Gender:

- Male
 Female

Risk Level:

- High
 Medium
 Low

Which Treatment Provider(s) Will You Use Within This Program?

Provider Name	Treatment Type <small>(e.g., Anger Management, Cognitive, DV, Dual Diagnosis, Sex Offender, Inpatient Substance Abuse, or Outpatient Substance Abuse)</small>	CPC Y/N?	If Yes, Overall Score
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Funding Sources

- State Grant-In-Aid Fund _____
 Inmate Welfare Release Subsidy Fund _____
 DOC M57 Supplemental Fund _____
 CJC Justice Reinvestment Grant \$4,400.00 _____
 CJC Treatment Court Grant _____
 County General Fund _____
 Supervision Fees _____
 Other Fees (revenue) _____
 Other State or Federal Grant _____
 Other: Please Identify

Additional Comments:

**Hood River County
2019-2021 Community Corrections Budget Summary**

Program Name	Grant in Aid Fund	Inmate Welfare Release Subsidy Fund	County/Other Funds and Fees	Total
Work Crew	\$172,270.00		\$7,780.00	\$180,050.00
Administration	\$159,092.00			\$159,092.00
Supervision	\$786,645.00		\$84,000.00	\$870,645.00
Custodial Sanctions			\$300,000	\$300,000.00
Domestic Violence	\$5,000.00		\$5,000.00	\$10,000.00
Mental Health	\$5,000.00		\$1,000	\$6,000.00
Parole Transition	\$6,000.00	\$3426.00		\$9,426.00
Recovery Mentor	\$35,000		\$114,857.00.00	\$149,857.00
Sex Offender	\$16,000		\$10,000	\$26,000.00
Guardian			\$4,400.00	\$4,400.00
NORCOR ReEntry			\$50,000.00	\$50,000.00
Short Term Housing			\$29,200.00	\$29,200.00
Fund Total	\$1,185,007.00	\$3426.00	\$606,237	\$1,794,670.00

(County Name Here)
 2019-2021 Community Corrections Budget Summary

Program Name	Grant in Aid Fund	Release Subsidy Fund	Other Funds and Fees	Total
Work Crew	\$172,270.00		\$7,780.00	\$180,050.00
Administration	\$159,092.00			\$159,092.00
Supervision	\$786,645.00		\$84,000.00	\$870,645.00
Custodial Sanctions			\$300,000.00	\$300,000.00
Domestic Violence	\$5,000.00		\$5,000.00	\$10,000.00
Mental Health	\$5,000.00		\$1,000.00	\$6,000.00
Parole Transition	\$6,000.00	\$3,426.00		\$9,426.00
Recovery Mentor	\$35,000.00		\$114,857.00	\$149,857.00
Sex Offender	\$16,000.00		\$10,000.00	\$26,000.00
Guardian			\$4,400.00	\$4,400.00
NORCOR ReEntry			\$50,000.00	\$50,000.00
Short Term Housing			\$29,200.00	\$29,200.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total	\$1,185,007.00	\$3,426.00	\$606,237.00	\$1,794,670.00

Hood River County 2019-2021 Sanctions and Services

Please indicate the monthly average number of offenders that participate in the sanctions/services listed below; regardless of the funding source or how the sanction/service is paid for. In other words, even if it's paid for by grants, levy's, or the offender, it should be counted in the total.

Custody

Corrections/Work Center

Electronic Home Detention 2

Jail 20

Substance Abuse - Inpatient 1

Non-Custody

Community Service/Work Crew 25

Cognitive 10

Day Reporting Center

Domestic Violence 20

Drug Court

Employment

Intensive Supervision

Mental Health Services 10

Polygraph 6

Sex Offender 20

Subsidy 1

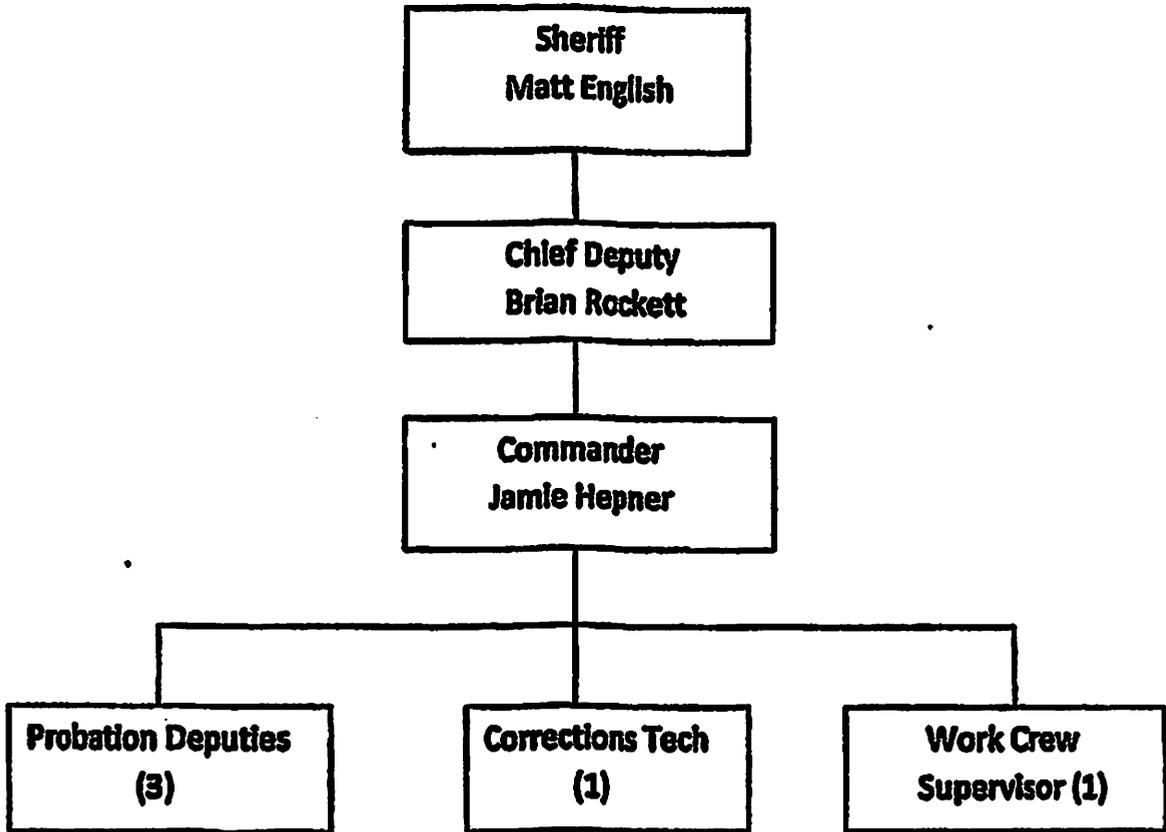
Substance Abuse - Outpatient 50

Transition Services 1

Urinalysis 40

Other program/service provided that does not fit into any of the above categories

**Hood River County Sheriff's Office
Parole/Probation Division**



HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: October 31, 2019 DEPARTMENT: Forestry

SIGNATURE: Doug Thiesies *DHT*

SUBJECT: Leon Timber Sale #19-5 Closure

AUTHORITY: ORS OAR COUNTY ORD.

BACKGROUND/SUMMARY OF SUBJECT:

Timber Sale requirements have been met and purchaser, Boise Cascade Wood Product, LLC requests closure. Sale was approved on September 17, 2018 with estimated volume of 1,845 MBF @ \$618.07/MBF for Douglas-fir; 164 MBF @ \$211.00/MBF for Ponderosa Pine; 231 MBF @ \$285.00/MBF for White Fir and other conifers . Final volume removed was 2,420.47MBF and 853.4 Ton of pulp for actual revenue of \$1,316,620.00.

FISCAL IMPACT- BUDGET LINE ITEM: 406-1802-395.10-90 ACCOUNT BALANCE: \$ 1,316,620.00

EST. HRS SPENT TO DATE: EST. COMPLETION DATE:

COMMENTS:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

Close as requested by purchaser and release and return all timber sale bonding.

ADMINISTRATION RECOMMENDATION/COMMENTS:

Approve closing the Leon TS and return appropriate bonding.

FOLLOW UP: ORD/RESO/AGMT/ORDER ETC: ORIGINALS TO R&A AND COPIES TO:

COPIES ALL INFO: COPIES ARF ONLY:

All Departments

Boise Wood Products
1917 Jackson Avenue La Grande, OR 97850
T 541-962-2042 F 541-962-2002



Boise Cascade

July 17, 2019

HRC Forestry Department
Attn: Doug Thiesies, Brent Kallander
Leon T.S.

Dear Mr. Thiesies:

Boise Cascade Wood Products, LLC, has been notified that all final project work has been completed and accepted on the Leon T.S. With all of the contract work completed, we are requesting that the sale be officially closed. Thank you for your time and I look forward to hearing from you in a timely manner.

Sincerely,

Jordan Lanman
Purchaser's Representative
Boise Cascade Wood Products

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 10/24/19 **DEPARTMENT:** Public Works **NAME:** Mikel Diwan

SUBJECT: 2020 NACo Legislative Conference - Out of state travel request

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

The Public Works Director is a member of the NACo Transportation Steering Committee and requests approval for out of state travel to attend the 2020 NACo Legislative Conference in Washington DC between February 28 and March 5, 2020; including time for travel. Transportation and accommodations would be funded by the AOC County Road Program and/or OACES.

ATTACHMENTS: None 0

FISCAL IMPACT:

Sufficient funds have been allocated in the 2020 Public Works budget for meals and minor expenses.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approve out of state travel for Mikel Diwan to attend the NACo Legislative Conference in Washington DC between February 28 and March 5, 2020.

ADMINISTRATION RECOMMENDATION:

Approve out of state travel for the Public Works Director attend the 2020 NACo Legislative Conference in Washington DC between February 28 and March 5, 2020.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
 COPIES TO: PW

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Set a Public Hearing - Garbage Rate Increase Consideration

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Hood River Garbage is requesting a rate increase for County residents effective January 1, 2020. Per our Ordinance and Franchise agreement with Hood River Garbage a public hearing must be held to consider rate increases.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Approve setting a public hearing to consider a garbage rate increase for December 17, 2019 at 6:00pm or as soon thereafter.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - UGA					
32 GALLON CAN					
Weekly					
- Curbside	\$20.65	\$0.08	\$0.37	\$0.44	\$21.09
- Carry out	\$27.62	\$0.08	\$0.52	\$0.59	\$28.21
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$16.27	\$0.05	\$0.30	\$0.35	\$16.62
- Carry out	\$21.53	\$0.05	\$0.42	\$0.46	\$21.99
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
Monthly					
- Curbside	\$11.25	\$0.02	\$0.22	\$0.24	\$11.49
- Carry out	\$14.39	\$0.02	\$0.29	\$0.31	\$14.69
* Each addl 25 ft	\$1.58	\$0.00	\$0.03	\$0.03	\$1.61
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$16.21	\$0.04	\$0.31	\$0.35	\$16.56
- Carry out	\$21.44	\$0.04	\$0.42	\$0.46	\$21.90
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$13.63	\$0.02	\$0.27	\$0.29	\$13.92
- Carry out	\$17.46	\$0.02	\$0.35	\$0.38	\$17.84
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.12	\$0.00	\$0.73	\$0.73	\$34.85
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Waste Connections of Oregon, Inc.
dba Hood River Garbage
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Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - RURAL					
32 GALLON CAN					
Weekly					
- Curbside	\$19.87	\$0.08	\$0.35	\$0.43	\$20.30
- Carry out	\$26.86	\$0.08	\$0.50	\$0.58	\$27.44
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$15.50	\$0.05	\$0.29	\$0.33	\$15.83
- Carry out	\$20.75	\$0.05	\$0.40	\$0.45	\$21.20
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
Monthly					
- Curbside	\$9.70	\$0.02	\$0.19	\$0.21	\$9.91
- Carry out	\$12.86	\$0.02	\$0.25	\$0.28	\$13.14
* Each addl 25 ft	\$1.63	\$0.00	\$0.04	\$0.04	\$1.67
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$15.42	\$0.04	\$0.29	\$0.33	\$15.75
- Carry out	\$20.67	\$0.04	\$0.40	\$0.44	\$21.12
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$12.84	\$0.02	\$0.25	\$0.28	\$13.11
- Carry out	\$16.71	\$0.02	\$0.33	\$0.36	\$17.07
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

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Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
COMMERCIAL					
32 GALLON CAN					
Weekly					
- Curbside	\$18.47	\$0.08	\$0.32	\$0.40	\$18.87
- Carry out	\$25.49	\$0.08	\$0.47	\$0.55	\$26.03
* Each addl 25 ft	\$4.28	\$0.00	\$0.09	\$0.09	\$4.37
EOW					
- Curbside	\$13.69	\$0.05	\$0.25	\$0.29	\$13.99
- Carry out	\$18.56	\$0.05	\$0.35	\$0.40	\$18.96
* Each addl 25 ft	\$3.05	\$0.00	\$0.07	\$0.07	\$3.12
Monthly					
- Curbside	\$8.12	\$0.02	\$0.15	\$0.17	\$8.29
- Carry out	\$11.28	\$0.02	\$0.22	\$0.24	\$11.52
* Each addl 25 ft	\$1.81	\$0.00	\$0.04	\$0.04	\$1.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$13.70	\$0.00	\$0.29	\$0.29	\$14.00
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- White goods	\$13.75	\$0.00	\$0.30	\$0.30	\$14.04
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Lock charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Access charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20
- Mileage 15 mi RT from LF	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
1 1/2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$72.65	\$0.26	\$1.30	\$1.56	\$74.21
- 1XPW	\$129.88	\$0.53	\$2.26	\$2.79	\$132.67
- 2XPW	\$219.81	\$1.06	\$3.67	\$4.72	\$224.53
- 3XPW	\$306.08	\$1.59	\$4.99	\$6.58	\$312.66
- 4XPW	\$388.76	\$2.11	\$6.24	\$8.35	\$397.11
- 5XPW	\$465.85	\$2.64	\$7.37	\$10.01	\$475.86
- 6XPW	\$542.94	\$3.17	\$8.49	\$11.67	\$554.60

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SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$93.98	\$0.35	\$1.67	\$2.02	\$96.00
- 1XPW	\$256.63	\$0.70	\$4.81	\$5.51	\$262.15
- 2XPW	\$433.29	\$1.41	\$7.90	\$9.31	\$442.60
- 3XPW	\$602.71	\$2.11	\$10.84	\$12.95	\$615.66
- 4XPW	\$765.00	\$2.82	\$13.62	\$16.44	\$781.43
- 5XPW	\$915.97	\$3.52	\$16.16	\$19.68	\$935.65
- 6XPW	\$666.12	\$4.23	\$10.08	\$14.31	\$680.43
3 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$138.77	\$0.53	\$2.45	\$2.98	\$141.75
- 1XPW	\$236.89	\$1.06	\$4.03	\$5.09	\$241.98
- 2XPW	\$398.19	\$2.11	\$6.44	\$8.56	\$406.74
- 3XPW	\$557.24	\$3.17	\$8.80	\$11.97	\$569.21
- 4XPW	\$723.43	\$4.23	\$11.31	\$15.54	\$738.98
- 5XPW	\$851.84	\$5.29	\$13.02	\$18.30	\$870.14
- 6XPW	\$994.37	\$6.34	\$15.02	\$21.36	\$1,015.74
SPECIAL CHARGES					
- One time del/PU	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Access charge	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Roll out over 15 ft	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Roll out over 20 ft	\$6.49	\$0.00	\$0.14	\$0.14	\$6.63
- Off day PU	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Mileage (over 15 mi RT)	\$3.50	\$0.00	\$0.08	\$0.08	\$3.57
- Rent-a-Bin (1.5 yards)	\$71.08	\$0.12	\$1.40	\$1.53	\$72.61
- Rent-a-Bin (2.0 yards)	\$93.80	\$0.16	\$1.85	\$2.02	\$95.81
- On call container (1.5 yards)	\$35.30	\$0.12	\$0.64	\$0.76	\$36.05
- On call container (2.0 yards)	\$46.49	\$0.16	\$0.84	\$1.00	\$47.49
- On call container (3.0 yards)	\$70.51	\$0.16	\$1.35	\$1.51	\$72.02
DROP BOXES					
- Placement/per trip	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Moving fee (per trip)	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Drop box swap	\$133.95	\$0.00	\$2.88	\$2.88	\$136.82
- Compact box swap	\$162.89	\$0.00	\$3.50	\$3.50	\$166.39
- Excess chg/ton over 5 tons	\$52.76	\$1.05	\$0.08	\$1.13	\$53.89
- Daily demurrage (over 96 hours)	\$5.82	\$0.00	\$0.13	\$0.13	\$5.95
- Month max demurrage	\$148.94	\$0.00	\$3.20	\$3.20	\$152.14
- Special DB (per day)	\$5.51	\$0.00	\$0.12	\$0.12	\$5.63
* Lid/screen, winch					
- Special DB (per month max)	\$165.12	\$0.00	\$3.55	\$3.55	\$168.67

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SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
- Waiting time (per min)	\$1.92	\$0.00	\$0.04	\$0.04	\$1.96
- Mileage (over 15 ml RT)	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
- Overweight charge	\$43.54	\$0.00	\$0.94	\$0.94	\$44.48
TS tip fee per yard (loose)	\$17.99	\$0.15	\$0.24	\$0.39	\$18.38
TS tip fee per yard (compacted)	\$26.36	\$0.41	\$0.15	\$0.57	\$26.93
MISC EQUIP RENTAL PER HOUR					
- Rear loader	\$145.46	\$0.00	\$3.13	\$3.13	\$148.59
- Roll off	\$128.36	\$0.00	\$2.76	\$2.76	\$131.12
- Extra labor	\$33.55	\$0.00	\$0.72	\$0.72	\$34.28
- Extra labor OT	\$50.31	\$0.00	\$1.08	\$1.08	\$51.39
TRANSFER STATION					
Household Garbage:					
- One can/bag	\$8.57	\$0.02	\$0.16	\$0.18	\$8.76
- One yard (loose)	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
* Each additional yard	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
- One yard (compacted)	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
* Each additional yard	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
Bulk Items:					
- Mattress/box springs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Recliner/large chairs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Couches/furniture/TV	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
Appliances:					
- Washer/dryer/stove	\$15.67	\$0.13	\$0.21	\$0.34	\$16.01
- Water heater	\$15.96	\$0.08	\$0.26	\$0.34	\$16.30
- Frlg/freezer/air conditioner	\$36.43	\$0.11	\$0.68	\$0.78	\$37.21
Tires (per tire with 5 max):					
- Auto/light off rim	\$3.08	\$0.00	\$0.07	\$0.07	\$3.15
- Auto/light on rim - no longer accepted					
- Heavy truck off rim	\$9.77	\$0.00	\$0.21	\$0.21	\$9.98
- Heavy truck on rim - no longer accepted					
Yard Debris:					
- One Yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
- Each additional yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
Other:					
- Sharps Container	\$5.95	\$0.00	\$0.13	\$0.13	\$6.08
- Aggregate/Concrete Ton	\$45.15	\$1.05	-\$0.08	\$0.97	\$46.12

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SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - UGA					
32 GALLON CAN					
Weekly					
- Curbside	\$20.65	\$0.08	\$0.37	\$0.44	\$21.09
- Carry out	\$27.62	\$0.08	\$0.52	\$0.59	\$28.21
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$16.27	\$0.05	\$0.30	\$0.35	\$16.62
- Carry out	\$21.53	\$0.05	\$0.42	\$0.46	\$21.99
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
Monthly					
- Curbside	\$11.25	\$0.02	\$0.22	\$0.24	\$11.49
- Carry out	\$14.39	\$0.02	\$0.29	\$0.31	\$14.69
* Each addl 25 ft	\$1.58	\$0.00	\$0.03	\$0.03	\$1.61
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$16.21	\$0.04	\$0.31	\$0.35	\$16.56
- Carry out	\$21.44	\$0.04	\$0.42	\$0.46	\$21.90
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$13.63	\$0.02	\$0.27	\$0.29	\$13.92
- Carry out	\$17.46	\$0.02	\$0.35	\$0.38	\$17.84
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.12	\$0.00	\$0.73	\$0.73	\$34.85
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

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RESIDENTIAL - RURAL					
32 GALLON CAN					
Weekly					
- Curbside	\$19.87	\$0.08	\$0.35	\$0.43	\$20.30
- Carry out	\$26.86	\$0.08	\$0.50	\$0.58	\$27.44
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$15.50	\$0.05	\$0.29	\$0.33	\$15.83
- Carry out	\$20.75	\$0.05	\$0.40	\$0.45	\$21.20
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
Monthly					
- Curbside	\$9.70	\$0.02	\$0.19	\$0.21	\$9.91
- Carry out	\$12.86	\$0.02	\$0.25	\$0.28	\$13.14
* Each addl 25 ft	\$1.63	\$0.00	\$0.04	\$0.04	\$1.67
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$15.42	\$0.04	\$0.29	\$0.33	\$15.75
- Carry out	\$20.67	\$0.04	\$0.40	\$0.44	\$21.12
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$12.84	\$0.02	\$0.25	\$0.28	\$13.11
- Carry out	\$16.71	\$0.02	\$0.33	\$0.36	\$17.07
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

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		TOTAL LF INCREASE	BUSINESS INCREASE		
COMMERCIAL					
32 GALLON CAN					
Weekly					
- Curbside	\$18.47	\$0.08	\$0.32	\$0.40	\$18.87
- Carry out	\$25.49	\$0.08	\$0.47	\$0.55	\$26.03
* Each addl 25 ft	\$4.28	\$0.00	\$0.09	\$0.09	\$4.37
EOW					
- Curbside	\$13.69	\$0.05	\$0.25	\$0.29	\$13.99
- Carry out	\$18.56	\$0.05	\$0.35	\$0.40	\$18.96
* Each addl 25 ft	\$3.05	\$0.00	\$0.07	\$0.07	\$3.12
Monthly					
- Curbside	\$8.12	\$0.02	\$0.15	\$0.17	\$8.29
- Carry out	\$11.28	\$0.02	\$0.22	\$0.24	\$11.52
* Each addl 25 ft	\$1.81	\$0.00	\$0.04	\$0.04	\$1.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$13.70	\$0.00	\$0.29	\$0.29	\$14.00
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- White goods	\$13.75	\$0.00	\$0.30	\$0.30	\$14.04
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Lock charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Access charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20
- Mileage 15 mi RT from LF	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
1 1/2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$72.65	\$0.26	\$1.30	\$1.56	\$74.21
- 1XPW	\$129.88	\$0.53	\$2.26	\$2.79	\$132.67
- 2XPW	\$219.81	\$1.06	\$3.67	\$4.72	\$224.53
- 3XPW	\$306.08	\$1.59	\$4.99	\$6.58	\$312.66
- 4XPW	\$388.76	\$2.11	\$6.24	\$8.35	\$397.11
- 5XPW	\$465.85	\$2.64	\$7.37	\$10.01	\$475.86
- 6XPW	\$542.94	\$3.17	\$8.49	\$11.67	\$554.60

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$93.98	\$0.35	\$1.67	\$2.02	\$96.00
- 1XPW	\$256.63	\$0.70	\$4.81	\$5.51	\$262.15
- 2XPW	\$433.29	\$1.41	\$7.90	\$9.31	\$442.60
- 3XPW	\$602.71	\$2.11	\$10.84	\$12.95	\$615.66
- 4XPW	\$765.00	\$2.82	\$13.62	\$16.44	\$781.43
- 5XPW	\$915.97	\$3.52	\$16.16	\$19.68	\$935.65
- 6XPW	\$666.12	\$4.23	\$10.08	\$14.31	\$680.43
3 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$138.77	\$0.53	\$2.45	\$2.98	\$141.75
- 1XPW	\$236.89	\$1.06	\$4.03	\$5.09	\$241.98
- 2XPW	\$398.19	\$2.11	\$6.44	\$8.56	\$406.74
- 3XPW	\$557.24	\$3.17	\$8.80	\$11.97	\$569.21
- 4XPW	\$723.43	\$4.23	\$11.31	\$15.54	\$738.98
- 5XPW	\$851.84	\$5.29	\$13.02	\$18.30	\$870.14
- 6XPW	\$994.37	\$6.34	\$15.02	\$21.36	\$1,015.74
SPECIAL CHARGES					
- One time del/PU	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Access charge	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Roll out over 15 ft	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Roll out over 20 ft	\$6.49	\$0.00	\$0.14	\$0.14	\$6.63
- Off day PU	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Mileage (over 15 mi RT)	\$3.50	\$0.00	\$0.08	\$0.08	\$3.57
- Rent-a-Bin (1.5 yards)	\$71.08	\$0.12	\$1.40	\$1.53	\$72.61
- Rent-a-Bin (2.0 yards)	\$93.80	\$0.16	\$1.85	\$2.02	\$95.81
- On call container (1.5 yards)	\$35.30	\$0.12	\$0.64	\$0.76	\$36.05
- On call container (2.0 yards)	\$46.49	\$0.16	\$0.84	\$1.00	\$47.49
- On call container (3.0 yards)	\$70.51	\$0.16	\$1.35	\$1.51	\$72.02
DROP BOXES					
- Placement/per trip	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Moving fee (per trip)	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Drop box swap	\$133.95	\$0.00	\$2.88	\$2.88	\$136.82
- Compact box swap	\$162.89	\$0.00	\$3.50	\$3.50	\$166.39
- Excess chg/ton over 5 tons	\$52.76	\$1.05	\$0.08	\$1.13	\$53.89
- Daily demurrage (over 96 hours)	\$5.82	\$0.00	\$0.13	\$0.13	\$5.95
- Month max demurrage	\$148.94	\$0.00	\$3.20	\$3.20	\$152.14
- Special DB (per day)	\$5.51	\$0.00	\$0.12	\$0.12	\$5.63
* Lid/screen, winch					
- Special DB (per month max)	\$165.12	\$0.00	\$3.55	\$3.55	\$168.67

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
- Waiting time (per min)	\$1.92	\$0.00	\$0.04	\$0.04	\$1.96
- Mileage (over 15 ml RT)	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
- Overweight charge	\$43.54	\$0.00	\$0.94	\$0.94	\$44.48
TS tip fee per yard (loose)	\$17.99	\$0.15	\$0.24	\$0.39	\$18.38
TS tip fee per yard (compacted)	\$26.36	\$0.41	\$0.15	\$0.57	\$26.93
MISC EQUIP RENTAL PER HOUR					
- Rear loader	\$145.46	\$0.00	\$3.13	\$3.13	\$148.59
- Roll off	\$128.36	\$0.00	\$2.76	\$2.76	\$131.12
- Extra labor	\$33.55	\$0.00	\$0.72	\$0.72	\$34.28
- Extra labor OT	\$50.31	\$0.00	\$1.08	\$1.08	\$51.39
TRANSFER STATION					
Household Garbage:					
- One can/bag	\$8.57	\$0.02	\$0.16	\$0.18	\$8.76
- One yard (loose)	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
* Each additional yard	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
- One yard (compacted)	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
* Each additional yard	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
Bulk Items:					
- Mattress/box springs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Recliner/large chairs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Couches/furniture/TV	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
Appliances:					
- Washer/dryer/stove	\$15.67	\$0.13	\$0.21	\$0.34	\$16.01
- Water heater	\$15.96	\$0.08	\$0.26	\$0.34	\$16.30
- Frlg/freezer/air conditioner	\$36.43	\$0.11	\$0.68	\$0.78	\$37.21
Tires (per tire with 5 max):					
- Auto/light off rim	\$3.08	\$0.00	\$0.07	\$0.07	\$3.15
- Auto/light on rim - no longer accepted					
- Heavy truck off rim	\$9.77	\$0.00	\$0.21	\$0.21	\$9.98
- Heavy truck on rim - no longer accepted					
Yard Debris:					
- One Yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
- Each additional yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
Other:					
- Sharps Container	\$5.95	\$0.00	\$0.13	\$0.13	\$6.08
- Aggregate/Concrete Ton	\$45.15	\$1.05	-\$0.08	\$0.97	\$46.12

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 6, 2019 **DEPARTMENT:** Sheriff's Office **NAME:** Brian Rockett

SUBJECT: Request to Surplus Property FY 19/20

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Surplus 1992 Skyline Office Trailer VIN 1SN200K27ND001324

Travel Tailer (E255986) was used as a Command Post for Search and Rescue functions and Major Incidents. The travel trailer in question has reached its effective life and is in non operational condition.

FISCAL IMPACT- *Budget Line Item:* _____ *Acct Bal \$* _____

Est. Hrs. Spent to Date: _____ *Est. Completion Date:* _____

Comments:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*

HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Declare the following Search and Rescue equipment as surplus: 1992 Skyline Office Trailer E255986 and authorize it to be disposed of as allowed in the County Administrator Code.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

COPIES TO: _____

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Budget & Finance **NAME:** Tina Ruffin

SUBJECT: Fiscal Year 2020/2021 Budget Calendar & Budget Officer appointment

AUTHORITY: ORS: 294.331 OAR: _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Per ORS 294.331, the governing body of each local government shall designate one person to serve as budget officer, unless otherwise provided by the local government's charter. Hood River County's charter does not expressly designate a budget officer, therefore it is necessary for the Board of Commissioners to appoint one.

Additionally, per the Hood River County Administrative Code Section 1-A (B) (1A.2), the Budget & Finance Director shall coordinate with the County Administrator a schedule for preparation of the annual budget document, including a budget process timeline outlining all critical dates for data submission, publications and meeting. This schedule shall be approved by the Board of Commissioners.

ATTACHMENTS: Other 1

FISCAL IMPACT:

Non-compliance may result in an audit finding.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

Approve FY20-21 budget calendar as presented. Approve Jeff Hecksel, County Administrator, as Budget Officer for FY 20-21.

ADMINISTRATION RECOMMENDATION:

Adopt the FY 20/21 Budget Calendar as presented and appoint the County Administrator as the county budget officer FY 20/21.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____



Budget Calendar

Fiscal Year 2020/2021

BOC approves Budget Calendar & appoints Budget Officer	November 18, 2019
Position Requests Due to HR	December 31, 2019
Fleet Requests Due to PW	December 31, 2019
Budget Training with Departments	January 6, 2020
Budget Packets distributed to Department Heads	January 10, 2020
All Budget Submittals Due, including:	February 28, 2020
- CIP Worksheets	
- HR Worksheets/Decision Package	
- Expenditure/Revenue Year End Projections	
Department Meetings Completed	March 20, 2020
First Notice of Budget Committee Meeting (newspaper issue date) *	March 25, 2020
Second Notice of Budget Committee Meeting (newspaper issue date) **	April 15, 2020
Proposed Budget Document Done	April 16, 2020
Budget Document to Budget Committee	April 20, 2020
First Budget Committee Meeting (schedule subsequent meetings)	April 23, 2020
Publish Notice of Budget Hearing ***	June 03, 2020
Budget Hearing (resolution to adopt budget & tax levies)	June 15, 2020
Submit tax levies and appropriation resolutions to County Assessor	July 15, 2020

* 1st notice not more than 30 days prior to meeting – 30 days is March 23

** 2nd notice not less than 5 days prior to meeting – 5 days is April 18

*** Notice of budget hearing not less than 5 or more than 30 days prior to meeting – 30 days is May 15 and 5 days is June 10

WORK SESSION ACTION ITEMS

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Committee Interview: Mid Columbia Housing Authority Citizen Rep

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

One of the County's citizen representatives on the Mid Columbia Housing Authority Board is no longer able to continue on the Board. Solicitation for applications was placed and Stu Watson has applied.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Conduct an interview of Stu Watson and appoint Stu to the Mid Columbia Housing Authority Board as Hood River County's citizen representative replacing Barb Seatter.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

**HOOD RIVER COUNTY
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION**

POSITION DESIRED: Board, Mid-Columbia Housing Authority

NAME: Stuart Watson

PHYSICAL ADDRESS: 607 Ridgeview Court, Hood River, OR 97031

MAILING ADDRESS: Box 29, Hood River, OR 97031

HOME PH: 541-386-8860 WORK PH: same E-MAIL: stu@watsonx2.com

COMMISSIONER DISTRICT OF RESIDENCE: 1 or 2

NAME OF EMPLOYER: Retired # OF YRS: _____

OCCUPATION: Journalism, restaurant ownership

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

Nora's Table restaurant, owner.

Mt. Hood Meadows, sustainability coordinator

The Oregonian, regional correspondent

EDUCATION

COLLEGE/UNIVERSITY: University of Oregon DEGREE: B.S. Journalism

OTHER EDUCATION: Continuing ed courses in professional training and development

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

Board of Education, Col. Gorge Community College, 12 years

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

Board of Directors and president, Hood River County Chamber

Program committee, Oregon Entrepreneurs Association; Hood River Lions

Board of Directors, Fresh Start Culinary Arts Program

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

As a 20-year resident of the county, and someone who wrote extensively

on local efforts to comply with ORegon's land-use planning law, I'm

intimately familiar with the challenges facing the Gorge. I respect the real

benefit that the MCHA and partners are providing Gorge residents.

**RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE
601 STATE STEET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us**

NEW BUSINESS

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: County Fee Schedule January 2020

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Twice a year (January and July) County departments review and suggest modifications to fees associated with their department. Attached you will find the recommended fees to go into effect January 1, 2020.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Review the January 2020 County Fee Schedule and approve a Resolution adopting the fees as presented.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

**BEFORE THE HOOD RIVER COUNTY BOARD OF COMMISSIONERS
HOOD RIVER, OREGON**

IN THE MATTER OF THE)
HOOD RIVER COUNTY FEE) **RESOLUTION NO. _____**
SCHEDULE ADOPTION)
PER ORS 203.115)

WHEREAS, the above ORS allows for bi-annual adjustments to fee schedules; and

WHEREAS, the following departments request modifications to their departments fee schedule to be either added, deleted or amended; and

NOW, THEREFORE BE IT RESOLVED, that the Hood River County Board of Commissioners hereby amend the fees as presented on the attached Exhibits A1-A6 to become effective January 1, 2020.

Adopted this 18th day of November 2019.

**HOOD RIVER COUNTY
BOARD OF COMMISSIONERS**

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

HOOD RIVER COUNTY FEE SCHEDULE (2019)2020	TOTAL FEE (CASH OR MERCHANT CARD)
ALL DEPARTMENTS (unless otherwise noted)	
Xerox Copies	\$.25/image
Research Fee	\$50.00/hr with 1 hr min.
911 Dispatch	
Copies of dispatch call slips	\$10.50/ea
Copies of audio tapes	\$50.00/includes up to 1st hr. of research
ADMINISTRATION/HUMAN RESOURCES/BOARD OF COMMISSIONERS	
Color Copies (max of 15)	\$1.25/image
Legal Cost	Actual cost of time spent
Transcript of BOC meetings (these are sent out to a 3rd party)	Actual cost of time spent
Community ID Program	\$20/ea
Application Fee: Film & Media Production (non-refundable)	\$100.00
Film & Media Production Permit (planned production)	\$1,000.00
Event Liason Fee (application fee not included)	\$350.00/day
BUDGET & FINANCE	
Stop payment - any type of check	\$40.00
Computer copies	\$0.60
Tax Statements	\$5.50
Research fee	\$78.00/hr with 1 hr min.
Magnetic Media - All types	\$45 set up fee/per file + \$0.01 per acct/name
Reports & Print Outs	\$80/set up fee & \$0.10 per page
Labels	\$45 set up fee & \$0.03 per page
Property Tax Warrant Fees	Follows State guidelines for fee charged
Service Warrants	\$15.00
NSF Checks	\$35/per NSF
Non-correction tax refund check fee	\$10/per check
<i>Banking Services: Non-County Entity on County Acct</i>	
Accounts Payable Checks	\$10.50/per check
Bank Deposits	\$35/per deposit w/max of 10 items per deposit
BUILDING	
Fees adopted as a separate schedule	
COMMUNITY DEVELOPMENT (aka PLANNING)	See Exhibit A-2

DISTRICT ATTORNEY	
Misdemeanor cases	\$10.50 <30 pages
Felony cases	\$15.50 <30 pages
31+ pages	\$0.25/per copy
Audio tapes	\$42.00
Video tapes	\$42.00
CD's wit up to 20 images	\$30.00
Photos	\$5.25/ea
Electronic photo transmission	\$5.25/per transmission
Expungement fee for conviction only	\$55.00
DA Diversion Fee	\$105.00
ENVIRONMENTAL HEALTH	
See Exhibit A-3	
FORESTRY	
Wood cutting permit	\$5.00 \$10.00 /per code w/2cord min. & 5 cord max.
Flat Rock for Ornamental/Personal use	\$5.00 \$10.00 /per PU load w/3 PU load max./yr
Rhododendron, Vine Maple, Sword Fern	\$2.00/ea w/10 plant max; \$10.00 \$20.00 min purchase
Plant material collection	\$5.00/unit weight or volume; \$10.00 \$20.00 min purchase
Single whole tree harvest permit (new 2019)	20-30'=\$50.00 or 30-50'=\$100.00
Forestry event permit application fee	\$100.00
Daily Use Fee/Day (new 2019)	\$15.00
Road Restoration & Use/Mile	\$1,700.00
Commercial/Promotional per day	\$1,000.00
Liasion Fee	\$350.00/day
Facilities/Infrastructure Use & Maint. (can include spectators)	\$200.00 for 100-150 persons
<i>Kinglsey Campground</i>	
Primitive campsite	\$10.00/per night
Double Campsite	\$20.00/per night
Group Site	\$60.00/per night
*Campsite fees allow for a maximum site occupancy of four (4) persons per site (children not included), excluding group sites. Each site is permitted one (1) RV or vehicle with trailer and one (1) additional vehicle.	
**Group campsite fees allow for a maximum site occupancy of twenty (20) persons (children not included).	
***Each site is permitted a maximum of two (2) vehicles. All site rentals are limited to a maximum of fourteen (14) consecutive days.	

HEALTH	
See Exhibit A-4	
JUVENILE	
Xerox copies & processing	\$0.25 + \$5.25 processing fee
Supervision Fee (violations; i.e. MIP)	\$30.00
Supervision Fee (formal- FAA)	\$55.00
Supervision Fee (Formal Probation; Misdemeanors/Felonies)	\$80.00
Probation Violation Fee	\$30.00
Expunction Fee	\$105.00
Lab Fees (urinalysis)	\$10.50/per specimen
Lab Fees (urinalysis) - Prob US positive	\$30.00/per specimen
Drug & Alcohol Evaluation Fee (SASSI)	\$30.00
Payment-in-Lieu of Community Service	\$55.00
Electronic Monitoring	\$10.50/day
PARKS	
See Exhibit A-5	
PAROLE & PROBATION	
Supervision fees (ORS 423.570)	\$45.00
Supervision fees (reduced supervision unit DUI's)	\$35.00
Compact application fee	\$55.00
Probation violation fee	\$30.00
Copy fee (per page)	\$0.25 + \$5.25 processing fee
CSW/Work Crew Workers Comp Insurance (formal supervision, unsupervised, or out of County supervision)	\$30/ea referral/sanction
Electronic home detention; Hook-up/installation	\$55.00
Electronic home detention; Daily fee Supervised client	\$10.50
Electronic home detention; Daily fee Un-supervised client	\$15.50
Return check fee	\$35.00/per check
DNA testing (per ORS 137.076)	\$15.50
Lab Fees - UA positive	\$30.00/per specimen
Lab fees - UA negative	\$10.50/per specimen
Alcohol test	\$30.00

PAROLE & PROBATION- continued	
Alchol/Drug Assessment Class fee	\$55.00
DMV Identification	\$55.00
Fee conversion rate	*
<i>*Rate wil be based on current Oregon minimum wage. Court fines may be converted to voluntary community service work at one (1) hour of work for each dollar of fees owned or converted, upon order of Judge.</i>	
PUBLIC WORKS	
See Exhibit A-5	
RECORDS & ASSESSMENT	
See Exhibit A-6	
SHERIFF / ANIMAL CONTROL	
<i>Animal Control</i>	
License Fees	
Spayed/Neutered	\$15.00/per dog
Not Spayed/Neutered	\$30.00/per dog
Senior Citizens (dogs spayed/neutered)	\$8.00/per dog
Senior Citizens (dogs not spayed/neutered)	\$20.00/per dog
Pick Up Fees	
1st time w/in 12 months	\$30.00/per dog
2nd time w/in 12 months	\$55.00/per dog
3rd time w/in 12 months	\$105.00/per dog
Pick Up Fees- continued	
4th time or more w/in 12 months	\$105.00/each time/per dog
Impoundment/Boarding Fee	\$25.00/per day
Animal released to Hood River County	\$55.00
<i>Sheriff</i>	
Accident/Incident/CAD report	\$15.00/per report
Accident/Incident report; requiring research other than locating the report, no redaction needed	\$25.00/per hour (1 hour minimum)
Audio Tape	\$30.00/per hour (1 hour minimum)
Video Tape	\$30.00/per hour (1 hour minimum)
Photos	\$5.25/each
CD with up to 20 images	\$30.00
Fingerprint Card	\$15.00/up to two (2) cards / \$5 for each additional card

SHERIFF / ANIMAL CONTROL - continued	
Record check letter	\$15.50/per letter
Impounded/towed vehicle release charge	\$100.00/per hour
SAR Aircraft Reimbursement	\$55.00/per hour
Transport Aircraft Reimbursement	\$140.00/per hour
Noise Ordinance Variance & Permit Application	\$55.00/each
Real Property Sales on Writ of Execution	\$920.00/per Writ
Concealed Handgun Permits	
Initial Application	\$50.00/per application + \$15 for fingerprints
Renewal	\$50.00/per application
Duplicate	\$15.00 (lost, address change within County)
Transfer	\$15.00 for transfer + \$15 for fingerprints
(END) HOOD RIVER COUNTY FEE SCHEDULE (20192020	

Community Development 2020 Fee Narrative

Land Use Permit (LUP) – Type I

SFSs, Replacement Dwellings etc.	\$280: This charge better represents the actual time spent (on average) to intake, process and monitor land use permits.
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Other Type I

Research Letter	\$80/hr (4 hr. minimum): This charge represents an average est. of time needed to complete a standard research letter, but also takes into consideration those situations where addtl. time is needed.
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Type II – Administrative Applications

Agri-tourism	\$670: This adjusted fee is more representative of the cost associated with processing this type of application.
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Other – Type II

Partition: Replat	Combined with Minor/Major. The time and effort needed to process a replat is consistent with what is needed to process a minor/major partition.
Minor/Major/Replat	\$1800: This adjusted fee is more representative of the cost associated with processing this type of application.
Site Plan Review UGB	\$2200: This adjusted fee is more representative of the cost associated with processing this type of application. Also, more consistent with the SPR fee charged by the City.
Zone Boundary Adjustment	\$1030: This adjusted fee is more representative of the cost associated with processing this type of application.

Type III- PC and / or BOC Reviewed Apps

Comp. Plan Text Amendment	Removed. The zoning ordinance only allows the Board, PC, or Director to initiate a text amendment and, therefore, there is no need to have this fee listed.
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COMMUNITY DEVELOPMENT DEPARTMENT FEES (2019 2020)	TOTAL FEE (CASH OR MERCHANT CARD)
*Fees can vary; to be entered by office staff after receiving application.	
<u>Consolidated Permit Process / "Multiple Requests"</u> : For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review. Type I fees accompanying Type II-III Review will be waived.	
TYPE I - MINISTERIAL APPLICATIONS	
Agri-Tourism/Single Event	\$155.00
Amendment - Minor (No Notice)	\$130.00
Communication Towner & Facility (Collocation)	\$2,370.00
Decommissioning	\$130.00
Extension Request	\$210.00
Extension after within 30 days of expiration or additional extensions (beyond the first) - Ordinance requires double fee	\$420.00
LAND USE PERMIT (LUP) - TYPE I	
SFDs, Replacement Dwellings, Accessory Buildings, Agricultural (Ag) Buildings, Minor Change of Uses, etc.	245 \$280
Marijuana Production / Grow	\$1,290.00
LUCS (LAND USE COMPATIBILITY STATEMENT) / SIGN-OFF	
Minor	\$35.00
Major	\$620.00
OTHER - TYPE I (E.G., LAND USE DETERMINATION OR ZONING VERIFICATION LTR	
Property Line Adjustment (Minor	\$825.00
Research Letter (e.g., rebuild letters)	490 \$80/hr (4 hour minimum)
Short-Term Rental (STR)	\$515.00
RENEWALS	
Temporary Hardship Dwelling (Dependent Relative) - Double fee may be charged for requests made after the renewal date.	\$105.00 (2-years)
Other (e.g., agri-tourism)	\$105.00
Short-Term Rental (STR); every 2 years	\$260.00

TYPE II - ADMINISTRATIVE APPLICATIONS	
Amendment - Minor /Major (When Notice Required)	1/2 original fee; max \$570.00
Communication Tower & Facility (concealment /New)	\$4,330.00
<i>Conditional Use Permit (CUP) - Type II</i>	
Agri-tourism	570 \$670.00
Temporary Hardship Dwelling (Dependent Relative)	\$670.00
Home Occupation	\$930.00
Commercial use in Conjunction w/on site Farm Use	\$1,030.00
Bed & Breakfast	\$1,030.00
Short-Term Rental	\$1,910.00
Weddings & Related Events	\$2,060.00
Other	\$1,135.00
CLUP/ILUP (Commercial or Industrial Zoned Property): Comm/Indust/Multi-Family	\$1,030.00
CLUP/ILUP: Marijuana Production, Processing or Retail	\$2,060.00
<i>Farm Dwelling</i>	
Income, Accessory, Relative	\$930.00
Farm Lot of Record (LOR), Non-Farm Dwelling	\$1,755.00
Forest Dwelling (Template, Large Tract, LOR)	\$1,445.00
Legal Parcel Determination (Validate unlawful parcel)	\$1,030.00
<i>National Scenic Area</i>	
Minor (decks, fences, expedited reviews)	\$415.00
Accessory Buildings or Structures, Additions	\$545.00
Replacement Dwelling	\$875.00
Other Review Uses	\$1,240.00
Subject to Standards	\$1,670.00
OTHER - TYPE II	
<i>Partition</i>	
Major: Access Only	\$570 + \$100 PW Fee
Replat	\$1,030 + \$100 PW Fee
Minor/Major/ Replat	\$1,400 \$1,800 + \$100 PW Fee
Permitted Uses - Subject to Standards (STS)	\$775.00

STS: Floodplain, Geologic Hazard Permits, or Stream Protection Overlay Review	\$775.00
STS: Farm Stand Application	\$775.00
STS: Marijuana Processing EFU	\$2,060.00
OTHER - TYPE II - continued	
Property Line Adjustment (Non-Ministerial)	\$1,135.00
Site Plan Review UGB	1755 \$2,200
<i>Variance</i>	
Minor	\$570.00
Major	\$1,135.00
Zone Boundary Adjustment	825 \$1,030
TYPE III - PC AND /OR BOC REVIEWED APPLICATIONS	
Appeal to Planning Commission (PC); ORS 215.416(11)(b); Planning Dept. Collects	\$250.00
Appeal to Board of Commissioners (BOC); County Clerk Collects	\$2,785.00
Complex Project ₁ (i.e., technical; large scale)	\$2060.00 retainer + actual expense
Comprehensive Plan Text Amendment	\$4,120.00
Comprehensive Plan Amendment & Zone Change	\$4,120.00
Conditional Use Permit (CUP) - Type III	\$2,060
Historic Preservation Application	\$1,910
Other - Type III	
Outdoor Mass Gathering (Less than 3,000 people)	\$2,785.00
Planned Unit Development (PUD)	\$4330.00 + \$52.00/unit* and + \$500 PW Fee
Special District Annexation Request	\$1,240.00
Subdivision	\$3605.00 + 52.00/parcel* and +\$500 PW Fee
Subdivision Cemetery	\$1,135.00
OTHER MISCELLANEOUS FEES	
LUBA Remand and Review	\$825.00
Pre-Application Meeting (Initial fee minus \$300 applied to application if made within 1-year	1/2 of land use fee involved (max \$1000.00)
Records Request (e.g., PC/BOC recording or tape)	\$105.00/hr (@ 1/4 hr increments)
Research fee/HRCZO Interpretation/Similar Use Determination	\$80.00/hr
Appeal of Planning Director Revocation of Permit to BOC	\$2,575.00
<i>Road Naming</i>	
Pre-Approved Name- No Public Hearing	\$155.00
New Roads Requiring Public Hearing	\$570.00

Subscription Fee (Notice of Administrative Applications and Land-Use Decisions) Email Only	\$150.00
Unauthorized Use (applications resulting from enforcement; work commenced without required land use approval) - at discretion of the Planning Director	Double Basic Fee
OTHER MISCELLANEOUS FEES - continued	
Withdrawal of Application - Refunds	Time & Materials - Actual Cost
GIS FEES (See Public Works for Engineering/Surveying fees)	
Standard Labor or Research (min 1/4 hour)	\$85.00/hr
Record Suppression/Confidentiality Fee	\$155.00
Customized Training (e.g., Webmap)	\$155.00
<i>Print Charges (HP T2500)</i>	
18X24"	\$4.25/ea
24X36"	\$8.25/ea
30X42"	\$12.50/ea
36X48"	\$16.50/ea
All Paper Prints	\$1.35/sq ft
<i>GIS Data Fees</i>	
Tax Lots	\$260.00
All other	\$50.00
<p><u>1- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and over-</u> all impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of projects that require a great deal of department resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum or if the applicant and the county fail to reach an agreement, the application will not be processed.</p>	
(END) COMMUNITY DEVELOPMENT DEPARTMENT FEES (2019-2020)	

ENVIRONMENTAL HEALTH FEE SCHEDULE (2019) 2020	TOTAL FEE (CASH OR MERCHANT CARD)
RE-CHECK INSPECTION FEES	
OHA Licensing program - (TWO re-check inspections included in the cost of each annual license. If additional re-check inspections are required during a calendar year, subsequent re-check inspections will be billed)	\$165.00
DEQ Permitting - Additional Inspection Fee	\$165.00
FOOD SERVICE ANNUAL LICENSE FEES	
<i>Full Service Restaurants</i>	
0-15 Seats	\$690.00
16-50 seats	\$785.00
51-150 seats	\$885.00
151+ seats	\$1,035.00
Bed & Breakfast (food service only)	\$275.00
Tourist License	\$150.00
Limited service restaurants	\$495.00
Class I-II Mobile Units	\$635.00
Class III-IV Mobile Units	\$635.00
Commissaries	\$45.00
Warehouse	\$45.00
Benevolent Organization food establishment (restaurant, mobile unit, etc.)	
NOTE: Licenses expire after December 31st of each year. To reinstate the license after this date a \$100 reinstatement fee is required in addition to the license fee. If the applicant reinstates the license after January 1st the reinstatement fee shall increase by \$100 on the first day of each succeeding month until the license is reinstated.	
TOURIST FACILITY ANNUAL LICENSE FEES	
Short Term Rental/Travelers' Accommodation	\$285.00
In-Office Private Drinking Water System Consultation	\$65.00
In-Office Private Pool/Spa Consultation	\$65.00
<i>Travelers' Accommodation</i>	
Commercial Hotel/Motel w/ 5+ units	\$150.00
Per Unit Surcharge (for each rentable unit)	\$5.00
Mass Gatherings License and Application Fee	\$1,380.00

Mass Gatherings per person est. to attend over 5,000 attendees	\$1.00/per person
ORGANIZATIONAL CAMPS	
Full service with permanent facilities	\$1,160.00
Full service with permanent facilities-day use only	\$925.00
Full service utilizing public facilities	\$580.00
Full service no facilities	\$580.00
Day camp - no facilities	\$580.00
BENEVOLENT ORGANIZATIONAL CAMPS	
Full service with permanent facilities	\$580.00
Full service with permanent facilities-day camp	\$465.00
Full service utilizing public facilities - day camp	\$290.00
Full service no facilities	\$290.00
Day camp - no facilities	\$290.00
RV PARK	
Annual License	\$400.00
RV site surcharge (1-50 sites) per site	\$3.50
RV site surcharge (51-100 sites) per site	\$2.50
RV site surcharge (101+ sites) per site	\$1.50
SWIMMING POOL & SPA LICENSE	
First pool/spa	\$340.00
Each additional pool/spa	\$220.00
DAYCARE/GROUP HOMES/SCHOOLS (CONTRACT INSPECTIONS)	
Daycare - childcare home	\$135.00
Day care - childcare center	\$170.00
School food inspection	\$170.00
Contract facility re-check inspection	\$165.00
FOOD SERVICE - VENDING MACHINES	
1-10 machines	\$590.00
11-20 machines	\$655.00
21-30 machines	\$725.00
31-40 machines	\$790.00
41-50 machines	\$860.00
51-75 machines	\$995.00
76-100 machines	\$1,065.00

101-250 machines	\$1,130.00
FOOD SERVICE - VENDING MACHINES - continued	
251-500 machines	\$1,200.00
501-750 machines	\$1,270.00
751-1000 machines	\$1,335.00
1001-1500 machines	\$1,405.00
1501+ machines	\$1,540.00
Vending machine commissary	\$590.00
Vending machine warehouse	\$590.00
PLAN REVIEW FOR INITIAL CONSTRUCTION/OPERATION	
Initial Construction Plan Review, full service restaurants & mobile unit (per food establishment - including commissaries and warehouses when applicable) and organization camp kitchens. Includes one (1) "Pre-Opening" inspection.	\$500.00
Initial Construction Plan Review, limited service restaurant, B&B kitchen and additional mobile food units, commissaries and warehouses (more than one). Includes one "Pre-Opening" inspection.	\$255.00
Single plumbing fixture plan review (i.e. new handwashing sink)	\$45.00
Intermittent & seasonal restaurant license - formal operational/plan review	\$200.00
Food establishment and intermittent & seasonal Temporary restaurant - Menu alternation, operational/plan review	\$70.00
Benevolent Organization - any food establishment or temporary restaurant	-
Remodel plan review: full service restaurant & mobile unit (per food establishment - including commissaries & warehouses when applicable) and organizational camp kitchens. Includes one (1) "Pre-Opening" inspection.	\$375.00
Remodel Plan review: Food facility other than full service restaurant, mobile unit or organizational camp. Includes one(1) "Pre-Opening" inspection.	\$250.00
Benevolent Organizations: any food establishment and remodel plan review	-
Pool/Spa Plan Review - New Facilities and remodel plan reviews	\$1,420.00
Pool/Spa variance application	\$1,420.00
Pool/Spa construction permit - two site visits	\$1,420.00
Pool/Spa construction permit additional approval inspection (per inspection)	\$165.00
Tourist and Pool/Spa facility pre-license inspection when plan review performed by another party or no plan review is necessary	\$415.00

TEMPORARY RESTAURANTS	
Single-event, for profit, temporary restaurant license (up to 30-days)	\$155.00
Discounted, for profit single-event temporary restaurant license (received two(2) or more weeks in advance)	\$125.00
Intermittent & seasonal, for profit, temporary restaurant license (up to 30 or 90 days)	\$125.00
Benevolent (tax-exempt facility) - Paid more than two (2) weeks in advance	-
Benevolent (tax-exempt facility) - Paid less than two(2) weeks in advance (administrative fee)	\$95.00
Benevolent (tax-exempt facility) - Intermittent & seasonal temporary restaurant license - formal plan review required.	-
MISCELLANEOUS OHA PROGRAM LICENSING	
Food facility license reinstatement (Late/delinquent license)	\$100 (calendar month) delinquent. Begins on first day of first month delinquent**
Food handlers certificate	\$10.00**
Food handlers certificate replacement card	\$5.00**
Mobile unit - inspection fee for units licensed in another county	\$25.00**
Extra inspections required by OAR 333-157-0027	Half annual license fee per additional complete inspection
Tourist facility delinquent license reinstatement fee - applies only after 15 days delinquent	50% of annual license fee
Failing to apply for licensing within 30 days after engaging in the recreation park or travelers' accommodation business	Annual License Fee +\$60. RV Park shall pay an additional fee not to exceed \$2.00 per space
**Any payment with a merchant/debit/credit card will incur a 3% handling fee.	
ON-SITE WASTEWATER SYSTEMS - DEQ PROGRAM FEES:	
Site Evaluation - All sites	Includes DEQ Fee where applicable \$825
COMMERCIAL FACILITY SYSTEMS-STANDARD SYSTEM CONSTRUCTION PERMIT	
Construction: Commercial Property; Standard system up to 1,000 gal per day flow	\$1,140.00
Construction: Commercial Property; Standard system 1,000-1,500 gal per day flow	\$1,340.00
Construction: Commercial Property; Standard system 1,500-2,000 gal per day flow	\$1,540.00
Construction: Commercial Property; Standard system 1,000-2,500 gal per day flow	\$1,810.00

NON-COMMERCIAL RESIDENTIAL FACILITY SYSTEMS-STANDARD SYSTEM	
CONSTRUCTION PERMIT	
Standard On-site sewage system	\$1,140.00
Construction - Tile DeWaterhing (curtain drain)	\$470.00
Construction: Alternative system; Pressure distribution	\$145.00
Construction: Alternative system; Capping fill	\$210.00
Construction: Alterniative system; Sand filter or ATT	\$535.00
ON-SITE ALTERATION PERMITS	
Alteration: Major	\$685.00
Alteration: Major; Commercial facility (flows > 1000gpd)	\$1,100.00
Alteration: Minor; Site visit required	\$355.00
Alteration: Minor; Site visit not required	\$280.00
ON-SITE SYSTEM REPAIR PERMITS	
Repair: Major	\$685.00
Repair: Major; Commercial facilit (flow >1000gpd)	\$1,205.00
Repair: Minor (tank only)	\$430.00
ON-SITE AUTHORIZATION PERMITS	
<i>Connecting to an existing system not in use, replacing a mobile home or house with another. The addition of one or more bedrooms, hardship dwelling connection to existing system.</i>	
Authorization: Filed inspection required	\$685.00
Authorization: No field visit	\$280.00
NON-PUBLIC WATER SYSTEM	
Non-public water system: non-commercial facility: Coliform bacteria test	\$150.00
Non-public water system: commercial facility-Coliform bacteria test	Use Hourly Rate
Non-public water system: Survey- consultant, no report	\$150.00
Non-public water system: Survey-formal written report	Use Hourly Rate
MISCELLANEOUS DEQ ON-SITE PERMITTING PROGRAM FEES	
File review	\$65.00/per hour w/1 hour minimum
Existing system evaluation (record review)- site visit required- formal reporting required	\$3,715.00
MISCELLANEOUS DEQ ON-SITE PERMITTING PROGRAM FEES - continued	
DEQ Program permit renewal	\$155.00

Pumper Truck inspection -first vehicle	\$155.00
Pumper Truck inspection - additional vehicle	\$85.00
Annual report evaluation: holding tanks	\$55.00
Annual report evaluation: sand filter, gravel filter, ATT	\$85.00
NOTE: All DEQ Program permits include a DEQ Surcharge of \$100	
MISCELLANEOUS FEES	
Photo-copy	\$0.25/per page
Spanish/English translations (not including norma HD scope of work)	\$65.00/per hour
Environmental Health Specialist - contract rate	\$245.00/per hour
Phone Consultation	-
(END) ENVIRONMENTAL HEALTH FEES (20192020	

HEALTH DEPARTMENT FEE SCHEDULE (2019 2020)	TOTAL FEE (CASH OR MERCHANT CARD)
*Our fees are based on an in-depth cost analysis that is required by the State for our programs. All costs are dependent on charges of supplies to the Health Department and will be adjusted as needed.	
**Office Visit Fee (OVF) assessed on all client visits to the Health Department in addition to other services rendered.	
ADMINISTRATIVE	
Photo Copies	\$0.25/side
Research Fee	\$50.00/hr w/1 hr minimum
OFFICE VISIT	
New Client	\$78.00
Established Client	\$47.00
PROCEDURES	
<i>Examples of Service Procedures provided under these categories are:</i>	
<i>Breast Exam</i>	\$15.00 + office visit type charge
<i>Diaphragm fitting</i>	\$15.00 + office visit type charge
<i>IUD insertion or removal</i>	\$15.00 + office visit type charge
<i>Phlebotomy</i>	\$15.00 + office visit type charge
<i>Pelvic exam</i>	\$15.00 + office visit type charge
<i>Testicular exam</i>	\$15.00 + office visit type charge
Minimal visit	\$78.00/new client or \$47.00/established client
Problem focused visit	\$130.00/new client or \$88.00/established client
Expanded focused visit	\$185.00/new client or \$130.00/established client
Detailed visit	\$210.00/new client or \$180/established client
Comprehensive visit	\$250.00/new client or \$210.00/established client
IUD - insert & removal	\$155.00
Nexplanon - insert & removal	\$155.00

IMMUNIZATIONS

NOTE: Cost of vaccine, which is set by the State, not including office visit or administration fee, changes in January and July of each year. Clients will be charged according to current cost.

Insurance=Vaccine Cost + \$57.00 admin fee for 1st vaccine

Need is determined by FPL based on income and family size. 10% Discount given for **payment in full at time of service.

Insurance=Vaccine Cost +27.00 admin fee for ea. additional

Self-Pay=Vaccine Cost +21.95** per vaccine administered

**3% fee added for use of card.

VITAL STATISTICS

NOTE: Fees are set by the State ** 3% fee for use of card

Birth Certificate - 1st copy

\$25.00

Each Additional copy

\$25.00

Death Certificate - 1st copy

\$25.00

Each Additional copy

\$25.00

Amendments

\$35.00

Certificate Replacement

\$5.00/per replacement

(END) HEALTH DEPARTMENT FEES (2019)2020

PUBLIC WORKS DEPARTMENT FEES (2019) (2020)	TOTAL FEE (CASH OR MERCHANT CARD)
MUSEUM	
Fees associated with the Hood River County History Museum are established by the Hood River County Heritage Council in accordance with the Agreement between the County and the Council, said Agreement dated 06/17/13 and amended 05/19/14, and 07/20/16.	
PARKS & BUILDINGS	
Campsites*	
Riverside campsite	\$35.00 \$30.00 /per night
Partial Hook-up campsite (p/w)	\$30.00 \$25.00 /per night
Single tent campsite	\$25.00 \$20.00 /per night
Group Campsites**	
Adams site (Toll Bridge Park)	\$80.00/per night
Rainier site (Toll Bridge Park)	\$80.00/per night
St. Helens site (Toll Bridge Park)	\$60.00/per night
Group site (Tucker Park)	\$60.00/per night
Park House Rentals (Base Rent)	
Toll Bridge Park	\$775.00/mo.
Tucker Park	\$775.00/mo.
Panorama Point	\$625.00/mo.
*Campsite fees allow for a maximum site occupancy of four(4) persons per site (children not included), excluding group sites. Each site is permitted either one (1) tent, one (1) RV, one (1) Sprinter Van, or one (1) vehicle with trailer; plus and one (1) additional non-sleeping vehicle.	
All site rentals are limited to a maximum of seven (7) consecutive days.	
**Group campsite fees allow for a maximum site occupancy of twent (20) persons for Adams and Rainer sites and ten (10) persons for St. Helens and Tucker Park Group sites, (children not included). Each site is permitted a maximum of two (2) vehicles. All site rentals are limited to a maximum of seven (7) consecutive days.	
PUBLIC WORKS	
Minimum Charge	\$2.00
Research Fee	\$125.00 \$750.00 /hr (1 hr. min)
Map/Print Reproductions	\$1.00 per sq ft + copy charge

Survey Filing & Review Fees	
Record of Survey	\$185.00 + \$50.00 per page over 2 pages
Property Line Adjustment	\$250.00 + \$50.00 per page over 2 pages
Single Parcel Partition Plat	\$480.00
2 or 3 Parcel Partition Plat	\$625.00
Subdivision	\$700.00 + 65.00 per lot
Condominium	\$750.00 + 70.00 per unit
Oregon Public Land Corner Restoration	No Fee
Re-Check/Re-Design Fee	50% of Cash/Check Filing Fee
Affidavits (Correction, Post-Monument, Etc.)	\$50.00
Engineering - Development Review	
Partition Plat	<p>1.5% of engineer's est. const. cost for Street sidewalk and stormwater related infrastructure. \$100.00 min. collected at app. Bal. collected before final plan approval.</p> <p>2.0% of the final estimated construction costs for street and storm water improvements as approved by the Public Works Director or designee, or \$500.00 whichever is greater. A deposit of \$500.00 shall be made at the time of first plan submittal prior to review. Fees apply to plan review and construction inspection of facilities in the ROW. Balance due to be collected prior to issuance of final approval.</p>
Land Use Application and Site Plan Review (Except single family residential)	<p>1.5% of engineer's est. const. costs for Street sidewalk, and storm water related infrastructure. \$50.00 min. collected at app. Bal. collected before final plan approval.</p> <p>2.0% of the final estimated construction costs for street and storm water improvements as approved by the Public Works Director or designee, or \$500.00 whichever is greater. A deposit of \$500.00 shall be made at the time of first plan submittal prior to review. Fees apply to plan review and construction inspection of facilities in the ROW. Balance due to be collected prior to issuance of final approval.</p>
Subdivision or & PUD	<p>1.5% of engineer's est. const. costs for Street sidewalk, and storm water related infrastructure. \$500.00 min. collected at app. Bal. collected before final plan approval.</p> <p>2.0% of the final estimated construction costs for street and storm water improvements as approved by the Public Works Director or</p>

	designee, or \$500.00 whichever is greater. A deposit of \$500.00 shall be made at the time of first plan submittal prior to review. Fees apply to plan review and construction inspection of facilities in the ROW. Balance due to be collected prior to issuance of final approval.
Development Storm Water Report or Traffic Impact Study Report	\$400.00
County Road Map	\$7.00
Driveway/Road Approach Permit	\$50.00/ea
Right of Way Construction Work Permits	\$50.00 (unless exempt under ORS 758.010(1))
Over width/weight Permit	\$8.00 \$8.50 /ea
Private Maintenance Area Permit	\$135.00/per policy
Private Maintenance Area permit Reinstatement Fee (3-yr)	\$45.00/per policy
Road Name Sign	\$75.00
Tourist-Orientated Sign and Permit (3-yr)	\$250.00
Tourist-Orientated Sign Permit Renewal (3-yr)	\$25.00
Petition to Vacate or Decrease width of Public Road	\$4,000.00 \$2500.00
Special Event Permit (Non-Forestry)	
Application Fee (non-refundable)	\$100.00
Type I Event Fee (low impact)	\$0.00
Type II Event Fee (moderate impact)	\$150.00
Type III Event Fee (high impact)	\$650.00
Event Liaison Fee (permit fee not included)	\$350.00/day
Road Restroation Fee for Motorized Racing Events on gravel roads (add.) —(use permit fee not included)	\$1,700 per mile (total length)
Transportation SDC Per Unit of Development - Residential	Total Transportation SDC Per Unit 2016 Adjusted ***
210 Single Family Detached	\$1,606/dwelling unit
215 Additional/Accessory Dwelling Unit (ADU)****	\$803/ADU or 1/2 the primary dwelling fee
220 Apartment	\$1,127/dwelling unit
230 Residential Condo/Townhouse	\$983/dwelling unit
240 Manufactured Housing	\$837/dwelling unit
254 Assisted Living	\$460/bed

255 Continuing Care Retirement	\$471/unit
Recreational	
412 County Park	\$425/ac
416 Campground/RV Park**	\$1,032/cap site
430 Golf Course	\$8,994/hole
432 Golf Driving Range**	\$2,328/tee
437 Bowling Alley	\$6,207/lane
444 Movie Theater (9 or fewer screens)**	\$37,655/screen
445 Multiplex Movie Theater (10+ screens)**	\$25,401/screen
473 Casino/Video Poker/Lottery**	\$33,797/T.S.F.G.F.A.
488 Soccer Complex	\$13,283/field
491 Raquet/Tennis Club	\$7,207/court
492 Health/Fitness Club	\$6,132/ T.S.F.G.F.A.
495 Recreation/Community Center	\$5,758/T.S.F.G.F.A.
Institutional/Medical	
520 Elementary School (public)	\$87/student
522 Middle/Junior High School (public)	\$109/student
530 High School (public)	\$215/student
536 Private School (K-12)	\$312/student
540 Junior/Community College	\$150/student
550 University/College	\$298/student
560 Church	\$1,146/T.S.F.G.F.A.
565 Day Care Center/Preschool	\$301/student
590 Library	\$3,624/T.S.F.G.F.A.
610 Hospital	\$2,100/bed
620 Nursing Home	\$422/bed
630 Clinic	\$5,593/T.S.F.G.F.A.
Commercial/Services	
310 Hotel/Motel	\$1,856/room

812 Building Materials/Lumber	\$3,309/T.S.F.G.F.A.
813 Fee Standing Discount Superstore with Groceries	\$4,984/T.S.F.G.F.A.
814 Speciality Retail Center	\$4,122/T.S.F.G.F.A.
815 Free Standing Discount Store without Groceries	\$6,553/T.S.F.G.F.A.
816 Hardware/Paint Stores	\$5,349/T.S.F.G.F.A.
817 Nursery/Garden Center	\$3,356/T.S.F.G.F.A.
820 Shopping Center	\$3,994/T.S.F.G.F.A.
823 Factory Outlet Center	\$2,473/T.S.F.G.F.A.
841 New Car Sales	\$3,101/T.S.F.G.F.A.
843 Automobile Parts Sales	\$4,973/T.S.F.G.F.A.
849 Tire Tier Superstore	\$2,066/T.S.F.G.F.A.
850 Supermarket	\$9,221/T.S.F.G.F.A.
851 Convenience Market (no fuel)	\$20,281/T.S.F.G.F.A.
853 Convenience Market with fuel pump	\$12,999/V.F.P.
860 Wholesale Market	\$787/T.S.F.G.F.A.
861 Discount Club	\$4,889/T.S.F.G.F.A.
862 Home Improvement Superstore	\$2,184/T.S.F.G.F.A.
863 Electronic Superstore	\$3,808/T.S.F.G.F.A.
867 Office Supply Superstore**	\$3,162/T.S.F.G.F.A.
Commercial/Services	
870 Apparel Store**	\$3,562/T.S.F.G.F.A.
880 Pharmacy/Drugstore w/out drive up window	\$5,965/T.S.F.G.F.A.
881 Pharmacy/Drugstore w/drive up window	\$6,336/T.S.F.G.F.A.
890 Furniture Store	\$335/T.S.F.G.F.A.
896 Video Rental Store**	\$22,267/T.S.F.G.F.A.
911 Bank/Savings (no drive-in)	\$18,303/ T.S.F.G.F.A.
912 Bank/Savings (w drive-in)	\$18,411/T.S.F.G.F.A.
931 Quality Restaurant (not a chain)	\$8,467/T.S.F.G.F.A.
932 High Turnover, Sit-Down Restaurant (chain or stand alone)	\$6,080/T.S.F.G.F.A.
933 Fast Food Restaurant Restaurant (no drive thru)	\$30,031/T.S.F.G.F.A.
934 Fast Food Restaurant (with drive through)	\$20,809/T.S.F.G.F.A.
935 Drive-Thru Restaurant (no seating)**	\$64,529/T.S.F.G.F.A.
936 Drinking Place/Bar**	\$4,756/T.S.F.G.F.A.
941 Quick Lubrication Vehicle Shop	\$3,270/Service Stall

942 Automobile Care Center**	\$3,278/T.S.F.G.L.A.
944 Gasoline/Service Station (no market or car wash)	\$6,889/V.F.P.
946 Gasoline/Service Station (with market and car wash)	\$6,246/V.F.P.
Office	
710 General Office Building	\$1,958/T.S.F.G.F.A.
720 Medical-Dental Office Building	\$6,425/T.S.F.G.F.A.
730 Governmental Office Building	\$12,258T.S.F.G.F.A.
731 State Motor Vehicles Department	\$29,524/T.S.F.G.F.A.
732 U.S. Post Office	\$15,969/T.S.F.G.F.A.
750 Office Park	\$2,031/T.S.F.G.F.A.
Port/Industrial	
030 Truck Terminals	\$1,752/T.S.F.G.F.A.
090 Park & Ride Lot w/Bus Service	\$634/Parking Space
110 General Light Industrial	\$1,240/T.S.F.G.F.A.
120 General Heavy Industrial	\$267/T.S.F.G.F.A.
140 Manufacturing	\$679/T.S.F.G.F.A.
150 Warehouse	\$882/T.S.F.G.F.A.
151 Mini-Warehouse	\$455/T.S.F.G.F.A.
170 Utilities**	\$1,122/T.S.F.G.F.A.
<i>Transportation SDC Abbreviations:</i>	
T.S.F.G.F.A. = Thousand Square Feet Gross Floor Area	
T.S.F.G.L.A. = Thousand Square Feet Gross Leasable Area	
V.F.P. = Vehicle Fueling Position	
** Because there is no ITE Weekday Average Trip Rate for this code/category, the Trip Rate shown is the ITE P.M. Peak Hour Trip Rate multiplied by a factor of ten.	
*** 2018 SDC Adjusted based on change in Engineering News Record Construction Cost Index: July 2008 CCI = 8754.84 July 2017 CCI = 10,721.20- Change = +22.46%	
**** Fees for ADU's shall be in addition to fees for a primary dwelling (Single Family Detached) and apply to livable space in permanent structures.	
(END) PUBLIC WORKS COMMUNITY DEVELOPMENT DEPARTMENT FEES (2019)	

RECORDS & ASSESSMENT DEPARTMENT FEES (2019-2020)	TOTAL FEE (CASH OR MERCHANT CARD)
DEEDS	
Bargain and Sale Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Certificate of Redemption	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Declaration of Deed Restrictions	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Deed Restrictions (incl. CCR, etc.)	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Easement (including public utility easement)	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Lot Line Adjustment Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Notice of Intent to Forfeit	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Quitclaim Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Trustee's Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Warranty Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Well Ownership	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
CONTRACTS	
Assignment of Contract	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Contract of Sale	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Land Sale Agreement	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Land Sale Contract	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Memorandum of Purchase Agreement	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)

MORTGAGES	
Appointment of Successor Trustee, Substitution of Trustee	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Assignment of Dee of Trust, Assignment of Mortgage	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Assignment of Rents	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Assumption of Trust Deed	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Deed of Trust, Trust Deed, Mortgage	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Notice of Lis Pendens, Pendency of Action	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Security Agreement	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
SATISFACTIONS	
Deed of Reconveyance, Full or Partial Reconveyance	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Release of Mortgage	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Satisfaction of Attorney Lien, Construction Lien, or Hospital Lien	\$80.00 = (\$5/per page PLUS \$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Satisfaction of Mortgage	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
LIEN & SATISFACTION OF LIEN	
County Lien, Satisfaction of County Lien	\$16.00 = (\$5/per page PLUS \$11/CATA&OLIS)
Attorney Lien, Construction Lien or Hospital Lien	\$80.00 = (\$5/per page PLUS \$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Federal Tax Lien, Satisfaction of Federal Tax Lien	\$5.00 = (\$5/per page)
State Tax Lien, Amendment, State Tax Lien Satisfaction	\$16.00 = (\$5/per page PLUS \$11/CATA&OLIS)
Lien Record Abstract	\$16.00 = (\$5/per page PLUS \$11/CATA&OLIS)

OTHER DOCUMENTS	
Judgement	\$16.00 = (\$5/per page PLUS \$11/CATA&OLIS)
Satisfaction of Judgment	\$5.00 = (\$5/per page)
Completion Notice	\$80.00 = (\$5/per page PLUS \$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Death Certificate (short form; certified copy only)	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Memorandum of Lease	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Military Discharge (DD-214)	\$0.00
Mobile Home Exemption from Title	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Mine Location, Proof of Labor on Mine, Cert of Mine Ownership (not for fed lands)	\$51.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS)
Power of Attorney (or revocation)	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Uniform Commercial Code (UCC)	\$115.00 = (\$5/per page PLUS \$10/PLCP +\$25/GIS +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Board of Commissioners Appeal (not recorded)	\$2,785.00/each
Plat (minor partition	\$110.00 = (\$35 +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Subdivision (20 or fewer lots) + Assessor & Commissioner fees	\$160.00 = (\$85 +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Subdivision (21-99 lots) + Assessor & Commissioner fees	\$175.00 = (\$100 +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
Subdivision (100 or more lots) + Assessor & Commissioner fees	\$200.00 = (\$125 +\$11/CATA&OLIS +\$60/Housing +\$4/Housing Admin)
MISCELLANEOUS FEES & INFORMATION	
Web Query Access On-Line (access to Assessment & Recording information)	\$200/per month + initial activation fee
Assessment Roll Data	\$1,000/standard assessment roll data set + \$200/hr/1hr min for custom data requests.
<i>Search & Certification for Documents</i>	
Certified Copy^	\$7.75/each certified copy (see below for make up of fee)
Search for recorded document	\$3.75

Certify copy as being "a true copy of the original"	\$3.75
Photocopying	\$0.25/per page
MISCELLANEOUS FEES & INFORMATION - continued	
Computer Data	Elections data are available on CD-ROM in Excel Format. Please contact the county elections office for information about cost and restrictions on using elections data. Most elections & recording information is available on paper printouts.
<i>Copying</i>	
Photocopying	\$0.25/per page
Microfilm Copies	\$0.25/per page
Computer generated copies	\$0.25/per page
<i>Liquor License Processing (County costs only, does not include OLCC fees)</i>	
New License, change of ownership, location, or privilege	\$75.00
Renewal of existing license	\$35.00
<i>Marriage Licenses</i>	
License	\$50.00
Waiver of 3-day waiting period	\$10.00 (fee can be waived at the discretion of the Dept Mgmt for Active Duty Military or the terminally ill)
Certified Copy of Marriage License	\$7.75/1st copy
Additional Certified Copies of Marriage License	\$4.00/ea
Passport Applications (County fee only, does not include federal fees imposed for processing, expedited service, special handling etc.	\$35.00
BOPTA Petition	\$35.00/per petition w/1 account per petition allowed
<i>Plats & Subdivisions</i>	
County Assessor approval	\$45.00/per plat or subdivision
Board of Commissioner approval	\$5.00/per plat or subdivision

MISCELLANEOUS FEES & INFORMATION - continued	
NOTES:	^ Payment must be made before the county will retrieve and copy documents. The county will accept a "not to exceed" check for a document search.
	< Applicants for plats or subdivisions are responsible to ensure that all necessary fees have been paid and approvals granted before recording.
	*Checks should be made payable to "Hood River County" Please do not send cash by mail.
	*"Not to exceed" checks, with the amount left blank, are accepted
	*We only accept in person credit card transactions with a 3% convenience fee added to each transaction
	*Any document that does not have room to attach our recording certificate will receive a \$5 additional page fee.
	*Any document that combines two actions, example: Substitution of Trustee & Deed of Reconveyance will be charged an extra \$5 per title
	*Requests to mail copies of documents or other information should be accompanied by a self-addressed stamped envelope with adequate postage attached.
(END) RECORD & ASSESSMENT DEPARTMENT FEES (2019 2020)	

EXECUTIVE SESSION

ORS 192.660(2)(e) – Property