



Hood River County Environmental Health
 1109 June St., Hood River, OR, 97031
 541-387-6885
 Updated Date: 8/26/2019

OFFICE USE ONLY:	
Date Rec'd:	_____
Required Fee:	_____
Permit No.:	_____
LUCS:	_____

Onsite Wastewater Permit Application

Please Print Clearly and Complete All Fields Below:

Applying for: Site Evaluation; Construction; Repair; Alteration Permit; or Authorization Notice; Other (*describe below*)

Legal Description of Property:

Hood River						
County	Township	Range	Section	Tax Lot	Lot Size (acres)	
Job Location:						
Physical Address, Driving Directions, Etc.						

Contact Information:

If you are not the 'Owner', submit the signed 'Notice of Authorizing Representative' form along with this application.

Applicant:

Name:	Mailing Address – Where we will send the permit and all other formal correspondence
Phone #s	E-mail Address(s) – If we have any questions, this will speed up the application process greatly

Property Owner: Same as applicant

Name of legal owner	Mailing Address
Phone #s – if applicable	E-mail Address(s) – if applicable

System Installer: Owner; Licensed Installer (specify): _____ License #: _____

OAR: 340-071-0650 – Training and Certification Requirements for System Installers and Maintenance Providers (1) Certification required. (a) A person who supervises or is responsible for constructing or installing onsite systems must be a certified installer unless the person is the permittee for constructing or installing the system or the permittee's regular employee.

Project Information:

What do you want to do?	<i>For example: build a new house, repair an existing system, change the type of use, build a garage, etc.</i>
For what use, and for how many people / bedrooms, will the wastewater system serve? Estimated gallons per day generated?	<i>For example: Residential home with 3 bedrooms, Ag. Building for 2 workers, Business office for 3 employees, 4 unit worker housing, shop used by home occupant only, etc.</i>
What is the drinking water source for this property?	
<input type="checkbox"/> Crystal Springs, <input type="checkbox"/> Ice Fountain, <input type="checkbox"/> Parkdale, <input type="checkbox"/> Odell, <input type="checkbox"/> Hood River, <input type="checkbox"/> Cascade Locks; <input type="checkbox"/> Other: (<i>For example: A private: <input type="checkbox"/> Well; <input type="checkbox"/> Spring; <input type="checkbox"/> Other (explain above)</i>)	

Agreement:

By my signature, I certify that the information I have furnished is correct, and hereby grant the Oregon Department of Environmental Quality (DEQ) and its authorized agent (Hood River County) permission to enter onto the above described property for the purposes related to the above permit application and other activities associated with enforcement of ORS: 454 & 468B and OAR: 340-71 & 340-73.		
	I am the: <input type="checkbox"/> Owner; <input type="checkbox"/> Authorized Representative <small>(form attached)</small>	
_____ Print Name	_____ Signature	_____ Date

Please make all checks payable to: 'Hood River County'
All payments are non-refundable.

Onsite Program Fee Schedule (Adopted 7/1/19):

Activity:		Price: Includes DEQ Surcharge (where applicable):	Activity:	Price: Includes DEQ Surcharge (where applicable):
Site Evaluation Report - All Sites (Per System / Per Lot)		\$825.00*	Tile Dewatering System Construction Permit (Per System / Per Lot)	\$470.00*
Construction: (Standard Subsurface System Permits):			Construction Permit Surcharges:	
Single-Family-Dwelling, (non-commercial, private home, or house)		\$1,140.00*	Pressure Distribution	
Commercial Properties:	Up to 1000 gal per day (design flow)	\$1,140.00*	Capping Fill	
	1,000-1,500 gal per day (design flow)	\$1,340.00*	Conventional and/or Bottomless Sand Filter System	
	1,501-2,000 gal per day (design flow)	\$1,540.00*	Alternative Treatment Technology Systems (ATT, Level 1-2)	
	2,001-2,500 gal per day (design flow)	\$1,810.00*		
System Repairs:			System Alterations:	
Major Repair - Single-Family-Dwellings, Commercial <1000gpd		\$685.00*	Major Alteration - Single-Family-Dwellings, Commercial <1000gpd	
Major Repair – Systems exceeding 1000gpd (design flow)		\$1,205.00*	Major Alteration – Systems exceeding 1000gpd (design flow)	
Minor Repair – (Tank Only)		\$430.00*	Minor Alteration – (Tank Only)	
System Authorization Notice:			Annual Report Evaluation:	
Field Inspection Required		\$685.00*	Holding Tanks	
No Field Visit		\$280.00*	Sand filter, gravel filter, ATT	
Pumper Truck Inspections:			Miscellaneous Fees:	
First vehicle, each inspection		\$155.00	Permit Renewal	
Each additional vehicle, each inspection		\$85.00	Existing System Evaluation Report	
			Wastewater System Re-inspection	
			Formal File Review & Interpretation (per hour, 1 hour min.)	
			Photo-Copies (per page side)	

People are encouraged to come to Hood River County Health Department if they wish to review our files. No fee is charged to access our (public) files. While photo-copies are 25¢ per page, people are encouraged and are free to scan and/or take photos of documents (using their own equipment, in our office).

** Listed fee includes DEQ Surcharge (\$100.00). "...To offset a portion of the administrative and program oversight costs of the statewide onsite wastewater management program, DEQ and contract counties must levy a surcharge for each site evaluation, report permit, and other activity for which an application is required in this division..." OAR: 340-071-0140(10(a))*

Site Evaluation Request	Construction-Installation, Alteration, or Repair Permit	Authorization Notice Request
<p><i>Must provide with application:</i></p> <ul style="list-style-type: none"> The applicable fee paid in full; Site location information; Lawful access to the location; Property development plan; At least two test pits approximately 75 feet apart within the proposed system areas (including repair/replacement area); and Other information requested by the agent. 	<p><i>Must provide with application:</i></p> <ul style="list-style-type: none"> The applicable fee paid in full; There must be a site evaluation report; Property development plan; Land use compatibility statement (LUCS); Plan and specification for the onsite system proposed; and Other information requested by the agent. 	<p><i>Must provide with application:</i></p> <ul style="list-style-type: none"> The applicable fee paid in full; Land use compatibility statement (LUCS); Property development plan; Installed onsite system description; Site Map; and Other information requested by the agent.

Onsite Septic System Glossary:

As used in OAR 340, divisions 071 and 073, unless otherwise specified:

“Alteration” means expansion or change in location of an existing system or any part thereof. Major alteration is the expansion or change in location of the soil absorption facility or any part thereof. Minor alteration is the replacement or relocation of a septic tank or other components of the system other than the soil absorption facility.

“Alternative Treatment Technologies” means an alternative system that incorporates aerobic and other treatment technologies or units not specifically described elsewhere in this division.

“Annual Reports” – are required for all installed and permitted holding tanks, sand filters, pressurized distribution systems, recirculating gravel filters, and alternative treatment technology. They must be submitted to Hood River County Health Department, Environmental Health office at least once each year (with the appropriate fee).

“Authorization Notice” means a written document issued by an agent establishing that an existing onsite wastewater treatment system appears adequate for its intended use.

“Authorized Representative” means a person with written authorization to act as another person's delegate.

“Bedroom” means any room within a dwelling accepted as a bedroom by state or local building departments.

“Commercial Facility” means any structure or building or portion thereof other than a single-family dwelling.

“Construction” includes the installation of a new system or part thereof or the alteration, repair, or extension of an existing system. The grading, excavating, and earth-moving work connected with installation, alteration, or repair of a system or part thereof is considered system construction.

“Curtain Drain” means a groundwater interceptor that is designed to divert groundwater from an absorption facility. The drain creates a “curtain” to block water from reaching the absorption facility. *This activity does not require a special permit fee.*

“Failing System” means any system that discharges untreated or incompletely treated sewage or septic tank effluent directly or indirectly onto the ground surface or into public waters or that creates a public health hazard.

“Owner” means any person who alone, jointly, or severally: (a) Has legal title to any single lot, dwelling, dwelling unit, or commercial facility; (b) Has care, charge, or control of any real property as agent, executor, administrator, trustee, commercial lessee, or guardian of the estate of the holder of legal title; or (c) Is the contract purchaser of real property.

“Permit” means the written document, issued and signed by an agent, that authorizes a permittee to install a system or any part thereof and, in some cases, to operate and maintain the system in accordance with the permit.

“Repair” means installation of all portions of a system necessary to eliminate a public health hazard or pollution of public waters created by a failing system. **Major repair** is the replacement of a sand filter, RGF, ATT, or soil absorption system. **Minor repair** is the replacement of a septic tank, broken pipe, distribution unit, or any part of the onsite system external to the septic tank, sand filter, RGF, or ATT except the soil absorption system. Unless classified as a major repair, any replacement of a part of a system with a part that does not meet the original design specifications is a minor repair.

“Single-family (home, house, or dwelling)” means a building that is usually occupied by just one household or family, and consists of just one dwelling unit¹. A single family dwelling does not include employee/worker housing.

“Site Evaluation Report” means a report on the evaluation of a site to determine its suitability for an onsite system prepared in accordance with OAR 340-071-0150.

“Standard Subsurface System” means an onsite wastewater treatment system consisting of a septic tank, distribution unit, and absorption facility constructed in accordance with OAR 340-071-0220.

“Tile Dewatering System” means an alternative system in which the absorption facility is encompassed with field collection drainage tile to reduce and control a groundwater table and create a zone of aeration below the bottom of the absorption facility. *This activity does require a special permit fee.*

¹ Dictionary Definition.