

BOARD OF COMMISSIONERS WORK SESSION AGENDA

4:30pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

4:30pm Pacific Corp PSPS Update – Kerri Greer
5:15pm Public Safety Survey Results and Ballot Measure Discussion

BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA

6:00pm, CBAB, 601 State Street, Hood River, OR - 1st Floor Conference Room

Any item or issue not on the agenda you have a question, comment or statement about please bring up under Items from the Public

I. CONFLICTS OR POTENTIAL CONFLICTS OF INTEREST

II. ADDITIONS OR DELETIONS TO/FROM THE AGENDA

III. PUBLIC HEARING

Hood River Garbage Rate Increase Request

RECOMMENDATION: Conduct the public hearing and determine the best action.

IV. ITEMS FROM THE PUBLIC

V. REPORTS – Commissioners, Legal Counsel, County Administrator

VI. CONSENT

- ✓ Approve and sign the AGA Road Sidewalk Project Agreement with ODOT as presented.
- ✓ Authorize Chair Oates to sign a letter of support for Big River Community Land Trust expressing supporting for their pursuant of 501c3 status.
- ✓ Approve a budget adjustment & resolution to recognize additional revenue and expenditures in the Babies First fund in the Health budget FY 19/20.
- ✓ Approve a budget adjustment and Resolution to recognize expenditures in the Emergency Management FY 19/20 budget related to revenue from the Homeland Security Grant
- ✓ Approve a budget adjustment and resolution to move from materials & services to personnel to cover expenses related to a temporary employee in the Environmental Health Budget FY 19/20.
- ✓ Approve a budget adjustment & resolution to recognize additional \$25,000 in grant revenue and expenditures into the Health budget 101 2101 for FY 19/20.
- ✓ Approve a budget adjustment & Resolution to recognize additional beginning fund balance and revenues and related expenditures from State Support grant funds in the Health budget FY 19/20.
- ✓ Approve the closure of the Licorice Timber Sale #20-8 and return appropriate bonds.
- ✓ Confirm e-mail poll approval authorizing staff to electronically sign Hood River County onto the re-authorization letter as drafted by NACo.

- ✓ Approve out of state travel for the Public Works director to attend the annual National Association of County Engineers (NACE) in Alabama between April 19-23, 2020 (dates allow for travel time).
- ✓ Approve a budget adjustment & resolution to recognize a larger beginning fund balance in the Public Works Fund 202 as presented.
- ✓ Declare the following items as surplus and authorize them to be sold at auction: three (3) Berkeley 3-Phase 15hp pumps; model #B2ZPL.
- ✓ Approve the seasonal closure of county forest roads on Gilhouley, Post Canyon and Riordan Hill Roads from December 2019 to on or about April 1, 2020 to minimize surface damage and erosion.
- ✓ Approve closing the Jonny Boy Timber Sale #20-1 and return all appropriate bonds.
- ✓ Approve closure of the Kale timber sale #19-2 and return appropriate bonding.
- ✓ Approve closure of the Lavender Timber Sale #19-3 and return appropriate bonds.
- ✓ Approve closure of the East Side Salvage-2019 #19-6 and return appropriate bonds.
- ✓ Approve closure of the Middle Mountain Salvage-2019 #19-7 and return appropriate bonds.
- ✓ Approve closure of the West Side Salvage-2019 #19-8 and return all bonds.
- ✓ Authorize the District Attorney's Office to submit a VOCA/CFA grant as presented.

VII. ITEMS FROM THE WORK SESSION

- i. Ballot Measure

VIII. NEW BUSINESS

Administration

1. 2020 AOC Legislative Committee Commissioner Representative
RECOMMENDATION: Identify a Commissioner to serve as Hood River County's representative on the 2020 AOC Legislative Committee.

IX. EXECUTIVE SESSION –

As necessary, Executive Session will be held in accordance with but not limited to: ORS 192.660 (2)(a),(b) Personnel, ORS 192.660 (2)(d) Labor Negotiations, ORS 192.660 (2)(e) Property, ORS 192.660 (1)(f) Records exempt from public inspection, ORS 192.660 (2)(h) Legal Counsel, ORS 192.660 (2)(i) Performance Evaluation

X. ADJOURNMENT –

CALENDAR OF UPCOMING PUBLIC MEETINGS/EVENTS (Note: The below is not an inclusive listing, and all dates and times subject to change with or without notice as required)

Dec 17	4:30/6:00pm	HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Dec 17	7:00pm	HR Library District Board Mtg, 502 State Street, HR
Dec 18	3:00pm	County Staff Meeting, 601 State Street, HR

Dec 24 2:00pm County Safety Committee Meeting, 309 State Street, HR (4th Tues. ea. month)
Dec 25 CHRISTMAS DAY – COUNTY OFFICES CLOSED
Jan 1 NEW YEAR’S DAY – COUNTY OFFICES CLOSED
Jan 1 2:00pm HRC Water Planning Group, 601 State Street (1st Wed. each month, generally)
Jan 6 1:00pm Tri-County Mental Health Board, Mid-Columbia Center for Living, TD (1st Mon. ea. month)
Jan 6 3:00pm Special HRC Board of Commissioners Mtg, 601 State Street, HR (time subject to change)
Jan 8 5:30pm County Planning Commission Mtg, 601 State Street, HR (2nd & 4th Wed. ea. mth, generally; subject to cng)
Jan 20 MARTIN LUTHER KING JR. REMEMBRANCE DAY – COUNTY OFFICES CLOSED
Jan 21 4:00/6:00pm HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Jan 21 7:00pm HR Library District Board Mtg, 502 State Street, HR
Jan 22 3:00pm County Staff Meeting, 601 State Street, HR
Jan 28 2:00pm County Safety Committee Meeting, 309 State Street, HR (4th Tues. ea. month)

WORK SESSION

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Pacific Corp PSPS Update

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Kari Greer with Pacific Corp will be sharing as much information as possible with the Commission hopefully covering the following topics:

- *PSPS General Overview
- *HR area PSPS Maps
- *Updates to HR area PSPS documents
- *Current and proposed community outreach prior to the PSPS 2020 season

ATTACHMENTS: None 0

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Receive information from Pacific Corp and ask questions as needed.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Public Safety Survey Results Review & Discussion of a Future Funding Measure

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

A public survey to gauge the community's support for public safety services was run for 3 weeks in late late November - December 15th. Page Works will have survey results to share with the Commission at the meeting.

The Board has discussed the possibility of a Public Safety levy, and public sentiment regarding public safety services will have been collected. The Board has been provided base rate information to provide for funding levels to maintain current staffing levels throughout the County. Based on discussions with political consultants, the Board has discussed a rate less than the rate proposed in the May 2019 election but has not made a determination on a rate level or what should be included in the proposed measure.

ATTACHMENTS: None 0

FISCAL IMPACT:

Absent additional revenue to sustain County services, services will need to be reduced or eliminated.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Begin discussion about what to include in a local option levy and determine a proposed rate. Agree to meet on a weekly basis to finalize a measure.

ADMINISTRATION RECOMMENDATION:

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

PUBLIC HEARING

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 18, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Set a Public Hearing - Garbage Rate Increase Consideration

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Hood River Garbage is requesting a rate increase for County residents effective January 1, 2020. Per our Ordinance and Franchise agreement with Hood River Garbage a public hearing must be held to consider rate increases.

ATTACHMENTS: Other 1

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Conduct the public hearing to consider a garbage rate increase to become effective January 1, 2020 and determine the best action for the county.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - UGA					
32 GALLON CAN					
Weekly					
- Curbside	\$20.65	\$0.08	\$0.37	\$0.44	\$21.09
- Carry out	\$27.62	\$0.08	\$0.52	\$0.59	\$28.21
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$16.27	\$0.05	\$0.30	\$0.35	\$16.62
- Carry out	\$21.53	\$0.05	\$0.42	\$0.46	\$21.99
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
Monthly					
- Curbside	\$11.25	\$0.02	\$0.22	\$0.24	\$11.49
- Carry out	\$14.39	\$0.02	\$0.29	\$0.31	\$14.69
* Each addl 25 ft	\$1.58	\$0.00	\$0.03	\$0.03	\$1.61
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$16.21	\$0.04	\$0.31	\$0.35	\$16.56
- Carry out	\$21.44	\$0.04	\$0.42	\$0.46	\$21.90
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$13.63	\$0.02	\$0.27	\$0.29	\$13.92
- Carry out	\$17.46	\$0.02	\$0.35	\$0.38	\$17.84
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.12	\$0.00	\$0.73	\$0.73	\$34.85
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - RURAL					
32 GALLON CAN					
Weekly					
- Curbside	\$19.87	\$0.08	\$0.35	\$0.43	\$20.30
- Carry out	\$26.86	\$0.08	\$0.50	\$0.58	\$27.44
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$15.50	\$0.05	\$0.29	\$0.33	\$15.83
- Carry out	\$20.75	\$0.05	\$0.40	\$0.45	\$21.20
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
Monthly					
- Curbside	\$9.70	\$0.02	\$0.19	\$0.21	\$9.91
- Carry out	\$12.86	\$0.02	\$0.25	\$0.28	\$13.14
* Each addl 25 ft	\$1.63	\$0.00	\$0.04	\$0.04	\$1.67
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$15.42	\$0.04	\$0.29	\$0.33	\$15.75
- Carry out	\$20.67	\$0.04	\$0.40	\$0.44	\$21.12
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$12.84	\$0.02	\$0.25	\$0.28	\$13.11
- Carry out	\$16.71	\$0.02	\$0.33	\$0.36	\$17.07
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

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SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
COMMERCIAL					
32 GALLON CAN					
Weekly					
- Curbside	\$18.47	\$0.08	\$0.32	\$0.40	\$18.87
- Carry out	\$25.49	\$0.08	\$0.47	\$0.55	\$26.03
* Each addl 25 ft	\$4.28	\$0.00	\$0.09	\$0.09	\$4.37
EOW					
- Curbside	\$13.69	\$0.05	\$0.25	\$0.29	\$13.99
- Carry out	\$18.56	\$0.05	\$0.35	\$0.40	\$18.96
* Each addl 25 ft	\$3.05	\$0.00	\$0.07	\$0.07	\$3.12
Monthly					
- Curbside	\$8.12	\$0.02	\$0.15	\$0.17	\$8.29
- Carry out	\$11.28	\$0.02	\$0.22	\$0.24	\$11.52
* Each addl 25 ft	\$1.81	\$0.00	\$0.04	\$0.04	\$1.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$13.70	\$0.00	\$0.29	\$0.29	\$14.00
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- White goods	\$13.75	\$0.00	\$0.30	\$0.30	\$14.04
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Lock charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Access charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20
- Mileage 15 mi RT from LF	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
1 1/2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$72.65	\$0.26	\$1.30	\$1.56	\$74.21
- 1XPW	\$129.88	\$0.53	\$2.26	\$2.79	\$132.67
- 2XPW	\$219.81	\$1.06	\$3.67	\$4.72	\$224.53
- 3XPW	\$306.08	\$1.59	\$4.99	\$6.58	\$312.66
- 4XPW	\$388.76	\$2.11	\$6.24	\$8.35	\$397.11
- 5XPW	\$465.85	\$2.64	\$7.37	\$10.01	\$475.86
- 6XPW	\$542.94	\$3.17	\$8.49	\$11.67	\$554.60

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Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$93.98	\$0.35	\$1.67	\$2.02	\$96.00
- 1XPW	\$256.63	\$0.70	\$4.81	\$5.51	\$262.15
- 2XPW	\$433.29	\$1.41	\$7.90	\$9.31	\$442.60
- 3XPW	\$602.71	\$2.11	\$10.84	\$12.95	\$615.66
- 4XPW	\$765.00	\$2.82	\$13.62	\$16.44	\$781.43
- 5XPW	\$915.97	\$3.52	\$16.16	\$19.68	\$935.65
- 6XPW	\$666.12	\$4.23	\$10.08	\$14.31	\$680.43
3 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$138.77	\$0.53	\$2.45	\$2.98	\$141.75
- 1XPW	\$236.89	\$1.06	\$4.03	\$5.09	\$241.98
- 2XPW	\$398.19	\$2.11	\$6.44	\$8.56	\$406.74
- 3XPW	\$557.24	\$3.17	\$8.80	\$11.97	\$569.21
- 4XPW	\$723.43	\$4.23	\$11.31	\$15.54	\$738.98
- 5XPW	\$851.84	\$5.29	\$13.02	\$18.30	\$870.14
- 6XPW	\$994.37	\$6.34	\$15.02	\$21.36	\$1,015.74
SPECIAL CHARGES					
- One time del/PU	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Access charge	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Roll out over 15 ft	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Roll out over 20 ft	\$6.49	\$0.00	\$0.14	\$0.14	\$6.63
- Off day PU	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Mileage (over 15 mi RT)	\$3.50	\$0.00	\$0.08	\$0.08	\$3.57
- Rent-a-Bin (1.5 yards)	\$71.08	\$0.12	\$1.40	\$1.53	\$72.61
- Rent-a-Bin (2.0 yards)	\$93.80	\$0.16	\$1.85	\$2.02	\$95.81
- On call container (1.5 yards)	\$35.30	\$0.12	\$0.64	\$0.76	\$36.05
- On call container (2.0 yards)	\$46.49	\$0.16	\$0.84	\$1.00	\$47.49
- On call container (3.0 yards)	\$70.51	\$0.16	\$1.35	\$1.51	\$72.02
DROP BOXES					
- Placement/per trip	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Moving fee (per trip)	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Drop box swap	\$133.95	\$0.00	\$2.88	\$2.88	\$136.82
- Compact box swap	\$162.89	\$0.00	\$3.50	\$3.50	\$166.39
- Excess chg/ton over 5 tons	\$52.76	\$1.05	\$0.08	\$1.13	\$53.89
- Daily demurrage (over 96 hours)	\$5.82	\$0.00	\$0.13	\$0.13	\$5.95
- Month max demurrage	\$148.94	\$0.00	\$3.20	\$3.20	\$152.14
- Special DB (per day)	\$5.51	\$0.00	\$0.12	\$0.12	\$5.63
* Lid/screen, winch					
- Special DB (per month max)	\$165.12	\$0.00	\$3.55	\$3.55	\$168.67

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
- Waiting time (per min)	\$1.92	\$0.00	\$0.04	\$0.04	\$1.96
- Mileage (over 15 ml RT)	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
- Overweight charge	\$43.54	\$0.00	\$0.94	\$0.94	\$44.48
TS tip fee per yard (loose)	\$17.99	\$0.15	\$0.24	\$0.39	\$18.38
TS tip fee per yard (compacted)	\$26.36	\$0.41	\$0.15	\$0.57	\$26.93
MISC EQUIP RENTAL PER HOUR					
- Rear loader	\$145.46	\$0.00	\$3.13	\$3.13	\$148.59
- Roll off	\$128.36	\$0.00	\$2.76	\$2.76	\$131.12
- Extra labor	\$33.55	\$0.00	\$0.72	\$0.72	\$34.28
- Extra labor OT	\$50.31	\$0.00	\$1.08	\$1.08	\$51.39
TRANSFER STATION					
Household Garbage:					
- One can/bag	\$8.57	\$0.02	\$0.16	\$0.18	\$8.76
- One yard (loose)	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
* Each additional yard	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
- One yard (compacted)	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
* Each additional yard	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
Bulk Items:					
- Mattress/box springs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Recliner/large chairs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Couches/furniture/TV	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
Appliances:					
- Washer/dryer/stove	\$15.67	\$0.13	\$0.21	\$0.34	\$16.01
- Water heater	\$15.96	\$0.08	\$0.26	\$0.34	\$16.30
- Frlg/freezer/air conditioner	\$36.43	\$0.11	\$0.68	\$0.78	\$37.21
Tires (per tire with 5 max):					
- Auto/light off rim	\$3.08	\$0.00	\$0.07	\$0.07	\$3.15
- Auto/light on rim - no longer accepted					
- Heavy truck off rim	\$9.77	\$0.00	\$0.21	\$0.21	\$9.98
- Heavy truck on rim - no longer accepted					
Yard Debris:					
- One Yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
- Each additional yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
Other:					
- Sharps Container	\$5.95	\$0.00	\$0.13	\$0.13	\$6.08
- Aggregate/Concrete Ton	\$45.15	\$1.05	-\$0.08	\$0.97	\$46.12

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - UGA					
32 GALLON CAN					
Weekly					
- Curbside	\$20.65	\$0.08	\$0.37	\$0.44	\$21.09
- Carry out	\$27.62	\$0.08	\$0.52	\$0.59	\$28.21
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$16.27	\$0.05	\$0.30	\$0.35	\$16.62
- Carry out	\$21.53	\$0.05	\$0.42	\$0.46	\$21.99
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
Monthly					
- Curbside	\$11.25	\$0.02	\$0.22	\$0.24	\$11.49
- Carry out	\$14.39	\$0.02	\$0.29	\$0.31	\$14.69
* Each addl 25 ft	\$1.58	\$0.00	\$0.03	\$0.03	\$1.61
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$16.21	\$0.04	\$0.31	\$0.35	\$16.56
- Carry out	\$21.44	\$0.04	\$0.42	\$0.46	\$21.90
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$13.63	\$0.02	\$0.27	\$0.29	\$13.92
- Carry out	\$17.46	\$0.02	\$0.35	\$0.38	\$17.84
* Each addl 25 ft	\$2.64	\$0.00	\$0.06	\$0.06	\$2.70
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.12	\$0.00	\$0.73	\$0.73	\$34.85
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
RESIDENTIAL - RURAL					
32 GALLON CAN					
Weekly					
- Curbside	\$19.87	\$0.08	\$0.35	\$0.43	\$20.30
- Carry out	\$26.86	\$0.08	\$0.50	\$0.58	\$27.44
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$15.50	\$0.05	\$0.29	\$0.33	\$15.83
- Carry out	\$20.75	\$0.05	\$0.40	\$0.45	\$21.20
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
Monthly					
- Curbside	\$9.70	\$0.02	\$0.19	\$0.21	\$9.91
- Carry out	\$12.86	\$0.02	\$0.25	\$0.28	\$13.14
* Each addl 25 ft	\$1.63	\$0.00	\$0.04	\$0.04	\$1.67
MINI 20 GALLON CAN					
Weekly					
- Curbside	\$15.42	\$0.04	\$0.29	\$0.33	\$15.75
- Carry out	\$20.67	\$0.04	\$0.40	\$0.44	\$21.12
* Each addl 25 ft	\$3.47	\$0.00	\$0.07	\$0.07	\$3.55
EOW					
- Curbside	\$12.84	\$0.02	\$0.25	\$0.28	\$13.11
- Carry out	\$16.71	\$0.02	\$0.33	\$0.36	\$17.07
* Each addl 25 ft	\$2.79	\$0.00	\$0.06	\$0.06	\$2.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$14.37	\$0.00	\$0.31	\$0.31	\$14.68
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20

Low Income/Elderly/Disabled persons (qualified by MCCA) will receive a \$3.00/month discount

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
COMMERCIAL					
32 GALLON CAN					
Weekly					
- Curbside	\$18.47	\$0.08	\$0.32	\$0.40	\$18.87
- Carry out	\$25.49	\$0.08	\$0.47	\$0.55	\$26.03
* Each addl 25 ft	\$4.28	\$0.00	\$0.09	\$0.09	\$4.37
EOW					
- Curbside	\$13.69	\$0.05	\$0.25	\$0.29	\$13.99
- Carry out	\$18.56	\$0.05	\$0.35	\$0.40	\$18.96
* Each addl 25 ft	\$3.05	\$0.00	\$0.07	\$0.07	\$3.12
Monthly					
- Curbside	\$8.12	\$0.02	\$0.15	\$0.17	\$8.29
- Carry out	\$11.28	\$0.02	\$0.22	\$0.24	\$11.52
* Each addl 25 ft	\$1.81	\$0.00	\$0.04	\$0.04	\$1.85
SPECIAL CHARGES					
- Overweight/full	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Extra bag/box	\$4.81	\$0.01	\$0.09	\$0.10	\$4.91
- Washer/dryer/stove	\$13.70	\$0.00	\$0.29	\$0.29	\$14.00
- Water heater	\$15.91	\$0.00	\$0.34	\$0.34	\$16.25
- Sofa/chair	\$12.99	\$0.00	\$0.28	\$0.28	\$13.27
- Mattress	\$11.77	\$0.00	\$0.25	\$0.25	\$12.02
- White goods	\$13.75	\$0.00	\$0.30	\$0.30	\$14.04
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Lock charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Access charge	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Recycle bin replacement	\$22.88	\$0.00	\$0.49	\$0.49	\$23.37
- Account set up fee	\$6.48	\$0.00	\$0.14	\$0.14	\$6.62
- NSF	\$34.00	\$0.00	\$0.73	\$0.73	\$34.73
- Delinquent fee	\$14.88	\$0.00	\$0.32	\$0.32	\$15.20
- Mileage 15 mi RT from LF	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
1 1/2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$72.65	\$0.26	\$1.30	\$1.56	\$74.21
- 1XPW	\$129.88	\$0.53	\$2.26	\$2.79	\$132.67
- 2XPW	\$219.81	\$1.06	\$3.67	\$4.72	\$224.53
- 3XPW	\$306.08	\$1.59	\$4.99	\$6.58	\$312.66
- 4XPW	\$388.76	\$2.11	\$6.24	\$8.35	\$397.11
- 5XPW	\$465.85	\$2.64	\$7.37	\$10.01	\$475.86
- 6XPW	\$542.94	\$3.17	\$8.49	\$11.67	\$554.60

Waste Connections of Oregon, Inc.
dba Hood River Garbage
Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
2 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$93.98	\$0.35	\$1.67	\$2.02	\$96.00
- 1XPW	\$256.63	\$0.70	\$4.81	\$5.51	\$262.15
- 2XPW	\$433.29	\$1.41	\$7.90	\$9.31	\$442.60
- 3XPW	\$602.71	\$2.11	\$10.84	\$12.95	\$615.66
- 4XPW	\$765.00	\$2.82	\$13.62	\$16.44	\$781.43
- 5XPW	\$915.97	\$3.52	\$16.16	\$19.68	\$935.65
- 6XPW	\$666.12	\$4.23	\$10.08	\$14.31	\$680.43
3 Yd Containers					
- Delivery	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- EOW	\$138.77	\$0.53	\$2.45	\$2.98	\$141.75
- 1XPW	\$236.89	\$1.06	\$4.03	\$5.09	\$241.98
- 2XPW	\$398.19	\$2.11	\$6.44	\$8.56	\$406.74
- 3XPW	\$557.24	\$3.17	\$8.80	\$11.97	\$569.21
- 4XPW	\$723.43	\$4.23	\$11.31	\$15.54	\$738.98
- 5XPW	\$851.84	\$5.29	\$13.02	\$18.30	\$870.14
- 6XPW	\$994.37	\$6.34	\$15.02	\$21.36	\$1,015.74
SPECIAL CHARGES					
- One time del/PU	\$33.06	\$0.00	\$0.71	\$0.71	\$33.77
- Return trip	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Access charge	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Roll out over 15 ft	\$4.05	\$0.00	\$0.09	\$0.09	\$4.14
- Roll out over 20 ft	\$6.49	\$0.00	\$0.14	\$0.14	\$6.63
- Off day PU	\$11.20	\$0.00	\$0.24	\$0.24	\$11.44
- Mileage (over 15 mi RT)	\$3.50	\$0.00	\$0.08	\$0.08	\$3.57
- Rent-a-Bin (1.5 yards)	\$71.08	\$0.12	\$1.40	\$1.53	\$72.61
- Rent-a-Bin (2.0 yards)	\$93.80	\$0.16	\$1.85	\$2.02	\$95.81
- On call container (1.5 yards)	\$35.30	\$0.12	\$0.64	\$0.76	\$36.05
- On call container (2.0 yards)	\$46.49	\$0.16	\$0.84	\$1.00	\$47.49
- On call container (3.0 yards)	\$70.51	\$0.16	\$1.35	\$1.51	\$72.02
DROP BOXES					
- Placement/per trip	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Moving fee (per trip)	\$76.32	\$0.00	\$1.64	\$1.64	\$77.96
- Drop box swap	\$133.95	\$0.00	\$2.88	\$2.88	\$136.82
- Compact box swap	\$162.89	\$0.00	\$3.50	\$3.50	\$166.39
- Excess chg/ton over 5 tons	\$52.76	\$1.05	\$0.08	\$1.13	\$53.89
- Daily demurrage (over 96 hours)	\$5.82	\$0.00	\$0.13	\$0.13	\$5.95
- Month max demurrage	\$148.94	\$0.00	\$3.20	\$3.20	\$152.14
- Special DB (per day)	\$5.51	\$0.00	\$0.12	\$0.12	\$5.63
* Lid/screen, winch					
- Special DB (per month max)	\$165.12	\$0.00	\$3.55	\$3.55	\$168.67

Waste Connections of Oregon, Inc.
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Proposed Hood River County UGA & Rural Rates
Effective January 1, 2020

SERVICE	CURRENT RATE	2.15%		TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	BUSINESS INCREASE		
- Waiting time (per min)	\$1.92	\$0.00	\$0.04	\$0.04	\$1.96
- Mileage (over 15 ml RT)	\$3.55	\$0.00	\$0.08	\$0.08	\$3.63
- Overweight charge	\$43.54	\$0.00	\$0.94	\$0.94	\$44.48
TS tip fee per yard (loose)	\$17.99	\$0.15	\$0.24	\$0.39	\$18.38
TS tip fee per yard (compacted)	\$26.36	\$0.41	\$0.15	\$0.57	\$26.93
MISC EQUIP RENTAL PER HOUR					
- Rear loader	\$145.46	\$0.00	\$3.13	\$3.13	\$148.59
- Roll off	\$128.36	\$0.00	\$2.76	\$2.76	\$131.12
- Extra labor	\$33.55	\$0.00	\$0.72	\$0.72	\$34.28
- Extra labor OT	\$50.31	\$0.00	\$1.08	\$1.08	\$51.39
TRANSFER STATION					
Household Garbage:					
- One can/bag	\$8.57	\$0.02	\$0.16	\$0.18	\$8.76
- One yard (loose)	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
* Each additional yard	\$18.03	\$0.15	\$0.24	\$0.39	\$18.42
- One yard (compacted)	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
* Each additional yard	\$26.86	\$0.41	\$0.17	\$0.58	\$27.44
Bulk Items:					
- Mattress/box springs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Recliner/large chairs	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
- Couches/furniture/TV	\$10.20	\$0.04	\$0.18	\$0.22	\$10.42
Appliances:					
- Washer/dryer/stove	\$15.67	\$0.13	\$0.21	\$0.34	\$16.01
- Water heater	\$15.96	\$0.08	\$0.26	\$0.34	\$16.30
- Frlg/freezer/air conditioner	\$36.43	\$0.11	\$0.68	\$0.78	\$37.21
Tires (per tire with 5 max):					
- Auto/light off rim	\$3.08	\$0.00	\$0.07	\$0.07	\$3.15
- Auto/light on rim - no longer accepted					
- Heavy truck off rim	\$9.77	\$0.00	\$0.21	\$0.21	\$9.98
- Heavy truck on rim - no longer accepted					
Yard Debris:					
- One Yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
- Each additional yard	\$13.76	\$0.15	\$0.15	\$0.30	\$14.05
Other:					
- Sharps Container	\$5.95	\$0.00	\$0.13	\$0.13	\$6.08
- Aggregate/Concrete Ton	\$45.15	\$1.05	-\$0.08	\$0.97	\$46.12

REPORTS

CONSENT ITEMS

REQUEST FOR LEGAL SERVICES

Date: 11/27/19

Date Due: 12/17/19

Subject: AGA Road Sidewalk Project, 16-02 PUB

Contact Person and phone #: Mikel Diwan, 387-7100

Written Response:

Question:

The county and ODOT have agreed to revise the *AGA RD: S Eagle Creek Loop - Davis Dr* project agreement to limit the work to a planning project only. County Public Works has worked with ODOT to develop a new agreement, which has been approved for signature by ODOT and the DOJ. Please review for legal sufficiency and contact Public Works with any questions. Thank you.

Requesters Signature: Mikel Diwan, 11/27/19

Response:

Approved to sign

Date:

12/2/2019

County Counsel's Office:

[Signature]

**ODOT Delivered Project Federal Project
On Behalf of Hood River County**
Project Name: AGA Rd: S Eagle Creek Loop - Davis Dr
Key Number: 18828

THIS AGREEMENT ("Agreement") is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State" or "ODOT," and HOOD RIVER COUNTY, acting by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually as "Party" or collectively as "Parties."

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) 190.110, 366.572 and 366.576, state agencies may enter into cooperative agreements with counties, cities and units of local governments for the performance of any or all functions and activities that a party to the Agreement, its officers, or agents have the authority to perform
2. AGA Rd is a part of the county road system under the jurisdiction and control of Agency. S Eagle Creek Loop, also known as State Route 282 and Odell Highway, is a part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission (OTC).
3. Agency has agreed that State will deliver this planning project on behalf of the Agency.
4. The Project was selected as a part of the Multimodal Transportation Enhance Program and may include a combination of federal and state funds. "Project" is defined under Terms of Agreement, paragraph 1 of this Agreement.
5. The Stewardship and Oversight Agreement On Project Assumption and Program Oversight By and Between Federal Highway Administration, Oregon Division and the State of Oregon Department of Transportation ("Stewardship Agreement") documents the roles and responsibilities of the State with respect to project approvals and responsibilities regarding delivery of the Federal Aid Highway Program. This includes the State's oversight and reporting requirements related to locally administered projects. The provisions of that agreement are hereby incorporated and included by reference.

NOW THEREFORE the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Under such authority, Agency and State agree to State delivering the planning phase of the project AGA Rd: S Eagle Creek Loop - Davis Dr. project on behalf of Agency, hereinafter referred to as "Project." Project includes planning for a sidewalk to be

constructed along portions of AGA Road between S Eagle Creek Loop and Davis Dr. The Project will consider necessary drainage, ancillary fish passage, and railroad crossing improvements on behalf of Agency, hereinafter referred to as "Project." The location of the Project is approximately as shown on the map attached hereto, marked "Exhibit A," and by this reference made a part hereof.

2. Agency agrees that, if State hires a consultant to design the Project, State will serve as the lead contracting agency and contract administrator for the consultant contract related to the work under this Agreement.
3. The total Project cost is estimated at \$350,000, which is subject to change. Federal funds for this Project shall be limited to \$314,055. Agency shall be responsible for all remaining costs, including any non-participating costs, all costs in excess of the federal funds, and the 10.27 percent match for all eligible costs. Any unused federal or state funds obligated to this Project will not be paid out by State, and will not be available for use by Agency for this Agreement or any other projects. "Total Project Cost" means the estimated cost to complete the entire Project, and includes any federal funds, state funds, local matching funds, and any other funds.
4. Federal funds under this Agreement are provided under Title 23, United States Code.
5. ODOT considers Agency to be a third party under this Agreement. The Catalog of Federal Domestic Assistance (CFDA) number for this Project is 20.205, title Highway Planning and Construction.
6. With the exception of Americans with Disabilities Act of 1990 (ADA) related design standards and exceptions, State shall consult with Agency on Project decisions that impact Total Project Cost involving the application of design standards, design exceptions, risks, schedule, and preliminary engineering charges, for work performed on roadways under local jurisdiction. State will allow Agency to participate in regular meetings and will use all reasonable efforts to obtain Agency's concurrence on plans. State shall consult with Agency prior to making changes to Project scope, schedule, or budget.
7. State will submit the requests for federal funding to Federal Highway Administration (FHWA). The federal funding for this Project is contingent upon approval of each funding request by FHWA. Any work approved or requested by Agency which is performed outside the period of performance or scope of work approved by FHWA will be considered nonparticipating and paid for at Agency expense.
8. Agency guarantees the availability of Agency funding in an amount required to fully fund Agency's share of the Project.
9. The term of this Agreement shall begin on the date all required signatures are obtained and shall terminate upon completion of the Project and final payment or ten (10) calendar years following the date all required signatures are obtained, whichever is sooner.
10. This Agreement may be terminated by mutual written consent of both Parties.

11. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - a. If Agency fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
 - c. If Agency fails to provide payment of its share of the cost of the Project.
 - d. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.
 - e. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or if State is prohibited from paying for such work from the planned funding source.
12. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.
13. Information required by 2 Code of Federal Regulation (CFR) 200.331(a)(1) shall be contained in the USDOT FHWA Federal Aid Project Agreement for this Project, a copy of which shall be provided by ODOT to Agency with the Notice to Proceed.
- 14. Americans with Disabilities Act Compliance:**
 - a. Parties agree to utilize ODOT standards to assess and ensure that the Project and all component activities comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended (together, "ADA"), including ensuring that all transit modes, routes, and stops evaluated as part of the Project are ADA-compliant.
 - b. Parties agree to ensure that temporary pedestrian routes are provided through or around any Project work zone. Any such temporary pedestrian route shall include directional and informational signs, comply with ODOT standards, and include accessibility features equal to or better than the features present in the existing pedestrian facility. ODOT shall also ensure that advance notice of any temporary pedestrian route is provided in accessible format to the public, people with disabilities, and disability organizations at least 10 days prior to the establishment of any work zone.
15. State shall ensure compliance with the Cargo Preference Act and implementing regulations (46 CFR Part 381) for use of United States-flag ocean vessels transporting materials or equipment acquired specifically for the Project. Strict compliance is

required, including but not limited to the clauses in 46 CFR 381.7(a) and (b) which are incorporated by reference. State shall also include this requirement in all contracts and ensure that contractors include the requirement in their subcontracts.

16. Agency grants State the right to enter onto Agency right of way for the performance of duties as set forth in this Agreement. State agrees to make reasonable effort to notify Agency at least two days prior to performing any work under this agreement within Agency right of way.
17. The Special and Standard Provisions attached hereto, marked Attachments 1 and 2, respectively, are by this reference made a part hereof. The Standard Provisions apply to all federal-aid projects and may be modified only by the Special Provisions. The Parties hereto mutually agree to the terms and conditions set forth in Attachments 1 and 2. In the event of a conflict, this Agreement shall control over the attachments, and Attachment 1 shall control over Attachment 2.
18. Agency shall assume sole liability for Agency's breach of any federal statutes, rules, program requirements and grant provisions applicable to the federal funds, and shall, upon Agency's breach of any such conditions that requires the State to return funds to FHWA, hold harmless and indemnify the State for an amount equal to the funds received under this Agreement; or if legal limitations apply to the indemnification ability of Agency, the indemnification amount shall be the maximum amount of funds available for expenditure, including any available contingency funds or other available non-appropriated funds, up to the amount received under this Agreement.
19. State and Agency hereto agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
20. Agency certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of Agency, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind Agency.
21. This Agreement may be executed in several counterparts all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
22. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. In the event of conflict, the body of this Agreement and the attached exhibits will control over Project application and documents provided by Agency to State. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both Parties and all necessary approvals have been obtained.

Agency/State
Agreement No. 33438

Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision. Notwithstanding this provision, the Parties may enter into a Right Of Way Services Agreement in furtherance of the Project.

23. State Contact for this Agreement is Rob Wattman, 123 NW Flanders Street, Portland, Oregon 97209, (503) 731-8268, Robert.K.WATTMAN@odot.state.or.us, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

24. Agency's Contact for this Project is Mikel Diwan, Hood River County Public Works Director, 918 18th Street, Hood River, Oregon 97031, 541-387-7100, mikel.diwan@co.hood-river.or.us, or assigned designee upon individual's absence. Agency shall notify the other Party in writing of any contact information changes during the term of this Agreement.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2018-2021 Statewide Transportation Improvement Program (STIP), (Key #18828) that was adopted by the Oregon Transportation Commission on July 20, 2017 (or subsequently by amendment to the STIP).

SIGNATURE PAGE TO FOLLOW

Agency/State
Agreement No. 33438

HOOD RIVER COUNTY, by and through
its elected officials

By _____

Title _____

Date _____

By _____

Title _____

Date _____

LEGAL REVIEW APPROVAL
(If required in Agency's process)

By _____
Agency Counsel

Date _____

Agency Contact:

Mikel Diwan
Hood River County Public Works Director
918 18th Street
Hood River, Oregon 97031
541-387-7100
mikel.diwan@co.hood-river.or.us

STATE OF OREGON, by and through
its Department of Transportation

By _____
Region 1 Manager

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

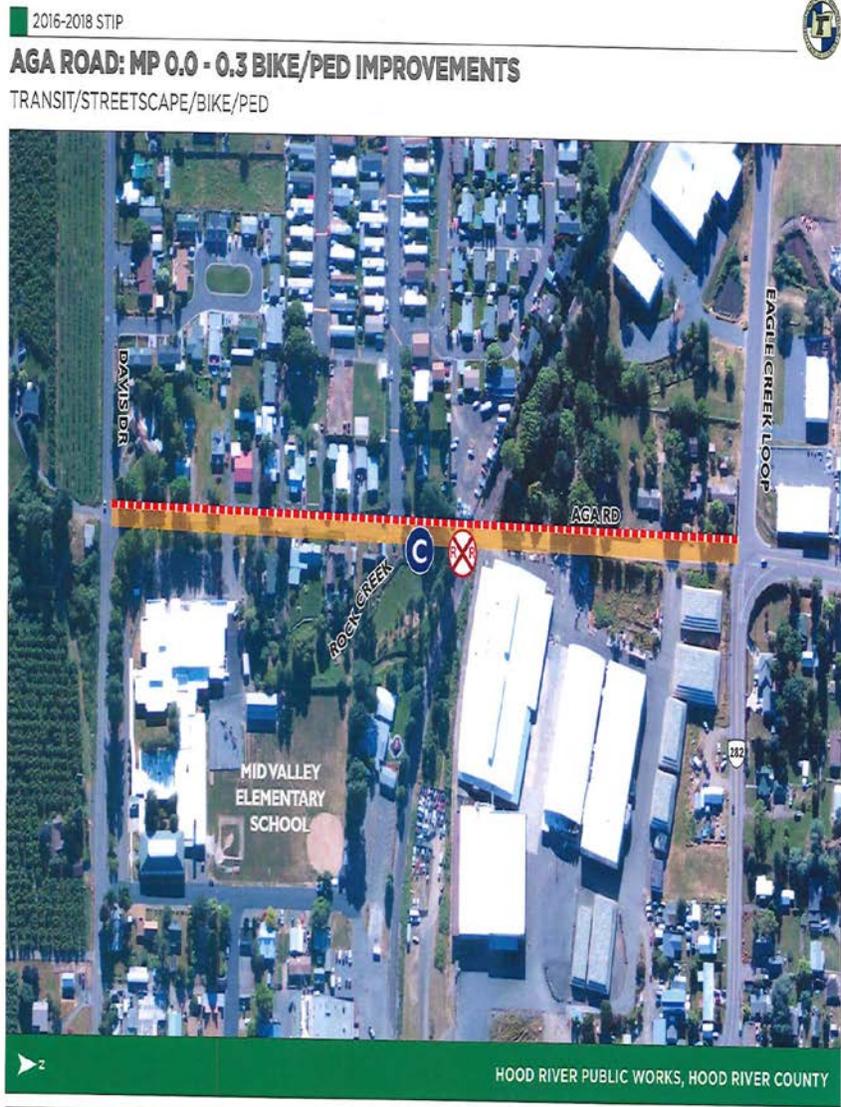
By _____
Assistant Attorney General

Date _____

State Contact:

Rob Wattman
123 NW Flanders St.
Portland, OR 97209
503-731-8268
Robert.K.WATTMAN@odot.state.or.us

EXHIBIT A – Project Location Map



**ATTACHMENT NO. 1 to AGREEMENT NO. 1
SPECIAL PROVISIONS**

1. State or its consultant shall conduct all work components necessary to complete the Project, except for those responsibilities specifically assigned to Agency in this Agreement. State will perform project management and oversight activities throughout the duration of the Project. The cost of such activities will be billed to the Project.
2. State and Agency agree that the useful life of this Project is defined as ten (10) years.
3. If Agency fails to meet the requirements of this Agreement or the underlying federal regulations, State may withhold the Agency's proportional share of Highway Fund distribution necessary to reimburse State for costs incurred by such Agency breach.

ATTACHMENT NO. 2 FEDERAL STANDARD PROVISIONS

PROJECT ADMINISTRATION

1. State (ODOT) is acting to fulfill its responsibility to the Federal Highway Administration (FHWA) by the administration of this Project, and Agency (i.e. county, city, unit of local government, or other state agency) hereby agrees that State shall have full authority to carry out this administration. If requested by Agency or if deemed necessary by State in order to meet its obligations to FHWA, State will act for Agency in other matters pertaining to the Project. Prior to taking such action, State will confer with Agency concerning actions necessary to meet federal obligations. State and Agency shall each assign a person in responsible charge "liaison" to coordinate activities and assure that the interests of both Parties are considered during all phases of the Project.
2. Any project that uses federal funds in project development is subject to plans, specifications and estimates (PS&E) review and approval by FHWA or State acting on behalf of FHWA prior to advertisement for bid proposals, regardless of the source of funding for construction.
3. State will provide or secure services to perform plans, specifications and estimates (PS&E), construction contract advertisement, bid, award, contractor payments and contract administration. A State-approved consultant may be used to perform preliminary engineering, right of way and construction engineering services.
4. Agency may perform only those elements of the Project identified in the special provisions.

PROJECT FUNDING REQUEST

5. State shall submit a separate written Project funding request to FHWA requesting approval of federal-aid participation for each project phase including a) Program Development (Planning), b) Preliminary Engineering (National Environmental Policy Act - NEPA, Permitting and Project Design), c) Right of Way Acquisition, d) Utilities, and e) Construction (Construction Advertising, Bid and Award). Any work performed prior to FHWA's approval of each funding request will be considered nonparticipating and paid for at Agency expense. State, its consultant or Agency shall not proceed on any activity in which federal-aid participation is desired until such written approval for each corresponding phase is obtained by State. State shall notify Agency in writing when authorization to proceed has been received from FHWA. All work and records of such work shall be in conformance with FHWA rules and regulations.

FINANCE

6. Federal funds shall be applied toward Project costs at the current federal-aid matching ratio, unless otherwise agreed and allowable by law. Agency shall be responsible for the entire match amount for the federal funds and any portion of the Project, which is not covered by federal funding, unless otherwise agreed to and specified in the intergovernmental Agreement (Project Agreement). Agency must obtain written approval from State to use in-kind contributions rather than cash to satisfy all or part of the matching funds requirement. If federal funds are used, State will specify the Catalog of Federal Domestic Assistance (CFDA) number in the Project Agreement. State will also determine and clearly state in the Project Agreement if recipient is a subrecipient or contractor, using the criteria in 2 CFR 200.330.

7. If the estimated cost exceeds the total matched federal funds available, Agency shall deposit its share of the required matching funds, plus 100 percent of all costs in excess of the total matched federal funds. Agency shall pay one hundred (100) percent of the cost of any item in which FHWA will not participate. If Agency has not repaid any non-participating cost, future allocations of federal funds or allocations of State Highway Trust Funds to Agency may be withheld to pay the non-participating costs. If State approves processes, procedures, or contract administration that result in items being declared non-participating by FHWA, such items deemed non-participating will be negotiated between Agency and State. Agency agrees that costs incurred by State and Agency for services performed in connection with any phase of the Project shall be charged to the Project, unless otherwise mutually agreed upon by the Parties.
8. Agency's estimated share and advance deposit.
 - a) Agency shall, prior to commencement of the preliminary engineering and/or right of way acquisition phases, deposit with State its estimated share of each phase. Exception may be made in the case of projects where Agency has written approval from State to use in-kind contributions rather than cash to satisfy all or part of the matching funds requirement.
 - b) Agency's construction phase deposit shall be one hundred ten (110) percent of Agency's share of the engineer's estimate and shall be received prior to award of the construction contract. Any additional balance of the deposit, based on the actual bid, must be received within forty-five (45) days of receipt of written notification by State of the final amount due, unless the contract is cancelled. Any balance of a cash deposit in excess of amount needed, based on the actual bid, will be refunded within forty-five (45) days of receipt by State of the Project sponsor's written request.
 - c) Pursuant to Oregon Revised Statutes (ORS) 366.425, the advance deposit may be in the form of 1) money deposited in the State Treasury (an option where a deposit is made in the Local Government Investment Pool), and an Irrevocable Limited Power of Attorney is sent to State's Active Transportation Section, Funding and Program Services Unit, or 2) an Irrevocable Letter of Credit issued by a local bank in the name of State, or 3) cash or check submitted to the Oregon Department of Transportation.
9. If Agency makes a written request for the cancellation of a federal-aid project; Agency shall bear one hundred (100) percent of all costs incurred as of the date of cancellation. If State was the sole cause of the cancellation, State shall bear one hundred (100) percent of all costs incurred. If it is determined that the cancellation was caused by third parties or circumstances beyond the control of State or Agency, Agency shall bear all costs, whether incurred by State or Agency, either directly or through contract services, and State shall bear any State administrative costs incurred. After settlement of payments, State shall deliver surveys, maps, field notes, and all other data to Agency.
10. Agency shall make additional deposits, as needed, upon request from State. Requests for additional deposits shall be accompanied by an itemized statement of expenditures and an estimated cost to complete the Project.
11. Agency shall, upon State's written request for reimbursement in accordance with Title 23, CFR part 630.112(c) 1 and 2, as directed by FHWA, reimburse State for federal-aid funds distributed to Agency if any of the following events occur:

- a) Right of way acquisition is not undertaken or actual construction is not started by the close of the twentieth federal fiscal year following the federal fiscal year in which the federal-aid funds were authorized for right of way acquisition. Agency may submit a written request to State's Liaison for a time extension beyond the twenty (20) year limit with no repayment of federal funds and State will forward the request to FHWA. FHWA may approve this request if it is considered reasonable.
 - b) Right of way acquisition or actual construction of the facility for which preliminary engineering is undertaken is not started by the close of the tenth federal fiscal year following the federal fiscal year in which the federal-aid funds were authorized. Agency may submit a written request to State's Liaison for a time extension beyond the ten (10) year limit with no repayment of federal funds and State will forward the request to FHWA. FHWA may approve this request if it is considered reasonable.
12. State shall, on behalf of Agency, maintain all Project documentation in keeping with State and FHWA standards and specifications. This shall include, but is not limited to, daily work records, quantity documentation, material invoices and quality documentation, certificates of origin, process control records, test results, and inspection records to ensure that the Project is completed in conformance with approved plans and specifications.
 13. State shall submit all claims for federal-aid participation to FHWA in the normal manner and compile accurate cost accounting records. State shall pay all reimbursable costs of the Project. Agency may request a statement of costs-to-date at any time by submitting a written request. When the final total cost of the Project has been computed, State shall furnish Agency with an itemized statement. Agency shall pay an amount which, when added to said advance deposit and federal reimbursement payment, will equal one hundred (100) percent of the final total cost of the Project. Any portion of deposits made in excess of the final total cost of the Project, minus federal reimbursement, shall be released to Agency. The actual cost of services provided by State will be charged to the Project expenditure account(s) and will be included in the final total cost of the Project.

DESIGN STANDARDS

14. Agency and State agree that minimum design standards on all local agency jurisdictional roadway or street projects on the National Highway System (NHS) and projects on the non-NHS shall be the American Association of State Highway and Transportation Officials (AASHTO) standards and be in accordance with State's Oregon Bicycle & Pedestrian Design Guide (current version). State or its consultant shall use either AASHTO's A Policy on Geometric Design of Highways and Streets (current version) or State's Resurfacing, Restoration and Rehabilitation (3R) design standards for 3R projects. State or its consultant may use AASHTO for vertical clearance requirements on Agency's jurisdictional roadways or streets.
15. Agency agrees that if the Project is on the Oregon State Highway System or a State-owned facility, that design standards shall be in compliance with standards specified in the current ODOT Highway Design Manual and related references. Construction plans for such projects shall be in conformance with standard practices of State and all specifications shall be in substantial compliance with the most current Oregon Standard Specifications for Highway Construction and current Contract Plans Development Guide.
16. State and Agency agree that for all projects on the Oregon State Highway System or a State-owned facility, any design element that does not meet ODOT Highway Design Manual design standards must be justified and documented by means of a design exception. State and Agency further agree that for all projects on the NHS, regardless of funding source; any design element that does not

meet AASHTO standards must be justified and documented by means of a design exception. State shall review any design exceptions on the Oregon State Highway System and retain authority for said approval. FHWA shall review any design exceptions for projects subject to Project of Division Interest and retains authority for their approval.

17. ODOT agrees all traffic control devices and traffic management plans shall meet the requirements of the current edition of the Manual on Uniform Traffic Control Devices and Oregon Supplement as adopted in Oregon Administrative Rule (OAR) 734-020-0005. State or its consultant shall, on behalf of Agency, obtain the approval of the State Traffic Engineer prior to the design and construction of any traffic signal, or illumination to be installed on a state highway pursuant to OAR 734-020-0430.

PRELIMINARY & CONSTRUCTION ENGINEERING

18. Preliminary engineering and construction engineering may be performed by either a) State, or b) a State-approved consultant. Engineering work will be monitored by State to ensure conformance with FHWA rules and regulations. Project plans, specifications and cost estimates shall be performed by either a) State, or b) a State-approved consultant. State shall review and approve Project plans, specifications and cost estimates. State shall, at project expense, review, process and approve, or submit for approval to the federal regulators, all environmental statements. State shall offer Agency the opportunity to review the documents prior to advertising for bids.
19. Architectural, engineering, photogrammetry, transportation planning, land surveying and related services (A&E Services) as needed for federal-aid transportation projects must follow the State's processes to ensure federal reimbursement. State will award, execute, and administer the contracts. State's personal services contracting process and resulting contract document will follow Title 23 CFR part 172, 2 CFR part 1201, ORS 279A.055, 279C.110, 279C.125, OAR 731-148-0130, OAR 731-148-0220(3), OAR 731-148-0260 and State Personal Services Contracting Procedures, as applicable and as approved by the FHWA. Such personal services contract(s) shall contain a description of the work to be performed, a project schedule, and the method of payment. No reimbursement shall be made using federal-aid funds for any costs incurred by Agency or the state approved consultant prior to receiving authorization from State to proceed.
20. The State or its consultant responsible for performing preliminary engineering for the Project shall, as part of its preliminary engineering costs, obtain all Project related permits necessary for the construction of said Project. Said permits shall include, but are not limited to, access, utility, environmental, construction, and approach permits. All pre-construction permits will be obtained prior to advertisement for construction.
21. State shall prepare construction contract and bidding documents, advertise for bid proposals, award all construction contracts, and administer the construction contracts.
22. Upon State's award of a construction contract, State shall perform quality assurance and independent assurance testing in accordance with the FHWA-approved Quality Assurance Program found in State's Manual of Field Test Procedures, process and pay all contractor progress estimates, check final quantities and costs, and oversee and provide intermittent inspection services during the construction phase of the Project.
23. State shall, as a Project expense, assign a liaison to provide Project monitoring as needed throughout all phases of Project activities (preliminary engineering, right-of-way acquisition, and construction). State's liaison shall process reimbursement for federal participation costs.

Disadvantaged Business Enterprises (DBE) Obligations

24. State and Agency agree to incorporate by reference the requirements of 49 CFR part 26 and State's DBE Program Plan, as required by 49 CFR part 26 and as approved by USDOT, into all contracts entered into under this Project Agreement. The following required DBE assurance shall be included in all contracts:

"The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of Title 49 CFR part 26 in the award and administration of federal-aid contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as Agency deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b))."

25. State and Agency agree to comply with all applicable civil rights laws, rules and regulations, including Title V and Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and Titles VI and VII of the Civil Rights Act of 1964.
26. The Parties hereto agree and understand that they will comply with all applicable federal, state, and local laws, regulations, executive orders and ordinances applicable to the work including, but not limited to, the provisions of ORS 279C.505, 279C.515, 279C.520, 279C.530 and 279B.270, incorporated herein by reference and made a part hereof; Title 23 CFR parts 1.11, 140, 635, 710, and 771; Title 49 CFR parts 24 and 26; , 2 CFR 1201; Title 23, USC, Federal-Aid Highway Act; Title 41, Chapter 1, USC 51-58, Anti-Kickback Act; Title 42 USC; Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, as amended, the provisions of the FAPG and *FHWA Contract Administration Core Curriculum Participants Manual & Reference Guide*. State and Agency agree that FHWA-1273 Required Contract Provisions shall be included in all contracts and subcontracts verbatim and not by reference.

RIGHT OF WAY

27. Right of Way activities shall be conducted in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, ORS Chapter 35, FAPG, CFR, and the *ODOT Right of Way Manual*, Title 23 CFR part 710 and Title 49 CFR part 24.
28. State is responsible for proper acquisition of the necessary right of way and easements for construction and maintenance of projects. State or its consultant may perform acquisition of the necessary right of way and easements for construction and maintenance of the Project in accordance with the *ODOT Right of Way Manual*, and with the prior approval from State's Region Right of Way office.
29. If the Project has the potential of needing right of way, to ensure compliance in the event that right of way is unexpectedly needed, a right of way services agreement will be required. State, at Project expense, shall be responsible for requesting the obligation of project funding from FHWA. State, at Project expense, shall be entirely responsible for project acquisition and coordination of the right of way certification.
30. State or its consultant shall ensure that all project right of way monumentation will be conducted in conformance with ORS 209.155.

31. State and Agency grant each other authority to enter onto the other's right of way for the performance of non-construction activities such as surveying and inspection of the Project.

RAILROADS

32. State shall follow State established policy and procedures when impacts occur on railroad property. The policy and procedures are available through the State's Liaison, who will contact State's Railroad Liaison on behalf of Agency. Only those costs allowable under Title 23 CFR part 140 subpart I, and Title 23 part 646 subpart B shall be included in the total Project costs; all other costs associated with railroad work will be at the sole expense of Agency, or others.

UTILITIES

33. State or its consultant shall follow State established statutes, policies and procedures when impacts occur to privately or publicly-owned utilities. Policy, procedures and forms are available through the State Utility Liaison or State's Liaison. State or its consultant shall provide copies of all signed utility notifications, agreements and Utility Certification to the State Utility & Railroad Liaison. Only those utility relocations, which are eligible for reimbursement under the FAPG, Title 23 CFR part 645 subparts A and B, shall be included in the total Project costs; all other utility relocations shall be at the sole expense of Agency, or others. Agency may send a written request to State, at Project expense, to arrange for utility relocations/adjustments lying within Agency jurisdiction. This request must be submitted no later than twenty-one (21) weeks prior to bid let date. Agency shall not perform any utility work on state highway right of way without first receiving written authorization from State.

GRADE CHANGE LIABILITY

34. Agency, if a County, acknowledges the effect and scope of ORS 105.755 and agrees that all acts necessary to complete construction of the Project which may alter or change the grade of existing county roads are being accomplished at the direct request of the County.
35. Agency, if a City, hereby accepts responsibility for all claims for damages from grade changes. Approval of plans by State shall not subject State to liability under ORS 105.760 for change of grade.
36. Agency, if a City, by execution of the Project Agreement, gives its consent as required by ORS 373.030(2) to any and all changes of grade within the City limits, and gives its consent as required by ORS 373.050(1) to any and all closure of streets intersecting the highway, in connection with or arising out of the Project covered by the Project Agreement.

MAINTENANCE RESPONSIBILITIES

37. Agency shall, at its own expense, maintain operate, and provide power as needed upon Project completion at a minimum level that is consistent with normal depreciation and/or service demand and throughout the useful life of the Project. The useful life of the Project is defined in the Special Provisions. State may conduct periodic inspections during the life of the Project to verify that the Project is properly maintained and continues to serve the purpose for which federal funds were provided. Maintenance and power responsibilities shall survive any termination of the Project Agreement. In the event the Project will include or affect a state highway, this provision does not address maintenance of that state highway.

CONTRIBUTION

38. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or Agency with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.
39. With respect to a Third Party Claim for which State is jointly liable with Agency (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of State on the one hand and of Agency on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.
40. With respect to a Third Party Claim for which Agency is jointly liable with State (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.

ALTERNATIVE DISPUTE RESOLUTION

41. The Parties shall attempt in good faith to resolve any dispute arising out of this Project Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

WORKERS' COMPENSATION COVERAGE

42. All employers, including Agency, that employ subject workers who work under this Project Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. Employers Liability Insurance with coverage limits of not less than five hundred thousand (\$500,000) must be

included. State and Agency shall ensure that each of its contractors complies with these requirements.

LOBBYING RESTRICTIONS

43. Agency certifies by signing the Agreement that:

- a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed one hundred thousand dollars (\$100,000), and that all such subrecipients shall certify and disclose accordingly.
- d) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31, USC Section 1352.
- e) Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS

By signing this Agreement, Agency agrees to fulfill the responsibility imposed by 49 CFR 29.510 regarding debarment, suspension, and other responsibility matters. For the purpose of this provision only, Agency is considered a participant in a covered transaction. Furthermore, by signing this Agreement, Agency is providing the certification for its principals required in appendix A to 49 CFR part 29.

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Big River Community Land Trust - Letter of Support

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Anne Medenbach with Big River Community Land Trust is seeking a letter of support as they are applying for our 501 c3 status. Big River Community Land Trust is a bi-state community based organization that is focused on providing permanently affordable for sale housing for low to middle income people in Klickitat and Hood River Counties using the establish Community Land Trust model.

A summary of their efforts is included in the packet along with a letter of support for consideration.

ATTACHMENTS: Multiple 2

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Authorize Chair Oates to sign a letter of support for Big River Community Land Trust expressing supporting for their pursuant of 501c3 status.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

Big River Community Land Trust

Problem: Affordability in the Gorge

The 2019 YTD median home price is \$465,000 in Hood River and \$445,000 in White Salmon (MLS). As of 2018, 70% of Klickitat and 62% of Hood River County's working residents cannot afford a \$300,000 mortgage.

Solution: Implement the Community Land Trust model (CLT) focusing on developing housing for sale to those making 80-120% (60% if able) of Median Family Income (MFI). Leverage CLT projects with complementary and synergistic ventures to attain broader community initiatives.

CLT Model:

- Acquires land to hold in trust for the community
- Develops or makes the land available for development
- Leases the land to the end buyer, typically houses for sale for low to medium income earners
- Preserves affordability through a restricted resale formula and applicant criteria
- Perpetually responsible for the land
- Community control: members and board are comprised equally of CLT residents, community residents and public officials, nonprofits and funders.
- Proven and successful, over 250 in the U.S.
- Nonprofit, community driven 501c3

Low and middle range housing is historically underbuilt partially due to limited public incentives, land availability and small returns. Those who do build it struggle to keep it affordable beyond the first ownership. CLT homeowners purchase a below market house and agree to limit the resale price through a set formula, passing on a lower home price to another family in the future. Additionally, the CLT has a lower return requirement than the typical private developer and can access limited foundation and public financing (grants and loans). The CLT can be viewed as a positive community asset and navigates political landscapes efficiently in order to get projects completed. Land may be gifted, sold, donated to the CLT to meet the mission. The CLT will partner with local employers with housing needs and local organizations with synergistic missions. In order to raise additional funds for acquisition and construction, local impact investing will be explored, thereby keeping local money in the Community.

The CLT will look for partnerships to create neighborhoods that reduce living expenses, are efficient, sustainable and of durable quality. Partnerships will also be sought to promote walkability, reduce energy costs and improve health.

Status: Incorporated in WA, registered in OR. Applying for non-profit status in November. Looking for first project to start in 2020.

Target Service Area: Klickitat and Hood River Counties

Target Market: 60-120% MFI

Revenue Streams: home sales and rents, developer fees, land leases, building leases, membership fees.

Status: Incorporated in WA, registered in OR. IRS application goal-November 2019. Project in 2020.

Subject: FW: HRC Board of Commissioners Meeting

From: Anne Medenbach <bigriverclt@gmail.com>

Sent: Friday, December 6, 2019 2:29 PM

To: Anne Medenbach <amedenbach@portofhoodriver.com>

Cc: Heidi DeHart <heidi.dehart@co.hood-river.or.us>

Subject: Re: HRC Board of Commissioners Meeting

Heidi,

Big River Community Land Trust is a bi-state community based organization that is focused on providing permanently affordable for sale housing for low to middle income people in Klickitat and Hood River Counties using the established Community Land Trust model.

We are applying for our 501 c3 status and need letters of support from our local governments in order to do so. We have received support letters from the Cities of White Salmon and Hood River and from Klickitat County. We have support from Thrive Hood River and are working with the Housing Authority to determine the best partnership structure.

I will send you a 1 page synapses, a template support letter and the three letters I have mentioned above. I will need to send these from the Land Trust account cc'd here bigriverclt@gmail.com.

Anne Medenbach

HOOD RIVER COUNTY BOARD OF COMMISSIONERS



JEFF HECKSEL, COUNTY ADMINISTRATOR

601 State Street • Hood River, OR 97031 • (541) 386-3970 • FAX (541) 386-9392

BOARD OF COMMISSIONERS

MIKE OATES - CHAIR

KAREN JOPLIN - DISTRICT NO. 1

RICH McBRIDE - DISTRICT NO. 2

BOB BENTON - DISTRICT NO. 3

LES PERKINS - DISTRICT NO. 4

December 17, 2019

To whom it may concern,

The Hood River County Commission wishes to express its support for the 501(c)3 application of the Big River Community Land Trust.

While Hood River is growing, the availability of workforce housing – housing for people who live and work in our area - is shrinking. A 2015 Housing Needs Analysis¹ found that nearly one third of Hood River's households were unable to afford their current housing, with roughly 40% of renters unable to afford their housing costs. The same analysis found that approximately 2,000 new residents will need more affordable housing options over the next 20 years.

Local salaries have not kept pace with housing prices. The median household income in Hood River is \$48,257, which translates to the ability to buy a home for about \$215,000² or rent a 2-bedroom unit for approximately \$1,350 per month³. The median housing price in Hood River is over \$450,000 and a quick search⁴ points out both the lack of rental housing in general and the lack of affordable rental housing, in particular. The need for affordable housing and increased multi-family housing is not only a future need, it's also a current need.

This is a significant burden on local government. Hood River's urban area, contained within an Urban Growth Boundary (UGB), is constrained by the Columbia River, designated agricultural and forest land, and the Columbia River Gorge National Scenic Area. The shortage of land coupled with high demand for second homes owned by part-time residents means that the average person who lives and works in Hood River has a hard time finding affordable housing.

Purpose 11 of the Counties comprehensive plan states the County will provide sufficient lands for housing. Goal 10 A.1 states the County will provide for the housing needs of present and future residents.

¹ http://centralpt.com/upload/375/2015HousingStudy/19120_HoodRiverHousingSummaryReport2015Final.pdf

note: all figures taken from this document unless otherwise stated.

² <https://www.saving.org/how-much-home/49000>

³ <https://www.renthop.com/rent-calculator>

⁴ <https://www.apartments.com/hood-river-or/>

A Small County with a big mission:
Providing Quality of Life for all.

For these reasons, the County strongly supports the Big River Community Land Trust and urges the IRS to approve its application for 501(c)3 status.

On behalf of the Hood River County Board of Commissioners,
Sincerely,

Michael Oates, Chair

Cc: Big River Community Land Trust

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 12/06/2019 **DEPARTMENT:** HEALTH **NAME:** Patricia Elliott

SUBJECT: HEALTH DEPARTMENT - FUND 420 2107 BABIES FIRST - BUDGET ADJUSTMENT - FY 2019/2020

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

The Health Department Babies First Program carries surplus beginning fund balance of \$8,338. The HD received \$53,000 in funding from PacificSource Community Solutions, and an additional \$5,888 from Columbia Gorge Health Council; we will bring in a total amount of \$67,226. Funds will be used to cover wages and benefits for personnel to support coordinated Maternal Child Health home based services; and materials and services; contract with OHSU Evaluation Core, to provide survey support and program evaluation for Breastfeeding Needs Assessment.

FISCAL IMPACT- *Budget Line Item:* 420 2107 *Acct Bal \$* _____

Est. Hrs. Spent to Date: _____ *Est. Completion Date:* _____

Comments:

Increase of revenue will cover expenses for personnel, and materials and services.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approved budget Adjustment as presented.

ADMINISTRATION RECOMMENDATION:

Approve a budget adjustment & resolution to recognize additional revenue and expenditures in the Babies First fund in the Health budget FY 19/20.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

COPIES TO: HD/B&F

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
Health Department – 420 2107)**

RESOLUTION # _____

WHEREAS, the Health Department Babies First Program carries an unappropriated beginning fund balance of \$8,338; and,

WHEREAS, the Health Department received \$53,000 in funding from PacificSource Community Solutions to support coordinated Maternal/Child Health home-based services; and,

WHEREAS, the Health Department also received \$5,888 in funding from the Columbia Gorge Health Council to provide survey support and program evaluation for Breastfeeding Needs Assessment for contract services with OHSU Evaluation Core; and,

WHEREAS, the Health Department proposes to budget the total of \$67,226 from all three funding sources for FY 19/20 to support Babies First Program.

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

**HEALTH PROGRAM FUND
420 2107 Babies First**

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
REVENUE					
Beginning Fund Balance	420 2107 300 01 01	8,338			
Local Various	420 2107 338 10 40	58,888			
PERSONNEL					
Director	420 2107 441 11 59			10,337	
Public Health Nurse	420 2107 441 12 78			11,277	
WIC Paraprofessional Certifier	420 2107 441 13 29			2,486	
Fica/Medi	420 2107 441 15 01			1,902	
Workers Compensation	420 2107 441 15 02			78	
Retirement	420 2107 441 15 03			5,196	
Medical/Dental/Life	420 2107 441 15 04			5,363	
Suta	420 2107 441 15 05			25	
Pers – In Lieu	420 2107 441 15 90			1,393	
MATERIALS AND SERVICES					
Contract Svc/Professional	420 2107 441 40 18			5,888	
Program Supplies	420 2107 441 50 07			3,281	
TRANSFERS AND OTHER					
OMAP Pass Thru	420 2107 441 95 98			20,000	

ADOPTED THIS 17TH DAY OF DECEMBER, 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 420 HEALTH DEPT. PROGRAMS							
DEPT 21 HEALTH DEPARTMENT							
DIV 07 CAHS - BABIES FIRST							
300.01-01	BEGINNING FUND BALANCE	1,710-	10,048-	0	10,048-	8,338	587.60
332.10-10	CAHS BABIES FIRST	7,010-	2,990-	0	2,990-	4,020-	42.65
332.10-11	PERINATAL	2,200-	935-	0	935-	1,265-	42.50
334.10-02	MEDICAID - TCM	105,000-	41,637-	0	41,637-	63,363-	39.65
338.10-40	LOCAL VARIOUS	24,000-	0	0	0	24,000-	.00
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*		139,920-	55,610-	0	55,610-	84,310-	39.74
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**	REVENUE	139,920-	55,610-	0	55,610-	84,310-	39.74
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441.11-65	HEALTH SERVICES AIDE II	16,419	9,186	0	9,186	7,233	55.95
441.12-39	OFFICE MGR - HEALTH	5,331	2,221	0	2,221	3,110	41.66
441.12-78	PUBLIC HEALTH NURSE	52,276	21,778	0	21,778	30,498	41.66
441.15-01	FICA/MEDI	5,662	2,375	0	2,375	3,287	41.95
441.15-02	WORKERS COMPENSATION	371	39-	0	39-	410	10.51-
441.15-03	RETIREMENT	15,383	6,275	0	6,275	9,108	40.79
441.15-04	MEDICAL/DENTAL/LIFE	16,567	8,955	0	8,955	7,612	54.05
441.15-05	SUTA	75	33	0	33	42	44.00
441.15-06	VEBA	0	105	0	105	105-	.00
441.15-90	PERS - IN LIEU	4,027	1,622	0	1,622	2,405	40.28
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*	PERSONNEL SERVICES	116,111	52,511	0	52,511	63,600	45.22
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441.40-18	CONTRACT SVC/PROFESSIONAL	1,125	15	0	15	1,110	1.33
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*	MATERIALS AND SERVICES	1,125	15	0	15	1,110	1.33
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441.95-88	OMAP PASS THRU	20,924	14,789	0	14,789	6,135	70.68
441.99-99	ENDING FUND BALANCE	1,760	0	0	0	1,760	.00
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*	TRANSFERS AND OTHER	22,684	14,789	0	14,789	7,895	65.20
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**	EXPENDITURE	139,920	67,315	0	67,315	72,605	48.11
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***	CAHS - BABIES FIRST	0	11,705	0	11,705	11,705-	.00
****	HEALTH DEPARTMENT	0	11,705	0	11,705	11,705-	.00
*****	HEALTH DEPT. PROGRAMS	0	11,705	0	11,705	11,705-	.00



Columbia Gorge Health Council
511 Washington Street
Suite 101
The Dalles, OR 97058
info@gorgehealthcouncil.org

LETTER OF AGREEMENT

CONTRACT HOLDER: Hood River County
1109 June Street
Hood River, OR 97031

PRIMARY CONTACT: Trish Elliott, RN
Trish.elliott@co.hood-river.or.us

PROJECT LEADER: Chelsea Ruder
ruderc@ohsu.edu

PROJECT TITLE: Regional Breastfeeding Needs Assessment

TOTAL AMOUNT AWARDED: \$5,888.00

DURATION OF PROJECT: December 2019 through November 2020

PAYMENT CONTINGENCIES

Payments are contingent upon the contract holder satisfactorily conducting the program as described in this agreement, except as modified with the express consent of the Columbia Gorge Health Council.

Payments may be discontinued, modified, or withheld if, in the sole judgment of the Columbia Gorge Health Council, this is necessary to comply with the requirements of law.

AGREEMENT REQUIREMENTS

1. This agreement is made with the understanding that the entire amount will be expended for the purpose to:
 - a. Better understand barriers in continuing breastfeeding after 3 months postpartum by conducting a retrospective needs assessment survey by a sample of women who have delivered a baby in the Columbia Gorge Region within the past two years.
 - b. Survey clinicians to assess their perceptions as to why women experience barriers to continue breastfeeding and to better understand support services available to mothers in the Columbia Gorge Region that assist or discourage breastfeeding after 3 months postpartum.

Whether or not you maintain a separate bank account, the funds awarded should be treated as a "restricted fund," and no part of it should be used for purposes other than those approved for this project.

2. Prior approval from the Columbia Gorge Health Council must be obtained for any modification for use of the funds awarded.
3. Contract holder is required to notify Trish Elliott, Maternal and Child Health workgroup, and the Columbia Gorge Health Council of any development that significantly affects the operation of the contract holder or organizations who are listed as part of the proposal.
4. The contract holder will provide the Columbia Gorge Health Council with the program and financial reports described below and any special reports that may be requested by the Columbia Gorge Health Council.

5. The contract holder will abide by all provisions of this agreement and will keep adequate supporting records to document the expenditure of funds and activities supported by these funds.
6. No funds will be used for lobbying purposes or to aid in the election of a public official.

REPORTS AND PAYMENTS

Contract holder must provide written reports as outlined in the workplan for the duration of the project. The Report will include a narrative outlining progress, and/or status of objectives described in #1 of the Agreement Requirements above as well as spending to budget. If a deadline cannot be met, the contract holder shall notify Trish Elliot, the Maternal and Child Health Workgroup, and the Columbia Gorge Health Council.

The full payment will be made after receiving a signed copy of this agreement along with a completed W-9 form.

UNEXPENDED FUNDS

If the funds have not been completely expended at the end of the project period, the contract holder agrees to provide a statement of the balance and a plan for using the remaining funds. If the plan is not approved by the Columbia Gorge Health Council, the contract holder agrees to repay to the Columbia Gorge Health Council any portion of the remaining unspent funds.

COMMUNITY-BASED UPDATES

The funds provided for in this proposal are being disbursed to you as a result of CCO Quality Performance by clinicians in the region and supported by the Clinical Advisory Panel for the Columbia Gorge CCO. Contract holder agrees to provide the Columbia Gorge Health Council or its subcommittees an update on the status of the proposal from time to time; such reporting times shall be mutually agreeable to grantee and the requesting committee. It is crucial that the contract holder be forthcoming and candid in keeping the Columbia Gorge Health Council informed of the activities (both good and disappointing) of the supported program.

PUBLICIZING THE PROJECT/ USE OF COLUMBIA GORGE HEALTH COUNCIL NAME

Columbia Gorge Health Council encourages organizations to raise public awareness about their work. It's not necessary to get approval to announce our grant, as long as you characterize the award as it appears in this agreement. The Regional Breastfeeding Needs Assessment is funded as a result of CCO Quality Performance by clinicians in the region and supported by the Clinical Advisory Panel for the Columbia Gorge CCO.

AGREEMENT

If this document correctly sets forth your understanding of the terms of this agreement, please sign this document and return to the Columbia Gorge Health Council. By signing this document, you are representing and warranting that you have read this agreement, agree to the terms of this agreement, and are authorized to execute this agreement.

By: Columbia Gorge Health Council

Signature: _____

Name: Coco Yackley

Title: Executive Director

Date: _____

By: Hood River County

Signature: _____

Name: Jeff Hecksel

Title: Administrator

Date: _____

Regional Breastfeeding Needs Assessment Workplan

Agency	Task	Time frame	What does success look like?
Evaluation Core Staff/ Family Baby Association	Submit monthly written progress reports to MCH workgroup	First week of each month after agreement has been signed	MCH workgroup is fully aware of project challenges and timelines
Evaluation Core Staff/ Family Baby Association	Create scope of work and project timeline	December 2019	Timeliness and completion of task
Evaluation Core Staff/ Family Baby Association	Adapt mother survey and develop provider survey	October 1, 2019 – December 31, 2019	Will result in two surveys ready to pilot. Adapt North Coast Infant Feeding survey and develop provider survey. Mother survey will include Spanish translation, plain language adaptation, in person and online survey.
Family Baby Association/ Maternal and Child Health Workgroup	Survey feedback and pilot	January 1, 2020 – February 29, 2020	Feedback from stakeholders and community is incorporated into survey.
Evaluation Core/ Family Baby Association/ Maternal and Child Health Workgroup	Develop survey methodology	January 1, 2020 – February 29, 2020	Determine how survey will be distributed by defining population and clinics to outreach and communicate with.
Family Baby Association	Distribute Survey	March 1, 2020 – May 31, 2020	Ensure a broad demographic and sample is being reached. Clinic partners and organizations were engaged in distributing the survey.
CGHC	Assist in promoting assessment	March 1, 2020 – May 31, 2020	Increase awareness of assessment at CAC, CAP meetings
Evaluation Core Staff/ Family Baby Association	Data analysis	June 1, 2020 – August 31, 2020	Survey results which will include number of clinics and organizations engaged and number of women surveyed.
Evaluation Core Staff/ Family Baby Association	Produce Final Report	September 1, 2020 – October 31, 2020	Survey results, report of findings and dissemination preparation (charts, PowerPoint, presentations)
Family Baby Association/Maternal and Child Health Workgroup, CGHC	Dissemination	November 1, 2020- November 30, 2020	Distribute final report and present findings to key stakeholders and community members

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: DECEMBER 16, 2019 **DEPARTMENT:** BUDGET & FINANCE **NAME:** TINA RUFFIN

SUBJECT: EMERGENCY SERVICES DEPARTMENT - HOMELAND SECURITY GRANT FY19-20

AUTHORITY: ORS: _____ OAR: _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

A scrivener's error was discovered on the adopted fiscal year 2019-2020 budget document in the Emergency Management department of the General Fund, specifically 101-4805. The error was the omission of the appropriation/expenditure side of two Federal grants - the Homeland Security Grant and the FEMA Hazard Mitigation Grant - of which the revenues were included in the budget document. Therefore, in order to have the authority to expend the grant revenue, the board must approve the attached budget amendment.

ATTACHMENTS: Background Docs 2

FISCAL IMPACT:

The appropriation must be presented to the board of commissioners as a budget amendment for approval before expenditures are allowed.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL FINANCE OTHER AGENCIES ADMIN
HR DEPT APPROPRIATE COUNTY COMMITTEE OTHER

RECOMMENDATION OF THE DEPARTMENT:

Approve budget amendment as submitted.

ADMINISTRATION RECOMMENDATION:

Approve a budget adjustment and Resolution to recognize expenditures in the Emergency Management FY 19/20 budget related to revenue from the Homeland Security Grant

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
ADMINISTRATION FUND 101)**

RESOLUTION # _____

WHEREAS, a scrivener's error was discovered on the adopted fiscal year 2019-2020 budget document in the Emergency Management department of the General Fund; and,

WHEREAS, the error was the omission of the appropriation/expenditure side of two Federal grants - the Homeland Security Grant and the FEMA Hazard Mitigation Grant - of which the revenues were included in the budget document; and,

WHEREAS, the appropriation must be presented to the board of commissioners as a budget amendment for approval before expenditures are allowed.

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
GENERAL FUND-EMS 101-4805					
Beginning Fund Balance	101-0301-300.01-01	\$124,710			
Materials and Services					
Projects	101-4805-421.30-07			\$124,710	

ADOPTED THIS _____ DAY OF DECEMBER, 2019

MICHAEL OATES, CHAIRMAN

KAREN JOPLIN, COMMISSIONER

RICH MCBRIDE, COMMISSIONER

ROBERT BENTON, COMMISSIONER

LES PERKINS, COMMISSIONER

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 101 GENERAL FUND							
DEPT 03 BUDGET & FINANCE							
DIV 01 BUDGET & FINANCE							
300.01-01	BEGINNING FUND BALANCE	1,159,657-	1,836,788-	0	1,836,788-	677,131	158.39
311.10-01	CURRENT YEAR COLLECTIONS	3,431,258-	3,207,758-	0	3,207,758-	223,500-	93.49
311.20-01	PRIOR YEARS COLLECTIONS	50,000-	55,159-	0	55,159-	5,159	110.32
318.10-01	W.O.S.T./W.O.P.T.	525-	839-	0	839-	314	159.81
319.20-01	PENALTIES & INTEREST	557-	0	0	0	557-	.00
319.30-01	FEES	2,500-	2,833-	0	2,833-	333	113.32
334.10-01	CAFFA	36,000-	18,921-	0	18,921-	17,079-	52.56
335.10-37	PRIVATE RAILCAR TAX	4,900-	4,503-	0	4,503-	397-	91.90
341.10-27	TRT - ADMINISTRATION	16,000-	0	0	0	16,000-	.00
341.10-28	ACCOUNTING SVCS - B&F	7,500-	3,270-	0	3,270-	4,230-	43.60
341.10-29	COMPUTER PRINTOUTS	150-	88-	0	88-	62-	58.67
361.10-01	INVESTMENT EARNINGS	28,000-	8,091-	0	8,091-	19,909-	28.90
390.10-10	REIMBURSED ITEMS - MISC	2,000-	1,517-	0	1,517-	483-	75.85
391.20-05	TIMBER DEP INT TO GF B&F	750,000-	750,000-	0	750,000-	0	100.00
391.20-06	TIMBER SALV TO GF B&F	133,000-	133,000-	0	133,000-	0	100.00
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*		5,622,047-	6,022,767-	0	6,022,767-	400,720	107.13
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**	REVENUE	5,622,047-	6,022,767-	0	6,022,767-	400,720	107.13
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415.10-06	ACCT PAYABLE CLERK II	43,489	18,644	0	18,644	24,845	42.87
415.10-07	ACCOUNTANT - PAYROLL	52,485	21,890	0	21,890	30,595	41.71
415.10-51	CHIEF DEPUTY TAX COLLECT	65,745	26,298	0	26,298	39,447	40.00
415.11-41	FINANCE DIRECTOR	87,187	35,440	0	35,440	51,747	40.65
415.11-44	FINANCE SUPERVISOR	55,984	23,525	0	23,525	32,459	42.02
415.14-91	EXTRA HELP	1,500	0	0	0	1,500	.00
415.15-01	FICA/MEDI	23,325	9,273	0	9,273	14,052	39.76
415.15-02	WORKERS COMPENSATION	336	46-	0	46-	382	13.69-
415.15-03	RETIREMENT	47,500	18,166	0	18,166	29,334	38.24
415.15-04	MEDICAL/DENTAL/LIFE	55,078	20,510	0	20,510	34,568	37.24
415.15-05	SUTA	305	108	0	108	197	35.41
415.15-06	VEBA	0	150	0	150	150-	.00
415.15-90	PERS - IN LIEU	16,586	5,356	0	5,356	11,230	32.29
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*	PERSONNEL SERVICES	449,520	179,314	0	179,314	270,206	39.89
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415.35-01	COMPUTER EQUIPMENT	2,000	0	0	0	2,000	.00
415.35-03	COMPUTER MAINTENANCE	55,000	17,320	0	17,320	37,680	31.49
415.40-18	CONTRACT SVC/PROFESSIONAL	2,800	4,890	425	5,315	2,515-	189.82
415.45-06	BANK CHARGES	150	35-	0	35-	185	23.33-
415.45-15	DUES & SUBSCRIPTIONS	2,500	165	0	165	2,335	6.60
415.45-25	LEASE - MACHINERY	3,000	1,257	0	1,257	1,743	41.90
415.45-32	MEETINGS & CONFERENCES	500	339	0	339	161	67.80
415.45-44	PRINTING	4,000	2,592	0	2,592	1,408	64.80

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 101 GENERAL FUND							
DEPT 03 BUDGET & FINANCE							
DIV 01 BUDGET & FINANCE							
415.45-48	REPAIR & MAINT-EQUIPMENT	1,000	0	0	0	1,000	.00
415.45-59	TELEPHONE - SERVICE COSTS	2,000	784	0	784	1,216	39.20
415.45-62	TRAINING	500	0	0	0	500	.00
415.50-05	OFFICE EQUIPMENT	500	0	0	0	500	.00
415.50-06	OFFICE SUPPLIES	3,000	1,793	190	1,983	1,017	66.10
415.55-01	VEHICLE - FUEL/MILEAGE	200	203	0	203	3-	101.50
* MATERIALS AND SERVICES		77,150	29,308	615	29,923	47,227	38.79
415.70-05	MACHINERY & EQUIPMENT	10,000	0	0	0	10,000	.00
* CAPITAL OUTLAY		10,000	0	0	0	10,000	.00
415.95-02	TAXES OVER/SHORT	99	1-	0	1-	100	1.01-
* TRANSFERS AND OTHER		99	1-	0	1-	100	1.01-
**	EXPENDITURE	536,769	208,621	615	209,236	327,533	38.98
***	BUDGET & FINANCE	5,085,278-	5,814,146-	615	5,813,531-	728,253	114.32
****	BUDGET & FINANCE	5,085,278-	5,814,146-	615	5,813,531-	728,253	114.32
*****	GENERAL FUND	5,085,278-	5,814,146-	615	5,813,531-	728,253	114.32

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 101 GENERAL FUND							
DEPT 48 SHERIFF							
DIV 05 EMERGENCY SERVICES							
332.10-91	FEDERAL - CAPITAL GRANT	104,710-	0	0	0	104,710-	.00
332.10-92	FEDERAL - PLANNING GRANT	20,000-	0	0	0	20,000-	.00
334.10-25	EMPG GRANT	63,330-	24,796-	0	24,796-	38,534-	39.15
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*		188,040-	24,796-	0	24,796-	163,244-	13.19
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**	REVENUE	188,040-	24,796-	0	24,796-	163,244-	13.19
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421.11-26	EMERGENCY PROGRAM MANAGER	61,160	25,374	0	25,374	35,786	41.49
421.15-01	FICA/MEDI	4,679	1,963	0	1,963	2,716	41.95
421.15-02	WORKERS COMPENSATION	67	9-	0	9-	76	13.43-
421.15-03	RETIREMENT	8,595	3,479	0	3,479	5,116	40.48
421.15-04	MEDICAL/DENTAL/LIFE	7,391	3,117	0	3,117	4,274	42.17
421.15-05	SUTA	62	26	0	26	36	41.94
421.15-90	PERS - IN LIEU	3,410	1,240	0	1,240	2,170	36.36
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*	PERSONNEL SERVICES	85,364	35,190	0	35,190	50,174	41.22
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421.35-02	COMPUTER SOFTWARE	0	98	0	98	98-	.00
421.40-18	CONTRACT SVC/PROFESSIONAL	16,490	3,925	0	3,925	12,565	23.80
421.45-32	MEETINGS & CONFERENCES	2,600	790	0	790	1,810	30.38
421.45-59	TELEPHONE - SERVICE COSTS	6,300	2,171	0	2,171	4,129	34.46
421.45-62	TRAINING	8,800	1,222	0	1,222	7,578	13.89
421.45-68	UTILITIES - ELECTRIC	360	0	0	0	360	.00
421.50-03	GENERAL SUPPLIES	1,400	951	0	951	449	67.93
421.50-07	PROGRAM SUPPLIES	2,900	2,799	102	2,901	1-	100.03
421.55-01	VEHICLE - FUEL/MILEAGE	1,000	403	0	403	597	40.30
421.55-02	VEHICLE - REPAIRS	1,000	0	0	0	1,000	.00
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*	MATERIALS AND SERVICES	40,850	12,359	102	12,461	28,389	30.50
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**	EXPENDITURE	126,214	47,549	102	47,651	78,563	37.75
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***	EMERGENCY SERVICES	61,826-	22,753	102	22,855	84,681-	36.97-
****	SHERIFF	61,826-	22,753	102	22,855	84,681-	36.97-
*****	GENERAL FUND	61,826-	22,753	102	22,855	84,681-	36.97-

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 12/05/2019 **DEPARTMENT:** HEALTH **NAME:** Patricia Elliott

SUBJECT: HEALTH DEPT - FUND 101 2102 - BUDGET ADJUSTMENT - FY 2019/2020

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

Environmental Health - we are moving funds from - Contract Services/Professional to personnel to cover costs for part-time temporary Environmental Health Specialist 1.

FISCAL IMPACT- *Budget Line Item:* 101 2102 *Acct Bal \$* _____

Est. Hrs. Spent to Date: _____ *Est. Completion Date:* _____

Comments:

Environmental Health Funds will move from Contract Services/Professional to cover part-time temporary Environmental Health Specialist 1.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approved budget Adjustment as presented.

ADMINISTRATION RECOMMENDATION:

Approve a budget adjustment and resolution to move from from materials & services to personnel to cover expenses related to a temporary employee in the Environmental Health Budget FY 19/20.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: HD/B&F

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
Health Department – 101 2102)**

RESOLUTION # _____

WHEREAS, the Health Department has hired a part-time temporary Environmental Health Specialist I to assist with required restaurant inspections; and,

WHEREAS, the Contract Services/Professional account will have surplus budget to use for the part-time temporary position; and,

WHEREAS, the Health Department would like to move this surplus budget to the Personnel Services category to cover personnel expenses for the temporary position.

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

**HEALTH PROGRAM FUND
101 2102 Environmental Health**

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
PERSONNEL					
Environmental Health Specialist 1	101 2102 441 11 66	3,716			
Fica/Medi	101 2102 441 15 01	284			
MATERIALS AND SERVICES					
Contract Svc/Professional	101 2102 441 40 18				4,000

ADOPTED THIS 17th DAY OF DECEMBER 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 12/05/2019 **DEPARTMENT:** HEALTH **NAME:** Patricia Elliott

SUBJECT: HEALTH DEPARTMENT - FUND 101 2101 State Operating Grant - BUDGET ADJUSTMENT - FY 2019/2020

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

State Operating Grant for outreach and enrollment assistance for Oregon Health Plan - total amount awarded \$200,000.00, for July 1, 2019 through June 30, 2021. Budgeted for FY 19/20 was \$75,000, increased \$25,000.00, Funds will be used to cover expenses for Public Health Nurse Supervisor, Health Services Aide II; and materials & services.

FISCAL IMPACT- *Budget Line Item:* 101 2101 *Acct Bal \$* _____

Est. Hrs. Spent to Date: _____ *Est. Completion Date:* _____

Comments:

Increase of revenue will cover expenses for PHN Supv & HSA II wages & benefits and materials and services.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*

HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approved budget Adjustment as presented.

ADMINISTRATION RECOMMENDATION:

Approve a budget adjustment & resolution to recognize additional \$25,000 in grant revenue and expenditures into the Health budget 101 2101 for FY 19/20.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

COPIES TO: HD/B&F

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
Health Department – 101 2101)**

RESOLUTION # _____

WHEREAS, State Operating Grant for outreach and enrollment assistance for Oregon Health Plan increased for FY 19/20; and,

WHEREAS, Funds will be used to cover wages and benefits for Public Health Nurse Supervisor, Health Services Aide II, and Material and services; and,

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
Health Department – 101 2101					
REVENUE					
State Operating Grant	101 2101 334 10 90	25,000			
PERSONNEL					
Health Services Aide II	101 2101 441 11 65			10,663	
PHN Supervisor	101 2101 441 12 84			4,245	
Fica/Medi	101 2101 441 15 01			1,128	
Workers Compensation	101 2101 441 15 02			61	
Retirement	101 2101 441 15 03			1,285	
Medical/Dental/Life	101 2101 441 15 04			805	
Suta	101 2101 441 15 05			15	
Pers – In Lieu	101 2101 441 15 90			737	
MATERIALS & SERVICES					
Meeting & Conferences	101 2101 441 45 32			400	
Program Supplies	101 2101 441 50 07			3,500	
Vehicle – Fuel/Mileage	101 2101 441 55 01			2,161	

ADOPTED THIS 17th DAY OF DECEMBER, 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 101 GENERAL FUND							
DEPT 21 HEALTH DEPARTMENT							
DIV 01 HEALTH DEPARTMENT							
334.10-90	STATE - OPERATING GRANT	75,000-	23,712-	0	23,712-	51,288-	31.62
335.10-38	MEDICAID MATCH	25,000-	7,176-	0	7,176-	17,824-	28.70
338.10-40	LOCAL VARIOUS	0	9,012-	0	9,012-	9,012	.00
341.10-13	HEALTH FEES	10,000-	2,977-	0	2,977-	7,023-	29.77
341.10-14	VITAL STATISTICS	28,500-	12,756-	0	12,756-	15,744-	44.76
365.10-01	DONATIONS/CONTRIBUTIONS	100-	30-	0	30-	70-	30.00
		-----	-----	-----	-----	-----	-----
*		138,600-	55,663-	0	55,663-	82,937-	40.16
		-----	-----	-----	-----	-----	-----
**	REVENUE	138,600-	55,663-	0	55,663-	82,937-	40.16
441.11-56	HEALTH ACCOUNTING CLERK	11,650	3,940	0	3,940	7,710	33.82
441.11-59	HEALTH DEPT DIRECTOR	72,487	31,582	0	31,582	40,905	43.57
441.11-65	HEALTH SERVICES AIDE II	49,060	17,407	0	17,407	31,653	35.48
441.12-39	OFFICE MGR - HEALTH	43,401	18,602	0	18,602	24,799	42.86
441.12-45	OFFICE SPECIALIST II	18,786	8,128	0	8,128	10,658	43.27
441.12-78	PUBLIC HEALTH NURSE	22,400	9,333	0	9,333	13,067	41.67
441.12-84	PUBLIC HEALTH NURSE SUPV	37,088	13,412	0	13,412	23,676	36.16
441.12-87	PUBLIC HEALTH OFFICER	17,472	7,540	0	7,540	9,932	43.15
441.15-01	FICA/MEDI	21,271	7,936	0	7,936	13,335	37.31
441.15-02	WORKERS COMPENSATION	875	148-	0	148-	1,023	16.91-
441.15-03	RETIREMENT	47,645	17,443	0	17,443	30,202	36.61
441.15-04	MEDICAL/DENTAL/LIFE	70,187	28,790	0	28,790	41,397	41.02
441.15-05	SUTA	274	110	0	110	164	40.15
441.15-06	VEBA	0	159	0	159	159-	.00
441.15-90	PERS - IN LIEU	14,403	5,359	0	5,359	9,044	37.21
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	426,999	169,593	0	169,593	257,406	39.72
441.30-07	PROJECTS	1,000	542	198	740	260	74.00
441.40-18	CONTRACT SVC/PROFESSIONAL	3,000	1,976	0	1,976	1,024	65.87
441.40-21	CUSTODIAL SERVICE	4,500	2,112	0	2,112	2,388	46.93
441.40-30	LAB & TESTING	1,250	754	0	754	496	60.32
441.40-60	TRASH SERVICE	2,500	616	0	616	1,884	24.64
441.45-06	BANK CHARGES	250	172	0	172	78	68.80
441.45-29	LICENSING	120	240	0	240	120-	200.00
441.45-32	MEETINGS & CONFERENCES	0	861	0	861	861-	.00
441.45-47	REPAIR & MAINT - BUILDING	4,000	1,920	0	1,920	2,080	48.00
441.45-48	REPAIR & MAINT-EQUIPMENT	2,000	735	35	770	1,230	38.50
441.45-59	TELEPHONE - SERVICE COSTS	9,000	3,939	0	3,939	5,061	43.77
441.45-68	UTILITIES - ELECTRIC	6,500	1,771	0	1,771	4,729	27.25
441.45-69	UTILITIES - GAS	2,500	550	0	550	1,950	22.00
441.45-70	UTILITIES - WATER	7,600	3,339	0	3,339	4,261	43.93
441.50-04	JANITORIAL SUPPLIES	1,400	885	90	975	425	69.64

4. Budget Table

Approved Budget July 1, 2019 through June 30, 2021	
Expenses	Amount
Personnel Expenses	
Salary	\$105,515.00
Benefits	\$82,864.00
Total Personnel Expenses	\$188,379.00
Travel Expenses	
Mileage – 7,930 miles @ \$0.580 per mile	\$4,321.00
Total Travel Expenses	\$4,321.00
Training Expenses	
Community Health Worker training	\$800.00
Total Training Expenses	\$800.00
Outreach and Materials Expenses	
Outreach materials (2019-2020)	\$3,500.00
Outreach materials (2020-2021)	\$3,000.00
Total Outreach and Materials Expenses	\$6,500.00
Subtotal Expenses	\$200,000.00
Indirect/Administrative Expenses (maximum of 12%)	\$-0-
Total Approved Budget	\$200,000.00

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 12/06/2019 **DEPARTMENT:** HEALTH **NAME:** Patricia Elliott

SUBJECT: HEALTH DEPARTMENT - FUND 420 2113 STATE SUPPORT - BUDGET ADJUSTMENT - FY 2019/2020

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

The Health Department State Support Program carries an unappropriated beginning fund balance of \$3,118, also received an award from Oregon Health Authority for Public Health Modernization in the amount of \$40,555 for FY 19/20. Funds will be used for personnel, materials and services to support the State Support Program .

FISCAL IMPACT- *Budget Line Item:* 420 2113 *Acct Bal \$* _____

Est. Hrs. Spent to Date: _____ *Est. Completion Date:* _____

Comments:

Increase of revenue will cover wages and benefits of personnel and materials and services.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*

HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approved budget Adjustment as presented.

ADMINISTRATION RECOMMENDATION:

Approve a budget adjustment & Resolution to recognize additional beginning fund balance and revenues and related expenditures from State Support grant funds in the Health budget FY 19/20.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

COPIES TO: HD/B&F

**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
Health Department – 420 2113)**

RESOLUTION # _____

WHEREAS, The Health Department State Support Program carries an unappropriated beginning fund balance of \$3,118, and

WHEREAS, The Health Department received an award from Oregon Health Authority for Public Health Modernization in the amount of \$40,555 for the remainder of FY 19/20, and,

WHEREAS, The Health Department proposes to budget the total of \$43,673 from both sources for FY 19/20 to fund State Support Public Health Services, and

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

**HEALTH PROGRAM FUND
420 2113 State Support**

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
REVENUE					
Beginning Fund Balance	420 2113 300 01 01	3,118			
State Support	420 2113 335 10 12	40,555			
PERSONNEL					
Director	420 2113 441 11 59			7,074	
Office Mgr. - Health	420 2113 441 12 39			4,388	
Public Health Nurse	420 2113 441 12 78			5,105	
Public Health Nurse Supv	420 2113 441 12 84			5,862	
Fica/Medi	420 2113 441 15 01			1,716	
Workers Compensation	420 2113 441 15 02			70	
Retirement	420 2113 441 15 03			4,288	
Medical/Dental/Life	420 2113 441 15 04			3,950	
Suta	420 2113 441 15 05			23	
Pers – In Lieu	420 2113 441 15 90			1,220	
MATERIALS AND SERVICES					
Contract Svc/Professional	420 2113 441 40 21			857	
Meeting & Conferences	420 2113 441 45 32			1,156	
General Supplies	420 2113 441 50 03			7,964	

ADOPTED THIS 17TH DAY OF DECEMBER 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	2020 Y.T.D.	CURRENT ENCUMBRANCES	2020 TOTAL	2020 REMAINING BALANCE	% USED
FUND 420 HEALTH DEPT. PROGRAMS							
DEPT 21 HEALTH DEPARTMENT							
DIV 13 STATE SUPPORT							
300.01-01	BEGINNING FUND BALANCE	3,327-	6,445-	0	6,445-	3,118	193.72
335.10-12	STATE SUPPORT	29,660-	12,444-	0	12,444-	17,216-	41.96
390.10-10	REIMBURSED ITEMS - MISC	33,000-	10,565-	0	10,565-	22,435-	32.02
		-----	-----	-----	-----	-----	-----
*		65,987-	29,454-	0	29,454-	36,533-	44.64
		-----	-----	-----	-----	-----	-----
**	REVENUE	65,987-	29,454-	0	29,454-	36,533-	44.64
441.11-65	HEALTH SERVICES AIDE II	2,869	0	0	0	2,869	.00
441.12-45	OFFICE SPECIALIST II	23,678	10,228	0	10,228	13,450	43.20
441.12-78	PUBLIC HEALTH NURSE	9,898	9,574	0	9,574	324	96.73
441.12-87	PUBLIC HEALTH OFFICER	3,744	1,560	0	1,560	2,184	41.67
441.15-01	FICA/MEDI	3,122	1,539	0	1,539	1,583	49.30
441.15-02	WORKERS COMPENSATION	311	19-	0	19-	330	6.11-
441.15-03	RETIREMENT	7,675	3,294	0	3,294	4,381	42.92
441.15-04	MEDICAL/DENTAL/LIFE	5,844	3,594	0	3,594	2,250	61.50
441.15-05	SUTA	41	21	0	21	20	51.22
441.15-06	VEBA	0	69	0	69	69-	.00
441.15-90	PERS - IN LIEU	2,186	1,046	0	1,046	1,140	47.85
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	59,368	30,906	0	30,906	28,462	52.06
441.45-59	TELEPHONE - SERVICE COSTS	400	150	0	150	250	37.50
441.50-03	GENERAL SUPPLIES	6,000	4,748	0	4,748	1,252	79.13
		-----	-----	-----	-----	-----	-----
*	MATERIALS AND SERVICES	6,400	4,898	0	4,898	1,502	76.53
441.99-99	ENDING FUND BALANCE	219	0	0	0	219	.00
		-----	-----	-----	-----	-----	-----
*	TRANSFERS AND OTHER	219	0	0	0	219	.00
		-----	-----	-----	-----	-----	-----
**	EXPENDITURE	65,987	35,804	0	35,804	30,183	54.26
***	STATE SUPPORT	0	6,350	0	6,350	6,350-	.00
****	HEALTH DEPARTMENT	0	6,350	0	6,350	6,350-	.00
*****	HEALTH DEPT. PROGRAMS	0	6,350	0	6,350	6,350-	.00

Agreement #159813



**FOURTH AMENDMENT TO OREGON HEALTH AUTHORITY
2019-2021 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Fourth Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2019, (as amended the "Agreement"), is between the State of Oregon acting by and through its Oregon Health Authority ("OHA") and Hood River County ("LPHA"), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Hood River County.

RECITALS

WHEREAS, OHA and LPHA wish to e.g. modify the Fiscal Year 2020 (FY20) Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows

AGREEMENT

1. Exhibit C entitled "Financial Assistance Award" of the Agreement for FY20 is hereby superseded and replaced in its entirety by Attachment A attached hereto and incorporated herein by this reference. Attachment A must be read in conjunction with Section 3 of Exhibit C.
2. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 2 of Exhibit E of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
3. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. The parties expressly ratify the Agreement as herein amended.
6. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

OHA - 2019-2021 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES

7. This Amendment becomes effective on the date of the last signature below.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

8. Signatures.

By: Carol Ann Fox *Carol Ann Fox*
Name: /for/ Lillian Shirley, BSN, MPH, MPA
Title: Public Health Director
Date: 11/7/19

HOOD RIVER COUNTY LOCAL PUBLIC HEALTH AUTHORITY

By: Jeff Hecksel *Jeff Hecksel*
Name: Jeff Hecksel
Title: County Administrator
Date: 10/25/19

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Approved by Steven Marlowe, Senior Assistant Attorney General on July 26, 2019. Copy of emailed approval on file at OHA, OC&P.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

By: Derrick Clark *Derrick Clark*
Name: Derrick Clark (or designee)
Title: Program Support Manager
Date: 11-5-19

**Attachment A
Financial Assistance Award (FY19)**

State of Oregon Oregon Health Authority Public Health Division			Page 1 of 3	
1) Grantee Name: Hood River County		2) Issue Date October 07, 2019		This Action AMENDMENT FY 2020
Street: 1109 June St. City: Hood River State: OR Zip Code: 97031		3) Award Period From July 1, 2019 Through June 30, 2020		
4) OHA Public Health Funds Approved				
Program	Award Balance	Increase/ (Decrease)	New Award Bal	
PE01-01 State Support for Public Health	30,568	0	30,568	
PE04 Sustainable Relationships for Community Health (SRCH)	195,000	0	195,000	
PE08-01 Ryan White B HIV/AIDS: Case Management	20,703	0	20,703	
PE08-02 Ryan White B HIV/AIDS: Support Services	6,041	0	6,041	
PE08-03 Ryan White B HIV/AIDS: Oral Health	3,890	0	3,890	
PE12 Public Health Emergency Preparedness and Response (PHEP)	70,781	0	70,781	
PE13-01 Tobacco Prevention and Education Prgram (TPEP)	24,403	0	24,403	
PE40-01 WIC NSA: July - September	33,744	0	33,744	
PE40-02 WIC NSA: October - June	101,231	0	101,231	
PE40-05 Farmer's Market	628	0	628	
PE42-03 MCAH Perinatal General Funds & Title XIX	2,245	0	2,245	
PE42-04 MCAH Babies First! General Funds	7,176	0	7,176	
PE42-06 MCAH General Funds & Title XIX	4,212	0	4,212	
PE42-07 MCAH Title V (July-Sept)	5,552	0	5,552	
PE42-08 MCAH Title V (Oct-June)	16,655	0	16,655	
PE42-09 MCAH Oregon Mothers Care Title V (July-Sept)	950	0	950	
PE42-10 MCAH Oregon Mothers Care Title V (Oct-June)	2,849	0	2,849	
PE43 Public Health Practice (PHP) - Immunization Services (Vendors)	10,654	0	10,654	

State of Oregon Oregon Health Authority Public Health Division			Page 2 of 3	
1) Grantee Name: Hood River County Street: 1109 June St. City: Hood River State: OR Zip Code: 97031		2) Issue Date October 07, 2019	This Action AMENDMENT FY 2020	
		3) Award Period From July 1, 2019 Through June 30, 2020		
4) OHA Public Health Funds Approved				
Program		Award Balance	Increase/ (Decrease)	New Award Bal
PE46-02	RH Community Participation & Assurance of Access (July - Mar)	0	0	0
PE46-03	RH Community Participation & Access (State Funds)	17,491	0	17,491
PE46-04	RH Community Participation & Access Federal Funds (July-Mar)	684	0	684
PE50	Safe Drinking Water (SDW) Program (Vendors)	8,007	0	8,007
PE51-01	LPHA Leadership, Governance and Program Implementation	42,555	-2,000	40,555
		606,019	-2,000	604,019
5) Foot Notes:				
PE01-01	1	Initial SFY20: Award is estimated for July 1-September 30, 2019 and will be paid out at 1/3rd. Awards will be amended pending approval of the State budget.		
PE01-01	2	8/2019: SFY20 Award amended for increase for July 1, 2019-June 30, 2020. Previous footnotes are void and replaced by this one.		
PE13-01	1	Initial SFY20: Award is 3 months (July-September 2019) of bridge TPEP funding and will be paid out at 1/3rd		
PE13-01	2	8/2019: Award is 5 months (July-November 2019) of bridge TPEP funding and will be paid out at 1/5th, all previous footnotes are void and replaced by this one.		
PE40-05	1	7/2019: Funding available SFY2020 July - December 2019		
PE42-07	1	Initial SFY20: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.		
PE42-08	1	Initial SFY20: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.		
PE42-09	1	Initial SFY20: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.		
PE42-10	1	Initial SFY20: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.		
PE46-03	1	7/2019: Funding is for July 15, 2019 - June 30, 2020		
PE46-04	1	7/2019: Funding for July 1-14, 2019		
PE51-01	1	9/2019: Funding is for period of October 1, 2019-June 30, 2020		
6) Comments:				
PE04	8/2019: Amendment of \$75,000			
PE13-01	8/2019: Amending to add 2 months of funding (total award is now for July-November 2019)			
PE40-01	Initial SFY20: spend \$6,749 Nutrition Education, \$1,320 Breastfeeding Promotion by 9/30/19			

State of Oregon Oregon Health Authority Public Health Division		Page 3 of 3	
1) Grantee Name: Hood River County Street: 1109 June St. City: Hood River State: OR Zip Code: 97031		2) Issue Date October 07, 2019	This Action AMENDMENT FY 2020
		3) Award Period From July 1, 2019 Through June 30, 2020	
4) OHA Public Health Funds Approved			
Program	Award Balance	Increase/ (Decrease)	New Award Bal
PE40-02	Initial SFY20: spend \$20,246 Nutrition Education, \$3,960 Breastfeeding Promotion by 6/30/20		
PE46-02	7/2019: Reducing award to \$0 and re-allocating award to PE46-03 and PE46-04		
PE46-03	7/2019: State Funding for July 15, 2019 – June 30, 2020		
PE46-04	7/2019: Federal Funding for July 1 – July 14, 2019 only		
PE51-01	10/2019: Moving \$2,000 of funds from PE51-01 to NCPHD PE51-02 to support collaborative work		
7) Capital outlay Requested in this Action: Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.			
PROGRAM	ITEM DESCRIPTION	COST	PROG APPROV

Ron Schneider
Western Forest Products US LLC
PO Box 489
Vancouver, WA
98666

Ellen Davis
Hood River County Forestry Dept.
918 18th Street
Hood River, OR. 97031

Dear Ellen,

Western Forest Products US LLC has completed all required contact items on the Licorice Timber Sale #20-8. We would like to request that the timber sale contract be closed at this time.

Sincerely,

A handwritten signature in cursive script that reads "Ron W. Schneider". The signature is written in black ink and is positioned below the word "Sincerely,".

Ron Schneider
Controller

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: NACo Letter of Support for Re-Authorization of PILT/SRS

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

An e-mail poll was approved December 4th to allow Hood River County to "sign-on" to a letter NACo is distributing to Congress urging re-authorization of PILT/SRS payments to Counties.

ATTACHMENTS: None 0

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Confirm e-mail poll approval authorizing staff to electronically sign Hood River County onto the re-authorization letter as drafted by NACo.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

December 5, 2019

The Honorable Mitch McConnell
Majority Leader
United States Senate
U.S. Capitol Building, Room: S-230
Washington, DC 20510

The Honorable Charles Schumer
Minority Leader
United States Senate
Hart Senate Office Building, Room: 419
Washington, DC 20515

The Honorable Nancy Pelosi
Speaker
United States House of Representatives
U.S. Capitol Building, Room: H-232
Washington, DC 20515

The Honorable Kevin McCarthy
Minority Leader
United States House of Representatives
U.S. Capitol Building, Room: H-204
Washington, DC 20515

Dear Majority Leader McConnell, Minority Leader Schumer, Speaker Pelosi, and Minority Leader McCarthy,

With the deadline to finalize an appropriations package for FY 2020 approaching, we ask that you uphold the federal commitment to local communities with significant percentages of federal land within our jurisdictions by reauthorizing the Secure Rural Schools program (SRS) until a permanent solution is developed and fully funding Payments In Lieu of Taxes program (PILT). Sixty-one percent of counties in 49 states nationwide have untaxable federal land within our boundaries and are required to provide critical services to residents and public lands visitors including search and rescue services, emergency management, law enforcement and education. As Congress develops appropriations legislation for FY 2020, we strongly encourage you to fully fund PILT and reauthorize SRS.

Secure Rural Schools

The SRS program provides over 720 counties and 4,000 school districts in 41 states and Puerto Rico with significant U.S. Forest Service lands with funding to make up for the shortfall resulting from declining timber sales off federal forestlands beginning in the early 1990s. SRS was last reauthorized retroactively for FY 2017 and FY 2018 with final payments sent to counties and schools in spring 2019.

Should Congress not reauthorize SRS, payments to national forest counties and schools will revert to the permanently authorized 25 percent revenue sharing payments under the National Forest Revenue Act of 1908. This will negatively impact county government and school revenues. When SRS authorization expired in FY 2016, county payments nationwide decreased by a staggering 80 percent. Another revenue cut like this will force many public lands counties and schools to lay off vital employees, including schoolteachers, road crews, law enforcement and emergency services personnel, as well as scale back classes, reduce school extracurricular activities, and even close schools and libraries in some areas. Additionally, without long-term, mandatory funding of PILT, local governments that receive PILT may see a payment reduction as SRS payments would no longer be deducted under the PILT formula, spreading PILT thinner across more localities.

To ensure local communities and schools do not face these funding shortfalls, companion bills in the House and Senate reauthorize and extend SRS for FY 2019 and 2020, H.R. 3048 and S. 430. We strongly support the adoption of language in a final appropriations bill to ensure SRS funding for an additional two

years at FY 2017 levels. Finally, national forest counties and schools support the bipartisan long-term funding solution for SRS, S. 1643, the Forest Management for Rural Stability Act. This bill would establish an endowment fund to permanently fund these necessary payments to national forest counties and schools. Reliable funding to underwrite essential county service and education programs will assist rural forest communities develop and sustain local economic productivity and jobs. We encourage Congress to act on this legislation as a potential long-term solution for national forest counties and schools.

Payments In Lieu of Taxes

Nearly 1,900 counties, boroughs, and parishes in 49 states rely on PILT to make up for lost property tax revenue from tax-exempt federal public lands. PILT provides an important safety net so local governments can reliably provide essential services to their constituents. In FY 2019, Congress appropriated the necessary \$515 million to fully fund PILT, which counties greatly appreciated. Unless and until Congress guarantees full funding for PILT, counties will not be able to provide public services such as emergency management, law enforcement, education, healthcare, and road maintenance to residents and federal lands visitors. In both the Senate and House Interior Appropriations bills, PILT was treated as a mandatory program with full funding for one fiscal year, which is the same funding language from the past two fiscal years. Counties support this approach and urge the adoption of this language in any final appropriations packages.

Additionally, counties support efforts to eliminate the annual funding uncertainty faced by PILT counties in the long-term by passing either H.R. 3043, the Permanently Authorizing PILT Act, which would fund PILT in perpetuity, or S. 2480, the PILT Reauthorization Act, which would fully fund PILT for ten years. Furthermore, counties under 5,000 in population are not on an equal footing with larger counties due to monetary and population caps under the PILT formula. **To remedy this, legislation has been introduced in both chambers, H.R. 3716 and S. 2108, to fix the PILT formula to benefit smaller population counties without impacting the PILT payment for any counties above 5,000 in population.** We encourage Congress to explore all available options for adopting these pieces of legislation to improve the PILT program and support local governments.

State and local governments are responsible for implementing a broad array of services, such as educating our nation's youth, responding to emergency calls, and maintaining public infrastructure. As Congress finalizes an appropriations package for FY 2020, we encourage the inclusion of full funding of PILT and an extension of the SRS program. We urge Congress to protect these vital revenue streams that ensure public services in rural communities will not be interrupted now and in the long-term.

Sincerely,

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: 11/22/19 **DEPARTMENT:** Public Works **NAME:** Mikel Diwan

SUBJECT: NACE 2020 Annual Meeting - Out of state travel request

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

The Public Works Director requests Administrator and Board approval for out-of-state travel to attend the 2020 Annual Meeting of the National Association of County Engineers (NACE) in Orange Beach, Alabama between April 19-23, 2020. Attendance at the meeting would be from April 20 through April 22 and allow for travel time.

ATTACHMENTS: Background Docs 1

FISCAL IMPACT:

Sufficient funds have been allocated in the 2020 Public Works budget for work related travel, accommodations, meals and minor expenses.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approve out of state travel for Mikel Diwan to attend the NACE 2020 Annual Meeting/Management & Technical Conference April 19-23, 2020 in Orange Beach, Alabama.

ADMINISTRATION RECOMMENDATION:

Approve out of state travel for the Public Works director to attend the annual National Association of County Engineers (NACE) in Alabama between April 19-23, 2020 (dates allow for travel time).

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: PW

[Home](#) [NACE Home](#) [Plan to Attend](#) [Program](#) [Exhibit/Sponsor](#) [Registration](#) [Hotel/Travel](#) [Networking Events](#)

About NACE 2020

Join NACE in 2020 in Alabama!

There are 2 ways to learn about best practices and innovation changes in local roads: Wait until they happen then scramble to catch up ...

or attend NACE 2020 to stay ahead of the game!

We're inviting you to share an experience that is designed with purpose. NACE 2020 presents a fresh, new approach to how county road and infrastructure officials learn, engage, and connect with one another.

Come for some learning! Stay for some fun!

Hosted by:

ACEA (Association of County Engineers of Alabama)

Who Should Attend?

County/Parish Engineers
Public Works Directors
Highway Superintendents/Administrators
Operations Directors/Managers
Transportation Directors/Managers
Consulting Engineers
Construction Directors/Managers
Solid Waste Managers/Coordinators
Public Fleet Directors/Managers
Public Facilities/Grounds Directors/Managers
Water Services Directors/Managers
Stormwater and Flood Control Directors/Managers
Emergency Management Directors/Coordinators

Location

Events will be held at the Perdido Beach Resort and Wharf Event Center in Orange Beach, AL.

Exhibit Showcase

The annual showcase is large enough to allow you to compare competing technologies and services, yet small enough to spend quality time with the solutions providers. You'll have ample time for one-on-one discussions with our vendors as there are time slots with no competing sessions. Over 100 exhibitors will represent a wide range of products and services: from software to fleet management to safety to personnel to pavement.

Session Topics

Bridge Construction
Construction Management
Pavement Surfacing and Preservation
Innovative Technology
Emergency Management
Facilities
Fleet/Asset Management

Local Road Safety Plans
Solid Waste and Storm Water Control
Snow and Ice removal
Water/Waste Water
Professional Development
Federal Legislation

Networking Opportunities

You expand your knowledge base by learning from the successes and failures of other county road officials. NACE 2020 provides you ample opportunities to pick the brains of your peers from across the US.

Professional Development Hours (PDH)

Many states recognize NACE's Professional Development Hours (PDH). You'll receive a certificate upon request documenting your hours earned in specific technical areas. Please verify your state's continuing education eligibility.

Registration

Delegate Registration opens Monday, November 18.

National Association of County Engineers
660 North Capitol Street NW, Suite 420
Washington, DC 20001
Phone: (202) 393-5041 | E-mail: nace@countyengineers.org

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Schedule of Events Orange Beach

Preliminary Schedule

Location: Perdido Beach Resort

Equipment Space move in: Tuesday
 Exhibitor Move-In: Monday (4/20) Noon- 5:00 pm

Saturday, April 18

Executive Committee Meeting	8:00 am – 11:00 am
Executive Committee Reception	6:00 pm – 7:00 pm
Executive Committee Dinner	8:00 pm – 9:30 pm

Sunday, April 19

Registration	8:00 am – 4:00 pm
Board of Directors Meeting	8:00 am – 11:00 am
Golf Tournament	Noon – 6:00 pm
NACE Former Leader Dinner (Invitation Only)	7:00 pm – 9:00 pm
Welcome Reception	6:00 pm – 9:00 pm
Hospitality	9:00 pm – 11:00 pm

Monday, April 20

Registration	7:00 am – 5:00 pm
Delegate Opening Session Breakfast	8:00 am – 9:50 am
Exhibitor Move-In	9:00 am – 2:00 pm
Concurrent Technical Sessions	10:00 am – 10:50 am
Concurrent Sessions Sessions	11:00 am – 11:50 am
Delegate Luncheon	12:00 pm – 1:15 pm
Corporate Member Spotlight Sessions	1:30 pm – 2:30 pm

Concurrent Technical Sessions	1:30 pm – 2:30 pm
Corporate Member Spotlight Sessions	2:45 pm – 3:45 pm
Concurrent Technical Sessions	2:45 pm – 3:45 pm
NACE Committee Meetings	4:00 pm – 5:00 pm
Corporate Member/New Member Reception	5:30 pm – 6:30 pm
State Affiliate Dinners	7:00 pm – 10:00 pm
Hospitality	9:00 pm – 11:00 pm

Tuesday, April 21

Registration	7:00 am – 10:00 am
Guest/Delegate Joint Breakfast	7:30 am – 8:30 am
Motivational/Guest Speaker	8:45 am – 10:00 am
Bus Transportation to Wharf/Orange Beach Event Center	10:00 am – 12:00 pm
Exhibit Hall	10:30 am – 4:00 pm
Registration	11:00 am – 4:00 pm
Strolling Lunch with Exhibitors	12:00 pm – 1:00 pm
Vendor Reception/Welcome	5:00 pm – 6:15 pm
Conference-Wide Event	6:30 pm – 10:00 pm

Wednesday, April 22

Snap-E Tom Reception	7:30 am – 7:45 am
Guest Breakfast	8:30 am – 9:30 pm
General Session	8:30 am – 9:45 am
California 2021 Meet and Greet	10:00 am – 11:30 am
Concurrent Technical Sessions	10:00 am – 10:50 am
Concurrent Technical Sessions	11:00 am – 11:50 am
NACE Annual Business Meeting Luncheon	12:00 pm – 1:30 pm
Concurrent Technical Sessions	1:45 pm – 2:30 pm
Concurrent Technical Sessions	2:45 pm – 3:30 pm
Committee Meetings	3:45 pm – 4:45 pm
President's Reception	6:00 pm – 7:00 pm
NACE Annual Awards Banquet	7:00 pm – 9:00 pm
Hospitality	9:00 pm – 11:00 pm

Thursday, April 23

Board of Directors Breakfast Meeting	8:30 am – 10:00 am
Executive Committee Meeting	10:00 am – 11:00 am

National Association of County Engineers
660 North Capitol Street NW, Suite 420
Washington, DC 20001
Phone: (202) 393-5041 | E-mail: nace@countyengineers.org

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**BEFORE THE BOARD OF COMMISSIONERS
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET)
ADJUSTMENT – FY 19/20)
PUBLIC WORKS FUND 202)**

RESOLUTION # _____

WHEREAS, the Public Works 2019 paving season was delayed beyond June 30, 2019 and as a result depleted the FY19/20 budget allocation for asphalt paving materials; and

WHEREAS, the FY19/20 budget allocation for paving materials needs additional funding to ensure paving work scheduled for summer 2020 is not also delayed; and

WHEREAS, sufficient funding is available in other Public Works department budgets in order to accommodate the need.

THEREFORE, BE IT RESOLVED that the following budget adjustment be made:

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
PUBLIC WORKS FUND 202					
REVENUE					
BEGINNING FUND BALANCE	202-4201-300.01-01	105,000			
MATERIALS & SERVICES					
ASPHALT/PAVING	202-4203-431.55-01				100,000
ASPHALT/PAVING	202-4205-431.47-01			205,000	

ADOPTED THIS 17th DAY OF DECEMBER 2019

Michael Oates, Chair

Karen Joplin, Commissioner

Rich McBride, Commissioner

Robert Benton, Commissioner

Les Perkins, Commissioner

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 27, 2019 **DEPARTMENT:** Forestry **NAME:** Doug Thiesies

SUBJECT: County Forest Gilhouley, Post Canyon, Riordan Hill Road Closures

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: Ordinance 78

BACKGROUND/SUMMARY OF SUBJECT:

Ordinance 78 (Code 10.12) provides for closure/opening of certain County Forest Roads for fire emergency or wet weather, subject to approval by the BOC. The Forest Manager requests permission to again close the gates on Gilhouley Road, Post Canyon and Riordan Hill Road as identified on Exhibit A, Ordinance 78. Prior posting of road closure notice on affected roads will occur. Road use permits will be issued by the Forestry Department to allow for private land access, administrative activities or timber sale related work. This closure will minimize surface damage and erosion to those forest road systems during the wet winter season. Furthermore, road closures help to reduce road maintenance expenses and promote compliance with the Oregon Forest Practices Act. Closure will occur in December 2019 and approximate opening date will be on or about April 1, 2020.

ATTACHMENTS: Map 1

FISCAL IMPACT:

NA

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approve the customary seasonal closure of Gilhouley, Post Canyon and Riordan Hill Roads identified above for the wet winter season utilizing gate locations.

ADMINISTRATION RECOMMENDATION:

Approve the seasonal closure of county forest roads on Gilhouley, Post Canyon and Riordan Hill Roads from December 2019 to on or about April 1, 2020 to minimize surface damage and erosion.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: November 27, 2019 **DEPARTMENT:** Forestry

SIGNATURE: Doug Thiesies

SUBJECT: Jonny Boy Timber Sale #20-1 Closure

AUTHORITY: *ORS*

OAR

COUNTY ORD.

BACKGROUND/SUMMARY OF SUBJECT:

Timber Sale requirements have been met and purchaser, SDS Lumber Company requests closure. Sale was approved on May 20, 2019 with estimated volume of 205 MBF @ \$377.01/MBF for Douglas-fir; and 525 MBF @ \$255.01/MBF for White Fir and other conifers. Final volume removed was 1,069.61 MBF for actual revenue of \$327,665.68.

FISCAL IMPACT- *BUDGET LINE ITEM: 406-1802-395.10-90* *ACCOUNT BALANCE: \$ 327,665.68*

EST. HRS SPENT TO DATE:

EST. COMPLETION DATE:

COMMENTS:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Close as requested by purchaser and release and return all timber sale bonding.

ADMINISTRATION RECOMMENDATION/COMMENTS:

Approve closing the Jonny Boy Timber Sale #20-1, and return all appropriate bonds.

FOLLOW UP:

ORD/RESO/AGMT/ORDER ETC: ORIGINALS TO R&A AND COPIES TO:

COPIES ALL INFO:

COPIES ARF ONLY:

All Departments



SDS Lumber Company

P.O. Box 266
Bingen, WA 98605
(509) 493-2155-phone
(509) 493-2535-fax

Ellen Davis
Hood River County Forestry

To whom it may concern,

SDS Lumber requests that the JONNY BOY Timber Sale 20-1 be closed out.
Requirements of the contract have been met, including pile burning. Please release any
Bond or Deposits associated with this sale.

Cordially,

Jeremy Grose
Log Buyer
SDS Lumber Company
541-340-4755
jeremyg@sdslumber.com

11/27/2019

High Cascade Inc.
P.O.Box 415
Carson, WA 98610

November 27, 2019

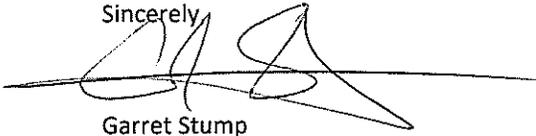
Mr. Doug Thiesies
Hood River County Forestry Dept.
918 18th Street
Hood River, OR 97031

Kale Timber Sale #19-2

Dear Doug,

The final payment has now been made on the Kale Timber Sale #19-2 and all contractual obligations have been completed. We request that the contract now be closed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Garret Stump', is written over a horizontal line. The signature is stylized and somewhat abstract.

Garret Stump
President



October 29, 2019

Doug Thiesies
Hood River County Forestry Department
918 18th Street
Hood River, Oregon 97031
541-367-6888
doug.thiesies@co.hood-river.or.us

RE: Request for Release of Lavender Timber Sale

Dear Mr. Thiesies,

Murphy Company requests a release from the Lavender Timber Sale Contract including bonding. All merchantable timber has been removed from the sale area and all required maintenance work is completed prior to the contract termination date of November 30, 2019.

If you have any questions, please call me at 541.510.3710.

Sincerely,

A handwritten signature in black ink that reads 'Tim Martin'.

Tim Martin
Procurement Forester
Murphy Company – Foster Veneer

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 6, 2019 **DEPARTMENT:** Forestry

SIGNATURE: Doug Thiesies

SUBJECT: East Side Salvage-2019 #19-6 Closure

AUTHORITY: *ORS*

OAR

COUNTY ORD.

BACKGROUND/SUMMARY OF SUBJECT:

Timber Sale requirements have been met and purchaser, ZZ Logging, Inc requests closure. Sale was approved on June 28, 2019 with estimated volume of 35 MBF @ \$350.00/MBF for Douglas-fir; and 15 MBF @ \$90.00/MBF for White Fir and other conifers. Final volume removed was 188.43 MBF for actual revenue of \$47,024.73.

FISCAL IMPACT- *BUDGET LINE ITEM: 406-1808-395.90-02* *ACCOUNT BALANCE: \$ 47,024.73*

EST. HRS SPENT TO DATE:

EST. COMPLETION DATE:

COMMENTS:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Close as requested by purchaser and return performance bond to ZZ Logging, Inc.

ADMINISTRATION RECOMMENDATION/COMMENTS:

Approve closure fo the East Side Salvage-2019 #19-6, and return appropriate bonds.

FOLLOW UP:

ORD/RESO/AGMT/ORDER ETC: ORIGINALS TO R&A AND COPIES TO:

COPIES ALL INFO:

COPIES ARF ONLY:

All Departments

ZZ Logging Inc.
5544 Lost Lake Rd.
Hood River OR 97031

December 6 2019

Please close the following jobs:

West Side Salvage – 2019 Sale

East Side Salvage – 2019 Sale

Middle Mountain Salvage – 2019 Sale

Thank You

Ron Zeman
ZZ Logging Inc

A handwritten signature in black ink, appearing to read "Ron Zeman". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

ZZ Logging Inc.
5544 Lost Lake Rd.
Hood River OR 97031

December 6 2019

Please close the following jobs:

West Side Salvage – 2019 Sale

East Side Salvage – 2019 Sale

Middle Mountain Salvage – 2019 Sale

Thank You

Ron Zeman
ZZ Logging Inc

A handwritten signature in black ink, appearing to read "Ron Zeman". The signature is written in a cursive, flowing style with a long horizontal stroke extending to the right.

ZZ Logging Inc.
5544 Lost Lake Rd.
Hood River OR 97031

December 6 2019

Please close the following jobs:

West Side Salvage – 2019 Sale

East Side Salvage – 2019 Sale

Middle Mountain Salvage – 2019 Sale

Thank You

Ron Zeman
ZZ Logging Inc

A handwritten signature in black ink, appearing to read "Ron Zeman". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** District Attorney **NAME:** John Sewell

SUBJECT: VOCA/CFA Grant

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

This is the same grant applied for in the past and received it is up for renewal.

ATTACHMENTS: Other 1

FISCAL IMPACT:

Line Item: 413.1503 and 413.1504. Est. Completion 9/30/2021. Staff Contact: Gloria Needham or Janet Haney

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Approve grant application.

ADMINISTRATION RECOMMENDATION:

Authorize the District Attorney's Office to submit a VOCA/CFA grant as presented.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

A. Cover Page

1. **Organization Certification**

By checking the following boxes, I hereby certify the following:

- ✓ The Organization Information page is complete and accurate. If appropriate, CVSSD has been contacted to make any changes.
- ✓ All agency personnel working on this application have been added to the organization and the application.
- ✓ All personnel no longer associated with this agency have been deactivated in the system.
- ✓ A current (within the last 2 years) Civil Rights Training Certificate has been uploaded on the Certification page under Organization Details within My Organization.
This agency is **new** and hereby certifies it will complete the required Civil Rights training and upload the Civil Rights Training Certificate on the Certification page under Organization Details within My Organization **prior** to executing a Grant Agreement.
- ✓ The Whistleblower Certification has been uploaded on the Certification page under Organization Details within My Organization.
This agency is **new** and hereby certifies it will complete and upload the Whistleblower Certification on the Certification page under Organization Details within My Organization **prior** to executing a Grant Agreement.
- ✓ The program will send at least one representative in a leadership role to each applicable required trainings hosted by CVSSD (ie: Non-Profit Directors Training, ODAA, MDT Day, or Grant Management and Tribal Nation Meetings).
- ✓ The program is eligible to apply for these funds based on the criteria written in the 2019 - 2021 VOCA Non-Competitive RFA and the VOCA Subaward Handbook.

2. **Applicant Information**

- a. Applicant Agency's Legal Name & Mailing Address:
Hood River, acting by and through its District Attorney's Office
309 State Street
Hood River, OR 97031-2037
Phone: (541) 386-3103
Fax: (541) 387-6804
- b. Physical Address (If different than the mailing address):
- c. County: Hood River County
- d. Additional county(ies) served:
- e. Congressional District(s) served: * 1 ✓ 2 3 4 5 [Click here to view map](#)
- f. Federal ID #: 93-6002297
- g. Federal DUNS #: 055648638
- h. SAM Expiration Date: * 3/19/2020
- i. Contact Person - The individual who is responsible for the day to day management and program reporting:
Gloria Needham
- j. Contact Information:
- k. Fiscal Contact - The individual who prepares the financial reports for the

A. Cover Page

grant based on agency fiscal records:

Janet Haney

- l. Fiscal Contact Information:
- m. Fiscal Officer - The individual who has signature authority for financial reporting for the agency. CVSSD will assume that all financial reports submitted in E-Grants have been approved by the Fiscal Officer as a true and accurate representation of grant expenditures.

Tina Ruffin

- n. Fiscal Officer Information:
- o. Website Address:

3. **Implementing Agency Type: ***

- a. Government Agencies Only: Which designation best describes your government agency (select one response)?

- Law Enforcement
- Prosecutor - County District Attorney
- Prosecutor - City Attorney
- Other Government Agency (please specify):

- b. Nonprofit Organizations Only: Which designation best describes your nonprofit organization (select one response)?

- Child Abuse Service Organization (e.g., Child Advocacy Center)
- Domestic and Family Violence Organization
- Faith-Based Organization
- Organization Provides Domestic and Family Violence and Sexual Assault Services
- Organization by and/or for Underserved Victims of Crime (e.g., Drunk Driving, Homicide, Elder Abuse)
- Sexual Assault Services Organization (e.g., Rape Crisis Center)
- Multiservice Agency
- Other Nonprofit Organization (please specify):

- c. Federally Recognized Tribal Governments, Agencies, and Organizations Only: Which designation best describes your tribal agency or organization (select one response)?

- Child Abuse Service Organization (e.g., Child Advocacy Center)
- Court
- Domestic And Family Violence Organization
- Faith-Based Organization
- Juvenile Justice
- Law Enforcement
- Organization Provides Domestic and Family Violence and Sexual Assault Services
- Prosecutor

A. Cover Page

- Sexual Assault Services Organization (e.g., Rape Crisis Center)
- Other Justice-Based Agency
- Other Agency that is NOT Justice-Based (e.g., Human Services, Health, Education)
- Organization by and/or for a Specific Traditionally Underserved Community
- Organization by and/or for Underserved Victims of Crime (e.g, Drunk Driving, Homicide, Elder Abuse)

4. **Faith-Based Organizations**

The organization is faith-based.

5. **Application to receive the following funds and serve the following VOCA priority category(ies) (completed by CVSSD): ***

- ✓ CFA Funds
- GFCMA Funds
- ✓ VOCA Funds
 - Domestic Violence
 - Sexual Assault
 - Child Abuse
 - ✓ General Victim Assistance
 - Underserved

6. **Staff Information**

- a. Total number of paid staff for all applicant victimization program and/or services (Count each staff member once. Both full and part time staff should be counted as one staff member. Do not prorate based on FTE.): 3

B. Services Checklist

1. Identify the victims to be served through this VOCA funded project (check all that apply):*

- ✓ Adult Physical Assault (Includes Aggravated and Simple Assault)
- ✓ Adult Sexual Assault
- ✓ Adults Sexually Abused/Assaulted as Children
- ✓ Arson
- ✓ Bullying (Verbal, Cyber or Physical)
- ✓ Burglary
- ✓ Child Physical Abuse or Neglect
- ✓ Child Pornography
- ✓ Child Sexual Abuse/Assault
- ✓ Domestic and/or Family Violence
- ✓ DUI/DWI Incidents
- ✓ Elder Abuse or Neglect
- ✓ Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other (Explanation Required)
- ✓ Human Trafficking: Labor
- ✓ Human Trafficking: Sex
- ✓ Identity Theft/Fraud/Financial Crime
- ✓ Kidnapping (non-custodial)
- ✓ Kidnapping (custodial)
- ✓ Mass Violence (Domestic/International)
- ✓ Other Vehicular Victimization (e.g., Hit and Run)
- ✓ Robbery
- ✓ Stalking/Harassment
- ✓ Survivors of Homicide Victims
- ✓ Teen Dating Victimization
- ✓ Terrorism (Domestic/International)
- ✓ Violation of a Court Order
- Other

If other, please describe:

2. Check the services to be provided by this VOCA funded project (check all that apply):*

a. Information & Referral

- ✓ Information about the criminal justice process
- ✓ Information about victim rights, how to obtain notifications, etc.
- ✓ Referral to other victim service programs
- ✓ Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)

b. Personal Advocacy/Accompaniment

- ✓ Victim advocacy/accompaniment to emergency medical care
- ✓ Victim advocacy/accompaniment to medical forensic exam
- ✓ Law enforcement interview advocacy/accompaniment
- ✓ Individual advocacy (assistance in applying for public benefits, return of personal property or effects)
- Performance of medical or nonmedical forensic exam or interview or medical evidence

B. Services Checklist

collection

- ✓ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- ✓ Intervention with employer, creditor, landlord, or academic institution
- ✓ Child and/or dependent care assistance (includes coordination of services)
- ✓ Transportation assistance (includes coordination of services)
- ✓ Interpreter services (including coordination of services)

c. Emotional Support or Safety Services

- ✓ Crisis intervention (in-person, includes safety planning, etc.)
- Hotline/crisis line counseling
- ✓ On-scene crisis response (e.g., community crisis response)
- Individual counseling (licensed)
- Support groups (facilitated or peer)
- Other therapy (traditional, cultural, or alternative healing; art, writing, or play therapy; etc.)
- ✓ Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

d. Shelter/Housing Services

- ✓ Emergency shelter or safe house (including referrals)
- ✓ Transitional housing (including referrals)
- ✓ Relocation assistance (includes assistance with obtaining housing)

e. Criminal/Civil Justice System Assistance

- ✓ Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
- ✓ Victim impact statement assistance
- ✓ Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- ✓ Civil legal assistance in obtaining protection or restraining order
- ✓ Civil legal assistance with family law issues (e.g., custody, visitation, or support)
- ✓ Other emergency justice related assistance
- ✓ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- ✓ Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
- ✓ Law enforcement interview advocacy/accompaniment
- ✓ Criminal advocacy/accompaniment
- ✓ Other legal advice and/or counsel

f. Assistance in Filing Compensation Claims

- ✓ Assists potential recipients in seeking crime victim compensation benefits *

D. Staff Roster

To complete and/or edit the Staff Roster, please go to the "My Organization" page, and then "Organization Details". Applicants are required to complete information about each CVSSD grant funded staff person in the Staff Roster and upload corresponding job descriptions. The Staff Roster is where applicants demonstrate that the minimum training requirements have been met for each staff person. Training content is outlined here.

Please keep the following in mind as you complete the Staff Roster:

- All new applicants must complete the Staff Roster. Please see the Application Instructions for more guidance on how to do so.
 - All current CVSSD grantees must ensure that their Staff Roster is complete and up-to-date.
 - All Staff Roster pages must include an uploaded job description and a complete list of training , as applicable.
 - Please see the Request for Applications for information regarding training requirements .
 - Mark any unfilled positions as "Vacant".
 - Staff who have left the agency cannot be removed from the staff roster . However, once a vacate date has been added to the staff roster page , the page will automatically move to the Staff Roster Archived list .
- ✓ By checking this box, I hereby certify that the organization's staff roster is complete and accurate.
- [Click here to view the Staff Roster report](#)

E. Governing Body Roster and Information

✓ Not Applicable

In order to complete and/or edit the Governing Board Roster, please go to your "My Organization" page, and then "Organization Details".

By checking this box, I hereby certify that the organization's board roster is complete and accurate. *

[Click here to view the Board Roster report](#)

Non-profit organizations are required to submit a Governing Body Roster. Tribal Nations are not required to enter a Governing Body Roster, but may choose to enter governing leaders or the individuals specifically designated to provide oversight of the funding. 12 hours of training is required of a non-profit organization's governing body. Training content is outlined [here](#). Applicants must provide:

1. An updated list of the governing body (Board of Directors or other controlling body as identified in 2. below.)
2. Documentation that the required minimum of 12 hours of training is met by:
 1. The non-profit organization's Board of Directors; or
 2. Specific members of the governing body or other group(s) designated to provide oversight of the program *if* the program is within a larger organization or Tribal Nation; and
 3. For new members of the governing body or other group(s) designated to provide oversight of the program, this training must occur within the first year of service.

1. **Is your program: ***

The sole focus of the organization and the Board of Directors?

Part of a larger organization or Tribal Nation?

If your program is part of a larger organization or Tribal Nation, describe which group(s) is responsible for providing organizational oversight of the victim services program.

This can be the governing body, a subgroup of the governing body, or separate advisory or community group.

2. **Describe the role of the organization's governing body (Board of Directors, Tribal Council, other controlling body) in providing oversight of the program. Include a brief summary of the written documents that govern their operation (bylaws, constitution, conflict of interest, confidentiality, etc.).**
3. **Describe how the organization's governing body is representative of the diverse populations that are served by the organization. What steps has the governing body taken to become more culturally responsive?**

F. Volunteer Information

VOCA Federal Guidelines require that VOCA funded programs utilize volunteers. Volunteers must enhance services to victims through VOCA allowable activities. See the VOCA Subaward Handbook and RFA Instructions for more details regarding direct service volunteers.

1. Describe how volunteers and/or student interns will participate in the proposed VOCA Grant. Only include information on volunteers associated with this grant (check all that apply).*

- ✓ Provide services directly to clients

If providing services directly to clients, please list services:

Volunteers will be recruited, trained and vetted before providing direct services to crime victims. The training will include the completing the joint DHS & CVSSD DV/SA trainings. Once the training is completed, along with the job shadowing with the current DAVAP advocates, the volunteers will provide direct services that include: Meeting with crime victims, accompanying crime victims, family members, or representative of the victim to court hearings, assist w/CVCP application or explanation of benefits, and how the program functions, VINE, victim impact statement assistance, coordination of transportation for court hearings, grand jury or trial. Assist with returning calls to crime victims with case updates, client feedback forms, or property return. Coordinate DAVAP duties as with the CGCAC director, to support and assist child victims and their family.

- ✓ Provide clerical/support services directly related to the grant (filing, data entry, etc.)

If providing clerical/support services, you must list services:

Contacting crime victims in whatever form is most acceptable to the victim to provide case updates or to invite feedback through the outcome measures tool. Data entered in the client feedback form log, peer support by telephone, schedule logistics of transportation, as requested by crime victim, search out, and connect victims with resources. Provide all data which will be entered in the quarterly grant reports for the DAVAP and the CGCAC. Complete any required as well as continuing education through the VAT opportunities as well as the dimensions of the DV/SA to enhance services to crime victims.

- ✓ Other

If other, please describe:

If volunteer is bilingual, bicultural, or identifies with a certain marginalized population, an emphasis may be made to match up a volunteers who will likely be a good match.

2. How will the program recruit volunteers (check all that apply):*

- ✓ Internet/Social Networking Websites/E-mail
- ✓ Community Events
- ✓ Radio/Television Public Announcements
- ✓ Newspaper/Newsletter Ads/Articles
- ✓ Schools and Universities

Other

If other, please describe:

3. How will the program supervise volunteers (check all that apply):*

- ✓ Executive Director, Program Director, or Office Manager will provide scheduling/general oversight
- ✓ Volunteer Coordinator will provide scheduling/general oversight

F. Volunteer Information

- ✓ Program staff with whom volunteers are working will provide specific oversight
- Other

If other, please describe:

4. How will the program train volunteers (check all that apply):*
- Attend formal presentations at applicant agency
 - ✓ Attend classes at local college
 - ✓ Self study with printed/electronic materials
 - ✓ One-on-one with agency staff
 - ✓ Job shadowing
 - ✓ Victim Assistance Training Online
- Other
- If other, please describe:
5. How will the program support volunteers (check all that apply):*
- ✓ Debriefings with Executive Director, Program Director, or Office Manager Frequency: monthly
 - ✓ Debriefings with Volunteer Coordinator Frequency: weekly
 - ✓ Agency Mentor
 - ✓ Volunteer meetings
 - Volunteer appreciation events
- Other
- If other, please describe:
6. How will the program conduct background checks for volunteers (check all that apply): *
- ✓ Oregon State Police
 - On-Line Service
- If on-line service, please specify the name of the service and whether it is nationwide or statewide:
- Other
- If other, please describe:
7. Upload a copy of your agency's policy around accepting volunteers with criminal histories.
http://cvssdegrants.com/_Upload/232192_436002-VolunteerPolicyCCH2019.docx
8. Upload a copy of your agency's Volunteer Position Description(s) or Statement of Duties for each separate volunteer position (advocate, training, clerical, etc.).
http://cvssdegrants.com/_Upload/232192_436003-VictimAdvocateVolunteerJobDiscription.doc
9. Number of volunteers supporting the work of this VOCA award (plus match) for applicant's victimization programs and/or services (Count each volunteer once. Do not prorate based on FTE.): 3
10. Number of volunteer hours supporting the work of this VOCA award (plus match) for applicant's victimization programs and/or services (Total count of hours to be worked by all volunteers supporting the work of this VOCA subaward plus match.): 100

G. Crime Victim Compensation Information

1. How does the agency inform eligible victims of crime about the Crime Victim Compensation Program (CVCP) (check all that apply): *
- Direct mailing to the victim
 - Telephone call to the victim
 - In-person meeting with the victim
 - Electronically
 - Other
- If Other, please describe:
2. What assistance is provided to complete and file the application for CVCP? (check all that apply): *
- CVCP staff contact information
 - One-on-one meeting with the victim
 - Obtain a copy of the police report and mail in the application for the victim
 - Provide a quiet and private space for the victim to complete the application
 - Telephone assistance
 - Provide a computer to apply through the CVCP portal
 - Other
- If Other, please describe:
3. Which staff in the agency are trained and able to provide assistance with CVCP applications? (Check all that apply): *
- All
 - Volunteer Coordinator
 - Advocates
 - Volunteers
 - Director and/or Assistant Director
 - Administrative Assistants
 - Other
- If Other, please describe:
The Volunteer Coordinator and any volunteer interested in assisting crime victims with the CVCP application process will be training in the CVCP process, as well as the ACP training once hired.
4. How has staff been trained about the CVCP? (Check all that apply): *
- Attended training at DOJ CVSSD
 - Trained by co-workers
 - Self taught
 - Job shadowing/Observation
 - Other
- If Other, please describe:

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1. Clearly and concisely describe the general nature and scope of issues facing victims in your local community. Describe what analyses or assessments that were completed to identify these needs. Your response to this question should capture unique geographic and population specific concerns, such as issues impacting rural/frontier, underserved, marginalized and/or oppressed populations and/or Tribal Nations.

Hood River County (HRC) is an Eastern rural county with a population of 22,346 (based on 2010 Census Data). Located on the northern border of Oregon along the Columbia River. Nestled between two mountains and a river, with a verdant valley filled with fruit trees, the 533 square miles of Hood River is a recreational paradise. The population by races is Caucasian, at 64.2%, 31.1% Hispanic/Latino, .99% Native American, 1.66% Asian, and 2.05 % with two or more races. The median household income is at \$55,337, however, 13.3% of HRC resident currently live in poverty. 50% of Hood River's Latino families live in poverty compared to 14.2% of non-Latino families. The farm labor workers are typically Hispanic/Latino, and the reported annual income, is less than half of the median household income noted above. The harsh economic climate has caused additional stressors within family dynamics and more and more victimization is occurring among many of the marginalized, underserved and at-risk population. Poverty and limited English language skills is impacting victims in this community. There is a shortage of affordable housing, which is a result of a lack of local living wage jobs. The county is and has been trying to find resources for the food insecurity impacting more than half of the county residents. 56.3% of all children enrolled in the HRC schools are eligible and receiving free or reduced breakfast and lunch. The number increases by 30% when you include the elderly and the immigrant population. The data regarding poverty, housing shortages, unemployed or underemployed, and food shortage is available through an assessment done by the Hood River County School District in 2018. The homeless and the LBGTQIA population has become more visible in the county, since the opening of the warming shelter. This is undeserved population has become more visible within the court system. Limited transportation options, and the fears around immigration is also a great concern. Any on or a combination of the facts mentioned can be a cause for a person making choices that result in increased abuse towards an intimate partner or a total stranger. The underserved and marginalized communities mentioned above shall be the priority group for the Hood River County DAVAP advocates.

2. Describe specific activities and services that will be provided through this project. Draw a connection for how these activities and services will address the issues described in Question #1. Describe who will deliver the activities and services, and what training and experience the designated staff person(s) brings to the position.

VOCA/CFA funds combined or VOCA-NC only*

The DAVAP advocates shall provide direct services to all victims, with priority to identified crime victims who have been physically and or sexually assaulted, and the offender has been charged with one or more felony charge. Vulnerable adult or child victims and their protective parent or guardian shall be provided additional follow-up services by the specialized advocate to insure access to requested or warranted services that are unique to the crime victim and their situation. The child victim with a parent or guardian with limited English language skills shall receive services in the Spanish language from a bicultural DAVAP advocates. These services will include, assisting with translation of court

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documents, interpretation when meeting is scheduled with DA, arranging transportation, making telephone calls on behalf of the victim or victim's family and other services requested by the victim, victim family, or the DA. DAVAP advocates will also be assisting with a soft hand-off to a referral agency that has bilingual staff, who can continue to support and assist the crime victim in some capacity. The DAVAP advocates will review and answer questions regarding the documents in the Victim Packet that pertain to crime victim rights, VINE, CVCP, restitution, demographic information, victim impact statement, and a general explanation of victim services in a language and culturally appropriate manner. The CVCP application process will be offered at the onset of meeting with the crime victim, during the grand jury process, and any appropriate time when speaking with the victim. Advocates will work closely with the Columbia River Inter-Tribal Police MDT partners and give priority to any identified crime victim from the Native Nation. DAVAP advocates will provide direct, indirect, or third-party services, to any crime victim identified in a police report. The Inter-Tribal MDT partners are committed to assisting the DAVAP advocates in the best practice model for delivery of services to this unique and underserved population. The services offered to this underserved population will be aligned with what is mentioned above and as allowable by statute. If there is a request or need for victim services that may be unique to this population, every effort will be made by the DAVAP advocates to assist or intervene on behalf of the crime victim. The advocates will work closely with DHS Child Welfare, Adult Protective Services and Physically or Mentally Limited victims, and to not only report concerns of abuse, but also coordinate services for this vulnerable population. There will be additional outreach to the identified crime victim who identify as the LGBTQIA. The advocates will work at identifying specific needs for this underserved and marginalized population and seek out all available resources that can assist the crime victim.

CFA funds only (if applicable and if different than plans for VOCA-NC funds)

The DAVAP advocates shall provide services to all identified crime victims not covered in the VOCA priority group. The CFA will include crime victims who have an offender that is charged with at least one Misdemeanor crime. Priority will be given to the crime victim involved in a person to person crime, followed by victims impacted by property crimes. Services will include those mentioned above in the VOCA priority category, with the exception of Grand Jury. Every effort will be made by the DAVAP advocates to assist the crime victim in the gathering of the restitution information and documents, the requesting of prompt restitution if bail is posted, the assistance to the crime victim in the return of property from evidence, and the tracking of restitution payments through the probation department.

3. Describe what areas within your agency/program that need greater capacity development in order to support the delivery of services to victims? How does this present challenges and/or opportunities to your agency/program as a whole? How will this funding support building this needed capacity (more staff training, ability to increase or sustain current staffing levels, increase volunteer recruitment and retention efforts, etc)?

The increase in funding for the Hood River County DA's Victims' Assistance Program will enhance, as well as increase services to all crime victims. The funding will double the FTE

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for the child and family advocate, thus building the needed capacity. There will be a half time volunteer coordinator that will be hired to increase volunteer recruitment, training, and retention efforts. The goal is for volunteers to assist the current staff with providing a variety of victim services. The services may be direct services or support services to the identified crime victim, the victim family, or support services to the DAVAP staff, through clerical or other type services that assist with the delivery of services. With the additional staff, there will be an advocate that can accompany a crime victim to a court hearing, and explain the criminal justice system as needed, while another advocate can remain in the office to assist with other duties that may include, making or taking telephone calls, meeting with a victim that walks in, data entry, filing, sending victim rights packets, etc. Crime victims will be better served with the increase of services that will be provided through the Hood River County DA Victims' Assistance Program.

4. In the appropriate boxes below, describe all community partnerships and collaborative working relationships with organizations essential to providing services to victims of crime.

- a. Describe how services for victims of domestic violence and sexual assault are coordinated with community and other government based programs.

The Hood River County DAVAP advocates determined that the most effective and efficient method of bringing awareness and impacting community norms regarding crime victims, is by being part of the voice that brings forward the needs of crime victims. Established collaborations are currently in place with the local non-profit agencies in the Columbia River Gorge. The DAVAP's make referrals to and from Helping Hands Against DV/SA for victims who are needing shelter, assistance with all aspects of petitioning for protection orders, and rely on that partner's good work in dealing with the day to day needs of victims in their shelter. A similar agreement is in place with HAVEN from Wasco County, as there are crime victims that have a need to move to neighboring counties. Program For Peaceful Living in Stevenson WA. assist DV&SA crime victims referred by the Hood River DAVAP. Due to the close proximity and cost of living expenses, a good number of crime victims reside in Oregon state and may work in Washington. The Columbia Gorge Children's Advocacy Center is the partner where minor children and their family members are referred to, when abuse is suspected. The child/ren receives a forensic interview and a medical exam, if deemed necessary. The local hospital is where adult victims of sex abuse are referred to SANE nurse for a Sexual Assault Forensic Exam (SAFE). There is a protocol that is followed, a professional and friendly relationship between the SANE nurses and the DAVAP and Helping Hands staff when working with victims of assault. These partnerships are critical in the victim's referral process. The partnerships and collaborations that enhance the services to crime victim include three of the local DV/SA non-profit programs, the local hospital and their SANE nurse, the Columbia Gorge Inter-Tribe crime victim advocate.

- b. Describe the status of the SART in your county and any regular interactions with the SART.

The Hood River County DAVAP advocates are active members of the SART (sexual assault response team) and the DVERT (domestic violence emergency response team) along with other partnerships with government and local agencies. The fact that Hood River is a relatively small rural county, our team members decided over eight years ago to combine both team meetings in an effort that resulted in a better attendance and

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participation from the key community partners at one meeting versus two. These professional relationships, with the many members allows for a seamlessly referral process in working with crime victims of all types, but specifically those impacted by domestic violence and/or sexual assault. Personal advocacy can tremendously assist, and letters that are provided to crime victims also assist as the victim moves on to access other services to assist in maintaining safety. It is not uncommon that a simple phone call on behalf of the victim is the answer to a barrier that may seem surmountable to the crime victim, especially when language or cultural barriers are present. The Hood River County DAVAP advocates are trained in forging and maintaining healthy professional relationships with community partners that are equipped to provide specific services to DV/SA crime victims. These partnerships enhance services as he/she continues to navigate through the criminal and government systems. The DAVAP advocates have an excellent professional working relationship with over a dozen different agents and agencies in the community. These include the local DV/SA non-profit agencies, Helping Hands Against DV/SA, Haven and Program For Peaceful Living. Law Enforcement is involved and attends the meetings. The Sane nurse from the Hood River Hospital, a school counselor, the county's health dept. school nurse, an advocate from the Columbia Gorge Children's Advocacy Center, the child abuse response coordinator prosecuting attorney, and a court staff representative.

- c. Describe how services for child victims of abuse are coordinated with community and other government based programs and any regular interactions with the local MDT.

When the DA's office receives information that there is suspected child abuse, the law enforcement officer typically communicates with the child abuse response coordinator and DHS Child Welfare, or vice versa. The staff in our office are all mandatory reporters. The coordinator will typically call the DAVAP advocate into the room or conversation so that the information about an identified victim will be shared with the advocate, and for the advocate to do follow-up on any question or issue that was not addressed at the interview with law enforcement and DHS-CW. The child and protective parent/s will be sent or accompanied to the Columbia Gorge Children's Advocacy Center where a forensic interview will be conducted, as well as a forensic medical assessment. if deemed necessary. One or more children from the same family may be interviewed on any one day.

The following scheduled MDT meeting agenda will include names and information about the child victim/s, biological parents, guardian or foster parent, the perpetrator and the allegation/s. DHS will discuss the facts of their investigation and the MDT team will add any information regarding the family, if allowed (legally permitted

Child victims are typically identified through law enforcement and a report received from a mandatory reporter. The child victim is referred to the Columbia Gorge Children's Advocacy Center for a forensic interview and medical assessment, if deemed necessary. DHS child welfare is present at the interview, along with the DAVAP child and family advocate. Everyone meets with the child victim and their family members. One or more child from the family will be interviewed, as well as the protective parent. The child victim and family is surrounded by numerous support members

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- d. Describe how services for general victims of crime are coordinated with community and other government based programs.

The Hood River County DAVAP advocates are active members of the MDT, SART, DVERT together with other partnerships with state and local agencies. These professional relationships, with the members of the groups and task force, allows for a seamlessly referral process in working with crime victims of all types. Personal advocacy can tremendously assist, and a recommendation letter, or a soft hand off, can greatly assist crime victims moves on through the criminal justice system and their recovery. Sometimes a simple telephone call on behalf of the victim can be the answer to a barrier that may seem insurmountable to a crime victim.

The Hood River County DAVAP advocates are trained in forging and maintaining healthy and professional relationships with a variety of community partners that are equipped to provide specific services to victims. These are the partners that will take the referral from the DAVAP advocates and go on to provide additional services to the crime victim as he/she navigates through the criminal and government systems. The Hood River County VAP advocates have an excellent working relationship and professional partnership with over twenty different agents and agencies in the community

- e. Describe how services for victims of crime from underserved, marginalized and/or oppressed populations and/or Tribal Nations are coordinated with community and other government based programs.

Advocates will work closely with the Columbia River Inter-Tribal Police MDT partners and give priority to any identified crime victim from the Native Nation. DAVAP advocates will provide direct, indirect, or third party services, to any crime victim identified in a police report. The Inter-Tribal MDT partners will assist the advocates in the best practice model for delivery of services to this unique and underserved population. The services offered to this underserved population will be aligned with what is mentioned above and allowable by statute. If there is a request or need for victim services that may be unique to this population, every effort will be made by the DAVAP advocates to assist or intervene on behalf of the crime victim.

I. Policies and Procedures Narrative

The Oregon Administrative Rules for Crime Victims Assistance, OAR 137-078-0030, requires that a city or county victims' assistance program (VAP) establish written procedures for the delivery of core services to victims of all types of crime. The written procedures should provide sufficient detail to ensure that the provision of the core services meets the specific service requirements described in OAR 137-078-0030.

Policies and Procedures

1. **Establish a written procedure for notification to crime victims of their rights in Oregon.**
 - (a) Provide notice to victims of crime about their rights as a crime victim as soon as practicable including providing information about specific rights which must be requested to become rights, and provide access to information about how to remedy situations where crime victim notification rights are not honored.
2. **Establish a written procedure for notification to crime victims of any critical stages of the criminal case.**
 - (a) Upon crime victim request inform crime victims in advance of any critical stage of the proceeding.
3. **Establish written procedures on providing "advocacy" which is defined as the act of assisting crime victims and family members through the aftermath of a crime, ensuring their rights are honored within the criminal justice system.**
 - (a) Includes advocacy of the core services as well as acting as a liaison in locating and utilizing resources to improve the crime victims' emotional and mental health.
4. **Establish a written procedure for assistance to crime victims in obtaining restitution or compensation for medical or other expenses incurred as a result of the criminal act.**
 - (a) Identify and contact crime victims who have sustained monetary losses and obtain verification of those losses (estimates of damage, salary verification, etc.);
 - (b) Make available to the Prosecuting Attorney and courts documentation of losses incurred by the crime victims;
 - (c) Assist crime victims when it is necessary for them to attend a restitution hearing; and
 - (d) Assist crime victims who inform the VAP of non-receipt of restitution payments by providing referral to persons who may assist the crime victim in obtaining a remedy for a violation of crime victims' right.
5. **Establish a written procedure to prepare crime victims for the various court stages through which a case progresses.**
 - (a) Prepare crime victims, when practicable, either by written or oral communication, of the various court procedures through which a case progresses (grand jury, arraignment, plea trial, etc.).
6. **Establish a written procedure to describe the circumstances under which crime victims may be accompanied to court hearings by VAP staff consistent with the purpose of providing support and information when deemed necessary or upon request. The procedure shall define when this service is not practicable.**
 - (a) Upon request or when deemed necessary by VAP staff, arrange for advocate(s) to accompany crime victims to court; and
 - (b) When possible, advocates who accompany crime victims to court will remain with crime victims throughout their court appearances.
7. **Establish a written procedure for crime victims' input into the decision-making process,**

I. Policies and Procedures Narrative

both at the prosecutorial and the judicial level.

- (a) Involve the crime victims in the sentencing process, including appearances at sentencing hearings, making the court aware of the victim's presence, and facilitating the crime victim's involvement in the preparation of pre-sentence reports and the "Victim Impact Statement"; and
 - (b) Upon the crime victims' request, and to the extent practicable, insure consultation with crime victims of violent felonies regarding the plea discussions before final plea agreements are made.
- 8. Establish a written procedure to inform crime victims and all family members of deceased crime victims of the process for the return of property held as evidence.**
- (a) Refer crime victims to those criminal justice authorities responsible for the return of property held as evidence; and
 - (b) Intercede on behalf of crime victims with those criminal justice authorities responsible for the return of property in order to obtain the early release of victims' property when necessary.
- 9. Establish a written procedure to assist victims facing logistical barriers to appearing in court.**
- (a) Assist crime victims in arranging for the provision of temporary child care when appropriate;
 - (b) Upon request, arrange for transportation of crime victims when deemed necessary for their participation in the criminal justice proceedings; and
 - (c) Upon request, intercede with an employer on the crime victims' behalf where the need for court appearance has caused, or will cause, an employed person to lose time from work and possibly jeopardize his/her employment.
- 10. Establish a written procedure for notification to crime victims and relatives of deceased victims of compensable crimes under the Act of the existence of the CVCP. When requested, or determined to be necessary by CVSSD, assist crime victims in collecting required documentation, completing and submitting CVCP applications.**
- (a) Notify crime victims of the existence of the CVCP and provide an explanation of available benefits by providing crime victims and relatives with an informational brochure and an application form;
 - (b) When requested, assist crime victims and relatives, who are not able to do so independently, in gathering information and completing their applications in order to submit a claim for compensation; and
 - (c) Upon request, inquire as to the claim status and payments with the CVCP.
- 11. Develop written practices to address the interests, needs, and safety of crime victims in order to encourage and facilitate crime victims' testimony. The services listed below may be provided to a witness to a crime, when deemed necessary or appropriate in circumstances where the witness has been traumatized by the crime.**
- (a) Orient personnel of the criminal justice system, who will or may have contact with crime victims, to the needs of crime victims in general and in special circumstances, to the needs of particular crime victims;
 - (b) Provide a safe waiting area separated from the defendant, defendant's family and friends;
 - (c) Notify the appropriate law enforcement agency if protection of the crime victim is requested or deemed necessary by VAP staff;

I. Policies and Procedures Narrative

- (d) When deemed necessary, advise the proper authorities of the need to include no contact provision with the crime victim as a condition of a release agreement and order and sentencing judgment;
- (e) In those cases where tampering with or harassment of a crime victim occurs, encourage prosecutors to file proper charges and to give the charges priority in prosecutorial charging decisions; and
- (f) When hearings are cancelled, insure that a procedure exists to notify crime victims who have been requested or subpoenaed to appear, that the hearing has been cancelled, and that the victims' appearance has been excused, or continued to a future date, as the case may be.

Please upload the program's written procedures for the statutorily required core services:

http://cvssdegrants.com/_Upload/235019_435837-CoreServicesPoliciesProceduresNarrative2019-2021.doc

J. MOU's, Contracts, and Subawards

CVSSD expects that strong partnerships will be developed for project implementation purposes and to ensure that the project is effectively responding to the needs of the population being served. For any formal partnerships that do not involve an exchange of funds, a Memorandum of Understanding must be used. If grant funds will be paid to an outside entity, the subrecipient and contractor determination checklist should be used as guidance to determine whether a contract or subaward is more appropriate.

A. MEMORANDUMS OF UNDERSTANDING - The MOU is a document containing the terms of the partnership and the roles and responsibilities between two or more parties. If the Project Description indicates a formal collaboration an MOU must be completed, signed, and dated by the authorized representative.

Please upload the applicable Memorandum(s) of Understanding. A sample version of the form can be found [here](#).

B. CONTRACTS - A contract is needed when these grant funds will be used to obtain ancillary goods or services from an outside entity (contractor) for the applicant's own use or for project participants at the direction of the applicant (the contractor will not make participant eligibility determination and does not have the authority to make decisions regarding the delivery of services and the types of services provided). If this application will include contracting, please respond to the following questions. For clarification of federal requirements regarding procurement standards click [here](#).

1. Proposed Contract #1

- a. Name of proposed contractor: Columbia Gorge Children's Advocacy Center
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here](#).)

Yes No

If no, please explain:

d. Is this a sole source contract?

Yes No

e. Describe the specific product or service the contract is intended to address:

A .40 FTE Child and Family Advocate will be working at the Hood River County DA's Office Victims' Assistance Program. Also a .80 FTE Volunteer Coordinator who will be in the DAVAP's office. Both positions will also be working .40 FTE and .20 FTE respectively at the Columbia Gorge Children's Advocacy Center in addition to the FTE in the HR County DA's Victims' Assistance Program.

f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:

The Child and Family Advocate is a current position that will provide enhanced services to crime victims with the increase of FTE. The Volunteer Coordinator will be a new position that will improve services to crime victims through recruitment, training and coordination of volunteers who, once training and vetted, will be available to provide direct services and other support services to crime victims in Hood River County. The hired staff will be

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employees of the Columbia Gorge Children's Advocacy Center (CGCAC) to relieve Hood River County from the fiscal and other responsibility, due to the financial struggles the county is currently experiencing.

- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):

The sole contractor, The Columbia Gorge Children's Advocacy Center, has not changed from the previous contract of two years prior. The trusted and professional working relationship has proven to be successful for the agencies, as well as for crime victims in Hood River County.

- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):

The contact between the Hood River County DA' Victims' Assistance Program is necessary and vital in providing the needed and constitutional required services to crime victims.

- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)

http://cvssdegrants.com/_Upload/235962_465826-HRCCGCACContractVOCA2019-2021.pdf

- j. Is there an additional contract to include?

Yes No

2. Proposed Contract #2

- a. Name of proposed contractor:

- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).

- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here.](#))

Yes No

If no, please explain:

- d. Is this a sole source contract?

Yes No

- e. Describe the specific product or service the contract is intended to address:

- f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:

- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):

- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):

J. MOU's, Contracts, and Subawards

- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)
- j. Is there an additional contract to include?
Yes No
3. Proposed Contract #3
- a. Name of proposed contractor:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here.](#))
Yes No
If no, please explain:
- d. Is this a sole source contract?
Yes No
- Describe the specific product or service the contract is intended to address:
- f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)
- j. Is there an additional contract to include?
Yes No
4. Proposed Contract #4
- a. Name of proposed contractor:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here.](#))
Yes No
If no, please explain:
- d. Is this a sole source

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contract?

Yes No

- e. Describe the specific product or service the contract is intended to address:
- f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)
- j. Is there an additional contract to include?
Yes No
5. Proposed Contract #5
- a. Name of proposed contractor:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here.](#))
Yes No
If no, please explain:
- d. Is this a sole source contract?
Yes No
- e. Describe the specific product or service the contract is intended to address:
- f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)

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- j. Is there an additional contract to include?
Yes No

6. Proposed Contract #6

- a. Name of proposed contractor:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here](#).)
Yes No
If no, please explain:
- d. Is this a sole source contract?
Yes No
- e. Describe the specific product or service the contract is intended to address:
- f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract](#).
- j. Is there an additional contract to include?
Yes No

7. Proposed Contract #7

- a. Name of proposed contractor:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here](#).)
Yes No
If no, please explain:
- d. Is this a sole source contract?
Yes No

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- e. Describe the specific product or service the contract is intended to address:
 - f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
 - g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
 - h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
 - i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)
 - j. Is there an additional contract to include?
Yes No
8. Proposed Contract #8
- a. Name of proposed contractor:
 - b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).
 - c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here.](#))
Yes No
If no, please explain:
 - d. Is this a sole source contract?
Yes No
 - e. Describe the specific product or service the contract is intended to address:
 - f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:
 - g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
 - h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
 - i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract.](#)
 - j. Is there an additional contract to include?

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Yes No

9. Proposed Contract #9

a. Name of proposed contractor:

b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).

c. Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here](#).)

Yes No

If no, please explain:

d. Is this a sole source contract?

Yes No

e. Describe the specific product or service the contract is intended to address:

f. Describe how the applicant determined that contracting was the most efficient and effective manner to purchase the good or service:

g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):

h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):

i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract](#).

j. Is there an additional contract to include?

Yes No

10. Proposed Contract #10

a. Name of proposed contractor:

b. Based on CFR 200.330, applicant has determined that the proposed agreement is a contractual relationship (click [here](#) for a subrecipient and contractor determination checklist).

Did the applicant follow procurement procedures that meet federal standards? (For clarification of federal requirements regarding procurement standards click [here](#).)

Yes No

If no, please explain:

d. Is this a sole source contract?

Yes No

e. Describe the specific product or service the contract is intended to address:

f. Describe how the applicant determined that contracting was the most efficient and effective

J. MOU's, Contracts, and Subawards

manner to purchase the good or service:

- g. Describe the solicitation efforts that were conducted to select the contractor (if using sole source and no solicitation efforts were made, explain why not):
- h. Describe the unique qualifications, abilities or expertise of the contractor to deliver the product or service (if using sole source, also explain why it was necessary to contract non-competitively and how long it would take another contractor to reach the same level of competency):
- i. Please upload the applicable contract. Click [here to view the required minimum elements of a contract](#).

C. SUBAWARDS - A subaward is needed when these grant funds will be awarded to an outside entity (subrecipient) to carry out one or more services of the grant-funded project (the subrecipient generally makes participant eligibility determination and has the authority to make decisions regarding the delivery of services and the types of services provided within the scope of the agreement). If this application will include a subaward, please respond to the following questions.

1. Proposed Subaward #1

- a. Name of proposed subrecipient:
 - b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
 - c. Describe the specific service the subaward is intended to address:
 - d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
 - e. Describe the process the applicant used to select the subrecipient:
 - f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
 - g. Please upload the applicable subaward. Click [here to view the required elements of a subaward](#).
 - h. Do you have an additional subaward to include?
Yes No
2. Proposed Subaward #2
- a. Name of proposed subrecipient:
 - b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
 - c. Describe the specific service the subaward is intended to address:
 - d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:

J. MOU's, Contracts, and Subawards

- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)
- h. Do you have an additional subaward to include?
Yes No
3. Proposed Subaward #3
- a. Name of proposed subrecipient:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Describe the specific service the subaward is intended to address:
- d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)
- h. Do you have an additional subaward to include?
Yes No
4. Proposed Subaward #4
- a. Name of proposed subrecipient:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Describe the specific service the subaward is intended to address:
- d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:

J. MOU's, Contracts, and Subawards

- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward](#).
- h. Do you have an additional subaward to include?
Yes No
5. Proposed Subaward #5
- a. Name of proposed subrecipient:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Describe the specific service the subaward is intended to address:
- d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward](#).
- h. Do you have an additional subaward to include?
Yes No
6. Proposed Subaward #6
- a. Name of proposed subrecipient:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
- c. Describe the specific service the subaward is intended to address:
- d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward](#).
- h. Do you have an additional subaward to include?
Yes No
7. Proposed Subaward #7
- a. Name of proposed subrecipient:
- b. Based on CFR 200.330, applicant has determined that the proposed agreement is a

J. MOU's, Contracts, and Subawards

subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).

- c. Describe the specific service the subaward is intended to address:
 - d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
 - e. Describe the process the applicant used to select the subrecipient:
 - f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
 - g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)
 - h. Do you have an additional subaward to include?
Yes No
8. Proposed Subaward #8
- a. Name of proposed subrecipient:
 - b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
 - c. Describe the specific service the subaward is intended to address:
 - d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
 - e. Describe the process the applicant used to select the subrecipient:
 - f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
 - g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)
 - h. Do you have an additional subaward to include?
Yes No
9. Proposed Subaward #9
- a. Name of proposed subrecipient:
 - b. Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).
 - c. Describe the specific service the subaward is intended to address:
 - d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:

J. MOU's, Contracts, and Subawards

- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)

h. Do you have an additional subaward to include?
Yes No

10. Proposed Subaward #10

a. Name of proposed subrecipient:

Based on CFR 200.330, applicant has determined that the proposed agreement is a subrecipient relationship (click [here](#) for a subrecipient and contractor determination checklist).

- c. Describe the specific service the subaward is intended to address:
- d. Describe how the applicant determined that a subaward was the most efficient and effective manner to carry out the service:
- e. Describe the process the applicant used to select the subrecipient:
- f. Describe the unique qualifications, abilities or expertise of the subrecipient to carry out the service:
- g. Please upload the applicable subaward. Click [here to view the required elements of a subaward.](#)

K. Program Income Narrative

Program Income is income that is earned by a Grantee performing program service activities for a fee (typically paid for by the recipient of the service or by a third party, such as an insurance provider).

Program income may be earned as a result of activities directly related this VOCA award. Grantees interested in collecting program income from VOCA grant funds should carefully review the CVSD Program Income Policy and consider whether they will be able to fully comply with all requirements.

Note: Grantees may not generate program income on CVSD administered federal grant funding without prior approval from CVSD. Program income funds are subject to the same allowances and restrictions as the federal grant on which the funds are earned. Program income is subject to the same terms and conditions under the VOCA Grant Agreement.

1. Does your organization earn any program income (typically generated by performing program service activities for a fee that are paid for by the recipient of the service or by a third party)?
 Yes No

2. If yes, will the program service activities that result in the generation of program income be financed, in whole or in part, by grant funds included in the budget for this application (consider costs that are essential to the collection of program income which could include personnel and supervisory costs, space costs, communication costs, equipment and supply costs, administrative costs, etc.)?
 Yes No

If yes, please respond to questions 3 through 8 below.

3. Which method does the applicant intend to use to record and report program income?
 Deduction Method Addition Method

4. During the course of this grant, how much total program income does the applicant estimate generating?
 How much of this total program income will be attributed to this award?
 How did you arrive at these estimates?

5. What is the source of the agency's anticipated program income associated with this grant?

6. Approval of federal program income requires a written policy statement assuring that services will be provided to crime victims at no cost, without concern for their financial resources or availability of third party payor. Please upload the agency's policy.

7. Explain how the agency will track program income separately from the grant funds.

8. How will the agency ensure that program income is spent prior to grant funds?

K. Program Income Narrative

3. If no, provide an explanation that substantiates that no grant funds included in the budget for this application will support essential costs that contribute to your agency's ability to deliver the program service activities that result in the collection of program income. Twice a year the DAVAP advocates facilitate the DUII Victim Impact Panel Session. On average, \$3000.00 is collected in DUII fees collected from attendees annually. The money generated is added to the general fund that the county utilizes to pay their percentage of salary for the DAVAP program director's position.

L. Client Feedback

- 1. If your program currently collects client feedback on the DOJ CVSD Common Outcome Measures.**
 - a. Upload a copy of your agency's client feedback form.
http://cvssdegrants.com/_Upload/234641_466072-ClientFeedbackForm.doc
 - b. Explain how the client feedback information is distributed, collected, and compiled.
The CFF form is mailed with a self addressed stamped envelope, FAX'ed, emailed, texted, or provided in person at the conclusion of the case, and when appropriate. The VAP advocates maintain a log with information that includes: date the form is mailed and date returned. The feedback forms are readily available on the counter in the DA's office foyer, in the victim/child waiting room, and in the Victim Assistant's office. A locked box is available in the DA's office vestibule, where crime victims can anonymously submit their Client Feedback Forms anytime, regardless of whether the offices are open. Most forms are mailed in, and some are completed over the telephone, during a follow-up call made by the advocates or volunteers.
 - c. State the agency's return rate.
20%

- 2. If your program does not currently collect client feedback on the DOJ CVSD Common Outcome Measures, indicate your willingness to comply with this requirement should you receive VOCA funding and describe how you will incorporate the measures into your collection of client feedback.**

M. Attachments to Upload

1. Letter of Authorization *
Any agency who intends to have someone other than the authorized signatory (such as a Board Chair or County Commissioner) sign grant documents must submit a Letter of Authorization. A sample form for the Letter of Authorization can be found [here](#).
If the applicant is a Tribal Nation, please upload a letter, resolution, affidavit, or other documentation that certifies that the applicant has the legal authority to apply for VOCA Non-Competitive funds on behalf of the Tribe. The documentation must be current and sufficient to demonstrate authority for the application. Additionally, please identify who will be authorized to sign grant documents.
Not Applicable
http://cvssdegrants.com/_Upload/232194_464962-LetterofAuthorizationpendingasignature.pdf
2. Certification of Non-Supplanting (government entities only) *
Upload a signed Certification of Non-Supplanting or check "Not Applicable" as appropriate. Only public agencies are required to provide a Certification of Non-Supplanting. The required form can be found [here](#).
Not Applicable
http://cvssdegrants.com/_Upload/232194_464963-CertificateofNon-Supplantingpendingasignature.pdf
3. Statement of Compliance *
✓ Not Applicable
Upload a signed Statement of Compliance or check "Not Applicable" as appropriate. Only new applicants are required to provide a Statement of Compliance. The required form can be found [here](#).
4. Certificate of District/City Attorney and Program Director (Victim Assistance Programs only) *
Please upload a signed Certificate of District/City Attorney and Program Director or check "Not Applicable" as appropriate. The required form can be found [here](#).
Not Applicable
http://cvssdegrants.com/_Upload/232194_464965-CertificateofDistrictAttorneyVOCA-CFA2019-2021.pdf
5. Indirect Cost Rates/10% De Minimis *
Applicants must indicate if their agency does or does not have an indirect cost rate agreement, proposal or certificate of indirect costs. Applicant agencies that have an indirect cost rate must upload their current, signed agreement, proposal or certificate and indicate if they intend to charge indirect costs to the award. An agency may also choose to waive its indirect cost rate. Applicant agencies that have never had a negotiated indirect cost rate must also indicate if they intend to use a 10% de minimis rate to charge indirect costs to the award. Applicant agencies that have never had a negotiated indirect cost rate may opt to charge a de minimis rate of 10% of the Modified Total Direct Costs (MTDC). Applicants using negotiated and de minimis indirect cost rates must apply these rates to all federal grants received by the applicant agency.
NOTE: Applicants that do have a current negotiated indirect cost rate may choose to charge administrative costs directly to the award not to exceed 10% of the MTDC.
See the Application Instructions for more information about charging indirect costs to the award, MTDC and charging direct administrative costs.

M. Attachments to Upload

✓ Agency has never had a negotiated indirect cost rate (check **one** of the following options):

Agency intends to charge the 10% *de minimis* indirect cost rate

Agency intends to charge a reduced 10% *de minimis* indirect cost rate of %

✓ Agency intends to waive the 10% *de minimis* indirect cost rate for this award

Agency has an indirect cost rate agreement, proposal or certificate (check **one** of the following options):

Agency intends to charge the indirect cost rate of % (**upload required**)

Agency intends to charge a reduced indirect cost rate of % (**upload required**)

Agency intends to waive its indirect cost rate for this award

6. Match Waiver

If the agency intends to request a full or partial Match Waiver, upload a signed Match Waiver request letter, otherwise check "Not Applicable". Guidance on requesting a Match Waiver, including a sample letter, can be found [here](#).

✓ Not Applicable

7. Administrative Risk Assessment *

Please complete and upload your Administrative Risk Assessment. The required form can be found [here](#).

The agency's Administrative Risk Assessment was already submitted to CVSSD in the last 12 months in conjunction with another award or the agency is new and hereby agrees to complete and submit the Administrative Risk Assessment prior to the execution of a Grant Agreement.

http://cvssdegrants.com/_Upload/232194_464969-AdministrationRiskAssessmentVOCA-CFA2019-2021.pdf

8. Financial Risk Assessment *

Please complete and upload your Financial Risk Assessment. The required form can be found [here](#).

The agency's Financial Risk Assessment was already submitted to CVSSD in the last 12 months in conjunction with another award or the agency is a new and hereby agrees to complete and submit the Financial Risk Assessment prior to the execution of a Grant Agreement.

http://cvssdegrants.com/_Upload/232194_464971-FinancialRiskAssessmentVOCA-CFA2019-2021.pdf

9. Legal Documents (non-profit organizations only) *

✓ Not Applicable

a. Please upload the most recent organization or program financial balance sheet (non-profits only):

b. Please upload the most recent submission of IRS Form 990 (non-profits only):

c. Does the applicant agency have Articles of Incorporation? (non-profits only):

Yes No

d. Please upload the applicant agency's IRS Determination Letter (non-profits only):

M. Attachments to Upload

e. Please upload the current Board of Director Bylaws (non-profits only):

VOCA/CFA Non-Competitive Application 2019

Organization: Hood River, acting by and through its District Attorney's Office

VOCA/CFA-2019-HoodRiverCO.DAVAP-00027

R. Budget Summary

	Year 1		Year 2		Total	
	VOCA	CFA	VOCA	CFA	VOCA	CFA
1. Total Grant Funds Requested:	\$109,484.00	\$28,166.78	\$112,166.88	\$28,237.19	\$221,650.88	\$56,403.97

	Total VOCA Grant Funds	Total VOCA Program Income	Total CFA
2. Total Administrative Funds Allowable*:	\$22,165.09	\$798.97	\$5,640.40

* The calculation provided under "Total Administrative Funds Allowable" may need adjusting depending on the exact costs included in the proposed budget. Your Fund Coordinator may ask you to adjust administrative costs as necessary during the modification process.

3. Total VOCA Match Required:	Total VOCA \$55,412.72
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4. Year One VOCA Budget

Personnel	Year One VOCA Grant Funds	Year One VOCA Program Income	Year One Cash Match	Year One In-Kind Match	Year One Total Match	Year One Total Project
Salary	\$24,124.78	\$0	\$27,371.00	\$0	\$27,371.00	\$51,495.78
Personnel Expenses	\$10,301.28	\$0	\$0	\$0	\$0	\$10,301.28
Total	\$34,426.06	\$0	\$27,371.00	\$0	\$27,371.00	\$61,797.06
Services & Supplies	Year One VOCA Grant Funds	Year One VOCA Program Income	Year One Cash Match	Year One In-Kind Match	Year One Total Match	Year One Total Project
Contractual Services	\$57,772.86	\$0	\$0	\$0	\$0	\$57,772.86
Travel	\$0	\$691.36	\$0	\$0	\$0	\$691.36
Training	\$0	\$3,303.50	\$0	\$0	\$0	\$3,303.50
Office Supplies	\$7,452.94	\$0	\$0	\$0	\$0	\$7,452.94
Postage	\$0	\$0	\$0	\$0	\$0	\$0
Printing & Copy	\$1,110.44	\$0	\$0	\$0	\$0	\$1,110.44

Q. Match

Describe the source(s) of the match (type of state or local funds, foundation grants, private donations of cash, services, or goods, etc.).

16. Other	Year 1	Year 2	Total
Type and amount of other match funds:			
Cash:			\$0
In-kind:			\$0
Describe any other costs, indicate how the cash or in-kind value was determined, and provide an explanation for how these costs are necessary and beneficial to the project.			

Describe the source(s) of the match (type of state or local funds, foundation grants, private donations of cash, services, or goods, etc.).

Type and amount of other match funds:			
Cash:			\$0
In-kind:			\$0
Describe any other costs, indicate how the cash or in-kind value was determined, and provide an explanation for how these costs are necessary and beneficial to the project.			

Describe the source(s) of the match (type of state or local funds, foundation grants, private donations of cash, services, or goods, etc.).

Type and amount of other match funds:			
Cash:			\$0
In-kind:			\$0
Describe any other costs, indicate how the cash or in-kind value was determined, and provide an explanation for how these costs are necessary and beneficial to the project.			

Describe the source(s) of the match (type of state or local funds, foundation grants, private donations of cash, services, or goods, etc.).

17. Total Match	Year 1	Year 2	Total
Cash:	\$27,371.00	\$27,371.00	\$54,742.00
In-kind:	\$0	\$0	\$0
Total:	\$27,371.00	\$27,371.00	\$54,742.00

VOCA/CFA Non-Competitive Application 2019

Organization: Hood River, acting by and through its District Attorney's Office

VOCA/CFA-2019-HoodRiverCO.DAVAP-00027

R. Budget Summary

ing						
Communication	\$6,180.70	\$0	\$0	\$0	\$0	\$6,180.70
Equipment Rental	\$675.00	\$0	\$0	\$0	\$0	\$675.00
Total Services & Supplies	\$73,191.94	\$3,994.86	\$0	\$0	\$0	\$77,186.80
Other Costs	Year One VOCA Grant Funds	Year One VOCA Program Income	Year One Cash Match	Year One In-Kind Match	Year One Total Match	Year One Total Project
Rent	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Services	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Administrative	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,866.00	\$0	\$0	\$0	\$0	\$1,866.00
Total Other Services	\$1,866.00	\$0	\$0	\$0	\$0	\$1,866.00
Total	\$109,484.00	\$3,994.86	\$27,371.00	\$0	\$27,371.00	\$140,849.86
		\$0				
5. Personnel	Year Two VOCA Budget	Year Two VOCA	Year Two Cash	Year Two In-Kind	Year Two Total	Year Two Total

VOCA/CFA Non-Competitive Application 2019

Organization: Hood River, acting by and through its District Attorney's Office

VOCA/CFA-2019-HoodRiverCO.DAVAP-00027

R. Budget Summary

	Grant Funds	Program Income	Match	Match	Match	Project
Salary	\$24,185.09	\$0	\$27,371.00	\$0	\$27,371.00	\$51,556.09
Personnel Expenses	\$10,327.03	\$0	\$0	\$0	\$0	\$10,327.03
Total	\$34,512.12	\$0	\$27,371.00	\$0	\$27,371.00	\$61,883.12
Personnel Services & Supplies	Year Two VOCA Grant Funds	Year Two VOCA Program Income	Year Two Cash Match	Year Two In-Kind Match	Year Two Total Match	Year Two Total Project
Contractual Services	\$61,369.68	\$0	\$0	\$0	\$0	\$61,369.68
Travel	\$0	\$691.36	\$0	\$0	\$0	\$691.36
Training	\$0	\$3,303.50	\$0	\$0	\$0	\$3,303.50
Office Supplies	\$7,452.94	\$0	\$0	\$0	\$0	\$7,452.94
Postage	\$0	\$0	\$0	\$0	\$0	\$0
Printing & Copying	\$110.44	\$0	\$0	\$0	\$0	\$110.44
Communication	\$6,180.70	\$0	\$0	\$0	\$0	\$6,180.70
Equipment Rental	\$675.00	\$0	\$0	\$0	\$0	\$675.00
Total	\$75,788.76	\$3,994.86	\$0	\$0	\$0	\$79,783.62
Other Services & Supplies	Year Two VOCA Grant Funds	Year Two VOCA Program Income	Year Two Cash Match	Year Two In-Kind Match	Year Two Total Match	Year Two Total Project
Rent	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Services	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0

VOCA/CFA Non-Competitive Application 2019

Organization: Hood River, acting by and through its District Attorney's Office

VOCA/CFA-2019-HoodRiverCO.DAVAP-00027

R. Budget Summary

Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Administrative	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,866.00	\$0	\$0	\$0	\$0	\$1,866.00
Total Other Services	\$1,866.00	\$0	\$0	\$0	\$0	\$1,866.00
Total	\$112,166.88	\$3,994.86	\$27,371.00	\$0	\$27,371.00	\$143,532.74

6. VOCA Budget Summary

Personnel	Total VOCA Grant Funds	Total VOCA Program Income	Total VOCA Match	Total VOCA Project
Salary	\$48,309.87	\$0	\$54,742.00	\$103,051.87
Personnel Expenses	\$20,628.31	\$0	\$0	\$20,628.31
Total Personnel	\$68,938.18	\$0	\$54,742.00	\$123,680.18
Services & Supplies	Total VOCA Grant Funds	Total VOCA Program Income	Total VOCA Match	Total VOCA Project
Contractual Services	\$119,142.54	\$0	\$0	\$119,142.54
Travel	\$0	\$1,382.72	\$0	\$1,382.72
Training	\$0	\$6,607.00	\$0	\$6,607.00
Office Supplies	\$14,905.88	\$0	\$0	\$14,905.88
Postage	\$0	\$0	\$0	\$0
Printing & Copying	\$1,220.88	\$0	\$0	\$1,220.88
Communications	\$12,361.40	\$0	\$0	\$12,361.40

R. Budget Summary

	Total VOCA Grant Funds	Total VOCA Program Income	Total VOCA Match	Total VOCA Project
ation				
Equipment	\$1,350.00	\$0	\$0	\$1,350.00
Rental				
Total	\$148,980.70	\$7,989.72	\$0	\$156,970.42
Services & Supplies				
Other				
Costs				
Rent	\$0	\$0	\$0	\$0
Emergency	\$0	\$0	\$0	\$0
Services				
Capital	\$0	\$0	\$0	\$0
Outlay				
Indirect	\$0	\$0	\$0	\$0
Costs				
Administrative	\$0	\$0	\$0	\$0
Other	\$3,732.00	\$0	\$0	\$3,732.00
Total Other	\$3,732.00	\$0	\$0	\$3,732.00
Services				
Total	\$221,650.88	\$7,989.72	\$54,742.00	\$284,382.60
				\$0

7. CFA Budget Summary

	Year One Grant Funds	Year Two Grant Funds	Total Project
Personnel			
Salary	\$19,738.46	\$19,787.80	\$39,526.26
Personnel	\$8,428.32	\$8,449.39	\$16,877.71
Expenses			
Total	\$28,166.78	\$28,237.19	\$56,403.97

R. Budget Summary

Personnel

Services & Supplies	Year One Grant Funds	Year Two Grant Funds	Total Project
Contractual Services	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Training	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0
Postage	\$0	\$0	\$0
Printing & Copying	\$0	\$0	\$0
Communication	\$0	\$0	\$0
Equipment Rental	\$0	\$0	\$0
Total	\$0	\$0	\$0
Services & Supplies			
Other Costs	Year One Grant Funds	Year Two Grant Funds	Total Project
Rent	\$0	\$0	\$0
Emergency Services	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Indirect Costs	\$0	\$0	\$0
Administrative	\$0	\$0	\$0

R. Budget Summary

Other	\$0	\$0	\$0
Total Other	\$0	\$0	\$0
Services			
Total	\$28,166.78	\$28,237.19	\$56,403.97
			\$0



FOR CAICs ONLY:

8. The agency accepts our General Fund Child Abuse Medical Assessment allocation in the amount of:

WORK SESSION ACTION ITEMS

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: Public Safety Survey Results Review & Discussion of a Future Funding Measure

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

A public survey to gauge the community's support for public safety services was run for 3 weeks in late late November - December 15th. Page Works will have survey results to share with the Commission at the meeting.

The Board has discussed the possibility of a Public Safety levy, and public sentiment regarding public safety services will have been collected. The Board has been provided base rate information to provide for funding levels to maintain current staffing levels throughout the County. Based on discussions with political consultants, the Board has discussed a rate less than the rate proposed in the May 2019 election but has not made a determination on a rate level or what should be included in the proposed measure.

ATTACHMENTS: None 0

FISCAL IMPACT:

Absent additional revenue to sustain County services, services will need to be reduced or eliminated.

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

Begin discussion about what to include in a local option levy and determine a proposed rate. Agree to meet on a weekly basis to finalize a measure.

ADMINISTRATION RECOMMENDATION:

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

NEW BUSINESS

HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

DATE: December 17, 2019 **DEPARTMENT:** Administration **NAME:** Jeff Hecksel

SUBJECT: 2020 AOC Legislative Committee County Commissioner Representative

AUTHORITY: *ORS:* _____ *OAR:* _____

COUNTY ORD.: _____

BACKGROUND/SUMMARY OF SUBJECT:

AOC is seeking a Commissioner to serve on the 2020 AOC Legislative Committee. The term is for one year and attached is information regarding meetings - when, how long etc.

ATTACHMENTS: None 0

FISCAL IMPACT:

ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL *FINANCE* *OTHER AGENCIES* *ADMIN*
HR DEPT *APPROPRIATE COUNTY COMMITTEE* *OTHER*

RECOMMENDATION OF THE DEPARTMENT:

ADMINISTRATION RECOMMENDATION:

Identify a Commissioner to serve as Hood River County's representative on the 2020 AOC Legislative Committee.

FOLLOW UP: ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A
COPIES TO: _____

From: [Sara Gamaney](#)
To: [Heidi DeHart](#)
Subject: Information Request - Hood River County AOC Legislative Committee Seat
Date: Friday, December 6, 2019 11:34:30 AM

Good Morning Heidi,

For the 2020 AOC Legislative Committee, Hood River County will have a seat as a "county not otherwise represented". In previous years, Commissioner Joplin had served as a steering committee chair, and Hood River did not need to fill this seat. It is a one year term that gives a vote on the Legislative Committee, and is appointed by the county.

We are trying to finalize our 2020 roster, and I am reaching out to see if you would be the correct person to contact for help in confirming Hood River County's representative for this seat.

Thank you for any help you can provide!

Best,
Sara

--

Sara Gamaney
Executive Administrative Assistant
Association of Oregon Counties
a: [1201 Court St., Suite 300, Salem, OR 97301](#)
o: [503.585.8351](#)
e: sgamaney@oregoncounties.org
w: www.oregoncounties.org

From: [Sara Gamaney](#)
To: [Heidi DeHart](#)
Subject: Re: Information Request - Hood River County AOC Legislative Committee Seat
Date: Friday, December 6, 2019 11:59:00 AM
Attachments: [2020 Presidential Planning INTERNAL - Calendar DRAFT.pdf](#)

Thank you so much, Heidi!

Attached is the 2020 AOC Day calendar. This seat would be expected to attend (either in person or by phone) the Leg Committee meeting held around 12:30pm - 2:00 pm each AOC Day. We also have a Legislative Retreat being planned to potentially span two days sometime during the first couple weeks of June (still working to confirm the dates). The other events included on the calendar are general membership dates of interest.

And anytime before December 19th would be ample notice.

Thank you again for your help on this!

Sara

On Fri, Dec 6, 2019 at 11:43 AM Heidi DeHart <heidi.dehart@co.hood-river.or.us> wrote:

Sara

Yes, I can help you with that. Besides what you wrote below is there additional information I can pass along to the Commissioners to see who would be interested in participating. A meeting schedule/frequency and time expectation would be very helpful.

The Commission is holding a meeting on Dec. 17th and we can include this item on our agenda. Would that timing be acceptable?

Thank you,

Heidi

Heidi DeHart

Executive/Human Resource Assistant

601 State Street

Hood River OR 97031

Ph 541-387-6826

2020 AOC Calendar

	EVENT/TITLE	DATE	LOCATION
January	New Year's Day (CLOSED)	January 1	N/A
	AOC Day	January 13	Salem
	Legislative Days	January 13 - 15	Salem
	MLK Day (CLOSED)	January 20	N/A
February	AOC Day	February 10	Salem
	2020 Legislative Session Begins	February 3	Salem
	NACo Legislative Conference	February 29 - March 4	Washington, D.C.
March	2020 Legislative Session Ends	March 8	Salem
	AOC Day	March 9	Salem
April	No Meetings	N/A	N/A
May	NACo WIR Conference	May 13 - 15	California
	Primary Election Day	May 19	N/A
	Memorial Day (CLOSED)	May 25	N/A
June	Legislative Retreat	June 11 - 13	Morrow County
July	NACo Annual Conference	July 17 - 20	Orlando, FL
	Eastern Oregon Economic Summit	TBA	TBA
August	Oregon Coastal Caucus Summit	TBA	TBA
September	Labor Day (AOC CLOSED)	September 7	N/A
	District 5 Meeting	September 11	Benton
	AOC Day	September 14	Salem
	District 6 Meeting	September 17	LGC
	District 4 Meeting	September 18	Coos
	District 7 Meeting	September 21	Lincoln
	District 2 Meeting	September 25	Harney
	District 8 Meeting	September 28	Multnomah
October	District 3 Meeting	October 1	Hood River
	District 1 Meeting	October 2	Baker
	AOC Day	October 12	Salem
	NACo Rural Action Caucus (RAC)	October TBA	TBA
November	Election Day	November 5	N/A
	Veteran's Day (AOC OPEN)	November 11	N/A
	NACo Large Urban County Caucus	November TBA	TBA
	AOC Annual Conference	November 17-19	Eugene
	Thanksgiving (AOC CLOSED)	November 26	
December	Oregon Leadership Summit	TBA	Portland

EXECUTIVE SESSION

ORS 192.660(2)(e) – Property