

**BOARD OF COMMISSIONERS WORK SESSION AGENDA**

5:30pm CBAB, 601 State Street, Hood River, OR - 1<sup>st</sup> Floor Conference Room

- 5:30pm Construction Excise Tax Funding Request from Columbia Cascade Housing Corp – Dave Peters
- 5:45pm Committee Interviews: LPSCC – Paul Henke  
Forest Recreation Trails – Paul Henke  
Forest Advisory Committee – Mike Green

**BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA**

6:00pm, CBAB, 601 State Street, Hood River, OR - 1<sup>st</sup> Floor Conference Room

Any item or issue not on the agenda you have a question, comment or statement about please bring up under Items from the Public

**I. CONFLICTS OR POTENTIAL CONFLICTS OF INTEREST**

**II. ADDITIONS OR DELETIONS TO/FROM THE AGENDA**

**III. ITEMS FROM THE PUBLIC**

**IV. REPORTS – Commissioners, Legal Counsel, County Administrator, and Written Dept Reports in Packet**

**V. CONSENT**

- ✓ Approve the budget adjustment & resolution to accept a donation into the Parks budget FY 19/20.
- ✓ Accept the following committee resignations: Mike Cochran from the Forest Advisory Committee and Will Lyons from the Forest Recreation Trails Committee, and reappointment the following committee members: Planning Commission: Jon Kelter Gehrig and Ed Weathers, Fair Board: Lynn Moore, and Forest Advisory Committee: Bob Hastings
- ✓ Adopt the Hood River County Critical Infrastructure List as presented, and have it incorporated into the County Emergency Operations Plan and Natural Hazards Mitigation Plan.
- ✓ Approve submittal of grant application(s) for the following: Up to five Homeland Security Grants, up to five HMGP (federal hazard mitigation) grants and State Seismic retrofit grants or other opportunities as identified by the Emergency Manager and approved by the County Administrator. Authorize the County Administrator to sign all grant applications and contracts if awarded. Also, approve designating the Emergency Manager and or Sheriff as authorized agents for the HMGP grant(s).
- ✓ Correct clerical error for the Forestry Fees effective January 1, 2020 to re-establish the following fee: Facilities/Infrastructure Use & Maint. (can include spectators) \$1,000 for 151+ persons.
- ✓ Approve and sign the Medical Examiner Services Agreement with Sherman County as presented and confirm e-mail poll approval from January 10, 2020 that approved and authorized the County Administrator to sign the Medical Examiner Services Agreement with Wasco County.
- ✓ Approve out of state travel for a WIC Coordinator to attend the National WIC Association,

- Annual Education and Training Conference - May 16 - 20, 2020 in Louisiana.
- ✓ Approve and sign a Resolution, as presented, correcting an error to Resolution # 2315.
  - ✓ Approve setting a public hearing for March 16, 2020 at 6:00pm, or soon thereafter, to consider a Lease and Easement with Crystal Springs Water District.
  - ✓ Declare the following sheriff's vehicles surplus and authorize them to be disposed of as allowed by the County Administrative Code: (E250151)(E250169)(E250168)(E250189)(E255990)(E192637).
  - ✓ Declare the following public works vehicles a surplus and authorize them to be disposed of as allowed by County Administrative Code: #00168 and #00177
  - ✓ Declare 2 Yamaha TW200's (E901431) and (E901432) as surplus and return them to Oregon Parks and Recreation Department.
  - ✓ Approve tax refunds over \$5,000 to the following accounts: 7240 and 14920.
  - ✓ Approve turning unclaimed property in the amount of \$116.02 to Oregon Division of State Lands per ORS 98.336.

## VI. ITEMS FROM THE WORK SESSION

- i. Committee Appointments **RECOMMENDATION:** 1) Appoint Mike Green as the forest industry rep for the Forest Advisory Committee. 2) Appoint Paul Henke as the citizen rep on the LPSCC and 3) Appoint Paul Henke as the motorcycle rep on the Forest Recreation Trails Committee.
- ii. Construction Excise Tax Request **RECOMMENDATION:** If desired to move forward with the request, direct staff to work with Columbia Cascade Housing Corp on the necessary agreements. The item will be brought back at a later meeting for formal consideration.

## VII. NEW BUSINESS

### Commissioners

1. Ballot Measure Discussion Continuation from January 13, 2020  
**RECOMMENDATION:** Determine the rate for the Public Safety Local Option Tax levy and set a public hearing for Tuesday, February 18, 2020 at 6:00pm and discuss ballot measure language.
2. 2020 One Gorge Legislative Projects Review  
**RECOMMENDATION:** Review the legislative projects outlined by One Gorge and provide any needed comments.
3. 2020 Committee Assignments  
**RECOMMENDATION:** Review current Commissioner committee assignments and adjust as needed.
4. 2020 Commission Vice Chair Appointment  
**RECOMMENDATION:** Appoint Commissioner Bob Benton, District 3 to serve as Vice Chair for the 2020 calendar year.

**VIII. EXECUTIVE SESSION –**

*As necessary, Executive Session will be held in accordance with but not limited to: ORS 192.660 (2)(a),(b) Personnel, ORS 192.660 (2)(d) Labor Negotiations, ORS 192.660 (2)(e) Property, ORS 192.660 (1)(f) Records exempt from public inspection, ORS 192.660 (2)(h) Legal Counsel, ORS 192.660 (2)(i) Performance Evaluation*

**IX. ADJOURNMENT**

CALENDAR OF UPCOMING PUBLIC MEETINGS/EVENTS (Note: The below is not an inclusive listing, and all dates and times subject to change with or without notice as required)

Jan 20		MARTIN LUTHER KING JR. REMEMBRANCE DAY – COUNTY OFFICES CLOSED
Jan 21	4:00/6:00pm	HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Jan 21	7:00pm	HR Library District Board Mtg, 502 State Street, HR
Jan 22	3:00pm	County Staff Meeting, 601 State Street, HR
Jan 28	2:00pm	County Safety Committee Meeting, 309 State Street, HR (4 <sup>th</sup> Tues. ea. month)
Feb 3	1:00pm	Tri-County Mental Health Board, Mid-Columbia Center for Living, TD (1 <sup>st</sup> Mon. ea. month)
Jan 5	2:00pm	HRC Water Planning Group, 601 State Street (1 <sup>st</sup> Wed. each month, generally)
Feb 12	5:30pm	County Planning Commission Mtg, 601 State Street, HR (2 <sup>nd</sup> & 4 <sup>th</sup> Wed. ea. mth, generally; subject to cng)
Feb 17		PRESIDENT’S DAY – COUNTY OFFICES CLOSED
Feb 18	4:00/6:00pm	HRC Board of Commissioners Mtg., 601 State Street, HR (time subject to change)
Feb 18	7:00pm	HR Library District Board Mtg, 502 State Street, HR
Feb 19	3:00pm	County Staff Meeting, 601 State Street, HR
Feb 25	2:00pm	County Safety Committee Meeting, 309 State Street, HR (4 <sup>th</sup> Tues. ea. month)
Feb 26	5:30pm	County Planning Commission Mtg, 601 State Street, HR (2 <sup>nd</sup> & 4 <sup>th</sup> Wed. ea. mth, generally; subject to cng)

# WORK SESSION



## Heidi DeHart

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**From:** Jeff Hecksel  
**Sent:** Thursday, January 9, 2020 2:38 PM  
**To:** Heidi DeHart  
**Subject:** FW: OHCS RFA - Home Ownership Assistance Program

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**From:** Dave Peters [mailto:davep@columbiacascadehousingcorp.org]  
**Sent:** Thursday, January 9, 2020 2:15 PM  
**To:** Jeff Hecksel <jeff.hecksel@co.hood-river.or.us>  
**Subject:** RE: OHCS RFA - Home Ownership Assistance Program

Hello Jeff. I am sorry for the delay. Hopefully we aren't too late to get in the next Commissioner packet.

Jeff Hecksel  
County Administrator, Hood River County.

Dear Mr. Hecksel:

Columbia Cascade Housing Corporation (CCHC) is requesting a \$250,000 payment from the Construction Excise Tax (CET) funding that Hood River County has collected.

The funding will allow CCHC to expand our home ownership services. Your funding would be used as downpayment assistance to people purchasing a home in Hood River County. Families who receive the funding would become members of our new Shared Equity Program which will look very much like a Community Land Trust. The program will serve families up to 100% of the Area Median Income (AMI). For a family of four in Hood River, that annual income is \$70,700.

CCHC has administered state funded down payment programs in the past, so this will be a continuation of past successes. We have assisted 17 families purchase homes valued at over \$2,500,000 with previous down payment assistance programs. CCHC has done many other programs in support of homeownership, including approximately \$2,000,000 in needed health and safety repair loans to home owners in the Gorge during the last 13 years. CCHC also assists the state of Oregon with assistance in preventing foreclosure. This has been done through participation in a mediation program to prevent foreclosure, as well as loans to people who had been facing foreclosure. More than \$2,000,000 has been lent to homeowners to prevent foreclosure. We also offer homebuyer education and counseling to prospective homebuyers.

We are excited to launch our new Shared Equity Program through the assistance of Hood River County.

Thank you for your consideration, and please do not hesitate to call me if you have any questions.

Sincerely

David Peters  
Housing Center Manager  
Columbia Cascade Housing Corporation  
500 E 2<sup>nd</sup> St.

**From:** Tina Ruffin  
**Sent:** Thursday, January 9, 2020 3:55 PM  
**To:** Jeff Hecksel <[jeff.hecksel@co.hood-river.or.us](mailto:jeff.hecksel@co.hood-river.or.us)>  
**Subject:** RE: OHCS RFA - Home Ownership Assistance Program

Jeff,  
There is \$538,462 in the CET fund, broken out this way:

Housing Program	\$170,649
Developer Incentive	\$266,474
Nexus to Housing	\$101,339

Tina

**BEFORE THE BOARD OF COMMISSIONERS  
HOOD RIVER COUNTY, OREGON**

In the matter of:

AN ORDINANCE ESTABLISHING A )  
CONSTRUCTION EXCISE TAX TO ) Ordinance No. 343  
SUPPORT AFFORDABLE HOUSING )  
PROGRAMS )

**TITLE**

**Establishing a Construction Excise Tax to Support Affordable Housing Programs.**

WHEREAS, Sections 8 and 9 of Chapter 59, Oregon Session Laws, 2016 authorizes counties to adopt construction excise taxes to fund local affordable housing programs; and

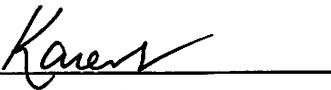
WHEREAS, Hood River County has a long-standing need for additional affordable housing;

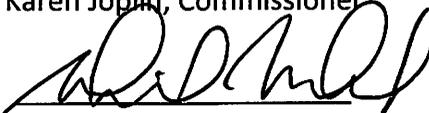
IT IS HEREBY ORDAINED that the ordinance as set forth on the attached Exhibit A, establishing a construction excise tax to support affordable housing programs in Hood River County, is adopted as Chapter 3.24 of the Hood River County Code.

ADOPTED this 19<sup>th</sup> Day of JUNE, 2017

Hood River County  
Board of Commissioners

  
\_\_\_\_\_  
Ron Rivers, Chair

  
\_\_\_\_\_  
Karen Joplin, Commissioner

  
\_\_\_\_\_  
Rich McBride, Commissioner

  
\_\_\_\_\_  
Robert Benton, Commissioner

\_\_\_\_\_  
Les Perkins, Commissioner

**CHAPTER 3.24 CONSTRUCTION EXCISE TAX**

**SECTIONS:**

3.24.015	DEFINITIONS.
3.24.025	TAX IMPOSED.
3.24.035	EXEMPTIONS.
3.24.045	FAILURE TO PAY.
3.24.055	VIOLATIONS.
3.24.065	INTEREST.
3.24.075	REFUNDS.
3.24.085	APPEALS.
3.24.095	DEDICATION OF REVENUE.
3.24.105	USE OF REVENUE.
3.24.115	ADMINISTRATIVE FEE.
3.24.125	REPORTING.

**3.24.015 DEFINITIONS.**

As used in this Chapter:

- (1) "Affordable housing" means a housing unit for which a person(s) earning 120% or less of area median income would not pay more than 33% of their gross income for housing payments.
- (2) "Area median income" means Hood River County median household income by household size as defined by the United States Department of Housing and Urban Development and published periodically.
- (3) "Commercial" means designed or intended to be used, or actually used, for other than residential purposes.
- (4) "Construct" or "construction" means erecting, constructing, enlarging, altering, repairing, improving, or converting any building or structure for which the issuance of a building permit is required by Oregon law.
- (5) "Improvement" means a permanent addition to real property, or modification of an existing structure that results in (a) a new structure, (b) additional square footage to an existing structure, or (c) addition of living space to an existing structure.
- (6) "Net revenue" means revenues remaining after the administrative fees described in Section 3.24.115 are deducted from the total construction excise tax collected.

- (7) "Partial exemption" means one half (1/2) the percentage rate of the construction excise tax passed by the Board of County Commissioners.
- (8) "Permit valuation" is the value of the improvements for which the permit is sought.
- (9) "Person" means an individual or a legal entity, such a corporation, partnership or association, capable of exercising legal rights and obligations.
- (9) "Structure" means something constructed or built and having a fixed base on, or fixed to, the ground or to another structure.
- (10) "Value" (of an improvement) means the value determined under the applicable guidelines employed by the County for processing building permit applications.

#### 3.04.025 TAX IMPOSED

Unless subject to exemption under 3.24.035, each person who applies for a building permit for real property located in an unincorporated area of the county shall pay a construction excise tax, as follows:

- (1) Commercial improvements shall be subject to an excise tax in the amount of 1% of the value of the improvement.
- (2) Residential improvements shall be subject to an excise tax in the amount of 1% of the value of the improvement.
- (3) Placement of a manufactured home, including the replacement of a manufactured home with a larger unit, shall be subject to an excise tax in the amount of \$0.75 per square foot.
- (4) Construction excise taxes levied under this section shall be due and payable prior to the issuance of any building permit by the Community Development Department.
- (5) Construction excise taxes may be paid by:
  - (a) The owner of the subject property; or
  - (b) Any agent of the property owner authorized to apply for a building permit on the property owner's behalf.

#### 3.24.035 EXEMPTIONS

- (1) The construction excise tax shall not apply to any of the following improvements:

- (a) Replacement residential structure with no net increase in living space.
  - (b) Non-living space located on residential property (e.g. shop buildings, garages).
  - (c) Accessory dwelling units, accessory farm dwellings, seasonal farm worker housing, and temporary hardship dwelling, as defined in respective city or county zoning ordinances.
  - (d) Residential housing subject to deed restrictions requiring the property to remain affordable to households at or below 80% area median income for a period of at least 50 years following the date of the restriction.
  - (e) Private school, public or private hospital improvements.
  - (f) Public improvements as defined in ORS 279A.010.
  - (g) Improvements to religious facilities primarily used for worship or education associated with worship.
  - (h) Facilities, operated by a not-for-profit corporation, that are:
    - (I) Long term care facilities, as defined in ORS 442.015.
    - (II) Residential care facilities, as defined in ORS 443.400.
    - (III) Continuing care retirement communities, as defined in ORS 101.020.
  - (i) Exemption required by Oregon law.
- (2) Partial exemption of 50% shall apply to residential housing made subject to a deed restriction requiring that the property remain affordable to households that earn no more than 81%-120% of the area median income for a period of at least 50-years following the date of the restriction.
- (3) Any person seeking exemption shall provide facts and information to the county sufficient to establish that the requested exemption is applicable and appropriate.
- (4) In the event that a property receiving a full or partial affordable housing exemption under this section is subsequently sold for an amount that no longer qualifies as affordable housing the seller shall be liable for:
- (a) an amount equal to the applicable construction excise tax as of the time of the construction;

- (b) interest on the tax at an annual rate of 12% from the date of the exemption; and
- (c) a late fee equal to 5% of total applicable taxes and interest owing under this section.

3.24.045 FAILURE TO PAY

- (1) The County shall not issue a building permit for any non-exempt improvement unless and until the excise tax is paid in full.
- (2) The County shall not be liable for failure to collect construction excise taxes.

3.24.055 VIOLATIONS

- (1) Failure to accurately state the value of an improvement on a building permit application shall be a Class I County Violation.
- (2) Violations under this Chapter shall be prosecuted in accordance with HRCC Chapter 1.08.
- (3) The County may adopt and amend civil penalties for violations of this Chapter under HRCC 1.08.175.

3.24.065 INTEREST

- (1) Any unpaid portion of a construction excise tax shall bear interest at an annual rate of 12%.
- (2) Interest imposed under this section may not be waived.
- (3) Accrued interest shall merge with and become part of the construction excise tax.

3.24.075 REFUNDS

- (1) A tax payer may apply for a full or partial refund of construction excise taxes paid, together with any applicable penalties or interest on the following bases:
  - (a) The underlying improvements were eligible for an exemption.
  - (b) The building permit was expired or was revoked prior to the initiation of the permitted construction.
  - (c) The amount of taxes, penalties or interest were imposed in error.

- (2) Upon satisfactory proof that a taxpayer qualifies for a refund under sub-section (1), the County Administrator shall order the refund of construction excise taxes, together with any applicable interest or penalties.
- (3) Within 30-days of a completed refund application, the County Administrator shall:
  - (a) Refund the amount sought by the taxpayer; or
  - (b) Provide written notice of the reasons why any portion of the requested refund is denied.
- (4) An application for a refund under this section must be made within three years from the date of payment.
- (5) The denial of a refund claim may be appealed as provided in Section 3.24.085.

#### 3.24.085. APPEALS

- (1) Any written determination issued by the Community Development Department under this chapter may be reviewed by the County Administrator.
  - (a) Requests for review under this section shall be in writing and delivered to the County Administrator together with any documentation supporting the moving party's position.
  - (b) Requests for review under this section must be made within ten (10) days after of the written determination.
- (2) Any written determination from the County Administrator regarding the application of this this chapter may be appealed to the Board of County Commissioners.
  - (a) Appeals to the Board under this section shall be:
    - (i) In writing, setting forth the facts and law supporting the appeal.
    - (ii) Filed with the County no less than ten (10) days after the issuance of the written determination being appealed.
    - (iii) Heard at a regularly scheduled public meeting.
    - (iv) Decided within 30 days of the hearing.

- (b) Unless the Board of Commissioners directs otherwise, an appeal shall not stay the application of the written determination under appeal.

**3.24.095 DEDICATION OF REVENUE**

Construction excise tax revenue shall be:

- (1) Deposited into a separate, dedicated fund; and
- (2) Accounted for separately from other county revenue.

**3.24.105 USE OF REVENUE**

- (1) Except funds withheld for administrative costs under Section 3.24.115, all construction excise taxes levied upon commercial, industrial and mixed-use property under Section 3.24.025(1) shall be used as follows:
  - (a) 50% In accordance with sub-section (3) & (4); and
  - (b) 50% may fund expenses that have a nexus related to housing creation.
- (2) Except funds withheld for administrative costs under Section 3.24.115, construction excise taxes levied upon residential property and manufactured homes under Sections 3.24.025(2) and (3) shall be used as follows:
  - (a) Fifty percent (50%) to fund developer incentives under sub-section (3);
  - (b) Fifteen percent (15%) to the Oregon Housing and Community Services Department; and
  - (c) Thirty-five percent (35%) to fund developer incentives and affordable housing programs under sub-sections (3) and (4).
- (3) The County may fund developer incentives allowed or offered pursuant to ORS 197.309 (5)(c) and (d) and (7), including but not limited to:
  - (i) system development;
  - (ii) land acquisition; and
  - (iii) local public improvements required by municipal governments.

- (4) The County may fund affordable housing programs in accordance with Section 9, Chapter 59, Oregon Laws 2016, including but not limited to:
- (i) Rent buy-downs and subsidies;
  - (ii) Down-payment assistance; and
  - (iii) Foreclosure-prevention assistance.
- (5) Any affordable housing unit built or purchased with the use of construction excise tax funds shall have recorded in its chain of title a deed restriction which requires that the property remain "affordable housing" as defined by this chapter, for a period of no less than 50 years from the date of restriction.

**3.24.115 ADMINISTRATIVE FEE**

- (1) As authorized by Sections 8 and 9 of Chapter 59, Oregon Session Laws, 2016, the County shall receive an administrative fee equal to 4% the gross construction excise taxes, without regard to subsequent reductions due to refunds, failed payments, or similar diminutions.
- (2) The County shall deduct the administrative fees directly from the collected construction excise taxes.
- (3) The County may recover, from the construction excise taxes, any banking fees or penalties that arise from the collection of construction excise taxes such as returned check charges.

**3.24.125 REPORTING**

The County Administrator shall provide an annual report to the Board addressing the collection and use of construction excise tax revenue.



HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: Hood River Co Forest Advisory Committee

NAME: Mike Green

PHYSICAL ADDRESS: 4050 Green Mt Rd Parkdale OR 97041

MAILING ADDRESS: Same as above

HOME PH: (541) 352-7277 WORK PH: (541) 308-5025 E-MAIL: timberman660@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: \_\_\_\_\_

NAME OF EMPLOYER: Timberman Inc # OF YRS: 20

OCCUPATION: Logging and excavation

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

OR State HWY, HWY Maintenance

Hotel Development, Equipment operator

G&R Trucking, Truck driver and general maintenance

EDUCATION

COLLEGE/UNIVERSITY: \_\_\_\_\_ DEGREE: \_\_\_\_\_

OTHER EDUCATION: Ged and military

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

Parkdale little league board

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

I have worked in the Forest industry for 30 years, and would like to be more involved with Hood River Co forestry. I feel my experience and knowledge makes valuable to the committee.

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STREET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us

HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: LPSCC--Citizen Member

NAME: PAUL Henke

PHYSICAL ADDRESS: 811 KATIES Ln Hood River

MAILING ADDRESS: SAA

HOME PH: 541-490-9035 WORK PH: \_\_\_\_\_ E-MAIL: twotmanning@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: 2

NAME OF EMPLOYER: city of Hood River # OF YRS: 19

OCCUPATION: PARAMedic / Firefighter

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATION

COLLEGE/UNIVERSITY: PEC Lane COMM. COLLEGE DEGREE: ASSC. PARAMedic

OTHER EDUCATION: \_\_\_\_\_

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:  
\_\_\_\_\_  
\_\_\_\_\_

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:  
\_\_\_\_\_  
\_\_\_\_\_

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

To increase my community involvement.  
\_\_\_\_\_  
\_\_\_\_\_

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STREET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us

HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: Forest Recreation Trails committee

NAME: PAUL Henke

PHYSICAL ADDRESS: 811 KATIES Ln Hood River

MAILING ADDRESS: SAA

HOME PH: 541-490-9035 WORK PH: \_\_\_\_\_ E-MAIL twotmanning@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: 2

NAME OF EMPLOYER: city of Hood River # OF YRS: 19

OCCUPATION: PARAMedic / Firefighter

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATION

COLLEGE/UNIVERSITY: PEC Lane comm. coll. DEGREE: ASSC. PARAMedic

OTHER EDUCATION: \_\_\_\_\_

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

\_\_\_\_\_  
\_\_\_\_\_

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

\_\_\_\_\_  
\_\_\_\_\_

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

To increase my community involvement.  
\_\_\_\_\_  
\_\_\_\_\_

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STEET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us

# REPORTS



# CITY OF HOOD RIVER

OFFICE OF THE CITY MANAGER

212 2<sup>nd</sup> Avenue, Hood River, OR 97031 Phone: 541-387-5252

January 12, 2020

Mr. Jeff Hecksel, County Manager  
Hood River County  
601 State Street  
Hood River, OR 97031

Dear Jeff,

The purpose of this letter is to formally request consideration by the County Board of Commissioners to join the City in the purchase of 780 Rand Road for affordable and attainable housing. We respectfully request consideration of \$250,000 in County construction excise tax to be used for property acquisition. The City is purchasing the property for \$1.2M (\$1.25 total acquisition cost, including due diligence and real estate development consultant costs).

The City plans to retain a consultant to develop several alternatives for consideration by the City Council, including a request for proposals for development concepts. We would welcome the County's participation on the project team.

A mix funding resources are available for acquisition including \$410,000 in state funds redirected from the Morrison Park project and City construction excise tax.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Rachael Fuller  
City Manager



**January 2020**

**Director's Report**

The following is a general summary of my department's activity.

**Tax Collection**

Tax season went very smoothly and my staff informed me that it was the least stressful year they remember experiencing. We attribute most of that to the several improvements that were implemented this year as outlined in my last report. A shout out to the Public Works department for loaning us Angie Stoneberg for the busiest week of tax season, which happened to be when the auditors were here conducting their field work. Angie was a great help and we are grateful for the teamwork. Many taxpayers paid online this year and appreciated the lower fees associated with e-checks. Several also signed up for e-statements. We had a couple complaints that were related to unfamiliarity with the new options and we addressed those promptly to the best of our ability. We are currently at 97.8% collected for the year, which is on par with prior years. My staff is working hard to turn over as quickly as possible the taxes we have collected for the districts and issue refunds for overpayments.

**Payroll**

2019 W-2's will be mailed out to employees on or before January 27. The 1099 forms will be sent out as required by the end of January as well. For the 2020 payroll year, Oregon is requiring employers to have Oregon W-4's on file for all employees, as the Federal W-4's are no longer sufficient for determining deductions/exemptions associated with the Oregon tax rates. Employers will be required to withhold the maximum 8% for state income tax on all employee wages when no 2020 Oregon W-4 is on file. B&F is emailing all employees Monday, January 6 with Oregon W-4 forms, along with Federal W-4 forms in order to allow them an opportunity to update their Federal deductions/exemption. Due date to return these forms to B&F is Friday, January 10.

**Budget**

Budget season is in full swing for fiscal year 2020-2021. We are on schedule according to the calendar and the next to-do item is to distribute budget packets to department heads on Friday, January 10. This year we will use a hybrid approach to create the budget document. Budget packets presented to the departments will consist of Excel spreadsheets (like we used last year) with actual figures completed by B&F staff. Departments will complete the year-end estimates and proposed budgets. Departments will also enter their proposed budgets into SunGard. The reason for the hybrid approach is because of the inadequate reporting options available with the SunGard system (the report writer component of this system was discontinued April 2018). I have worked with SunGard support to try to find a solution, but have had no success. Therefore, Excel spreadsheets will be used for the budget document to report the budget in an easy to read format, while SunGard will help ensure the integrity of the data. This will be the last year we will be using this approach for budgeting. Proposed budgets are due from the departments Friday, February 28, along with their narratives.



# Hood River County Community Development

Planning, Building Codes, Code Compliance, Economic Development & GIS

601 State Street, Hood River OR 97031

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ERIC WALKER, DIRECTOR  
(541) 387-6840 • plan.dept@co.hood-river.or.us

**TO:** Jeff Hecksel, County Administrator

**FROM:** Eric Walker, Community Development Director

**RE:** Quarterly Report – FY 19/20 (Second Quarter)

**DATE:** January 10, 2020

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**STAFFING CHANGES:** None to report.

**PLANNING:** During the second quarter of this fiscal year, 56 land use applications were received by the Planning Department, which is down approximately 8 percent over the same period last year. However, planning permit fees collected during the quarter equaled approximately \$32,364, which is up approximately 13 percent. This anomaly is based on receiving at least three complex applications involving a subdivision, nonfarm dwelling, and zone change, which are some of the most expensive permit types.

The total number of land use applications received during the calendar year of 2019 was 290, which equals approximately 1.16 applications per day. This number represents an overall increase of approximately 7 percent more than all of 2018. The number and type of applications received in 2019 included 173 land use permits (Type 1 reviews), 102 administrative decisions (e.g. conditional use permits, variances, partitions, NSA reviews, etc.), and 15 new enforcement actions.

As previously mentioned, the Planning Department recently hired Host Compliance, LLC to identify and monitor short term rentals (STRs) operating within the County's jurisdiction. At the beginning of last quarter, Host Compliance had identified approximately 39 STRs in operation that had no prior land use approval. Compliance letters were mailed to these STR operators, who were given 60 days to either make an application or cease operations. This mailing resulted in the following:

- 1 submitted application
- 17 ceased operations
- 21 did not formally respond (still advertising/operating without approval)

Of the 21 property owners who did not take any formal action involving their unpermitted STR, a second round of letters were mailed today (Jan. 10, 2020) giving them a final 30 day period to either make an application or cease operations. Those failing to comply will subject to a formal citation/fine, which may result in a hearing before the County's Hearings Officer.

In addition to the original 39 unauthorized STR operations, Host Compliance has identified 6 new STRs in operation since early October. These owners were mailed a first 60 day letter today.

As you are aware, Nick Kraemer was hired as a temporary senior planner in the fall of 2018 after the departure of John Roberts. His employment has continued into the current FY after it was decided that the budgeted principal planner position would not be backfilled as the County's current budget crisis continues. Although his time has been limited to 32 hours or less per week, his assistance has been crucial in allowing the Department to maintain its current level of service over the last 14 months. Currently, Nick is focusing most of his time on two complex National Scenic Area applications submitted last fall involving future extensions of the Historic Columbia River Highway State Trail. The first application involves the next segment trail between Viento and Mitchell Point State Parks, which has Federal funding for construction starting in early 2021. The second application involves the review of proposed geotechnical exploration (bore holes/test pits) in order to start the design phase of the final stretch of trail between Mitchell Point State Park and Ruthton County Park. With Nick's time focused mostly on these two projects for the last month (and ongoing for the next month or two) current planning work has had to be shifted mostly to the other two planners in the Department (Keith Cleveland and Micaela Keller). However, Nick is still working the front counter one-and-a-half days per week, which is extremely helpful.

Columbia River Gorge Commission staff recently reached out to the 13 designated urban areas and 6 counties, including Hood River County, to determine if they (we) had any plans in the next 3-4 years to formally request an urban area boundary revision for long term growth (15-20 years). The purpose of this inquiry was to help them determine their staffing needs over the next few years. I informed Gorge Commission staff that Hood River County does not expect initiating a modification of the Hood River Urban Area boundary in the near future, unless to otherwise facilitate a proposal made by the city of Hood River or Cascade Locks.

Upcoming Planning Project: In 2004, the Board adopted a Total Maximum Daily Load (TMDL) Implementation Plan for the County in compliance with Oregon Administrative Rule (OAR) 340-042-0080(3), as implemented by the Oregon Department of Environmental Quality (DEQ). The Plan identified how the County would fulfill its obligation of helping to “*maintain temperatures of the county streams at or below state water quality standard requirements by conserving existing riparian vegetation and encouraging riparian vegetation restoration.*” As part of the Rule, the County is required to complete a five-year review of implementation efforts. This review is due by March 31, 2020.

**BUILDING:** Total permits issued by the Building Department during the last quarter (361) was down approximately 12 percent over the same period last year. Similarly, total permit fees collected during the quarter (approx. \$115,633) were down approximately 10 percent over this same period.

For the calendar year 2019, total permits issued (1,633) were down by approximately 12 percent over 2018, while permit revenue (\$850,876) was down by approximately 3 percent over this same period.

Last month, you, Mark VanVoast, Keith Cleveland, and I participated in the 2021 International Energy Conservation Code (IECC) update process. As part of the procedure, the County was given the

opportunity of assigning four representatives to vote for or against certain new minimum energy efficiency standards for commercial and residential buildings, which would apply throughout the country. According to preliminary voting results, it is estimated that the approved code changes to the 2021 IECC will result in greater energy efficiency for commercial and residential buildings by an estimated 10 percent or more over the next decade.

**CODE COMPLIANCE:** Over the last quarter, 4 new formal enforcements cases were received (*not including STR violations discussed above*), although others continue to be investigated as time allows. As noted last quarter, most of Micaela Keller's time recently has been spent processing current planning applications given the number received and limited staff availability.

In addition to her other duties, Micaela continues to function as the primary point of contact in working with Host Compliance in operating and overseeing the County's STR monitoring system. To give the Board a better sense of the how the County's customized system works, we would like to offer a presentation at a future work session. A similar presentation was given to the County Planning Commission and was well received.

**GIS:** The majority of Mike Schrankel's time during the last quarter involved the continued development of a new County WebMap (*transitioning from GeoCortex to Esri ArcGis Online*), which we expect to have completed and available to the public within the next few months.

# October-December 2019 Forestry Department Quarterly Report

## Timber Sales

- HRC Timber Sale revenue for FY 20-21 of over 5.5 million for only the second time ever and combines with revenue of over 5 million/year in three of the last four years. Salvage revenue topped 117K with many forested areas showing the effects of sustained, below average precipitation causing drought and insect mortality.
- Sale administration activities on 13 timber sales.
- Closure of 9 timber sales.
- New Timber Sale layout and contract preparation on 6 Timber Sales for FY 22-23.

## Forest Management

- Timber Market in 2019 returned to modest pricing resulting in projected timber sale revenue for FY 21-22 of 3.9 million. However, timber sale pricing received on volume sold for the year kept revenue projections well above the sub 2 million/year range experienced 10 years ago.
- Piled Slash Burning completed on six timber sales with some contracted assistance from ODF fire personnel.
- Inventory Contractor completed 1247 plots on Middle Mtn. and the Southside in 2019. Staff has begun assembling the 2020 inventory contract for the Eastside Area. 2020 will be the third year of a five year project.
- Contractor completed nearly 20 miles of mechanical road brushing on Eastside forest roads.
- Department continues work on additional forestland transaction opportunities.

## Timber Stand Improvement

- Completed 2,015 Acres of reforestation stocking surveys tracking survival and free to grow status. Drought conditions, planter performance, poor nursery stock/timing and reduced herbicide effectiveness contributed to poor survival on many planted units this year. Planting contract changes were made to improve future planter performance.
- Preparation, bid solicitation and administration of two seedling sowing contracts and one planting contract.
- Fall herbicide application for reforestation site prep completed despite continued difficulty in obtaining a helicopter contractor. Will solicit bids for remaining spring vegetation control work this winter.
- Contractors completed majority of Pre-commercial thinning contract this fall and will finish in Spring. Preparation will begin on next contract to bid out for FY 19-20.

## Forest Recreation

- Staff developed and presented a funding plan to continue administration and management of a multi-use trail system and recreation on the Tree Farm. Paved the way to hire a Tree Farm Recreation Manager.
- OPRD approved funding for Jordan Rhinevault to temporarily fill motorized trail coordinator duties after the trail coordinator retired in July.
- Several motorized trails were re-routed, re-built and opened following Licorice TS (Borderline, 130, 140)
- Multiple trail work parties took place during the quarter as organized by HRC and/or HRATS.
- Organization and research for one Recreation Trail Committee meeting in October with trail budget update.

## Budget

- Forestry expenses/revenue appear on target for the fiscal year.

## Personnel/Training

- Staff attended Safe Driver Training presented by CIS.
- Hired Regan Steller as a new Forest Technician 2 starting in December.
- Advertised, conducted interviews and initiated the hiring process for a Tree Farm Recreation Manager.

## Service Delivery

- Continued work with Crystal Springs Water District and EFID on projects affecting County Forest holdings.

## Needs & Issues

- Staffing attrition from August through end of the year hampered the Departments productivity by up to 50%.
- Staffing cutbacks and attrition created difficulty administering timber sale and recreation trail interactions.

## **Health Department Quarterly Report**

**January 21, 2020**

This Quarter brought some staffing changes to the department. Our long-term Billing Clerk left for another employment opportunity. We were able to promote from within the department and began training her replacement. We hired a full-time OHP Outreach Coordinator/Assister to replace the position left open by the promotion. Because of anticipated increase in Environmental Health Fees, we were able to hire a part-time Environmental Health Specialist Trainee!! Ella Campbell is training in the Food, Pool and Lodging areas of EH!

We continue to collaborate with the Columbia Gorge Health Council, by housing two Bridges to Health Community Care Coordinators in the health department. This program provides case management support to people who are struggling to access resources on their own. This is an expansion of referral criteria, which used to be strictly for those that were “housing challenged”. This partnership has been valuable, as it provides services to populations that we have not traditionally served, and many of our case management clients have complex needs and benefit from the collaboration.

We are also collaborating with regional partners, (WIC, Home Visit Connections, OHSU, NCPHD, TND, PCP’s, Columbia Gorge Health Council, etc) to complete a Breastfeeding Needs Assessment Survey with new mother’s and medical providers to see where we should be focusing supports to prolong breastfeeding in our communities.

Reproductive Health changes occurred this past summer, and we are no longer receiving Title X federal dollars for reproductive health, because Oregon has turned back their designation due to changes in the federal rules that restrict access to women. At this time, reimbursement is coming through state GF, and will continue to do so. We changed our 340B designation to 340BSTD Funding, which allows us to purchase low-cost contraceptives and other medications at reduced pricing within the STD program.

We received the Oregon Health Plan Outreach and Application Assistance grant again this year, which funds 1.5 FTE of our Health Service Aid IIs. We continue to collaborate with NORCOR staff to ensure inmates have completed OHP applications ready to submit upon release. This ensures ongoing care for medical and mental health needs in that critical time after incarceration when this population has generally been uninsured and access to such services is already a challenge. We continue to provide OHP assistance in Wasco and Hood River Counties, and provide outreach during special events in Sherman and Gilliam Counties. Starting in January, we will participate in a statewide campaign called “100%”, an initiative to ensure that all children who are income eligible are covered by OHP services.

We continue to collaborate with Columbia Gorge Community College to provide support for parenting and pregnant students enrolled there. Funding through the STEPS (Support for Teen and Parenting Students) grant received by CGCC covers a 0.5 FTE Health Service Aid (HSA) to provide enrollment, assessment and referral to students that are pregnant or parenting. The HSA is located at Student Services twice per week and works closely with the college staff and students to ensure access to robust resources to support healthy pregnancy and parenting, using established social networks in the region.

The Eastern Oregon Modernization Collaborative (EOMC) continues to be a successful project. This project includes funding that supports a regional epidemiologist, a data analyst and a communications specialist to work with Eastern Oregon Counties that lack specialized resources. This project provides important support for our Communicable Disease staff. Communicable disease rates continue to show a rising incidence of STDs, including chlamydia and gonorrhea. Other communicable disease incidences we have noted regionally include influenza, syphilis, Chronic Hepatitis B and various gastrointestinal infections. Influenza in the State of Oregon is widespread at this time with much influenza-like illness reported in ERs and provider offices. Regional staff will continue to provide support for local public health departments in their catchment area for at least the next two years.

We are receiving Modernization funding for about \$100,000 for this biennium to fund Program Element 51, which will fund Leadership, Governance and Program Implementation around health equity and cultural responsiveness. As a department, we are continuing to look at our practice through a health equity lens. We have begun working with other regional entities to bring light to health disparities among our vulnerable populations. We continue to be committed to developing our Charter and Mission/Vision for this work. We have begun looking at departmental forms and policies to look for opportunities to provide equitable access and decreased traumatization to those we serve. CCO 2.0, as well as OHA contracts, and other funders are now focusing on Health Equity within systems. We will be participating in shared learning opportunities that focus on governance and public health system-wide planning, enhancing partnerships and implementing workforce and leadership development.

We received a Region 6 Health Care Partners Preparedness grant that will allow us to continue to work to identify those vulnerable residents with access and functional needs in order to determine what supports Hood River County residents need during an emergency event such as prolonged power outage, or other natural disaster. We now have a contracted, Vulnerable Populations Coordinator busy working on deliverables for this grant work.

Patricia Elliott, RN

Director

Human Resources – Quarterly Report  
October – December 2019

General Activity: General employee relations support. Reformatting job descriptions in support of Oregon Equitable Pay Act. Completing OSHA Annual Report containing roll-up of all work related injuries and/or illnesses. Prepared for posted updated No Harassment Policy accordingly with Senate Bill 479, Oregon’s Workplace Protection Act. Continuing work on the updating of the Employee Handbook (Hood River County Personnel Code). Posted all current contracts on Hood River County Website. Labor Relations: Successfully completed mediation with DDA Contract. – Received notification of opening for AFSCME Contracts 1082 and 2503; Mediation completed in LEA talks. Documentation prepared for Arbitration scheduled for April 17, 2020.

Administration Office: Completed work 20-21 Fiscal Year Budget County Salary Worksheet in support of upcoming budget discussions.

District Attorney: Contract discussions successfully completed: contract signed.

Corrections-Adult: Filled P&P Technician and Parole and Probation Officer II roles. Installed new employees.

Forestry: Filled Forestry Tech I/II position; installed new employee. Posted Tree Farm Recreational Manager opportunity, collected applications, set interviews and processed newly selected Hood River County employee into role.

Health Dept: Filled Health Accounting Clerk and Vulnerable Populations Coordinator and Health Services Aide II roles. Installed new employees.

Public Works/Parks & Bldg: Working general 20-21 Salary scenarios and proposed position costs.

Records & Assessment: Posted Chief Deputy Records and Assessment role, assisted in composing questions and scoring methodology. Processed offer for selected candidate.

Sheriff Office: Unsuccessfully completed mediation discussions – preparation completed for LEA Arbitration set for April 17, 2020.

## Hood River County - Open Jobs

1/15/2020

Key:	
	Funded thru General Funds
	Partially Funded thru General Funds
	Not Funded from General Funds

### Posted

911 Dispatch	Collecting Apps
Property Appraiser/Appraiser Trainee	Collecting Apps
Tree Farm Recreation Manager	Filled

Temporary Building Inspector	Collecting Apps	Passive Search-Job only posted on County Site
Reserve Deputy Sheriff	Collecting Apps	Passive Search-Job only posted on County Site

### Not Posted

Juvenile Probation Officer
Sheriff Deputy (x2)
Road Technician (x2)

December 2019 Quarterly Report

Jeff:

Below are the numbers for the Justice Court for the fourth quarter of 2019:

<b>DATES</b>	<b>MONTHLY TOTALS</b>	<b>DOCKETED</b>	<b>CLOSED</b>	<b>COUNTY TOTALS</b>	<b>JC TOTALS</b>	<b>STATE TOTALS</b>
<b>FY</b>						
<b>Oct/Dec</b>						
<b>2018/19</b>	<b>\$236,030.15</b>	<b>655</b>	<b>818</b>	<b>\$111,750.29</b>	<b>\$96,226.00</b>	<b>\$124,279.86</b>
<b>FY</b>						
<b>Oct/Dec</b>						
<b>2019/2020</b>	<b>\$229,547.56</b>	<b>775</b>	<b>762</b>	<b>\$109,817.36</b>	<b>\$94,429.56</b>	<b>\$119,730.20</b>
<b>TOTALS</b>	<b>- \$6,482.59</b>	<b>120</b>	<b>- 56</b>	<b>- \$1,932.93</b>	<b>-\$1,796.44</b>	<b>- \$4,549.66</b>

Any questions feel free to call me.

Debra Reed-Sharp  
 Justice of the Peace  
 Cascade Locks Justice Court

# QUARTERLY REPORT- Juvenile Department

October – December 2019

## **Workload: Caseloads/Referrals:**

There have been 25 new referrals in the last quarter including 3 new dependency cases involving 3 children. Our department had 5 admissions to NORCOR and used 75 days. We had one youth committed to the Youth Correctional Facility. During the previous quarter we had 15 new referrals, 3 new dependency cases involving 7 children, 4 admissions to NORCOR and used 47 detention days. While our individual case load numbers have decreased some in the last 10 years, it's important to note that we run higher than most counties.

## **Current Caseloads:**

Robbie: 23  
Michelle: 34  
Carolina: 37

Total: 94

## **Developments/Changes/Outlook:**

We have continued to stay busy in our office. Our new referrals have been steady and we have a handful of youth who have significant mental health needs and acting out behaviors. Thankfully, our newest probation officer has a background in residential treatment, so she came to us highly skilled in dealing with difficult youth and families. We'll have an intern from Portland State University starting in January. She'll spend 200 hours in our office over the next six months participating in a variety of tasks and gaining experience in our field. The adult probation work crew supervisor position was filled in October, so our clients have been able to do community service again. We're still only offering one Saturday a month due to budget constraints.

There have been significant legislative changes in juvenile justice in the last year. Most notably, SB1008 which went into effect January 1<sup>st</sup> changes the way youth who have previously been charged with Measure 11 offenses are processed and sentenced. Youth will remain in the juvenile system unless waived to adult court. Currently there is legislation that is expected to pass in February creating mandatory expunction of informal juvenile records. The local juvenile departments will be solely responsible for initiating and completing the expungement process. As this will create a significant work-load issue for most departments, including ours, it is expected that this will be a funded mandate. For Hood River County, I've indicated we'd need funding for a .5 clerical position. Our office hasn't had clerical support since 2002.

**Ongoing Issues/concerns:**

We are doing our best to maintain office coverage with reduced staff. We have a note on our front window indicating that there are times when we are all out due to court hearings or meetings out of the office. To date this hasn't been an issue as the majority of people who come to our office have scheduled appointments.

Robbie Johnson, Director

**FY 2019-20 QUARTERLY REPORT – PUBLIC WORKS DEPARTMENT**  
**2<sup>nd</sup> QUARTER; OCTOBER 1 – DECEMBER 31**

**ADMINISTRATION**

- There were no accidents or injuries and the department is currently at 681 consecutive accident/injury-free days.
- Two vacant Road Technician positions were filled in November and the remaining two are expected to be advertized in the spring.
- The Punchbowl Falls Park grant project was completed and all OPRD reimbursements have been received.
- The Evans Creek Culvert Replacement grant is also wrapping up a request for reimbursement from OWEB that was submitted at the beginning of January.
- The IGA to convert the AGA Road project to a planning phase was completed and is awaiting plans from ODOT.
- Preliminary work began for the Barker Road reconstruction project and a RFP for design is expected to be prepared later this summer. A component of the project that was deferred when it was added to the Windmaster Urban Renewal Plan is that Barker Road still needs to be incorporated into the Windmaster Sewer District if sewer service is still desired to be included in the reconstruction work.
- Due to the staffing changes experienced this year the curvilinear sign upgrades mandated to be completed by the end of 2019 have been postponed until the end of 2020, or at least until the project can be re-evaluated. Mandated sign inspections are also on hold until a routine inspection schedule can be developed.
- A *Winter Maintenance Map* describing the department's snow removal priorities was finally made available to the public and is accessible through the County Public Works website.

**ROADS**

- Sprayed roadsides and ditches throughout most of the valley.
- Finished applying thermoplastic for roadway stop-bars, crosswalks and railroad crossings along county roads.
- Cleaned ditches along Massey Grade Road, Straight Hill Road, Sherrard Road, Neal Creek Road, Scott Road and part of Cooper Spur Road.
- Replaced two culverts on Punch Bowl Road and two on Straight Hill Road.
- Repaired part of the shoulder along Punch Bowl Road.
- Constructed a private road within the Kiyokawa Orchard as compensation for an easement granted in support of the Evans Creek Culvert Replacement project.
- Pavement-patched portions of Old Dalles Drive and Fir Mountain Road with HMAC and various other roads with cold-mix as needed.
- Temporarily patched failure-points in the Fir Mountain Road and Woodworth Road bridge decks.
- Brushed along Bassler Drive, Culbertson Road, and as needed throughout the valley when time allowed.
- Assisted preparing winter equipment and plowed and sanded as needed.
- Continued working to update curvilinear signage along eligible road curves.

**MAINTENANCE**

- Ordered, received and outfitted a new pickup for the Parks Department.
- Ordered four additional trucks and are awaiting delivery. Three are for the Sheriff's Office and the other is for the Forestry Department. Delivery is expected by the end of January.
- Obtained quotes for various projects for FY21 budgeting purposes, including the installation of wireless security cameras throughout the Public Works yard, scheduled equipment replacement and fuel system upgrades.
- Assisted with installing a security door and transaction window in the Public Works main office.
- Prepared and sold various Public Works and other county equipment through an online auction.
- The Equipment Repair and Fuel budgets finished the Quarter at 48% and 27% expended respectfully.

**FY 2019-20 QUARTERLY REPORT – PUBLIC WORKS DEPARTMENT**  
**2<sup>nd</sup> QUARTER; OCTOBER 1 – DECEMBER 31**

**ENGINEERING**

- Seventy-five various permit requests were processed, including twenty-eight for construction or other work with the Right-of-Way, thirty-eight for over-dimensional truck permits, and nine for utility locate requests.
- Developed new General Conditions for *Work Within the Public Right-of-Way* permits and implemented new application forms.
- Developed additional Special Provisions for permitting snow removal work within the Right-of-Way. One snow removal permit has been issued so far which is specific to Lost Lake Road.
- Reviewed plan and permit application submittals for various projects, including a commercial development on Guignard Road, the Dee Irrigation District Distribution System Infrastructure project, and four projects for connecting infrastructure to county bridges; plus others. Addition Special Provisions were also developed for all future bridge connections.
- Worked with Community Development and the County Surveyor to correct construction and development discrepancies regarding Coyote Drive.
- Reviewed and verified total centerline county road mileage for the 2019 ODOT road mileage certification.
- Began developing an RFP for design services for the reconstruction of Barker Road.
- Began developing updated Hood River County Road Standards, Specifications and Drawings for adoption.
- Received numerous permit requests for installing small cell towers within the public Right-of-Way throughout the county. The eligibility of the facilities to be installed in the Right-of-Way has raised several questions and legal counsel will be consulted when time allows.
- Progress continued with development of the Public Works GIS platform, including the addition of a centralized operations dashboard for mapping applications. Current applications include general maintenance and inventory, permits, planning components and snow removal information.

**LANDFILL**

- Fall test samples were collected in November by VISTA GeoEnvironmental Services and all results were within the limits of the DEQ Landfill Closure Permit. A draft Annual Environmental Monitoring Report (AEMR) was also completed and provided at the end of December and all annual DEQ reporting is expected to be submitted by the end of January.
- One pump was replaced in the lower pump-house along with numerous plumbing repairs. An analog flow-meter was also installed in the upper pump-house so the volume of leachate dispersed through the sprinkler system can be more accurately measured.

**SURVEY**

- 10 surveys were filed during the quarter, including 5 Partition Plats, 2 PLA's and 3 Records of Survey.

**PARKS**

- Tucker and Toll Bridge campgrounds were closed at the end of October and staff began with fall clean-up, winterizing restrooms and making needed repairs.
- Revenues for both campgrounds were positive with Toll Bridge Park taking in about 90% of its submitted budget and Tucker Park taking in about 122%. With this being the first season Toll Bridge was operated on a first-come-first-serve basis, it went very well and encountered limited problems.
- Coin-operated shower units were installed in the two remaining buildings at Tucker Park and parts were ordered to convert the Toll Bridge Park shower units in the spring. All campground showers will be coin-operated beginning with the 2021 camping season.

**FY 2019-20 QUARTERLY REPORT – PUBLIC WORKS DEPARTMENT**  
**2<sup>nd</sup> QUARTER; OCTOBER 1 – DECEMBER 31**

- All park grants have been completed and closed with the exception of the LGLP grant partnered with the Hood River Valley Parks & Recreation District. This grant was scheduled to be completed by October 31, 2019 but was extended to March 31, 2020 at the request of the District.

**BUILDINGS**

- Staff had slip-resistant flooring installed in the deputy's area of the courthouse to eliminate winter-weather related moisture issues and improve safety. The new flooring will also reduce maintenance and wear due to foot-traffic.
- Numerous repairs needed to be made to the CBAB boiler, which is hopefully ready for a trouble-free winter.
- All building fire systems were inspected and found to be in working order. However, due to the age of the various systems most components are obsolete and future repairs may require full system updates.
- Staff excavated below the north entrance of the courthouse to try to locate a possible water leak. Upon excavation a significant amount of water was found which appears to be coming from either under the driveway or from under the building foundation. Staff will be working to isolate the leak during the next quarter. After researching the building's water meter readings it's believed the leak began prior to 2012.
- A pad was graded and concrete barriers were installed along the north side of Sherman Street just south of the CBAB/911 parking lot. The barriers were installed to protect the generator propane tank in the event another accident occurs at the intersection of 7<sup>th</sup> Street and Sherman during icy weather, which could lead to the propane tank being struck.

**MUSEUM**

- Time spent with museum issues was minimal with the exception of dealing with domestic water costs. It's expected by next Quarter the city will begin charging the museum for domestic water and terms still need to be agreed to for the Port providing fire line access. Future maintenance of the irrigation system is not being considered at this time and it's expected that the Port may shut-off the irrigation water supply again later this year.

## Records and Assessment

### Departmental Quarterly Report: October - December 2019

Report Date: January 8<sup>th</sup>, 2020

#### Department Projects

#### Records and Elections

- The November 5th Special Election was conducted and certified. There were 4,338 ballots cast out of 9,017 registered voters, a turnout of 48.11%.
- The following chart displays quarterly statistics for recordings, marriage licenses, passports, and registered voter counts.

Year	Period	Recordings	Marriage Licenses	Passports	Registered Voters
2019	October - December	1,220	33	306	14,979
2019	July - September	1,211	101	309	14,946
2019	April - June	1,140	62	259	14,696
2019	January - March	816	26	326	14,814
2018	October - December	935	30	334	14,673
2018	July - September	1,134	103	306	14,583
2018	April - June	1,170	61	331	14,350
2018	January - March	988	33	418	14,261

#### Assessment

- In early October we had a case heard in the Magistrate Division of the Oregon Tax Court and are awaiting the decision.
- The appraisers have completed 115 of the 553 flags for permit activity for the 2020-21 tax year.
- Brian and Duane attended an Enterprise Preauthorization meeting for the Westcliff Lodge expansion project in November.
- After mailing tax statements we had 34 accounts where property owners filed for a request for review. Of those, 31 accounts were changed based on evidence provided by the taxpayer. In 2018 we had 32 requests for review and 30 were changed. We have received 9 petitions to the Board of Property Tax Appeals compared to 8 filed in 2018.
- In December we mailed out approximately 1,236 personal property returns to businesses for the annual filing compared to 1,320 in 2018.

#### Fiscal Status

- The budgeted amount for material and services appears to be adequate.
- Revenues for the year are around 60% of anticipated projection.

## Records and Assessment

Departmental Quarterly Report: October - December 2019

Report Date: January 8<sup>th</sup>, 2020

### Personnel Supervision

- Darcy and Kelly attended the BOPTA Clerk training in October.
- Brian attended the Joint Tax Advisory group meeting in October.
- Brian attended the Community ID Advisory Council Meeting in November.
- Kim Kean the Deputy Director of Records and Assessment submitted her resignation and retired in November after 30+ years of service. She has graciously offered to come back on contract and train with her replacement.
- Darlene Johnson, the former Klickitat County Assessor and a current property appraiser in the Hood River County Records Assessment Department was hired in December for the Deputy Director position. Darlene's background in the assessment world should be very beneficial in this position, but there will be lots to learn about elections and all the other Clerk functions.
- Darlene attended the two-day Department of Revenue Special Assessment training in December.

### Needs & Issues

- Employee turnover has significantly impacted our ability to maintain the same production levels as in the past. Over the last several years we have spent a significant amount of time hiring and retraining staff and are continuing to fall further behind. We are currently behind schedule for completing some of our mandatory statutory responsibilities. With the loss of Darlene in the appraisal section we are now down to two experienced appraisers. I anticipate it taking several years before the appraisal section is fully staffed and capable of producing the same amount of work as in the past.
- Beginning in January 2020, the Records and Assessment Department will be implementing two changes intended to provide some relief and to provide staff with additional dedicated uninterrupted time to focus on completing their mandated work.

The first change will be adjusting our public office hours from 8 – 5 to 9 – Noon and 1 – 4. This change will eliminate issues with providing coverage during the lunch hour and for employee leave requests and will give staff additional dedicated time to focus on completing their mandated work.

The second change will be to make passports by appointment only. Passports are the only service that the Records and Assessment Department performs that isn't mandated. Passport volumes have increased significantly over the last several years and are very disruptive to providing an office environment conducive to completing detail-oriented work. Having appointments will better allow us to plan and anticipate the workload and hopefully provide a more streamlined, confidential and personal experience to the customer.

# CONSENT ITEMS

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** 12/27/19      **DEPARTMENT:** Parks      **NAME:** Mikel Diwan

**SUBJECT:** Budget Adjustment FY 19/20 General Fund 101

**AUTHORITY:**    *ORS:* \_\_\_\_\_      *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

In November 2019 the Friends of Oak Grove Park donated funding to the county to continue the maintenance of Oak Grove Park between January 1, 2020 and June 30, 2020. This budget adjustment is to recognized the donation and allocate the funds through the Park Department's Materials & Service categories.

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**ATTACHMENTS:** Resolution

**FISCAL IMPACT:**

This adjustment does not require additional funding.

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**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*       *FINANCE*       *OTHER AGENCIES*       *ADMIN*   
*HR DEPT*       *APPROPRIATE COUNTY COMMITTEE*       *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Approve the budget adjustment in General Fund 101, Parks, as presented.

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**ADMINISTRATION RECOMMENDATION:**

Approve the budget adjustment and resolution to accept a donation into the Parks budget FY 19/20.

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**FOLLOW UP:**    ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
                    COPIES TO:                    BF and PW (signed resolution to both)

**BEFORE THE BOARD OF COMMISSIONERS  
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF A BUDGET )  
ADJUSTMENT – FY 19/20 GENERAL )  
FUND 101, PARKS )**

**RESOLUTION # \_\_\_\_\_**

**WHEREAS,** in November 2019 the Friends of Oak Grove Park donated \$4,136.11 to Hood River County to provide funding for maintenance service of Oak Grove Park between January 1, 2020 and June 30, 2020; and,

**WHEREAS,** the donation needs to be recognized and appropriated for expenditure in order for the county to continue providing said services.

**THEREFORE, BE IT RESOLVED** that the following budget adjustment be made:

		<b>REVENUE</b>		<b>EXPENSE</b>	
		INCREASE	DECREASE	INCREASE	DECREASE
<b>GENERAL FUND 101</b>					
<b>REVENUE</b>					
DONATIONS/CONTRIBUTIONS	101-3601-365.10-01	4,137			
<b>MATERIALS &amp; SERVICES</b>					
CONTRACT SVC/PROFESSIONAL	101-3601-452.40-18			4,137	

**ADOPTED THIS 21st DAY OF JANUARY 2020**

\_\_\_\_\_  
Michael Oates, Chair

\_\_\_\_\_  
Karen Joplin, Commissioner

\_\_\_\_\_  
Rich McBride, Commissioner

\_\_\_\_\_  
Robert Benton, Commissioner

\_\_\_\_\_  
Les Perkins, Commissioner





# Critical Infrastructure lists- Hood River County, OR

For Pacific Power PSPS outage planning Includes City of Hood River backup power info.

official use only

NOTE: ALL OF THE BACK UP POWER SYSTEMS NEED TO BE TESTED TO CONFIRM THEY ARE OPERATIONAL AND LENGTH OF BACKUP PROVIDED

Ayers draft 7/18/2019  
and 9/10/19 to Pacific  
Power; **10/1/19 final**  
approved by HRC PSPS  
planning group

Type	Structure	Address	Location	ZIP	Urban or rural?	Backup power?	Comments
Essential emergency services and emergency communications - 911, comms tower, EOC, County Administration	<b>911, EOC, 911 Tower, County administration, elections - Hood River County Admin building. Century Link internet and phone hub and Gorge Net assets on 2nd floor.</b>	601 State Street Latitude: 45° 42' 27.9" N Longitude: 121° 30' 59.7" W Key contacts: 911 Erica Stolhand 541-387-4070 541 387-2711 EOC: Barbara Ayers, 541-386-1213, 541-490-4949 IT: Tony Clark 541-399-6090	Downtown	OR	97031	URBAN - City of Hood River Part of top floor only powered by EOC/911 natural gas generator with propane backup lasting 1 week. Cache of small generators available for emergency use - small solar and 2000 Honda mobile generator, large 50KVA trailer mounted generator. Need new xfer switch to County building for Mobile EOC generator and to power more of the building to maintain continuity of services. Adding a few more small generators at emergency shelters and cache on SHSP and SPIRE grants 2019-20.	This office serves Essential to 911 comms across OR/WA PSAPs - Hood River, Wasco, Klickitat, Skamania. Century Link voice, Internet, special circuits, and 911 PSAP. Currently is equipped with a backup generator and back up batteries. Power outage would cripple emergency comms, to radio towers and repeaters and Citizen Alert 911 messages would not be receivable by citizens on internet, computers, digital landlines, cell service. County building at moderate risk of collapse in earthquake.

Essential emergency communications	<b>Augspurgen Mountain</b>	Latitude (NAD83): 45° 44' 12.5" N Longitude (NAD83): 121° 40' 52.7" W	Cook / Underwood, WA			Skamania County, WA	35KW generator at the Augspurgen radio site will run longer than a month, with two 1000 gallon propane tanks. Site is critical site for CRITFE, HR911, ODOT, OSP, and Skamania County SO. There is microwave radio and 2 way radio for all of these agencies at this site. For HR911 there is microwave connectivity for their radios at Middle Mountain and Cascade Locks through this site.	Augspurgen Mountain is a single point of failure radio site. Any complete interruption to electrical or microwave service will impact public safety radio communications a Augspurgen, Cascade Locks and Middle Mountain. ADCOMM recommends a loop protected microwave system between the Hood River 9-1-1 Center, Indian Hill, Middle Mountain and Augspurgen Mountain. Skamania Co. (WA) rural area, unclear if this is affected by Pacific Power outage.
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Essential emergency communications	<b>Cascade Locks radio tower</b>	Latitude (NAD83): 45° 39' 52.6" N Longitude (NAD83): 121° 53' 00.9" W	Cascade Locks		97014	City of Cascade Locks	Cascade Locks has a small consumer grade backup generator and 500 gallon propane tank. The generator would likely run 5-7 days depending on the propane fuel level.	Essential relay - simulcast radio for 911. NOT AFFECTED BY PACIFIC POWER outage - NOT IN PAC POWER SERVICE AREA. For HR911 there is microwave connectivity for their radios at Middle Mountain and Cascade Locks through Augsburg
Essential emergency communications	<b>Century Link Central Office - Voice, Internet, special circuits, and 911 PSAP internet for County</b>	601 State Street (County Administration building) Latitude: 45° 42' 27.9" N Longitude: 121° 30' 59.7" W	Downtown	OR	97031	URBAN - City of Hood River	Currently is equipped with a backup generator and back up batteries. ESSENTIAL SERVICE FOR COUNTYWIDE COMMUNICATIONS	Contacts: Joey Shelton Supervisor Region Operations 503.568.3406 541-387-9856 Jonah.S.Shelton@centurylink.com Chris Lagrange 503.890.9752 Christopher.LaGrange@CenturyLink.com

Essential emergency communications, 911	<b>Century Link remote CO cabinets - Voice and 911 PSAP for County</b>	Westcliff and Cascade					Remote CO cabinets have battery backup, but extended power outage a few years ago lost all PSAP, phone land line service since they did not get a generator for this CO box (at Westcliff and Cascade) to keep the batteries charged. This will be a big problem in many areas if there is an extended outage but I do not know how much they use the remote CO cabinets.	Comments from Jerry Ekker, Intertribal on left (Backup 911 Center at Intertribal)
Essential emergency service; 911, emergency communications	<b>Columbia River Intertribal Fisheries Enforcement; backup 911 Center / EOC</b>	4270 Westcliff Drive Contact: Jerry Ekker, ekkj@critfc.org (541) 308-1502	North County birder	OR	97031	URBAN - City of Hood River	Office has a 35KW propane generator with probably a month of run time on propane tank. Powers entire facility.	Backup 911 and EOC. Edge of cliff vulnerable in landslides; one way in, on Westcliff
Essential emergency communications	<b>Hood River Fire Station Communications site</b>	Latitude (NAD83): 45° 42' 10.6" N Longitude (NAD83): 121° 31' 43.2" W	Heights	OR	97031	URBAN - City of Hood River	Backup generator powered by Natural Gas. Propane back-up to this will run for 17 to 48 hours, depending on usage.	Essential relay - simulcast radio for 911. Essential to 911 comms across OR/WA PSAPs - Hood River, Wasco, Klickitat, Skamania

Essential emergency communications	<b>Indian Hill radio Tower (Microwave tower site between Mosier and Pine Grove in Hood River County, managed by Klickitat 911)</b>	45°41'00.0"N 121°27'56.5"W Google Earth map: <a href="https://earth.app.goo.gl/?apn=com.google.earth&amp;ibi=com.google.b612&amp;isi=293622097&amp;ius=googleearth&amp;link=https%3a%2f%2fearth.google.com%2fweb%2f%4045.68324906,-121.4643943,608.39890856a,276.91158704d,35Y,-0.62347301h,40.00013885t,0r%2fdata%3dCjoaOBlyCgAZRulvd3fXRkAhxvJTwc1dXsAqHDQ1wrA0MScwMC4wlk4gMTIxwrAyNyc1Ni41llcYASAB">https://earth.app.goo.gl/?apn=com.google.earth&amp;ibi=com.google.b612&amp;isi=293622097&amp;ius=googleearth&amp;link=https%3a%2f%2fearth.google.com%2fweb%2f%4045.68324906,-121.4643943,608.39890856a,276.91158704d,35Y,-0.62347301h,40.00013885t,0r%2fdata%3dCjoaOBlyCgAZRulvd3fXRkAhxvJTwc1dXsAqHDQ1wrA0MScwMC4wlk4gMTIxwrAyNyc1Ni41llcYASAB</a>	Eastern Hood River Pine Grove	OR	97031	RURAL - County of Hood River	The Indian Hill radio that is owned and operated by Klickitat County, WA. The generator would likely run 10-14 days depending on the propane fuel level and the backup battery system can operate another 1 or 2 days depending on their VHF transmitter duty cycle. The radio site has both power grid and generator alarming. This allows Klickitat County 100% visibility into the status of the electrical power at the site.	Essential to 911 comms across OR/WA PSAPs - Hood River, Wasco, Klickitat, Skamania. Contacting either Jeff King with Klickitat County 911 or Joel Harrington with ADCOMM can provided status of the radio site electrical systems.
Essential emergency communications	<b>Middle Mountain Radio Tower</b>	Latitude (NAD83): 45° 34' 45.8" N Longitude (NAD83): 121° 35' 50.1" W	Parkdale / Dee area			RURAL - County of Hood River	Outage will result in significant Radio Communication issues. For HR911 there is microwave connectivity for Middle Mountain radios through Augsburger. <b>GENERATOR????</b>	Essential to 911 comms across OR/WA PSAPs - Hood River, Wasco, Klickitat, Skamania. Power transmission lines runs E/W through this area

Essential emergency communications	<b>Middle Mountain ODOT Radio tower, HRSO and 911 radio systems collocated here</b>	Lat 45.579306, Long 121.597181	Hood River	OR	97031	RURAL - County of Hood River	Outage will result in significant Radio Communication issues. MM OSP/ODOT site has a 47KW generator with 2 propane tanks so it has plenty of capacity to run that site for a long period of time. The ODOT generator at Middle Mountain provides electrical backup for all of the Hood River County public safety and amateur radio equipment at the site.	Essential to 911 comms across OR/WA PSAPs - Hood River, Wasco, Klickitat, Skamania
Essential emergency communications	<b>KIHR (Radio) Bicoastal Media Broadcast outlet</b>	Broadcast studio Hood River 1190 22nd St Office: 541-386-1511	Hood River	OR	97031	URBAN - City of Hood River	yes	If studio is inoperative, on air staff would relocate to The Dalles studio. Contacts: Mark Bailey 541-490-2292 John Mackey 503-706-6506 Gary Grossman 541-993-7150

Essential emergency communications	<b>KCGB (Radio) Bicoastal Media Broadcast outlet</b>	Hood River Mountain 45° 39' 44" N, 121° 28' 18" W Co-located with KHRV 90.1 Mhz (OPB).	Hood River	OR	97031	RURAL County of Hood River	no	Contacts: Mark Bailey 541-490-2292 John Mackey 503-706-6506 Gary Grossman 541-993-7150
Essential emergency communications	<b>KMSW, KACI studio Bicoastal Media Broadcast radio outlet</b>	Broadcast studio The Dalles 719 E. 2nd Office: 541-296-2211	The Dalles	OR	97058	URBAN Wasco County	?	Primary private emergency public communications. EAS provider for Gorge counties. If Hood River studio fails, staff relocate to The Dalles studio. Contacts: Mark Bailey 541-490-2292 John Mackey 503-706-6506 jmackey@bicoastal.media Gary Grossman 541-993-7150
Essential emergency communications	<b>Radio tower BiCoastal media</b>	45° 38' 57" N, 121° 16' 29" W	The Dalles	OR	97058	RURAL Wasco County	No	Contacts: Mark Bailey 541-490-2292 John Mackey 503-706-6506 Gary Grossman 541-993-7150

Essential emergency communications	<b>KACI-FM Bicoastal Media Radio tower</b>	Stacker Mountain 45° 42' 43" N, 121° 06' 53" W	Dallesport	WA	98617	RURAL Klickitat County	partial	Contacts: Mark Bailey 541-490-2292 John Mackey 503-706-6506 Gary Grossman 541-993- 7150
Essential emergency communications	<b>GorgeNet phone and internet hub for County</b>	616 Industrial Street (HR Port building managed by Anne Medenbach, amedenbach@portofhoodriver.com GorgeNet contact: Dan Bubb, 541-386-3723 dan@gorge.net	Downtown	OR	97031	URBAN - City of Hood River	Generators for two scenarios, can feed main operations in Port building for up to 2 days before refueling. Also has mobile generators deploy.	Interdependent with Century Link, not redundant
Essential emergency communications	<b>Radio Tierra</b>	965 Tucker Road. Studio number: (541) 387-3772 After hours number: (541) 645-5159. Board President Juan Reyes: (541) 399-7176 info@radiotierra.org	Heights	OR	97031	URBAN - City of Hood River	None	Located adjacent to The Next Door, with bilingual health communicators. Spanish radio station.

Emergency communications	<b>HoodRiverWeather .info</b>	2775 Prospect Ave. Latitude 45° 42' 16" N Longitude 121° 32' 26" W	Hood River	OR	97031	URBAN - City of Hood River	I have backup power UPS for the weather station and the laptop that it runs on, but that would likely only last 2-3 hours.	Contact Larry Spellman 541-399-2856 <a href="http://hoodriverweather.info">http://hoodriverweather.info</a>
Essential emergency service	<b>City of Hood River Public Works, water, sewer, roads, fleet management</b>	1200 18th Street	Heights	OR	97031	URBAN - City of Hood River	City building has some solar/battery back up with minimal service. Exploring adding a generator	
Essential emergency service	<b>County of Hood River Public Works - fueling station, emergency fleet; road / bridge / bldg maintenance</b>	1200 18th Street	Heights	OR	97031	URBAN - City of Hood River	Bldg. has a permanently mounted backup generator. Capacity is 2-3 weeks.	Director: Mikel Diwan, staff: Shane Losee, Nate Lain, Dave Larch, Mark Goos (fleet maint.)
Essential emergency services	<b>County of Hood River Public Works - south facility; emergency services road maintenance</b>	4800 Baseline Dr.	Parkdale	OR	97041	RURAL - County of Hood River	County Public Works in Parkdale has minimal backup generators for diesel pumps and building lights only. Duration capacity is 2-3 weeks.	Mikel Diwan, Bill Wheat, Mark Goss, Nate Lain at HR County

Essential emergency service	<b>Hood River County Sheriffs Office / County Courthouse</b>	309 State Street	Downtown	OR	97031	URBAN - City of Hood River	natural gas generator provides very limited power to the building for short duration.	Sheriff English - key contact; Nate Lain (Public Works)
Essential emergency service	<b>Hood River City Hall</b> (City of Hood River Administration)	211 2nd Street	Downtown	OR	97031	URBAN - City of Hood River	None	Would relocate to HRFD
Essential emergency service	<b>Hood River County Public Health</b>	1109 June Street	Heights	OR	97031	URBAN - City of Hood River	No backup building power. Small generator for saving fridge immunizations only;	
Essential emergency service	<b>Hood River Fire Dept. (City of Hood River)</b>	1785 Meyer Parkway	Heights	OR	97031	URBAN - City of Hood River	Backup generator powered by Natural Gas. Backup generator Propane lasts for 17 to 48 hours, depending on usage.	
Essential emergency service	<b>Hood River Police Dept.</b>	211 2nd Street	Downtown	OR	97031	URBAN - City of Hood River	none	
Essential service - government, Electric utility, Sanitary	<b>Cascade Locks City Hall, Public Works electric and sewage</b>	140 SW Wanapa Street	Cascade Locks	OR	97014	City of Cascade Locks	Has a generator but is inoperative.	NOT AFFECTED by Pacific Power outage- electric is fed by BPA and City of Cascade Locks electric utility

Essential service - Fire and EMS	<b>Cascade Locks Fire District</b>	25 Wa Na Pa Street	Cascade Locks	OR	97014	City of Cascade Locks	Backup generator - lasts how long?	NOT AFFECTED by Pacific Power outage- electric is fed by BPA and City of Cascade Locks electric utility
Essential emergency services; Shelter; Backup EOC; PSPS cooling shelter	<b>Columbia Gorge Community College (designated Shelter/ Customer Service Center for PSPS)</b>	1730 College Way; PSPS key contacts for shelter: Danny Dehaze (ddehaze@cgcc.edu) Jacob Toda (jtoda@cgcc.edu)	Heights	OR	97031	URBAN - City of Hood River	HRC EM plans to install backup generator and possible xfer switch 2020 on Homeland / SPIRE grants	Emergency shelter hub adjacent to Sr Center, Ace Hardware, One Community Health, medical offices, Sports Ctr, Providence housing and Rosauers. Retrofit, underutilized. Parking lot is primary Customer care/cooling Shelter site in Pac Power outages; Backup EOC, ICP and IT site.
Essential services; Vulnerable population center	<b>Hood River Senior Center, Meals on Wheels</b>	2010 Sterling Place	Heights	OR	97031	URBAN - City of Hood River	EM plans to install SPIRE funded generator in 2019-20, Food Bank grant for xfer switch	Designated shelter support for seniors in disasters. Meals on wheels. Details in OHA/ Providence/Public Health infrastructure list

Essential services; Vulnerable population center	<b>FISH Food Bank</b>	1130 Tucker Rd Exec Dir: Marianne Durkan; EM volunteer Jane Burke; Board member Debby Chenoweth	Heights	OR	97031	URBAN - City of Hood River	None	jnbrk8@gmail.com; marianne.durkan@gmail. com; chenowethd@gmail.com
Essential emergency service	<b>One Community Health</b>	849 Pacific Ave Angela Michalek Chief of Staff amichalek@onecom munityhealth.org Elizabeth Augney, medical director; new CEO Aug 2019, Max Janasik.	Heights	OR	97031	URBAN - City of Hood River	Generator? If don't have one, will be in the future. Adding a new facility; has new CEO	Federally funded health care facility for vulnerable
Essential emergency service	<b>Local health care providers' offices, child care facilities, Non profits that offer social services and HRC Public Health partner agencies</b>	Various locations across HRC	ALL areas	OR	97041, 97031, 97014	URBAN - and RURAL	Few facilities have backup power	HRC Public Health has an extensive list of childcare, health care providers, NGO's and partner agencies that are vital to support our vulnerable populations and public health needs. See separate tabs for details.
Essential emergency service	<b>City of Cascade Locks essential services</b>	Various locations across HRC	Cascade Locks	OR	97014	URBAN - City of Cascade Locks	Few facilities have backup power	See Cascade Locks tab for specific locations

Essential emergency service	<b>Parkdale Fire District</b>	4895 Baseline Drive	Mt Hood-Parkdale	OR	97041	County of Hood River	Generator - how long will this last?	Landslide prone community; also near Mt Hood in event of volcano
Essential emergency service	<b>Port of Hood River properties near waterfront - Lot 1, Event Site</b>	Exit 63 on Interstate 84, to 2nd St. at Portway Dr. Lot 1 - staging area/shelter site	Port (North County border)	OR	97031	URBAN - City of Hood River		Holding/staging area for transportation corridor, temporary shelter. I-84 closure - parking lot for stranded I-84 semi trucks
Essential emergency services	<b>Port of Hood River administration building</b>	1000 E Port Marina Dr, Hood River, OR 97031	Port (North County border)	OR	97032	URBAN - City of Hood River		Storage for large vehicles, snow plows. Marina Green and DMV/Visitor Ctr building walking distance.
Essential emergency services	<b>Port of Hood River boat dock</b>	1000 E Port Marina Dr	Port (North County border)	OR	97033	URBAN - City of Hood River		Only Columbia River water access for Hood River County. Sheriff's boat. Hosts occasional small sternwheeler ships for tourism transport
Essential emergency services; emergency communications	<b>Providence Hood River Memorial Hospital</b>	810 12th Street. (503) 215-7413 EM	Heights	OR	97031	URBAN - City of Hood River	Large backup generator however patients at home could surge ambulances and hospital in a power outage. Other surge is to local medical provider clinics	Retrofit, has a backup generator. Ham radio station site and ham radio repeater site on roof.

Essential emergency service	<b>Westside RFPD -1</b>	4250 Barrett Drive	Westside	OR	97031	RURAL - County of Hood River	Generator in place - will stay up as long as NW Natural gas supply is uninterrupted.	Currently being retrofit
Essential emergency service	<b>Westside RFPD -2</b>	1185 Tucker Road	Westside	OR	97031	RURAL - County of Hood River	Generator in place - will stay up as long as NW Natural gas supply is uninterrupted.	Currently being retrofit
Essential emergency service	<b>Wy'East Fire District - Odell</b>	3431 Odell Hwy	Odell	OR	97031	RURAL - County of Hood River	Natural gas generator . If it runs out, could relocate to Pine Grove station	High amount of hazmat in this fire district due to fruit packing houses (ag industry)
Essential emergency service	<b>Wy'East Fire District - Pine Grove</b>	2995 Van Horn Drive	Pine Grove	OR	97031	RURAL - County of Hood River	250 gallon fuel tank, propane generator powers station fully with air conditioning; can take ownership of farmer's propane assets for fuel backfill	Generators can last indefinitely if needed, by them taking farmer's propane tanks as backup
Essential electric	<b>Hood River Electric Cooperative</b>	3521 Davis Street	Odell	OR	97031	URBAN - City of Hood River	Pac Power wheels power to them for Odell area	Essential electrical services to Odell, Parkdale and Hood River Valley
Essential electric	<b>Pacific Power Hood River operations center</b>	1290 Tucker Rd. near Guinard	Heights	OR	97031	RURAL - County of Hood River		ICP for Pacific Power in PSPS shut offs

Essential electric	<b>Pacific Power sub station</b>	On or near Pine St / Wilson St. on Indian Creek Trail	Heights	OR	97031	URBAN - City of Hood River		
Essential transportation	<b>12th Street signal lights (ODOT)</b>	12th St. from Cascade Ave to Guinard St.	Heights	OR	97031	URBAN - City of Hood River		
Essential transportation	<b>13th Street signal lights (ODOT and City of Hood River)</b>	13th St. from Cascade Ave to Guinard St.	Heights	OR	97031	URBAN - City of Hood River		
Essential transportation	<b>Bridge of the Gods</b>	M36X+WH North Bonneville, Washington	Cascade Locks	OR	97014	CITY OF CASCADE LOCKS		Interstate bridge Cascade Locks to Stevenson, WA. Backup to Hood River/White Salmon bridge. NOT AFFECTED IN PAC POWER OUTAGE - electrical fed by City of Cascade Locks and BPA; WA
Essential transportation	<b>Cascade Street signal lights and infrastructure</b>	Cascade St., from 1st Street to Westcliff	Downtown	OR	97031	URBAN - City of Hood River		
Essential transportation	<b>Highway 35 signal lights and ODOT infrastructure</b>	Highway 35, from I-84 (Hood River) to Highway 26 (Mt. Hood)	Hood River east	OR		RURAL - County of Hood River		Hood River, Mt. Hood, Government Camp

Essential Transportation	<b>Hood River-White Salmon Bridge</b>	Hood River / White Salmon - Interstate 84, exit 63	Port (North County border)	OR	97031	URBAN - City of Hood River	South end and lift span is Pacific Power supplied. North end is WA power supplied. BACKUP POWER?	Essential to Oregon transportation corridor. Essential to Tidewater and other Columbia River barge traffic.
Essential transportation	<b>Interstate 84 - signal lights and ODOT infrastructure</b>	Interstate 84 - exit 62 to 69	Hood River north	OR		URBAN - City of Hood River		Hood River, Cascade Locks, Mosier
Essential Transportation	<b>Ken Jernstedt Airfield (Port of Hood River airport)</b>	3608 Airport Dr, Hood River, OR 97031	Westside	OR	97031	RURAL - County of Hood River		WAAAM is adjacent with lots of open space, building space and volunteers
Essential transportation	<b>Oak Street signal lights and Infrastructure (from 1st Street to Westcliff)</b>	Oak St., from 1st Street to Westcliff	Downtown	OR	97031	URBAN - City of Hood River		
Essential transportation	<b>ODOT - Exit 63 Signals and Illumination</b>	Exit 63 Interchange / 2nd Street	Hood River	OR	97031	URBAN - City of Hood River		Outage could result in significant traffic issues.
Essential transportation	<b>ODOT - Exit 64 Signals and Illumination</b>	Exit 64 Interchange / Hwy 35	Hood River	OR	97031	URBAN - City of Hood River		Outage could result in significant traffic issues.

Essential transportation	<b>State Street signal lights and infrastructure</b>	State St. (from 1st St. to 12th St.)	Downtown	OR	97031	URBAN - City of Hood River		
Essential transportation service	<b>CAT bus service</b>	224 Wasco Loop	Downtown	OR	97031	URBAN - City of Hood River		Vulnerable population transportation, ADA busses. Small busses only, runs weekdays. City of Hood River also has a pink bus operated by CAT
Essential transportation service	<b>CAT bus - Columbia Gorge Express</b>							Large buses, were operated by ODOT - CAT took over Nov 2019 runs between Hood River, Multnomah Falls, Cascade Locks and Portland's Max transfer station. Brings tourists from Portland R/T year round but scales up in summer.

Essential transportation service	<b>Hood River School District bus services</b>	Summit Drive at Odell Highway; 3000 Wyeast Rd; Don Benefeld, (541) 806-2121 don.benefield@hoodriver.k12.or.us	Odell	OR	97031	RURAL - County of Hood River		School busses for emergency transportation use
Emergency supplies, fuel - emergencies	<b>Ace Hardware - Hood River Supply</b>	1995 12th Street; Pat McAllister - key contact, GM, (541) 386-1473, cell: 5410490-1678 patm@hrsupply.com	Heights	OR	97031	URBAN - City of Hood River	Looking at adding solar/battery backup in 2020	Backup City refueling site. Important disaster supply chain for generators, emergency supplies, fuel, etc. Also has an Odell location. Key connector to farming community private assets.
Emergency supplies, fuel - emergencies	<b>Ace Hardware Odell location</b>	3831 Eagle Loop (541) 354-3000	Odell	OR	97031	RURAL - County of Hood River		Backup City refueling site. Important disaster supply chain for generators, emergency supplies, fuel, etc. Also a key connector with farming community that has many more assets

Emergency supplies, food - emergencies	<b>Walmart</b>	2700 Wasco St, (541) 387-2300	NW Hood River	OR	97031	URBAN - City of Hood River		Emergency services partner - key disaster supply chain for food, water, emergency supplies. NW Hood River. Donates to emergency activation
Emergency supplies, fuel - emergencies	<b>Parkdale Farm Supply</b>	4966 Baseline Dr. (541) 352-3518	Parkdale	OR	97041	RURAL - County of Hood River		Important disaster supply chain for generators, emergency supplies, fuel, etc.
Emergency supplies, food - emergencies	<b>Rosauer's Supermarket</b>	1867 12th Street store manager Doug; corporate contact Ken Grow 509-326-8900 x154	Heights	OR	97031	URBAN - City of Hood River	No backup; would shut down without power; regulated by USDA	Important disaster supply chain - food, central (Heights). Looking into solar, battery backup feasibility
Food	<b>Safeway</b>	2249 Cascade Avenue	NW Hood River	OR	97031	URBAN - City of Hood River		Important disaster supply chain - food. NW Hood River.
Food	<b>Jim's Market</b>	6045 Dee Hwy	Parkdale	OR	97041	RURAL - County of Hood River		
Food	<b>Juanita's Market</b>	1401 13th Street	Heights	OR	97031	URBAN - City of Hood River		Hispanic foods and meat
Food	<b>McIssac's</b>	4990 Baseline Dr. (541) 352-6323	Parkdale	OR	97041	RURAL - County of Hood River		Grocery supply chain for upper valley

Food	<b>Mercado Guadalajara</b>	1802 12th Street	Heights	OR	97031	URBAN - City of Hood River		Hispanic foods and meat
Food, Fuel	<b>Windmaster Market</b>	1650 Tucker Road	Westside	OR	97031	RURAL - County of Hood River		Food, ice, fuel on westside
Fuel	<b>Amerigas</b>	1400 Bargeway Rd	The Dalles	OR	97058	Wasco County		25 minutes east of Hood River NOT AFFECTED BY PACIFIC POWER OUTAGE
Fuel	<b>Astro Gas Station</b>	214 Front Street	Downtown	OR	97031	URBAN - City of Hood River		Tiny fueling station downtown by City Hall
Fuel	<b>Chevron Gas Station 1</b>	949 E Marina Drive	Port (North County border)	OR	97031	URBAN - City of Hood River	No backup power, would close in power outage	Across street from Shell station - 2 fueling stations are visible from I-84 here
Fuel	<b>Shell Gas Station Cascade Locks</b>	425 Wa Na Pa Street	Cascade Locks	OR	97014	Far west - City of Cascade Locks		20 minutes west of Hood River City / I-84 exit 63y NOT AFFECTED BY PACIFIC POWER OUTAGE
Fuel	<b>Chevron Gas Station Hood River</b>	2555 Cascade Avenue	NW Hood River	OR	97031	URBAN - City of Hood River		Near Walmart. Note: Harvey's Texaco nearby is permanently closed
Fuel	<b>Chevron Odell Gas Station</b>	3387 Odell Highway	Odell	OR	97031	RURAL - County of Hood River		

Fuel	<b>Height's Fuel Stop</b>	1413 12th Street	Heights	OR	97031	URBAN - City of Hood River		
Fuel	<b>Nobi's Gas Station</b>	1380 Tucker Road	Downtown	OR	97031	RURAL - County of Hood River		Has non ethanol fuel, propane in addition to diesel and gas, food, ice
Fuel	<b>Pine Grove Pit Stop</b>	2385 OR-35	Hood River east	OR	97031	URBAN - City of Hood River		Only station located on Hwy 35 between Mt Hood and Hood River. Adjacent market
Fuel, Food	<b>Shell Gas Station</b>	1108 E Marina Drive	Port (North County border)	OR	97031	URBAN - City of Hood River	No backup power, would close in power outage	By Marina boat ramp and Hood River/White Salmon bridge, adjacent market
Fuel	<b>Shell Gas Station</b>	1691 12th Street	Heights	OR	97031	URBAN - City of Hood River		Across from Walgreens and CGCC
Fuel	<b>Sinclair Gas Station (formerly Valero)</b>	101 N 1st Street	Port (North County Border)	OR	97031	URBAN - City of Hood River		Visible from I-84, adjacent to Port area and staging for semi trucks
Fuel	<b>76 Gas Station</b>	3450 Cascade Ave	NW Hood River	OR	97031	URBAN - City of Hood River		At exit 63 on Cascade near Les Schwab
Sanitary	<b>City of Hood River Sanitary</b>	1200 18th Street	Heights	OR	97031	RURAL - County of Hood River		
Sanitary	<b>Hood River County Sanitary</b>	1109 June Street	Heights	OR	97031	URBAN - City of Hood River		

Sanitary	<b>Hood River Garbage and Recycling</b>	3440 Guignard Drive	Heights	OR	97031	County of Hood River		Primary garbage service to urban area
Sanitary	<b>Odell Sanitary</b>	3700 Dethman Ridge	Odell	OR	97031	RURAL - County of Hood River		
Sanitary	<b>Parkdale Sanitary</b>	7200 Dee Hwy	Mt Hood	OR	97041	RURAL - County of Hood River		
Sewage	<b>Country Club Lift Pump Station (City of Hood River)</b>	175 Country club Rd., operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874					Permanently mounted diesel generator with 150 gallon diesel fuel tank, 24 hour runtime at peak capacity	
Sewage	<b>East marina Port Lift Station Pump Station (City of Hood River)</b>	700 Port E Marine Wy. operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874	Port area (North County border) on Columbia River		97031	URBAN - City of Hood River	Permanent mounted generator with a 142 gallon diesel fuel tank, 12 hour runtime at peak capacity	

Sewage	<b>Frankton Lift Station (City of Hood River)</b>	3870 May St. north side in a private driveway; operated by City of Hood River; Andrew Jackson					Trailer mounted generator with 50 gallon fuel capacity, 12 hour run time	
Sewage	<b>Hood River Waste Water Plant (City of Hood River)</b>	818 Riverside Drive, operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874	Port area (North County border) on Columbia River	OR	97031	URBAN - City of Hood River	Permanent mounted generator with a 142 gallon diesel fuel tank, 12 hour runtime at peak capacity	Liquefaction area on Hood River's Columbia River waterfront
Sewage	<b>Indian Creek Pump Station (City of Hood River)</b>	1021 Union St.; operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874	Heights	OR	97031	URBAN - City of Hood River	12 hour run time at peak diesel generator	Near power sub station and Indian Creek trail; 13th St.
Sewage	<b>Mountain Vista Lift Station</b>	1825 3rd St. ; operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874					Permanently mounted generator with 60 gallon diesel fuel tank, 20 hour runtime at peak capacity	

Sewage	<b>Westcliff Lift Pump Station (City of Hood River)</b>	4000 Westcliff Dr., operated by Jacobs - Bobby Green 541-806-1676 or Plant Mgr Louie Hooks 541-806-2874					Trailer mounted portable backup generator 25,000 watts, runtime of 12 hours	
Sewage	<b>Windmaster Sewer District</b>	(see map for district boundaries)	Westside	OR	97031	RURAL - County of Hood River	See map from County GIS/Mike or City/Jonathan. ALL SEPTIC TANKS AND HOMES N THIS DISTRICT NEED POWER TO PUMP THEIR HOLDING TANKS - no backup power. Private sewerage system maintained to residences on westside.	Review map - Hood River's west side has a large sanitary district in Windmaster that was run for 10 years by County, paid City to maintain. Now, ownership has changed.
Sewage	<b>Private lift station - Columbia Cliff Condominium Hotel, next to the Colombia Gorge Hotel.</b>	3880 Westcliff Dr.	West Hood River near I 84	OR	97031	URBAN - City of Hood River	Generator - ?????	
Sewage	<b>Private sewer lift station - Hampton Inn</b>	1 Nichols Pkwy	Port area (North County border) on Columbia River	OR	97031	URBAM	Hotel has a pad mounted generator - assume this also powers sanitary	

Shelter and sharing site	<b>Hood River Library</b>	502 State St.	Downtown	OR	97031	URBAN - City of Hood River	EM hopes to install a SPIRE funded backup generator in 2019-20	Backup EOC / County COOP / shelter site. Across street from County Admin bldg.
Shelter, sharing site	<b>Mt. Hood Town Hall</b>	6575 OR-35 Kristen Reese, mthoodtownhall@gmail.com 541-402-4448	Mt. Hood/Parkdale	OR	97041	RURAL - County of Hood River	Looking at adding solar/battery back up or generator in future	
Shelter, sharing site	<b>River of Life Church</b>	979 Tucker Rd, Hood River, OR 97031 Phone: (541) 386-3656	Heights	OR	97031	URBAN - City of Hood River		MOU with Public Health for immunization drop off. Moue with Red Cross as shelter site.
Shelter, sharing site	<b>Riverside Church</b>	400 State St.	Downtown	OR	97031	URBAN - City of Hood River		Winter - Oct to March Warming Shelter site; downtown Hood River one block from County
Shelter, sharing site	<b>Rockford Grange</b>	4262 Barrett Dr Property Manager: Shannon Perry (541)399-0566 info@rockfordgrange.net	Westside	OR	97031	RURAL - County of Hood River	Looking at adding solar/battery back up or generator in future	Excellent location for shelter, adjacent to large parking lot and Westside fire station #1 / training ctr

Shelter, sharing site	<b>WAAAM (Western Aero and Auto Museum)</b>	1600 Air Museum Rd, Hood River, OR 97031 (541) 308-1600	Westside			RURAL - County of Hood River		Adjacent to HR Jernsted airport. Large enclosed buildings, adjacent to Hood River airport. Lots of open space. Good for Joint Information center; logistics or staging site. Ready access to central and upper valley from downtown and the Heights. Lots of high quality volunteers good at logistics. Near HRV.
Shelter, sharing site - community	<b>Hood River Alliance Church</b>	2650 Montello Ave. (541) 386-2812	NW Hood River	OR	97031	URBAN - City of Hood River		West side close to Walmart. Red Cross shelter
Shelter, sharing site - community	<b>Hood River Fairgrounds</b>	3020 Wy'east Rd	Odell	OR	97031	RURAL - County of Hood River		Excellent animal and evac site; also ICP base camp; adjacent to retrofit Wy'East Middle School. In fire season, used as ICP.

Essential school, community services	<b>Hood River County School District Administration (COE building)</b>	1011 Eugene St (541) 386-2511 Contact: Catherine Dalbey HR/EM 541-490-0862 cell office 387-5016 catherine.dalbey@hoodriver.k12.or.us	Downtown	OR	97031	URBAN - City of Hood River		Essential service to coordinate school relocation and management, Public Information. Has a closed radio system between school buildings that 911 can access.
Essential school, community services	<b>Hood River Middle School</b>	1602 May Street	Central HR	OR	97031	URBAN - City of Hood River	HRC EM hopes to add a generator via Homeland and SPIRE grants	Recently retrofit. Adjacent to HRFD and Public Works, Pool, Jackson Park and hospital. Two large ballfields also.
Essential school, community services	<b>Hood River Valley High School</b>	1220 Indian Creek Road	Westside	OR	97031	URBAN - City of Hood River		
Essential school, community services	<b>May Street Elementary School</b>	911 May Street	Heights	OR	97031	URBAN - City of Hood River		Recently rebuilt; retrofit
Essential school, community services	<b>Mid Valley Elementary School</b>	3686 Davis Drive	Odell	OR	97031	RURAL - County of Hood River	Energy Council looking at adding solar/battery back up in future	FISH Food Bank moving here for Odell

Shelter, sharing site - community	<b>Parkdale Community Center</b>	7300 Clear Creek Rd; contact: Mike McCafferty, Parkdale Fire Chief mike@parkdalefire.com (541) 352-6092	Mt Hood / Parkdale	OR	97041	RURAL - County of Hood River		
Essential school, community services	<b>Parkdale Elementary School</b>	4880 Van Nuys Drive	Mt Hood / Parkdale	OR	97041	RURAL - County of Hood River		
Shelter, sharing site - community	<b>Parkdale Grange</b>	7375 Clear Creek Rd	Mt Hood / Parkdale	OR	97041	RURAL - County of Hood River		
Shelter, sharing site - community	<b>Pine Grove Grange</b>	(541) 386-4273. 2835 Van Horn Dr.	Pine Grove, Hwy 35	OR	97031	RURAL - County of Hood River		
Shelter, sharing site - community	<b>River of Life Church</b>	979 Tucker Rd, Hood River, rolahr.org (541) 386-3656	Heights	OR	97031	RURAL - County of Hood River		CPOD (immunization and supply distribution site) for Public Health / EM; Red Cross MOU for shelter site
Shelter, sharing site, school	<b>Pine Grove Elementary School</b>	2405 Eastside Road	Pine Grove, Hwy 35	OR	97031	RURAL - County of Hood River		
Essential school, community services	<b>Westside Elementary School</b>	3685 Belmont Drive	Westside	OR	97031	RURAL - County of Hood River		Currently being retrofitted

Essential school, community services	<b>Wy'East Middle School</b>	3000 Wy'east Road	Odell	OR	97031	URBAN - City of Hood River	HRC EM hopes to add a generator via Homeland and SPIRE grants	Currently being retrofitted. Adjacent to Hood River Fairgrounds, ICP for Type 1/2 USFS/ODF response. Key middle/upper valley shelter site.
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Shelter and transportation service	<b>Mt Hood Meadows - shelter and bus services</b>	14040 Oregon 35, Mt Hood, OR 97041	Mt Hood-Parkdale	OR	97041	RURAL - County of Hood River		Ski resort busses for emergency transportation use. In winter, this site has thousands of tourists on site. Access from Hwy 35 and SR 26
Transportation service	<b>Columbia Gorge Express</b>							Run busses from Portland to Multnomah Falls to Rooster Rock to Cascade Locks and Hood River. Bring tourists two ways to Hood River County. Interfaces with pink CAT bus City hires and CAT manages
Transportation service	<b>Mt. Hood Railroad</b>	110 Mt Hood Railroad, Phone: (800) 872-4661	Downtown	OR	97031	URBAN - City of Hood River		Shortline freight and passenger train from downtown Hood River through Odell to Parkdale. Route parallels Hwy 35

Transportation service	<b>Union Pacific Railroad</b>	Tracks parallel I-84 from eastern OR to Portland	Downtown					Cargo only
Vulnerable population - senior housing	<b>Hawks Ridge (assisted living)</b>	1795 8th Street	Heights	OR	97031	URBAN - City of Hood River	Backup power?	Details in OHA/ Providence/Public Health infrastructure list
Vulnerable population - skilled nursing care	<b>Hood River Care Center</b>	729 Henderson Road	Westside	OR	97031	RURAL - County of Hood River	Backup power?	Details in OHA/ Providence/Public Health infrastructure list
Vulnerable population center - assisted living	<b>Providence Brookside Manor (Memory care and assisted living)</b>	1550 BROOKSIDE DR (503) 215-7413	Heights	OR	97032	URBAN - City of Hood River	Backup power?	Extensive Providence support system from Portland. Adjacent to Down manor and Sr Center
Vulnerable population - assisted living	<b>Parkhurst Place</b>	2450 May Street	Heights	OR	97031	URBAN - City of Hood River	Backup power?	Details in OHA/ Providence/Public Health infrastructure list
Vulnerable population - assisted living	<b>Providence Dethman House</b>	1205 Montello Ave	Heights	OR	97031	URBAN - City of Hood River	Backup power?	Details in OHA/ Providence/Public Health infrastructure list

Vulnerable population center, independent senior housing	<b>Providence Down Manor (senior housing)</b>	1950 Sterling place	Heights	OR	97031	URBAN - City of Hood River	Backup power?	Sr Housing - full service. Next to HR Senior Center, Brookside Manor, assisted living center, Extensive Providence support system from Portland
Vulnerable population services	<b>The Next Door</b>	65 Tucker Road, Contact Jordan Struck jordans@nextdoorinc.org 541-705-3379 ext. 220	Heights	OR	97031	URBAN - City of Hood River		Shelter site, vulnerable population services, Spanish radio station located next door
Water	<b>City of Hood River Water Supply Chlorination Station</b>	5690 Lost Lake Rd. Operated by City Public Works Adam Scmid 509-637-4183 or Andy Jackson 541-645-5075	Dee area, Parkdale	OR	97041	RURAL - County of Hood River	Permanently mounted propane generator has 500 gallon tank, estimated 100 hour run time at peak capacity.	
Water	<b>City of Hood River Water Supply Wilson Reservoir</b>	1020 Wilson St. Operated by City Public Works Adam Scmid 509-637-4183 or Andy Jackson 541-645-5075	Heights	OR	97031	URBAN - City of Hood River	Secondary gravity feed water storage tank, no electrical components	

Water	<b>City of Hood River Water Supply, 5 million gallon reservoir</b>	2122 Riverdale Rd. Operated by City Public Works Adam Scmid 509-637-4183 or Andy Jackson 541-645-5075	Oak Grove area, westside	OR	97031	RURAL - County of Hood River	Battery backup system in the SCADA control console; estimated to last 2 weeks without power	
Water	<b>Crystal Springs Water</b>	3006 Chevron Drive	Odell	OR	97031	RURAL - County of Hood River		
Water	<b>Dee Irrigation District</b>	5570 Lost Lake Road	Dee	OR	97031	RURAL - County of Hood River		
Water	<b>East Fork Irrigation District</b>	3500 Graves Road	Odell	OR	97031	RURAL - County of Hood River		
Water	<b>Farmers Irrigation District</b>	3879 Peters Drive. Key contact: Les Perkins, GM, 490-4062 (cell,) les@fidhr.org	Hood River	OR	97031	RURAL - County of Hood River		Irrigation pumping and filtration station and hydroelectric production
Water	<b>Ice Fountain Water</b>	1185 Tucker Road	Heights	OR	97031	RURAL - County of Hood River		

Water	<b>Middle Fork Irrigation District and Clear Branch Dam / Laurence Creek Dam reservoir</b>	8235 Clear Creek Contact: Craig DeHart 541-352-6468 craig@mfidp.com	Parkdale / Mt Hood	OR	97041	RURAL - County of Hood River	No backup except at critical infrastructure (dam.) On HR Electric/BPA feed- not Pacific Power.	Reservoir dam uphill from rural and urban area vulnerable to landslides and earthquakes. HR Electric COOP / BPA feed power to them. Will run without power but would shut down facilities. Backup power only at dam and critical infrastructure. They generate power and wheel through HR Electric Co-op to BPA
Water	<b>Mt. Hood Irrigation</b>	8235 Clear Creek Road	Parkdale	OR	97041	RURAL - County of Hood River		
Water	<b>Odell Water</b>	3641 Davis Drive	Odell	OR	97031	RURAL - County of Hood River		
Water Drainage System	<b>ODOT - Pump Station for Drainage</b>	Exit 64 Interchange at I-94 (entrance to Hood River/ White Salmon bridge)	Hood River	OR	97031	URBAN - City of Hood River		Interchange could potentially flood if power was shut off during a rain event.

Water; business	<b>Hood River Distillery</b>	660 Riverside Drive	Port (North County border)	OR	97031	URBAN - City of Hood River		Extreme danger if combusted. Possible water supply if needed in emergencies. Columbia River waterfront. Liquefaction area.
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**Criteria:** Infrastructure first response agencies identify as top need in an emergency to respond and sustain the community – 911, fire agencies, Law, shelters, internet, phone emergency comms, fuel, grocery, etc. Following the basic rationale of the County COOP (Continuity of Operations Plan) to rate essential services. Tier one (essential) is ASAP reinstatement; Tier 2 is reinstate within 2 days; Tier 3 is reinstate within a week as needed post emergency. The goal is focusing our efforts to reinstate urgent services first, needed during/ post emergency. The top tier (restored first) are designated essential services that are vital in an emergency that need to be reinstated ASAP or within 0-2 hours if possible.

**Additional significant water facilities, inspected by Hood River County Public Health and Oregon Health Authority:**

	Water System Name	WS Contact Phone	Cell	Address	Address	Alternative WS Contact	Reservoir Coordinates
Water	Cooper Spur Ski Area	Steve Warila 503-337-2222 Steve.Warila@skihood.com		PO Box 470	Mt Hood, OR 97041	Patricio Ramos; Kent Fellows503-337-2222 Ext 1292; 503-337-2222 x1217; 541-352-7275 (C)	Well: 45.412393, -121.605813
Water	Crystal Springs Water District	Fredrick Schatz 541-354-1818 fred@cswdhr.com	541-399-3926	PO Box 186	Odell, OR 97044	Scott Hartley 541-806-2159	
Water	Ice Fountain Water District	Mark Beam 541-386-4299 IFWATER@HREC N.net	541-490-1251	1185 Tucker Rd	Hood River, OR 97031	FAX 541-386-7228	

Water	Mt Hood Meadows HRM & Nordic	Steve Warila 503- 337-2222 Steve.Warila@ski hood.com			PO Box 470	Mt Hood, OR 97041	Patricio Ramos 503- 337-2222 Ext 1292	45.326632, - 121.636102
Water	Mt Hood Meadows Spring	Steve Warila 503- 337-2222 Steve.Warila@ski hood.com			PO Box 470	Mt Hood, OR 97041	Patricio Ramos 503- 337-2222 Ext 1292	
Water	Mt Shadows Home Owners Assoc	Ed Simmons 503- 840-4280 ed- simmons@comca st.net			3500 SE Guilfor d Ct	Milwaukie, OR, 97222	Paul Robinson; Denniss Chaney 503- 313-1044; 503-282- 5936	New Mt. Shadows Well: 45.44563414, - 121.59649884 Old Well (In Char's Garage): 45.44611926, -121.59593572 Doe Creek Spring: 45.42302225, - 121.59611844 Tilly-Jane Creek Spring: 45.42825597, - 121.59768955
Water	Odell Water Company	Phil Davis 541- 354-1885 pkdavis@hrecn.n et	541-490- 6436		PO Box 166	Odell, OR 97044	Aubry Davis 541- 490-1509	45.62035698216, - 121.54335211
Water	OPRD Starvation CRK PK/RA	Glenn Littrell 541- 374-8811 Glenn.Littrell@or egon.gov	503-969- 8350		PO Box 126	Hood River, OR 97031	Debbie Mazzrillo 541-374-8811; 503- 793-9874	45.688654, - 121.688958

Water	Parkdale Water Company Inc	John Hirata 541-352-5577 pdw342@hrecn.net	541-490-0945		PO Box 342	Parkdale, OR 97041	Bill Hirata 541-490-8716	45.499131, -121.605563
Water	Tum A Lum Lumber	Dana Cowart 541-386-1001 danac@tumalum.net			408 Highway 35	Hood River, OR, 97031	Pam Webster, Store Supervisor 541-386-1001	45.707638, -121.503431
Water	USFS Lost Lake Campground	Trent Weseman 541-806-6081 541-352-1247 trent@lostlakeresort.org	541-490-3610		PO Box 90	Hood River, OR 97031	Denise Hilkey 541-352-6002	45.492698, -121.821081

# HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

**DATE:** 1/7/2020      **DEPARTMENT:** HRSO/Emergency Mgmt      **NAME:** Barbara Ayers

**SUBJECT:** HRSO Emergency Management Emergency Plan update and grant approval

**AUTHORITY:**      ORS: 466.605      OAR:

**COUNTY ORD.:**      13.08

## BACKGROUND/SUMMARY OF SUBJECT:

This year, HRC Sheriff's Office of Emergency Management (EM) is fulfilling a \$104,710 Homeland Security grant for Mobile EOC (Emergency Operations Center) backup power and IT and will also receive a large State SPIRE grant for emergency shelter generators; both grants were awarded for Cascadia earthquake preparedness. However, this is only the beginning of our community's needs for backup power and planning for long term power outages, given June 2019 Pacific Power PSPS (Public Safety Power Outage) wildfire mitigation plans. We now seek to expand our applications for large grants to urgently address the new threat of power outages to critical infrastructure and essential services, and EM priorities identified after the Eagle Creek wildfire: emergency evacuation, communications and shelter plans and to help our community better prepare for emergencies.

Grant approval: Emergency Manager to submit grant applications and manage projects for Homeland Security, HMGP (Hazard Mitigation,) Seismic Retrofit, or other grants for projects identified through emergency incidents and exercises – 2017 Eagle Creek Fire, 2017 Winter Storm, 2016-19 Lessons Learned / After Action Reports from EM drills, and priorities from the County's Critical Infrastructure list and 2015 HRC COOP (Continuity of Operations Plan.)

Since 2012, HRC has declared 4 County emergencies – winter storm 2012 and 2017; 2015 drought and 2017 Eagle Creek Fire. EM activated the EOC full time for 20 days with 31 voluntary staff per day, at little County cost for Eagle Creek Fire response. EM operates with 1 FTE funded 50/50 by federal/state EMPG grant and County general funds. Per ORS, Counties must have an EM function to help our community prepare for, mitigate risk of, respond to, and recover from, disasters emergencies that overwhelm public services.

**ATTACHMENTS:** None      0

## FISCAL IMPACT:

Homeland Grant requires no fiscal match. HMGP grant requires 25% in kind match fulfilled with existing volunteer/staff time and local funding. Seismic Retrofit grants require no fiscal match. (no fiscal impact.)

## ACKNOWLEDGEMENT BY AFFECTED PARTIES:

COUNTY COUNSEL       FINANCE       OTHER AGENCIES       ADMIN   
HR DEPT       APPROPRIATE COUNTY COMMITTEE       OTHER

## RECOMMENDATION OF THE DEPARTMENT:

Approve Emergency Management grant applications with HRC Emergency Manager as designated Project Manager and authorized agent and HRC Sheriff as alternate. Projects may include: emergency shelter, power outage or evacuation plans or studies/plans to prepare facilities for backup power or seismic retrofitting; Get Ready Gorge public warning/preparedness outreach projects; backup or mobile power, communications and infrastructure systems or building upgrades to support facilities designated on the Hood River County Critical Infrastructure List or essential services identified in the HRC COOP (Continuity of Operations) Plan for 2020-2022 grants: 1) Up to five Homeland Security Grant (HSG) applications with no fiscal match 2) Up to five applications to HMGP (federal hazard mitigation) grants requiring a 25% in-kind County match utilizing existing local funds and staff/volunteer time. 3) Pursue State Seismic retrofit grants or other opportunities and authorize County Administrator to sign grant contracts if awarded.

## ADMINISTRATION RECOMMENDATION:

Approve submittal of grant application(s) for the following: Up to five Homeland Security Grants, up to five HMGP (federal hazard mitigation) grants and State Seismic retrofit grants or other opportunities as identified by the Emergency Manager and approved by the County Administrator. Authorize the County Administrator to sign all grant applications and contracts if awarded. Also, approve designating the Emergency Manager and or Sheriff as authorized agents for the HMGP grant(s).

**FOLLOW UP:**      ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
COPIES TO: \_\_\_\_\_

# DESIGNATION OF AGENT

## RESOLUTION

**BE IT RESOLVED** \_\_\_\_\_ **Board of County Commissioners** **OF** **Hood River County**  
(Governing Body) (Public Entity)

**THAT** **Barbara Ayers** **Emergency Manager**  
(Name) (Title)

**And Alternate** **Matt English** **Sheriff**  
(Name) (Title)

**is hereby authorized to execute for and in behalf of**  
**Hood River County,**

a public entity established under the laws of the Oregon, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) or the Pre-Disaster Mitigation (PDM) program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707) or the Flood Mitigation Assistance (FMA) program, Repetitive Flood Claims (RFC) program or Severe Repetitive Loss (SRL) program under the National Flood Insurance Act of 1968 (42 U.S.C. 4001 et seq), National Flood Insurance Reform Act of 1994 (Public Law 103-325) and the Flood Insurance Reform Act of 2004 (Public Law 108-264), as pertains to federal mitigation grant programs indicated below (check all that apply):

HMGP     PDM     FMA     RFC     SRL

Passed and approved this 21st day of January, 2020.

### CERTIFICATION

I, Heidi DeHart, duly appointed and Executive/Human Resources Assistant  
(Name) (Title)

of Hood River County, do hereby certify that the above is a true and correct copy of  
(Public Entity)

a resolution passed and approved by the Board of Commissioners  
(Governing Body)

of Hood River County, Oregon on the 21st day of January 2020.

\_\_\_\_\_  
(Signature) Executive/Human Resources Assistant 01/21/2020  
(Official Position) (Date)



2019

DEPARTMENT	CASH/CHECK/MERCHANT/DEBIT/CREDIT CARD
<b>FORESTRY- continued</b>	
Facilities/Infrastructure Use & Maint (can include spectators)	\$200.00 for 100-150 persons \$1,000.00 for 151+ persons
Kingsley Campground	
Primitive campsite	\$10.00/per night
Double campsite	\$20.00/per night
Group site	\$60.00/per night
*Campsite fees allow for a maximum site occupancy of four (4) persons per site (children not included), excluding group sites Each site is permitted one (1) RV or vehicle with trailer and one (1) additional vehicle.	
**Group campsite fees allow for a maximum site occupancy of twenty (20) persons (children not included).	
***Each site is permitted a maximum of two (2) vehicles. All site rentals are limited to a maximum of fourteen (14) consecutive days.	
<b>HEALTH</b>	<i>See Separate Attachment (Exhibit A-4)</i>
<b>JUVENILE</b>	
Xerox copies & processing	\$0.25 + \$5.25 processing fee
Supervision Fee (violations; i.e. MIP)	\$30.00
Supervision Fee (formal -FAA)	\$55.00
Supervision Fee (Formal Prob. Misdemeanors/felonies)	\$80.00
Probation Violation fee	\$30.00
Expunction Fee	\$105.00
Lab Fees (urinalysis)	\$10.50/per specimen
Lab Fees (urinalysis) - Prob. US positive	\$30.00/per specimen
Drug & Alcohol Eval fee (SASSI)	\$30.00
Payment-in-Lieu of Community Service	\$55.00
Electronic Monitoring	\$10.50/day
<b>PARKS</b>	<i>See Separate Attachment (Exhibit A-5)</i>

2019

**BEFORE THE HOOD RIVER COUNTY BOARD OF COMMISSIONERS  
HOOD RIVER, OREGON**

IN THE MATTER OF THE )  
HOOD RIVER COUNTY FEE ) RESOLUTION NO. 2268  
SCHEDULE ADOPTION )  
PER ORS 203.115 )

**WHEREAS**, each year county departments review current fees to determine if changes, additions, or deletions are warranted; and

**WHEREAS**, attached is a list of fees to be changed, added or deleted; and

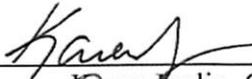
**NOW, THEREFORE BE IT RESOLVED**, that the Hood River County Board of Commissioners hereby adopt the fees as presented on the attached Exhibit A1-A6 effective January 1, 2019.

Adopted this 17th day of December 2018.

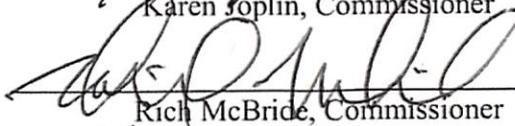
**HOOD RIVER COUNTY  
BOARD OF COMMISSIONERS**



Ron Rivers, Chair



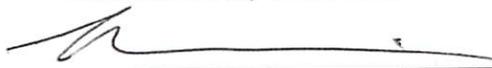
Karen Joplin, Commissioner



Rich McBride, Commissioner



Robert Benton, Commissioner



Les Perkins, Commissioner

2020

**BEFORE THE HOOD RIVER COUNTY BOARD OF COMMISSIONERS  
HOOD RIVER, OREGON**

**IN THE MATTER OF THE )  
HOOD RIVER COUNTY FEE ) RESOLUTION NO. 2309  
SCHEDULE ADOPTION )  
PER ORS 203.115 )**

**WHEREAS**, the above ORS allows for bi-annual adjustments to fee schedules; and

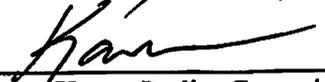
**WHEREAS**, the following departments request modifications to their departments fee schedule to be either added, deleted or amended; and

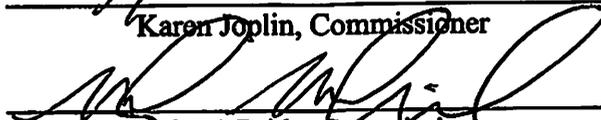
**NOW, THEREFORE BE IT RESOLVED**, that the Hood River County Board of Commissioners hereby amend the fees as presented on the attached Exhibits A1-A6 to become effective January 1, 2020.

Adopted this 18th day of November 2019.

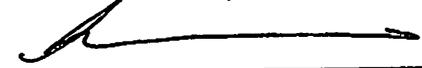
**HOOD RIVER COUNTY  
BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Michael Oates, Chair

  
\_\_\_\_\_  
Karen Joplin, Commissioner

  
\_\_\_\_\_  
Rich McBride, Commissioner

  
\_\_\_\_\_  
Robert Benton, Commissioner

  
\_\_\_\_\_  
Les Perkins, Commissioner

<b>DISTRICT ATTORNEY</b>	
Misdemeanor cases	\$10.50 <30 pages
Felony cases	\$15.50 <30 pages
31+ pages	\$0.25/per copy
Audio tapes	\$42.00
Video tapes	\$42.00
CD's wit up to 20 images	\$30.00
Photos	\$5.25/ea
Electronic photo transmission	\$5.25/per transmission
Expungement fee for conviction only	\$55.00
DA Diversion Fee	\$105.00
<b>ENVIRONMENTAL HEALTH</b>	
See Exhibit A-3	
<b>FORESTRY</b>	
Wood cutting permit	\$10.00 /per cord w/2cord min. & 5 cord max.
Flat Rock for Ornamental/Personal use	\$10.00/per PU load w/3 PU load max./yr
Rhododendron, Vine Maple, Sword Fern	\$2.00/ea w/10 plant max; \$20.00 min purchase
Plant material collection	\$5.00/unit weight or volume; \$20.00 min purchase
Single whole tree harvest permit (new 2019)	20-30'=\$50.00 or 30-50'=\$100.00
Forestry event permit application fee	\$100.00
Daily Use Fee/Day (new 2019)	\$15.00
Road Restoration & Use/Mile	\$1,700.00
Commercial/Promotional per day	\$1,000.00
Liasion Fee	\$350.00/day
Facilities/Infrastructure Use & Maint. (can include spectators)	\$200.00 for 100-150 persons
<b>Kinglsey Campground</b>	
Primitive campsite	\$10.00/per night
Double Campsite	\$20.00/per night
Group Site	\$60.00/per night
*Campsite fees allow for a maximum site occupancy of four (4) persons per site (children not included), excluding group sites. Each site is permitted one (1) RV or vehicle with trailer and one (1) additional vehicle.	
**Group campsite fees allow for a maximum site occupany of twenty (20) persons (children not included).	
***Each site is permitted a maximum of two (2) vehicles. All site rentals are limited to a maximum of fourteen (14) consecutive days.	

Missing  
2nd tier



MEDICAL EXAMINER SERVICES AGREEMENT  
BETWEEN  
Sherman County and Hood River County

**THIS AGREEMENT**, made this 18th day of December, 2019 by and between Sherman County (hereinafter "Sherman County"), a political subdivision of the State of Oregon, and Hood River County (hereinafter "Hood River County"), a home rule county and political subdivision of the State of Oregon.

**RECITALS:**

1. WHEREAS, ORS Chapter 190 authorizes governmental entities such as counties to enter into written agreements for the performance of any or all functions and activities that either entity has the authority to perform on its own.
2. WHEREAS, Sherman County is required to provide medical examiner services and does not have a County Medical Examiner;
3. WHEREAS, Oregon law provides that the public health officer is the county medical officer where no other medical examiner is available;
4. WHEREAS, Hood River County has a Licensed Medical Provider who is able to provide medical examiner services and act as a County Medical Examiner; and
5. WHEREAS, Sherman County wishes to enter this Agreement with Hood River County for medical examiner services.

AGREEMENT

**Section 1.** This agreement is effective January 1, 2020. Hood River County shall provide Medical Examiner Services in the following locations:

- Sherman County, Oregon.

**Section 2.** Hood River County will provide medical examiner services for Sherman County as follows:

- A. Medical Provider will hold an active license to practice medicine in Oregon.
- B. Licensed Medical Provider will oversee work performed by the Medico-legal Death Investigator, when that service is available through trained law enforcement personnel.
- C. Medical Examiner, or Deputy Medical Examiner will be available by phone to city, county and state law enforcement as reasonable. Sherman County District Attorney is recognized as backup medical examiner in case ME is unavailable.

- D. Licensed Medical Provider will be available at their discretion to be physically present at crime scenes as necessary and after consultation with County District Attorney or Deputy District Attorney.
- E. Licensed Medical Provider will work with city, county and state law enforcement to ascertain cause of death in designated medical Examiner cases.
- F. Licensed Medical Provider will obtain medical records as needed, and interview family members and others, in order to ascertain cause of death in designated Medical Examiner cases.
- G. Licensed Medical Provider will assist law enforcement in relaying medical information to family members and others, when appropriate.
- H. Licensed Medical Provider will complete Medical Examiner Reports and files with the Oregon State Medical Examiner's Office.
- I. Licensed Medical Provider will work with State medical Examiner's Office as appropriate.
- J. Licensed Medical Provider will accurately log all hours spent working on Medical Examiner cases in Sherman County on a monthly basis, and specify the work performed.
- K. Licensed Medical Provider will be compensated at regular hourly wage for performing Medical Examiner tasks.

**Section 3.** Sherman County Responsibilities:

- A. Deputy Medical Examiner is contracted with Sherman County through North Central Public Health and is a separate agreement.
- B. Sherman County District Attorney is recognized as backup medical examiner in case Chief and Deputy Medical Examiners are unavailable.
- C. Sherman County will cover costs associated with transport and autopsy of remains as indicated.
- D. Sherman County will compensate Hood River County at regular hourly wage for performing Medical Examiner tasks.
- E. Sherman County will pay invoices within 30 days of receipt.

**Section 4.** Sherman County will compensate Hood River County for medical examiner services at the rate of \$ 120.00 per hour, and an additional 10% of the hourly rate for Hood River County overhead for administrative support. Sherman County will also reimburse Hood River County for 25% of training costs including registration fees, meals, lodging as well as mileage at standard rate for travel associated with Medical Examiner services provided in Wasco County. No Party shall be responsible for direct payment of salaries, wages or benefits of any employee of the other.

**Section 5.** For the work to be performed under this agreement, the Party's performance of its obligations hereunder is conditioned upon compliance with the provisions of ORS 279B.220, 279B.230, and 279B.235, which are incorporated herein by this reference.

**Section 6.** This agreement is perpetual and shall remain in effect until such time as written notice of termination is given by either party to the other at least 30 days prior to the date of termination. The parties agree they will confer annually on the compensation detailed in Section 3 above, and adjust this figure by mutual agreement if necessary.

**Section 7.** Neither this Agreement nor any of the rights granted by this Agreement may be assigned or transferred by either Party.

**Section 8.** The terms of this Agreement shall be binding upon and inure to the benefit of each of the Parties and each of their respective administrators, agents, representatives, successors and assigns.

**Section 9. AGENCY AND PARTNERSHIP**

9.1 It is agreed by and between the Parties that Hood River County or Sherman County, upon request, is carrying out a function on behalf of Sherman County or Hood River County, and the requesting agency has the right of direction or control of the manner in which Sherman County or Hood River County delivers services under this Agreement and exercises control over the activities of Sherman County or Hood River County when providing agreed upon services. However, all persons shall continue to be subject to the standards of performance and disciplinary rules and other terms and conditions of their employer.

9.2 Neither Party is, by virtue of this Agreement, a partner or joint venture with the other Party and neither Party shall have any obligation with respect to the other Party's debts or liabilities of whatever kind or nature.

**Section 10. INDEMNIFICATION**

10.1 To the extent permitted by Article XI, Section 10, of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Sherman County shall defend, save, hold harmless and indemnify Hood River County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of Sherman County or its officers, employees, contractors, or agents under this Agreement.

10.2 To the extent permitted by Article XI, Section 10, of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Hood River County shall defend, save, hold harmless and indemnify Sherman County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of Hood River County or its officers, employees, contractors, or agents under this Agreement.

10.3 Neither Party shall be liable to the other for any incidental or consequential damages arising out of or related to this Contract. Neither Party shall be liable for any damages of any sort arising solely from the termination of this contract or any part hereof in accordance with its terms.

**Section 11.** Each Party agrees that no person shall, on the grounds of race, color, creed, national origin, sex, marital status, age or sexual orientation, suffer discrimination in the performance of this agreement when employed by either Party. Each Party agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Section V of the Rehabilitation Act of 1973 as amended, and all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. Additionally, each Party shall comply with the Americans with Disabilities Act of 1990 as amended, ORS 659.425, and all regulations and administrative rules established pursuant to those laws.

**Section 12.** Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or events that cannot be reasonably foreseen or provided against. In such event, the period for performance shall be extended for the period of such delay. Upon the cessation of the cause of delay or nonperformance, the affected party shall resume the performance of its obligations under this agreement. Either party may terminate this agreement, effective with the giving of written notice, after determining such delays or failure will prevent successful performance in accordance with the terms of this agreement.

**Section 13.** In the event an action, lawsuit, or proceeding, including appeal therefrom is brought for failure to fulfill or comply with any of the terms of this Agreement, each Party shall be responsible for its own attorney fees, expenses, costs and disbursements for said action, lawsuit, proceeding or appeal.

**Section 14.** The failure by any Party to enforce any provision of this agreement shall not constitute a waiver by that Party of that provision or of any other provision of this Agreement.

**Section 15.** Should any provision or provisions of this Agreement be construed by a court of competent jurisdiction to be void, invalid or unenforceable, such construction shall affect only the provision or provisions so construed, and shall not affect, impair or invalidate any of the other provisions of this Agreement which shall remain in full force and effect.

**Section 16.** The headings of this Agreement are for convenience only and shall not be used to construe or interpret any provisions of this Agreement.

**Section 17.** The recitals set forth above are hereby incorporated into and made a part of this Agreement.

**Section 18.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon.

**Section 19. ENTIRE AGREEMENT**

19.1 This Agreement constitutes the entire Agreement between the Parties concerning the subject matter hereof and supersedes any and all prior or contemporaneous agreements or understandings between the Parties, if any, whether written or oral, concerning the subject matter of this Agreement which are not fully expressed herein.

19.2 This Agreement may not be modified or amended except by a writing signed by both Parties.

**Section 20.** This Agreement may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

Approved:

Approved:

SHERMAN COUNTY BOARD OF COMMISSIONERS

HOOD RIVER COUNTY BOARD OF COMMISSIONERS

By: Joseph H. Kalkbrenner

By: Michael Oates, Chairperson

Dated: December 18, 2019, 2019

Dated: \_\_\_\_\_, 2019

By: Tom McGee

Dated: 12/18/2019 2019

By: Jan Bud

Dated: 12/18/2019, 2019

Approved for Legal Sufficiency:

Jeff M. Wallace  
Sherman County Counsel

\_\_\_\_\_  
Hood River County Counsel

MEDICAL EXAMINER SERVICES AGREEMENT  
BETWEEN  
Wasco County and Hood River County

**THIS AGREEMENT**, made this 18<sup>th</sup> day of December, 2019 by and between Wasco County (hereinafter “Wasco County”), a political subdivision of the State of Oregon, and Hood River County (hereinafter “Hood River County”), a home rule county and political subdivision of the State of Oregon.

**RECITALS:**

1. WHEREAS, ORS Chapter 190 authorizes governmental entities such as counties to enter into written agreements for the performance of any or all functions and activities that either entity has the authority to perform on its own.
2. WHEREAS, Wasco County is required to provide medical examiner services and does not have a County Medical Examiner;
3. WHEREAS, Oregon law provides that the public health officer is the county medical officer where no other medical examiner is available;
4. WHEREAS, Hood River County has a Licensed Medical Provider who is able to provide medical examiner services and act as a County Medical Examiner; and
5. WHEREAS, Wasco County wishes to enter this Agreement with Hood River County for medical examiner services.

**AGREEMENT**

**Section 1.** This agreement if effective \_\_\_\_\_ . Hood River County shall provide Medical Examiner Services in the following locations:

- Wasco County, Oregon.

**Section 2.** Hood River County will provide medical examiner services for Wasco County as follows:

- A. Medical Provider will hold an active license to practice medicine in Oregon.
- B. Licensed Medical Provider will oversee work performed by the Medico-legal Death Investigator, when that service is available through trained law enforcement personnel.
- C. Medical Examiner, or Deputy Medical Examiner will be available by phone to city, county and state law enforcement as reasonable. County District Attorney is recognized as backup medical examiner in case ME is unavailable.
- D. Licensed Medical Provider will be available at their discretion to be physically present at crime scenes as necessary and after consultation with County District Attorney or Deputy District Attorney.

- E. Licensed Medical Provider will work with city, county and state law enforcement to ascertain cause of death in designated medical Examiner cases.
- F. Licensed Medical Provider will obtain medical records as needed, and interview family members and others, in order to ascertain cause of death in designated Medical Examiner cases.
- G. Licensed Medical Provider will assist law enforcement in relaying medical information to family members and others, when appropriate.
- H. Licensed Medical Provider will complete Medical Examiner Reports and files with the Oregon State Medical Examiner's Office.
- I. Licensed Medical Provider will work with State medical Examiner's Office as appropriate.
- J. Licensed Medical Provider will accurately log all hours spent working on Medical Examiner cases in Wasco County on a monthly basis, and specify the work performed.
- K. Licensed Medical Provider will be compensated at regular hourly wage for performing Medical Examiner tasks.

**Section 3.** WASCO County Responsibilities:

- A. Deputy Medical Examiner is contracted with Wasco County through North Central Public Health and is a separate agreement.
- B. WASCO County District Attorney is recognized as backup medical examiner in case Chief and Deputy Medical Examiners are unavailable.
- C. WASCO County will cover costs associated with transport and autopsy of remains as indicated.
- D. WASCO County will compensate Hood River County at regular hourly wage for performing Medical Examiner tasks.
- E. WASCO County will pay invoices within 30 days of receipt.

**Section 4.** Wasco County will compensate Hood River County for medical examiner services at the rate of \$ 120.00 per hour, and an additional 10% of the hourly rate for Hood River County overhead for administrative support. Wasco County will also reimburse Hood River County for 25% of training costs including registration fees, meals, lodging as well as mileage at standard rate for travel associated with Medical Examiner services provided in Wasco County. No Party shall be responsible for direct payment of salaries, wages or benefits of any employee of the other.

**Section 5.** For the work to be performed under this agreement, the Party's performance of its obligations hereunder is conditioned upon compliance with the provisions of ORS 279B.220, 279B.230, and 279B.235, which are incorporated herein by this reference.

**Section 6.** This agreement is perpetual and shall remain in effect until such time as written notice of termination is given by either party to the other at least 30 days prior to the date of termination. The parties agree they will confer annually on the compensation detailed in Section 3 above, and adjust this figure by mutual agreement if necessary.

**Section 7.** Neither this Agreement nor any of the rights granted by this Agreement may be assigned or transferred by either Party.

**Section 8.** The terms of this Agreement shall be binding upon and inure to the benefit of each of the Parties and each of their respective administrators, agents, representatives, successors and assigns.

**Section 9. AGENCY AND PARTNERSHIP**

9.1 It is agreed by and between the Parties that Hood River County or Wasco County, upon request, is carrying out a function on behalf of Wasco County or Hood River County, and the requesting agency has the right of direction or control of the manner in which Wasco County or Hood River County delivers services under this Agreement and exercises control over the activities of Wasco County or Hood River County when providing agreed upon services. However, all persons shall continue to be subject to the standards of performance and disciplinary rules and other terms and conditions of their employer.

9.2 Neither Party is, by virtue of this Agreement, a partner or joint venture with the other Party and neither Party shall have any obligation with respect to the other Party's debts or liabilities of whatever kind or nature.

**Section 10. INDEMNIFICATION**

10.1 To the extent permitted by Article XI, Section 10, of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Wasco County shall defend, save, hold harmless and indemnify Hood River County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of Wasco County or its officers, employees, contractors, or agents under this Agreement.

10.2 To the extent permitted by Article XI, Section 10, of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Hood River County shall defend, save, hold harmless and indemnify Wasco County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities costs and expenses of any nature resulting from or arising out of, or relating to the activities of Hood River County or its officers, employees, contractors, or agents under this Agreement.

10.3 Neither Party shall be liable to the other for any incidental or consequential damages arising out of or related to this Contract. Neither Party shall be liable for any damages of any sort arising solely from the termination of this contract or any part hereof in accordance with its terms.

**Section 11.** Each Party agrees that no person shall, on the grounds of race, color, creed, national origin, sex, marital status, age or sexual orientation, suffer discrimination in the performance of this agreement when employed by either Party. Each Party agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Section V of the Rehabilitation Act of 1973 as amended, and all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. Additionally, each Party shall comply with the Americans with Disabilities Act of 1990 as amended, ORS 659.425, and all regulations and administrative rules established pursuant to those laws.

**Section 12.** Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or events that cannot be reasonably foreseen or provided

against. In such event, the period for performance shall be extended for the period of such delay. Upon the cessation of the cause of delay or nonperformance, the affected party shall resume the performance of its obligations under this agreement. Either party may terminate this agreement, effective with the giving of written notice, after determining such delays or failure will prevent successful performance in accordance with the terms of this agreement.

**Section 13.** In the event an action, lawsuit, or proceeding, including appeal therefrom is brought for failure to fulfill or comply with any of the terms of this Agreement, each Party shall be responsible for its own attorney fees, expenses, costs and disbursements for said action, lawsuit, proceeding or appeal.

**Section 14.** The failure by any Party to enforce any provision of this agreement shall not constitute a waiver by that Party of that provision or of any other provision of this Agreement.

**Section 15.** Should any provision or provisions of this Agreement be construed by a court of competent jurisdiction to be void, invalid or unenforceable, such construction shall affect only the provision or provisions so construed, and shall not affect, impair or invalidate any of the other provisions of this Agreement which shall remain in full force and effect.

**Section 16.** The headings of this Agreement are for convenience only and shall not be used to construe or interpret any provisions of this Agreement.

**Section 17.** The recitals set forth above are hereby incorporated into and made a part of this Agreement.

**Section 18.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon.

**Section 19. ENTIRE AGREEMENT**

19.1 This Agreement constitutes the entire Agreement between the Parties concerning the subject matter hereof and supersedes any and all prior or contemporaneous agreements or understandings between the Parties, if any, whether written or oral, concerning the subject matter of this Agreement which are not fully expressed herein.

19.2 This Agreement may not be modified or amended except by a writing signed by both Parties.

**Section 20.** This Agreement may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

Approved:

WASCO COUNTY BOARD OF COMMISSIONERS

  
By: Steven D. Kramer, Chair

Dated: December 18, 2019

  
By: Scott C. Hege, Vice-Chair

Dated: December 18, 2019

  
Kathleen B. Schwartz, County Commissioner

Dated: December 18, 2019

Approved for Legal Sufficiency:

  
Bradley V. Timmons, County Counsel

Approved:

HOOD RIVER COUNTY BOARD OF COMMISSIONERS

By: Michael Oates, Chairperson

Dated: \_\_\_\_\_, 2019

Hood River County Counsel



This message is being sent to all WIC Coordinators

Attending a national conference offers an excellent opportunity to expand professional skills, acquire new skills, and to network with and learn from peers and colleagues from across the country. We know that supporting staff attendance at national conferences is difficult for local agencies when budgets are stretched providing direct services to the families in your communities.

For the past several years the State WIC Program has supported one person from each WIC local agency to attend the biennial NWA Nutrition Education and Breastfeeding Promotion Conference. We would like to broaden our support for education and training. For the 2020/2021 biennium, we will give each agency the opportunity to send one staff person to one of the following conferences:

- NWA Annual Education and Training Conference *May 16 - 20*
- NWA Washington Leadership Conference
- NWA Technology and Program Integrity Conference
- or
- NWA Nutrition Education and Breastfeeding Promotion Conference.

The dates for the upcoming conferences can be found in the NWA Monday Morning Report or on the NWA website at [www.nwica.org](http://www.nwica.org). Please note that the 2020 Washington Leadership Conference has an attendee cap and registration will close when that number is reached.

Coordinators should contact Tiare Sanna, Nutrition & Local Services Manager, with the name of the staff person and the conference they will be attending no less than 90 days prior to the conference. Support will include early registration fees, airfare, hotel, meals, and transportation to and from the airport. Reimbursement will be at the federal per diem rate.

The state support for the OWCA Chair and state rep to the NWA local agency section attendance to a national conference will remain the same.

We are pleased to offer this support to local WIC staff. Thank you for the work you do everyday to improve the health of young families in your communities.

*Sue*

**Sue Woodbury, MBA, RDN**  
**State Section Manager | WIC Director**

Nutrition & Health Screening Section | 800 NE Oregon Street, Suite 865 | Portland, Oregon 97232-2162  
971-673-0036 work | 971-255-7089 mobile | 971-673-0071 fax | [susan.woodbury@state.or.us](mailto:susan.woodbury@state.or.us)

<http://www.healthoregon.org/wic>

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** 12/27/19      **DEPARTMENT:** Public Works      **NAME:** Mikel Diwan

**SUBJECT:** Correction to Budget Adjustment FY 19/20 Public Works Fund 202

**AUTHORITY:**    *ORS:* \_\_\_\_\_      *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

In December 2019 the BOC approved a budget adjustment for Public Works Fund 202. After its approval an error in the Resolution was found and needs correcting. This adjustment rescinds the original Resolution and requests the adjustment again as intended.

The subject of the budget adjustment was:  
The included budget adjustment rescinds the original budget adjustments and Earlier this year a budget adjustment was approved in order to move the Public Works paving schedule ahead several months. However, due to staffing changes the work was delayed past June 30 and subsequently used most of the FY20 budget allocation for paving materials. In order to keep next year's paving work on schedule the allocation needs to be replenished. Part of this can be accomplished by recognizing a larger-than-estimated Beginning Fund Balance which includes the paving material allocation that was not used in FY19.

**ATTACHMENTS:** Resolution

**FISCAL IMPACT:**

This adjustment does not require additional funding.

**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*       *FINANCE*       *OTHER AGENCIES*       *ADMIN*   
*HR DEPT*       *APPROPRIATE COUNTY COMMITTEE*       *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Approve the correction to the budget adjustment in Public Works Fund 202 as presented.

**ADMINISTRATION RECOMMENDATION:**

Approve and sign a Resolution, as presented, correcting an error to Resolution # 2315.

**FOLLOW UP:**    ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
                    COPIES TO:                    BF and PW (signed resolution to both)

**BEFORE THE BOARD OF COMMISSIONERS  
HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF CORRECTING )  
RESOLUTION #2315 FOR A BUDGET )  
ADJUSTMENT – FY 19/20 PUBLIC )  
WORKS FUND 202 )**

**RESOLUTION # \_\_\_\_\_**

**WHEREAS,** the Public Works Department submitted, and the Board of Commissioners approved Resolution #2315 at the December 17, 2019 meeting; and,

**WHEREAS,** there was an error in the Resolution which incorrectly described budget line 202-4203-431.55-01 as Asphalt/Paving instead of Vehicle – Fuel/Mileage; and

**WHEREAS,** the original Resolution was to recognize a larger beginning fund balance and allow the Public Works Department to adjust its schedule for procuring paving maintenance materials.

**THEREFORE, BE IT RESOLVED** that Resolution #2315 shall be rescinded and the following budget adjustment be made:

		REVENUE		EXPENSE	
		INCREASE	DECREASE	INCREASE	DECREASE
<b>PUBLIC WORKS FUND 202</b>					
<b>REVENUE</b>					
BEGINNING FUND BALANCE	202-4201-300.01-01	105,000			
<b>MATERIALS &amp; SERVICES</b>					
VEHICLE - FUEL/MILEAGE	202-4203-431.55-01				100,000
ASPHALT/PAVING	202-4205-431.47-01			205,000	

**ADOPTED THIS 21st DAY OF JANUARY 2020**

\_\_\_\_\_  
Michael Oates, Chair

\_\_\_\_\_  
Karen Joplin, Commissioner

\_\_\_\_\_  
Rich McBride, Commissioner

\_\_\_\_\_  
Robert Benton, Commissioner

\_\_\_\_\_  
Les Perkins, Commissioner



**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** 1/03/2020      **DEPARTMENT:** Sheriff's Office      **NAME:** Brian Rockett

**SUBJECT:** Request to surplus property FY 19/20

**AUTHORITY:**    *ORS:* \_\_\_\_\_      *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

- Surplus 2009 Ford Crown Vic, VIN 2FAHP71VX9X126954 (E250151)
- Surplus 2010 Chevy Tahoe 4x2, VIN 1GNMCAE0XAR136163 (E250169)
- Surplus 2010 Chevy Tahoe 4x4, VIN 1GNUKAE0XAR140796 (E250168)
- Surplus 2011 Chevy Tahoe 4x2, VIN 1GNLC2E06BR251278 (E250189)
- Surplus 2012 Chevy Tahoe 4x2, VIN 1GNLC2E08CR227353 (E255990)
- Surplus 1992 Dodge Ram Van, VIN 2B7KB31Z8NK106347 (E192637)

The above mentioned vehicles have been used as patrol vehicles and have since been replaced. Each vehicle has reached its effective life and is incurring undue mechanical costs to retain. The 1992 Dodge Van is a 12 person transport van that is no longer in operational condition.

**FISCAL IMPACT-** *Budget Line Item:* \_\_\_\_\_ *Acct Bal \$* \_\_\_\_\_

*Est. Hrs. Spent to Date:* \_\_\_\_\_ *Est. Completion Date:* \_\_\_\_\_

*Comments:*

**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*       *FINANCE*       *OTHER AGENCIES*       *ADMIN*

*HR DEPT*       *APPROPRIATE COUNTY COMMITTEE*       *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Surplus vehicles as noted above.

**ADMINISTRATION RECOMMENDATION:**

Declare the following sheriff's vehicles surplus and authorize them to be disposed of as allowed by the County Administrative Code: (E250151)(E250169)(E250168)(E250189)(E255990)(E192637).

**FOLLOW UP:**    ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

*COPIES TO:* \_\_\_\_\_



**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** 1/03/2020      **DEPARTMENT:** Sheriff's Office      **NAME:** Brian Rockett

**SUBJECT:** Request to surplus property back to OPRD FY 19/20

**AUTHORITY:**    *ORS:* \_\_\_\_\_      *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

In 2009 the Hood River County Sheriff's Office bought two (2) Yamaha TW200's for the Sheriff's Office ATV Program. These motorcycles were purchased with allocated funds awarded by OPRD.

OPRD has requested the motorcycles be returned to their program so they can be transferred to another County in need of this type of equipment.

Surplus back to OPRD 2009 Yamaha TW200, VIN# JYA3AWE069A124878 (E901431)  
Surplus back to OPRD 2009 Yamaha TW200, VIN# JYA3AWE039A124854 (E901432)

**FISCAL IMPACT-** *Budget Line Item:* \_\_\_\_\_ *Acct Bal \$* \_\_\_\_\_

*Est. Hrs. Spent to Date:* \_\_\_\_\_ *Est. Completion Date:* \_\_\_\_\_

*Comments:*

ok here were go again, trying out this section to see when the wrapping kicks in hoping the text does not get so small it is unreadable before it does. ...cool, this should work FINE. Guessing you are limited to two lines though so the content will need to be limited some. wonder if it will kick into three lines before I will need to get out the magnifying glass... well this is pretty small text. If you have this much to put into the comment section then I think adding the info into the Background section and or a staff report will be the best thing.

**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*       *FINANCE*       *OTHER AGENCIES*       *ADMIN*

*HR DEPT*       *APPROPRIATE COUNTY COMMITTEE*       *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Surplus the two (2) Yamaha TW200's back to Oregon Parks and Recreation Department.

**ADMINISTRATION RECOMMENDATION:**

Declare 2 Yamaha TW200's (E901431) and (E901432) as surplus and return them to Oregon Parks and Recreation Department.

**FOLLOW UP:**    ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A

*COPIES TO:* \_\_\_\_\_

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** 12/30/2019      **DEPARTMENT:** B&F      **NAME:** Tina Ruffin

**SUBJECT:** Tax refunds over \$5,000 needing BOC approval

**AUTHORITY:**      *ORS:*      311.206      *OAR:*      \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

Tax refunds over \$5,000 are required, by the current Administrative Code for the Budget & Finance Department, to receive the approval of the Board of Commissioners.

The attached request for check represents a tax refund due as a result of duplicate payments from home owners and lenders or title company.

HEPPE, STEPHEN & MARY JANE Account # 7240 \$5,301.71  
MELLON, DAVID & LORI Account #14920 \$6,771.65

**ATTACHMENTS:** Background Docs      2

**FISCAL IMPACT:**  
N/A

**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*       *FINANCE*       *OTHER AGENCIES*       *ADMIN*   
*HR DEPT*       *APPROPRIATE COUNTY COMMITTEE*       *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Approve tax refunds as stated.

**ADMINISTRATION RECOMMENDATION:**

Approve tax refunds over \$5,000 to the following accounts: 7240 and 14920.

**FOLLOW UP:**      ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
COPIES TO: \_\_\_\_\_

# REQUEST FOR CHECK

DATE: 12/27/19

VENDOR # 5555555

PAYABLE TO:

HEPPE, STEPHEN B & MARY JANE  
1011 HUTSON  
HOOD RIVER, OR 97031

---

CHARGE TO: FUND DEPT/DIV BASE/SUB ELEMENT OBJECT

BUDGET # : 690 - 0000 - 226 - 10 - 03 AMOUNT: \$ 5,301.71

BUDGET # : 697 - 0000 - 226 - 10 - 03 AMOUNT: \$ 0.00

TOTAL \$ 5,301.71

FOR: DUPLICATE PRE PAYMENT ON ACCOUNT # 7240

---

REQUESTED BY:

APPROVED BY:

DEANNA ALLEN 

\_\_\_\_\_  
\_\_\_\_\_

**\*PLEASE RETURN CHECK TO DEANNA TO MAIL. THANKS! 😊**

# REQUEST FOR CHECK

DATE: 12/27/19

VENDOR # 5555555

PAYABLE TO:

MELLON, DAVID & LORI  
28657 SHOREBROOK DR NW  
POULSBO, WA 98370

---

CHARGE TO: FUND DEPT/DIV BASE/SUB ELEMENT OBJECT

BUDGET # : 690 - 0000 - 226 - 10 - 03 AMOUNT: \$ 6,771.65

BUDGET # : 697 - 0000 - 226 - 10 - 03 AMOUNT: \$ 0.00

TOTAL \$ 6,771.65

FOR: DUPLICATE PRE PAYMENT ON ACCOUNT # 14920

---

REQUESTED BY:

APPROVED BY:

DEANNA ALLEN  \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*PLEASE RETURN CHECK TO DEANNA TO MAIL. THANKS! ☺**

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** December 20,2019 **DEPARTMENT:** Budget & Finance **NAME:** Tina Ruffin

**SUBJECT:** Unclaimed property through June 30, 2016 as of June 30, 2019 - turnover to Oregon Department of State Lands

**AUTHORITY:** *ORS:* 98.336 *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

Per Oregon unclaimed property ORS 98.336, checks/warrants that remain uncashed/outstanding for the three year period prior to the end of the most recent fiscal year are to be turned over to the State via the unclaimed property system administered by the Dept of State Lands.

Several attempts have been made by the County to contact the rightful owners with no result - see attached listing. The total of \$116.02 will be turned over to the State. If the parties who did not respond wish to claim their funds in the future, they will be required to submit a claim through the State system.

**ATTACHMENTS:** Other

**FISCAL IMPACT:**

No budget impact - the outstanding checks have been voided and are ready for turnover to the State via Fund 618.

**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

*COUNTY COUNSEL*  *FINANCE*  *OTHER AGENCIES*  *ADMIN*   
*HR DEPT*  *APPROPRIATE COUNTY COMMITTEE*  *OTHER*

**RECOMMENDATION OF THE DEPARTMENT:**

Approve the total amount of unclaimed property \$116.02 as detailed, allowing Budget & Finance to process the turnover to the State DSL.

**ADMINISTRATION RECOMMENDATION:**

Approve turning unclaimed property in the amount of \$116.02 to Oregon Division of State Lands per ORS 98.336.

**FOLLOW UP:** ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
*COPIES TO:* B&F

**HOOD RIVER COUNTY  
UNCLAIMED PROPERTY FYE 6/30/19**

<b>CK #</b>	<b>DATE</b>	<b>NAME</b>	<b>AMOUNT</b>
169423	10/16/15	Jody Rains	\$ 24.84
169989	12/11/15	KeyBank National Association	34.18
			<hr/> <b>59.02</b>
16052	07/06/15	Pavel I Stashenko	10.00
16064	07/27/15	Damon P Bell	22.00
16084	09/03/15	Vasile Popencu	10.00
16140	01/11/16	Mizuho Madono	5.00
16201	06/01/16	Best American Carriers, Inc.	10.00
			<hr/> <b>57.00</b>
			<hr/> <b>\$ 116.02</b>

# WORK SESSION ACTION ITEMS



HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: Hood River Co Forest Advisory Committee

NAME: Mike Green

PHYSICAL ADDRESS: 4050 Green Mt Rd Parkdale OR 97041

MAILING ADDRESS: Same as above

HOME PH: (541) 352-7277 WORK PH: (541) 308-5025 E-MAIL: timberman660@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: \_\_\_\_\_

NAME OF EMPLOYER: Timberman Inc # OF YRS: 20

OCCUPATION: Logging and excavation

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

OR State HWY, HWY Maintenance

Hotel Development, Equipment operator

G&R Trucking, Truck driver and general maintenance

EDUCATION

COLLEGE/UNIVERSITY: \_\_\_\_\_ DEGREE: \_\_\_\_\_

OTHER EDUCATION: Ged and military

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

Parkdale little league board

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

I have worked in the Forest industry for 30 years, and would like to be more involved with Hood River Co forestry. I feel my experience and knowledge makes valuable to the committee.

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STREET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us

HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: LPSCC--Citizen Member

NAME: PAUL Henke

PHYSICAL ADDRESS: 811 KATIES Ln Hood River

MAILING ADDRESS: SAA

HOME PH: 541-490-9035 WORK PH: \_\_\_\_\_ E-MAIL twotmanning@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: 2

NAME OF EMPLOYER: city of Hood River # OF YRS: 19

OCCUPATION: PARAMedic / Firefighter

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATION

COLLEGE/UNIVERSITY: PEC Lane COMM. COLLEGE DEGREE: ASSC. PARAMedic

OTHER EDUCATION: \_\_\_\_\_

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:  
\_\_\_\_\_  
\_\_\_\_\_

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:  
\_\_\_\_\_  
\_\_\_\_\_

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

To increase my community involvement.  
\_\_\_\_\_  
\_\_\_\_\_

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STEET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us

HOOD RIVER COUNTY  
COMMITTEE/COMMISSION/BOARD VOLUNTEER APPLICATION

POSITION DESIRED: Forest Recreation Trails committee

NAME: PAUL Henke

PHYSICAL ADDRESS: 811 KATIES Ln Hood River

MAILING ADDRESS: SAA

HOME PH: 541-490-9035 WORK PH: \_\_\_\_\_ E-MAIL twotmanning@gmail.com

COMMISSIONER DISTRICT OF RESIDENCE: 2

NAME OF EMPLOYER: city of Hood River # OF YRS: 19

OCCUPATION: PARAMedic / Firefighter

LIST 3 PREVIOUS EMPLOYERS AND OCCUPATIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATION

COLLEGE/UNIVERSITY: PEC Lane comm. coll. DEGREE: ASSC. PARAMedic

OTHER EDUCATION: \_\_\_\_\_

COMMUNITY INVOLVEMENT

LIST GOVERNMENT COMMITTEES, COMMISSIONS OR BOARDS ON WHICH YOU HAVE SERVED:

\_\_\_\_\_  
\_\_\_\_\_

LIST CIVIC OR SERVICE ORGANIZATIONS ON WHICH YOU HAVE SERVED:

\_\_\_\_\_  
\_\_\_\_\_

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS APPOINTMENT:

To increase my community involvement.  
\_\_\_\_\_  
\_\_\_\_\_

RETURN APPLICATION TO: HOOD RIVER COUNTY COURTHOUSE, ADMINISTRATION OFFICE  
601 STATE STEET, HOOD RIVER, OR 97031 or heidi.dehart@co.hood-river.or.us



## Heidi DeHart

---

**From:** Jeff Hecksel  
**Sent:** Thursday, January 9, 2020 2:38 PM  
**To:** Heidi DeHart  
**Subject:** FW: OHCS RFA - Home Ownership Assistance Program

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**From:** Dave Peters [mailto:davep@columbiacascadehousingcorp.org]  
**Sent:** Thursday, January 9, 2020 2:15 PM  
**To:** Jeff Hecksel <jeff.hecksel@co.hood-river.or.us>  
**Subject:** RE: OHCS RFA - Home Ownership Assistance Program

Hello Jeff. I am sorry for the delay. Hopefully we aren't too late to get in the next Commissioner packet.

Jeff Hecksel  
County Administrator, Hood River County.

Dear Mr. Hecksel:

Columbia Cascade Housing Corporation (CCHC) is requesting a \$250,000 payment from the Construction Excise Tax (CET) funding that Hood River County has collected.

The funding will allow CCHC to expand our home ownership services. Your funding would be used as downpayment assistance to people purchasing a home in Hood River County. Families who receive the funding would become members of our new Shared Equity Program which will look very much like a Community Land Trust. The program will serve families up to 100% of the Area Median Income (AMI). For a family of four in Hood River, that annual income is \$70,700.

CCHC has administered state funded down payment programs in the past, so this will be a continuation of past successes. We have assisted 17 families purchase homes valued at over \$2,500,000 with previous down payment assistance programs. CCHC has done many other programs in support of homeownership, including approximately \$2,000,000 in needed health and safety repair loans to home owners in the Gorge during the last 13 years. CCHC also assists the state of Oregon with assistance in preventing foreclosure. This has been done through participation in a mediation program to prevent foreclosure, as well as loans to people who had been facing foreclosure. More than \$2,000,000 has been lent to homeowners to prevent foreclosure. We also offer homebuyer education and counseling to prospective homebuyers.

We are excited to launch our new Shared Equity Program through the assistance of Hood River County.

Thank you for your consideration, and please do not hesitate to call me if you have any questions.

Sincerely

David Peters  
Housing Center Manager  
Columbia Cascade Housing Corporation  
500 E 2<sup>nd</sup> St.

**From:** Tina Ruffin  
**Sent:** Thursday, January 9, 2020 3:55 PM  
**To:** Jeff Hecksel <[jeff.hecksel@co.hood-river.or.us](mailto:jeff.hecksel@co.hood-river.or.us)>  
**Subject:** RE: OHCS RFA - Home Ownership Assistance Program

Jeff,  
There is \$538,462 in the CET fund, broken out this way:

Housing Program	\$170,649
Developer Incentive	\$266,474
Nexus to Housing	\$101,339

Tina

**BEFORE THE BOARD OF COMMISSIONERS  
HOOD RIVER COUNTY, OREGON**

In the matter of:

AN ORDINANCE ESTABLISHING A )  
CONSTRUCTION EXCISE TAX TO ) Ordinance No. 343  
SUPPORT AFFORDABLE HOUSING )  
PROGRAMS )

**TITLE**

**Establishing a Construction Excise Tax to Support Affordable Housing Programs.**

WHEREAS, Sections 8 and 9 of Chapter 59, Oregon Session Laws, 2016 authorizes counties to adopt construction excise taxes to fund local affordable housing programs; and

WHEREAS, Hood River County has a long-standing need for additional affordable housing;

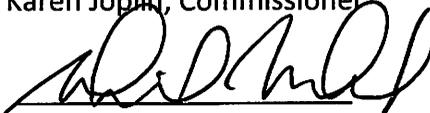
IT IS HEREBY ORDAINED that the ordinance as set forth on the attached Exhibit A, establishing a construction excise tax to support affordable housing programs in Hood River County, is adopted as Chapter 3.24 of the Hood River County Code.

ADOPTED this 19<sup>th</sup> Day of JUNE, 2017

Hood River County  
Board of Commissioners

  
\_\_\_\_\_  
Ron Rivers, Chair

  
\_\_\_\_\_  
Karen Joplin, Commissioner

  
\_\_\_\_\_  
Rich McBride, Commissioner

  
\_\_\_\_\_  
Robert Benton, Commissioner

\_\_\_\_\_  
Les Perkins, Commissioner

**CHAPTER 3.24 CONSTRUCTION EXCISE TAX**

**SECTIONS:**

3.24.015	DEFINITIONS.
3.24.025	TAX IMPOSED.
3.24.035	EXEMPTIONS.
3.24.045	FAILURE TO PAY.
3.24.055	VIOLATIONS.
3.24.065	INTEREST.
3.24.075	REFUNDS.
3.24.085	APPEALS.
3.24.095	DEDICATION OF REVENUE.
3.24.105	USE OF REVENUE.
3.24.115	ADMINISTRATIVE FEE.
3.24.125	REPORTING.

**3.24.015 DEFINITIONS.**

As used in this Chapter:

- (1) "Affordable housing" means a housing unit for which a person(s) earning 120% or less of area median income would not pay more than 33% of their gross income for housing payments.
- (2) "Area median income" means Hood River County median household income by household size as defined by the United States Department of Housing and Urban Development and published periodically.
- (3) "Commercial" means designed or intended to be used, or actually used, for other than residential purposes.
- (4) "Construct" or "construction" means erecting, constructing, enlarging, altering, repairing, improving, or converting any building or structure for which the issuance of a building permit is required by Oregon law.
- (5) "Improvement" means a permanent addition to real property, or modification of an existing structure that results in (a) a new structure, (b) additional square footage to an existing structure, or (c) addition of living space to an existing structure.
- (6) "Net revenue" means revenues remaining after the administrative fees described in Section 3.24.115 are deducted from the total construction excise tax collected.

- (7) "Partial exemption" means one half (1/2) the percentage rate of the construction excise tax passed by the Board of County Commissioners.
- (8) "Permit valuation" is the value of the improvements for which the permit is sought.
- (9) "Person" means an individual or a legal entity, such a corporation, partnership or association, capable of exercising legal rights and obligations.
- (9) "Structure" means something constructed or built and having a fixed base on, or fixed to, the ground or to another structure.
- (10) "Value" (of an improvement) means the value determined under the applicable guidelines employed by the County for processing building permit applications.

#### 3.04.025 TAX IMPOSED

Unless subject to exemption under 3.24.035, each person who applies for a building permit for real property located in an unincorporated area of the county shall pay a construction excise tax, as follows:

- (1) Commercial improvements shall be subject to an excise tax in the amount of 1% of the value of the improvement.
- (2) Residential improvements shall be subject to an excise tax in the amount of 1% of the value of the improvement.
- (3) Placement of a manufactured home, including the replacement of a manufactured home with a larger unit, shall be subject to an excise tax in the amount of \$0.75 per square foot.
- (4) Construction excise taxes levied under this section shall be due and payable prior to the issuance of any building permit by the Community Development Department.
- (5) Construction excise taxes may be paid by:
  - (a) The owner of the subject property; or
  - (b) Any agent of the property owner authorized to apply for a building permit on the property owner's behalf.

#### 3.24.035 EXEMPTIONS

- (1) The construction excise tax shall not apply to any of the following improvements:

- (a) Replacement residential structure with no net increase in living space.
  - (b) Non-living space located on residential property (e.g. shop buildings, garages).
  - (c) Accessory dwelling units, accessory farm dwellings, seasonal farm worker housing, and temporary hardship dwelling, as defined in respective city or county zoning ordinances.
  - (d) Residential housing subject to deed restrictions requiring the property to remain affordable to households at or below 80% area median income for a period of at least 50 years following the date of the restriction.
  - (e) Private school, public or private hospital improvements.
  - (f) Public improvements as defined in ORS 279A.010.
  - (g) Improvements to religious facilities primarily used for worship or education associated with worship.
  - (h) Facilities, operated by a not-for-profit corporation, that are:
    - (I) Long term care facilities, as defined in ORS 442.015.
    - (II) Residential care facilities, as defined in ORS 443.400.
    - (III) Continuing care retirement communities, as defined in ORS 101.020.
  - (i) Exemption required by Oregon law.
- (2) Partial exemption of 50% shall apply to residential housing made subject to a deed restriction requiring that the property remain affordable to households that earn no more than 81%-120% of the area median income for a period of at least 50-years following the date of the restriction.
- (3) Any person seeking exemption shall provide facts and information to the county sufficient to establish that the requested exemption is applicable and appropriate.
- (4) In the event that a property receiving a full or partial affordable housing exemption under this section is subsequently sold for an amount that no longer qualifies as affordable housing the seller shall be liable for:
- (a) an amount equal to the applicable construction excise tax as of the time of the construction;

- (b) interest on the tax at an annual rate of 12% from the date of the exemption; and
- (c) a late fee equal to 5% of total applicable taxes and interest owing under this section.

3.24.045 FAILURE TO PAY

- (1) The County shall not issue a building permit for any non-exempt improvement unless and until the excise tax is paid in full.
- (2) The County shall not be liable for failure to collect construction excise taxes.

3.24.055 VIOLATIONS

- (1) Failure to accurately state the value of an improvement on a building permit application shall be a Class I County Violation.
- (2) Violations under this Chapter shall be prosecuted in accordance with HRCC Chapter 1.08.
- (3) The County may adopt and amend civil penalties for violations of this Chapter under HRCC 1.08.175.

3.24.065 INTEREST

- (1) Any unpaid portion of a construction excise tax shall bear interest at an annual rate of 12%.
- (2) Interest imposed under this section may not be waived.
- (3) Accrued interest shall merge with and become part of the construction excise tax.

3.24.075 REFUNDS

- (1) A tax payer may apply for a full or partial refund of construction excise taxes paid, together with any applicable penalties or interest on the following bases:
  - (a) The underlying improvements were eligible for an exemption.
  - (b) The building permit was expired or was revoked prior to the initiation of the permitted construction.
  - (c) The amount of taxes, penalties or interest were imposed in error.

- (2) Upon satisfactory proof that a taxpayer qualifies for a refund under sub-section (1), the County Administrator shall order the refund of construction excise taxes, together with any applicable interest or penalties.
- (3) Within 30-days of a completed refund application, the County Administrator shall:
  - (a) Refund the amount sought by the taxpayer; or
  - (b) Provide written notice of the reasons why any portion of the requested refund is denied.
- (4) An application for a refund under this section must be made within three years from the date of payment.
- (5) The denial of a refund claim may be appealed as provided in Section 3.24.085.

#### 3.24.085. APPEALS

- (1) Any written determination issued by the Community Development Department under this chapter may be reviewed by the County Administrator.
  - (a) Requests for review under this section shall be in writing and delivered to the County Administrator together with any documentation supporting the moving party's position.
  - (b) Requests for review under this section must be made within ten (10) days after of the written determination.
- (2) Any written determination from the County Administrator regarding the application of this this chapter may be appealed to the Board of County Commissioners.
  - (a) Appeals to the Board under this section shall be:
    - (i) In writing, setting forth the facts and law supporting the appeal.
    - (ii) Filed with the County no less than ten (10) days after the issuance of the written determination being appealed.
    - (iii) Heard at a regularly scheduled public meeting.
    - (iv) Decided within 30 days of the hearing.

- (b) Unless the Board of Commissioners directs otherwise, an appeal shall not stay the application of the written determination under appeal.

**3.24.095 DEDICATION OF REVENUE**

Construction excise tax revenue shall be:

- (1) Deposited into a separate, dedicated fund; and
- (2) Accounted for separately from other county revenue.

**3.24.105 USE OF REVENUE**

- (1) Except funds withheld for administrative costs under Section 3.24.115, all construction excise taxes levied upon commercial, industrial and mixed-use property under Section 3.24.025(1) shall be used as follows:
  - (a) 50% In accordance with sub-section (3) & (4); and
  - (b) 50% may fund expenses that have a nexus related to housing creation.
- (2) Except funds withheld for administrative costs under Section 3.24.115, construction excise taxes levied upon residential property and manufactured homes under Sections 3.24.025(2) and (3) shall be used as follows:
  - (a) Fifty percent (50%) to fund developer incentives under sub-section (3);
  - (b) Fifteen percent (15%) to the Oregon Housing and Community Services Department; and
  - (c) Thirty-five percent (35%) to fund developer incentives and affordable housing programs under sub-sections (3) and (4).
- (3) The County may fund developer incentives allowed or offered pursuant to ORS 197.309 (5)(c) and (d) and (7), including but not limited to:
  - (i) system development;
  - (ii) land acquisition; and
  - (iii) local public improvements required by municipal governments.

- (4) The County may fund affordable housing programs in accordance with Section 9, Chapter 59, Oregon Laws 2016, including but not limited to:
- (i) Rent buy-downs and subsidies;
  - (ii) Down-payment assistance; and
  - (iii) Foreclosure-prevention assistance.
- (5) Any affordable housing unit built or purchased with the use of construction excise tax funds shall have recorded in its chain of title a deed restriction which requires that the property remain "affordable housing" as defined by this chapter, for a period of no less than 50 years from the date of restriction.

**3.24.115 ADMINISTRATIVE FEE**

- (1) As authorized by Sections 8 and 9 of Chapter 59, Oregon Session Laws, 2016, the County shall receive an administrative fee equal to 4% the gross construction excise taxes, without regard to subsequent reductions due to refunds, failed payments, or similar diminutions.
- (2) The County shall deduct the administrative fees directly from the collected construction excise taxes.
- (3) The County may recover, from the construction excise taxes, any banking fees or penalties that arise from the collection of construction excise taxes such as returned check charges.

**3.24.125 REPORTING**

The County Administrator shall provide an annual report to the Board addressing the collection and use of construction excise tax revenue.

# NEW BUSINESS



EXHIBIT A

BALLOT MEASURE \_\_\_\_\_

CAPTION: (10 Words)

Public Safety Five-Year Local Option Tax

QUESTION: (20 Words)

Shall Hood River County levy \$0.78 per \$1,000 assessed value for public safety services for five years beginning 2020?

This measure may cause property taxes to increase more than three percent.

BALLOT SUMMARY: (175 Words)

The revenue from this measure would be placed in a dedicated fund earmarked for public safety services. Expenditures would be reviewed annually by citizens on the budget committee. This measure would affect all aspects of the public safety and criminal justice system, including, but not limited to:

- \*Law Enforcement Patrol
- \*Criminal Investigations including Child Abuse and Domestic Violence
- \*Criminal Prosecution
- \*Emergency Management

Approval of this measure would restore public safety services that were reduced due to the current budget shortfall and help to ensure those services are maintained over the five-year levy period. The revenue from this measure would also support staffing levels sufficient to provide 24-hour patrol coverage. Without this revenue, public safety and other County services may be reduced or eliminated.

At \$0.78 per \$1,000, for every \$100,000 of a property's assessed value, the tax would cost \$\_\_\_\_\_/month or \$\_\_\_\_\_/year based on the median assessed home value.

The measure is estimated to generate \$\_\_\_\_\_ in 2020/21, \$\_\_\_\_\_ in 2021/22, \$\_\_\_\_\_ in 2022/23, \$\_\_\_\_\_ in 2023/24 and \$\_\_\_\_\_ in 2024/25. Unless renewed the measure expires at the end of five years.

The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of estimate and may reflect the impact of early payment discounts, compression and the collection rate.

**BEFORE THE BOARD OF COMMISSIONERS**

**OF**

**HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF REFERRING TO THE )  
VOTERS AT THE MAY 19, 2020 ELECTION )  
A MEASURE FOR A PUBLIC SAFETY ) RESOLUTION NO. \_\_\_\_\_  
FIVE-YEAR LOCAL OPTION TAX )**

**The HOOD RIVER COUNTY BOARD OF COMMISSIONERS hereby resolves:**

1. A measure election is called for the purpose of referring to the electors of Hood River County a measure authorizing a local option tax rate levy in the amount of \$0.78 per \$1000 assessed value for a total of five years, beginning with Fiscal Year 2020-2021. The purpose of the levy is to obtain revenue for funding Public Safety Services, with such purpose specified in the Ballot Title.
2. The measure in the Ballot Title, attached hereto as Exhibit A, shall be referred to the qualified electors of Hood River County for their “yes” or “no” vote.
3. The Ballot Title and Explanatory Statement attached hereto and marked as Exhibits A and B are approved for submission to the Hood River County Elections Officer (County Clerk) for the May 19, 2020 Election.
4. Hood River County General Counsel will certify form SEL 801, Notice of County Measure Election, as required by law.
5. Following certification, Counsel shall cause to be delivered to the County Clerk this Resolution, Ballot Title, form SEL 801 and Explanatory Statement for the voter’s pamphlet, for further action as required by law for placement on the May 19, 2020 election ballot.
6. The County Clerk shall give notice of receipt of the Ballot Title, and notice of electors’ right to petition for review of the Ballot Title as provided by law.

**ADOPTED THIS 18<sup>th</sup> day of February, 2020.**  
**HOOD RIVER COUNTY BOARD OF COMMISSIONERS**

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Michael Oates, Chair

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Karen Joplin, Commissioner

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Rich McBride, Commissioner

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Robert Benton, Commissioner

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Les Perkins, Commissioner

DRAFT

EXHIBIT A

BALLOT MEASURE \_\_\_\_\_

CAPTION: (10 Words)

Public Safety Five-Year Local Option Tax

QUESTION: (20 Words)

Shall Hood River County levy \$0.83 per \$1,000 assessed value for public safety services for five years beginning 2020?

This measure may cause property taxes to increase more than three percent.

BALLOT SUMMARY: (175 Words)

The revenue from this measure would be placed in a dedicated fund earmarked for public safety services. Expenditures would be reviewed annually by citizens on the budget committee. This measure would affect all aspects of the public safety and criminal justice system, including, but not limited to:

- \*Law Enforcement Patrol
- \*Criminal Investigations including Child Abuse and Domestic Violence
- \*Criminal Prosecution
- \*Emergency Management

Approval of this measure would restore public safety services that were reduced due to the current budget shortfall and help to ensure those services are maintained over the five-year levy period. The revenue from this measure would also support staffing levels sufficient to provide 24-hour patrol coverage. Without this revenue, public safety and other County services may be reduced or eliminated.

At \$0.83 per \$1,000, for every \$100,000 of a property's assessed value, the tax would cost \$\_\_\_\_\_/month or \$\_\_\_\_\_/year based on the median assessed home value.

The measure is estimated to generate \$\_\_\_\_\_ in 2020/21, \$\_\_\_\_\_ in 2021/22, \$\_\_\_\_\_ in 2022/23, \$\_\_\_\_\_ in 2023/24 and \$\_\_\_\_\_ in 2024/25. Unless renewed the measure expires at the end of five years.

The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of estimate and may reflect the impact of early payment discounts, compression and the collection rate.

**BEFORE THE BOARD OF COMMISSIONERS**

**OF**

**HOOD RIVER COUNTY, OREGON**

**IN THE MATTER OF REFERRING TO THE )  
VOTERS AT THE MAY 19, 2020 ELECTION )  
A MEASURE FOR A PUBLIC SAFETY ) RESOLUTION NO. \_\_\_\_\_  
FIVE-YEAR LOCAL OPTION TAX )**

**The HOOD RIVER COUNTY BOARD OF COMMISSIONERS hereby resolves:**

1. A measure election is called for the purpose of referring to the electors of Hood River County a measure authorizing a local option tax rate levy in the amount of \$0.83 per \$1000 assessed value for a total of five years, beginning with Fiscal Year 2020-2021. The purpose of the levy is to obtain revenue for funding Public Safety Services, with such purpose specified in the Ballot Title.
2. The measure in the Ballot Title, attached hereto as Exhibit A, shall be referred to the qualified electors of Hood River County for their “yes” or “no” vote.
3. The Ballot Title and Explanatory Statement attached hereto and marked as Exhibits A and B are approved for submission to the Hood River County Elections Officer (County Clerk) for the May 19, 2020 Election.
4. Hood River County General Counsel will certify form SEL 801, Notice of County Measure Election, as required by law.
5. Following certification, Counsel shall cause to be delivered to the County Clerk this Resolution, Ballot Title, form SEL 801 and Explanatory Statement for the voter’s pamphlet, for further action as required by law for placement on the May 19, 2020 election ballot.
6. The County Clerk shall give notice of receipt of the Ballot Title, and notice of electors’ right to petition for review of the Ballot Title as provided by law.

**ADOPTED THIS 18<sup>th</sup> day of February, 2020.**  
**HOOD RIVER COUNTY BOARD OF COMMISSIONERS**

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Michael Oates, Chair

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Karen Joplin, Commissioner

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Rich McBride, Commissioner

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Robert Benton, Commissioner

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Les Perkins, Commissioner

DRAFT

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM**

**DATE:** January 21, 2020 **DEPARTMENT:** Board of Commissioners **NAME:** Chair Oates

**SUBJECT:** One Gorge: Review 2020 Legislative Goals

**AUTHORITY:** *ORS:* \_\_\_\_\_ *OAR:* \_\_\_\_\_

*COUNTY ORD.:* \_\_\_\_\_

**BACKGROUND/SUMMARY OF SUBJECT:**

Chair Oates has received an outline of One Gorge's 2020 Legislative Goals and would like the Commission to review and provide comment as needed.

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**ATTACHMENTS:** Memo 1

**FISCAL IMPACT:**

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**ACKNOWLEDGEMENT BY AFFECTED PARTIES:**

COUNTY COUNSEL  FINANCE  OTHER AGENCIES  ADMIN   
HR DEPT  APPROPRIATE COUNTY COMMITTEE  OTHER

**RECOMMENDATION OF THE DEPARTMENT:**

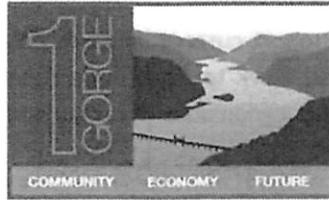
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**ADMINISTRATION RECOMMENDATION:**

Review information regarding One Gorge with Chair Oates and provide comment as needed.

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**FOLLOW UP:** ORD/RESO/AGMT/ORDER, ETC: ORIGINALS TO R&A  
COPIES TO: \_\_\_\_\_



## ONEGORGE ADVOCACY GROUP 2020 LEGISLATIVE PRIORITIES

OneGorge is an informally organized group of professionals from the public, private, and non-profit sectors of the Oregon and Washington counties in the Columbia River Gorge that work together to advocate for regional legislative and economic priorities.

OneGorge participants are eager to raise awareness and work collaboratively to foster positive change in our communities via the legislative process. OneGorge provides a platform for such collaboration via bill tracking, coordinated advocacy, information sharing, and other efforts to raise awareness of regional Gorge issues in the state capitals. OneGorge's popular annual legislative receptions, the "Gorgeous Nights" in Olympia and Salem, are planned for February 5 (Olympia) and February 19 (Salem) in 2020. OneGorge will also work to encourage state and federal representatives, their staff, as well as administrators of important state and federal agencies to visit the Gorge, understand our challenges and opportunities, and meet with OneGorge participants regularly to discuss pathways forward to positive change.

On January 9, 2020 participants of OneGorge adopted the legislative focus listed below for the 2020 sessions in Oregon and Washington.

- **Capital Projects:** Participants of OneGorge will support funding for capital projects listed in the annually updated CEDS document. The Comprehensive Economic Development Strategy (CEDS), administered by the Mid Columbia Economic Development District (MCEDD) in collaboration with public agencies throughout the Gorge, which identifies priority capital projects throughout the region.
- **Transportation:** Support for regionally significant transportation projects and the development of a region-wide, comprehensive transportation plan that facilitates increased safety and efficient access to and through the Gorge. There is a critical need for construction of a new interstate bridge connecting Hood River, Oregon to Bingen and White Salmon, Washington that has been identified as the #1 economic development priority for the region. One Gorge supports making ride share services available in the Gorge and believe they will enhance local transportation options as well as protect public safety.
- **Public Safety:** Of increasing concern within the Gorge is the public safety, search and rescue requirements of local law enforcement. With increased use of the Gorge for recreational pursuits comes the need for local law enforcement to be adequately staffed and equipped to provide rescue services to visitors who need assistance.
- **Recreational Immunity:** This is an issue of growing concern for both the public and private sectors in Oregon. Recent court decisions appear to have increased the liabilities for public bodies that allow recreational access to their lands. As local residents and growing numbers of visitors access the region's recreation attractions, it is important that the public bodies aren't subject to unnecessary litigation. The region's private sector, especially ski resorts and water sport suppliers, are also extremely concerned about their liabilities when they provide recreational opportunities to their customers.

- **Land Use:** Participants of OneGorge support current land use policies in both states to respond to the changing needs of Gorge communities, and will work to encourage the Gorge Commission to develop a process and guidelines to facilitate urban growth area expansions that may be requested by jurisdictions that have identified a need.

OneGorge activities are currently coordinated with the volunteer help of a leadership committee comprised of the following participants:

**Brittany Berge, Special Projects Coordinator, Port of Cascade Locks** ↗  
**Tammara Toppel, Executive Director, Mt. Adams Chamber of Commerce**  
**Genevieve Scholl, Special Projects Manager, Port of Hood River**  
**Buck Jones, Salmon Marketing, Columbia River Inter-Tribal Fish Commission**  
**Bob Hamlin, Chair, Skamania County Board of Commissioners**  
**Dana Peck, Executive Director, The Greater Goldendale Chamber of Commerce**  
**Gary Munkhoff, Editor and Publisher, Green Living Journal and resident of Cascade Locks**  
**Mark Johnson, Government Affairs, Port of Cascade Locks**  
**Paul Koch, Government Affairs, Port of Cascade Locks**



**2019 Hood River County Board of Commissioner & County Administrator  
Committee Assignments**

**Chair Mike Oates**

Budget Committee  
Chair, Mayor and Managers meeting  
911-Advisory Board  
ODOT Interchange Area Mgmt Plan Stakeholders

Tsuruta Sister City Committee  
NORCOR BOD (alternate)  
MHTH (County Liaison) (08)  
R1 ACT Committee

**Commissioner Karen Joplin**

Budget Committee  
Tri County Mental Health Board  
Col. Gorge Health Council  
OSU Ext. Advisory Committee  
AOC: Legislative Committee, Human Services  
NACO- VC of Justice & Public Safety Steering Committee

Cascade Locks Action Team  
Mid-Columbia Center for Living Board  
Local LPSCC  
Col. Gorge Health Council, Gorge CCO

**Commissioner Rich McBride**

Budget Committee  
MCCOG BOD (alternate)  
Health Care Facilities Board  
CGCC Facilities Committee  
Emergency Communication Liaison  
HR-WS Bridge Replacement Adv. Group (BRAG)  
Mid-Columbia Housing Authority

Visitors Council  
Oregon Open Campus (CGCC)  
Regional Solutions Team  
Mid Col. Community Action Council Board (CAP)  
Parks & Rec. Dist Master Plan Review Group

**Commissioner Bob Benton**

Budget Committee  
Mt Hood Economic Alliance Committee  
Windmaster Sewer District Chair  
NORCOR BOD (2018)  
Eastern Cascade Workforce Investment Board

BOPTA (Chair)  
MC Ag. Research & Ext. Center Adv. Board  
The Work Source Gorge Team (ex-officio)

**Commissioner Les Perkins**

Budget Committee  
Emergency Food & Shelter Program (1/10)  
MCEDD BOD (2019)  
HRC Energy Plan Exec. Committee  
AOC: Water Resource Steering Committee and Public Lands & Natural Resources Committee

CREA  
County Water Resources Steering Committee  
AOC Forest Mgmt Subcommittee (Dist 6 Rep)

**County Administrator**

Local Government Managers Meeting                      Economic Development Group

Adopted 1/18/05  
Modified 4/3/06  
Modified 5/15/06  
Modified 9/5/06  
Modified 1/16/07  
Modified 1/08, 11/08  
Modified 1/5/09

Modified 1/20/10  
Adopted 1/18/11  
Adopted 1/21/12  
Modified 2014  
Modified 2/2015  
Modified 1/19/16  
Modified 1/23/17

Modified 1/2018  
Modified 7/2019



# EXECUTIVE SESSION

ORS 192.660(2)(e) – Property

ORS 192.660(2)(d) - Labor Negotiations