

**Any item or issue not on the agenda you have a question, comment or statement about please bring up under Items from the General Public.**

**BOARD OF COMMISSIONERS WORK SESSION AGENDA**

4:00pm, CBAB, 601 State Street, 1<sup>st</sup> Floor Conf. Room, Hood River, Oregon

**MINUTES**

Chair Rivers welcomed the County Planning Commission members to the joint work session. All PC members were present as well as all Board of Commissioners.

Joint Meeting with Planning Commission- Discuss Planning Commissioner expectations, short-term rentals and marijuana business Ordinance updates

John Roberts, Community Development Director referred the Commission to the review of the two subjects in their packet.

*Short Term Rentals*

Commissioner Benton stated he feels inventory is an issue. Discussion of capping the number of STR in the unincorporated areas of the county. Discussion about the type of notification that is most appropriate when application/decision is made – should it just be the applicant or neighbors within a certain distance.

General discussion on how STR can or is affecting housing in the community, however it was felt that is not the only issue at hand. Hood River is a popular place to recreate and live, add the fact we are restricted with the limited size of our community.

No directive was given to the PC – however it was stated the by a few on the Commission they do not want to see an across the board ban on STR come as a recommendation from the PC.

*Marijuana Restrictions*

John stated the department has started to receive complaints from neighbors of sites that have been approved so far. The PC and staff are working on a time place and manner ordinance that will govern where and what type of marijuana business you can have. Work sessions and hearings will be held by the PC.

Hood River Soil & Water District and Hood River Watershed Group Updates – Cindy Thieman & Jordan Kim

Jordan handed out a paper showing the past, present and future projects of the HR Soil & Water Conservation District. Jordan took over as Director of the HRSWCD when Anne Saxby retired in January. Jordan had worked for HRSWCD for a10 years prior to taking on this position. Reviewed the Districts role as the Agricultural Water Quality Management Area program, discussed past and upcoming Irrigation Water Management Training in both English and Spanish.

Perkins asked if they have thought about doing similar training for small acreage residential folks. Jordan said they have tried to do that and it is mixed participation. Perkins suggested maybe partnering with the Irrigation Districts about putting on a joint training. Jordan will look into that. They coordinate the Oregon Watershed Enhancement Board Small Grant program for our area. 6 new projects were approved for funding this past year and four projects were completed.

The District has been monitoring pesticides in the area streams since 1999. They continue to partner with the County on the groundwater monitoring and conservation outreach in conjunction with help from the Watershed Group through Cindy Thieman.

*Cindy Thieman, HR Watershed Group Coordinator* - handed out information outlining the past projects, fundraising and future project plans as well as grants awarded and still in play.

Need another County rep on the Stew Crew (HR Collaborative Stewardship Group: Waucoma Project Development. Purpose: Develop recommendations on the Forest Services upcoming Waucoma Planning Area.

Health Department Updates- Ellen Larsen

Ellen Larsen, Health Department Director - Tri-Annual review is almost completed but they may be back next year because of changes in how the regions are reviewed. Previous best record was we had 15 compliance issues and this year we have 6.

*Other matters may be discussed as deemed appropriate by the Board.*

HIV care and treatment - compliance issue because of the new electronic medical record and converting from the paper to electronic format the state is requiring the paper copies of those records and we no longer have them. So we will be having discussions with the state to see how we can move forward.

The WIC program has a compliance issue with the TWIST program - There is now E-WIC app that can be downloaded onto your smart phone. There are menus available and you can scan items at the store and see if it has a recall on it, it will scan a food and let you know if it qualifies for WIC.

An exit interview with the tri-annual review process will be held until the new county administrator is on board.

We are working on a grant for another school based health center. There is one advanced planning grant and there are currently only 3 applications. The other two applicants are not quite as advanced as we are. This clinic will be in Cascade Locks school.

CCO - quality incentive measures - makes sure women get early prenatal care, immunizations, mammograms, colorectal screenings - we have met the measures and therefore the quim funds have been distributed to doctors that participated and some funds to the health departments. Our local doctors that were eligible for quim funds voted to give HRC public health \$90,000. Some funds have been drawn down for operations expenses. She hopes to use our money as seed money for program expansion - we are looking at communicable disease program, we only have one person certified for that right now.

Community health assessment questionnaires are out. If you have not received one and want to complete one they are available at the health department.

Public Health Modernization - is being worked on, no results are available at this time.

Newly decorated vaccination room at the health department is complete.

#### Oregon Association of County Engineers and Surveyors ORS 190 discussion – Emily Ackland, AOC

Emily Ackland, AOC County Road Program manager came and shared the need to have counties enter into an IGA to form an ORS 190 creating the OACES as a legal entity. Several options were discussed and it was felt developing an ORS 190 was the best option. As an ORS 190 will then be able to enter into an IGA with AOC to continue the support as it has been going. A minimum of 10 counties are needed in order to develop the ORS 190.

#### County Cemetery – Mikel Diwan, Public Works Director

Mikel reported about 6 months ago a rep from the Catholic Church asked if they could acquire the county cemetery ground. The idea has been discussed with the Administrator and legal counsel. Indigent burials are now handled through the State, and the county has no real need to own the property. We are basically just maintaining the grounds. We are not selling plots. The records that we do have are quite scattered and that is most likely due to the turnover in the department the last several years. He wanted to bring this to the BOC to see what direction the BOC would like to go. Would you consider transferring it to the Catholic Church. The Commission is open to the idea but would like to have a representative from St. Mary's speak with them about the issue at a future work session.

### **BOARD OF COMMISSIONERS REGULAR MEETING AGENDA** 6:00pm, CBAB, 601 State Street, 1<sup>st</sup> Floor Conf. Room, Hood River, Oregon

#### **MINUTES**

Chair Rivers opened the regular meeting. Present: Commissioner Perkins, Commissioner Benton, Commissioner Joplin, Commissioner Meyer, Administrator Meriwether and County Counsel Davies.

#### **CONFLICTS OR POTENTIAL CONFLICTS OF INTEREST –**

Commissioner Meyer reported a conflict with the plat approval on the Consent Agenda.

#### **ADDITIONS OR DELETIONS FROM THE AGENDA –**

Meriwether noted there are three consent items to add.

*Other matters may be discussed as deemed appropriate by the Board.*

**UNSCHEDULED ITEMS FROM THE GENERAL PUBLIC** (limit 5 minutes per person per subject)

Linda Floyd, 1373 Barker Road – concerned about the present state and disrepair of Barker Road and she would like to see the County take the road into its maintenance system. The Road is being used by large businesses that have truck traffic, it is long since a small residential access road. Concerned about the large pot holes and the vehicles on the road dodging those pot holes it is a safety hazard to walk and drive on.

**REPORTS**

County Administrator - reported there will be a Housing Summit will be held at the Hood River Inn on May 27th, sponsored by the PSU Urban Affairs - strategies on how to deal with high housing prices - they will be focusing on the cities of: HR city, Bend, Ashland, Astoria, Newport

MCEDD will be having it's 3rd transportation summit to be held in White Salmon at the hospital - May 19th at 9am.

This morning there was a 45% elector participation. That seems low to him but hopefully folks will be casting their ballots by 8pm tomorrow.

Commissioner Joplin - In April she attending the Stepping Up Summit with the Sheriff, PP Commander, MCCFL Director and NORCOR Administrator. We were the 51st team at the summit, it was a great summit. Discussion surrounded how to deal with mental health in jails and alternatives to placing these folks in jail.

Reported at the last AOC courthouse task force meeting HRC was prioritized as number one on the list. We need to come up with a plan and then meet with the Chief Justice to share our plan, our strategy and how to get there. David mentioned that he has asked Mikel to get the local committee back together to talk about where to go from here.

Commissioner Benton – Reported he attended a kick off for the Puff Factor in Odell.

Chair Rivers - NORCOR budget will be passed on Thursday and everything looks good right now. Brian has contacted the state prison folks and he has met and or exceeded their expectations for female prisoners so hopefully that deal will work out. Reported that he checked in with Sheriff English who reported he recently spoke with Bryan Brandenburg at NORCOR and the meetings are continuing with the Department of Corrections and going well. They have not decided on male or female population yet and no bed number has been determined but hope to decide by the end of the month if the DOC will be contracting with NORCOR for bed space.

Sheriff English also mentioned the Stepping Up Summit was amazing and it reinforced to him that we are moving in the right direction with NORCOR and with Joplin's leadership getting the outside partners together and particularly with the jail side of things we are moving in the right direction with Brian Brandenburg.

**CONSENT ACTION ITEMS**

- \*Approve minutes from the following commission meeting: April 18, 2016
- \*Approve setting Public Hearing on June 20, 2016 at 6:00pm - Hood River County Supplemental Budget #1 fiscal year 2015/2016.
- \*Authorize the write off of property taxes deemed uncollectable and unpaid totaling \$5247.40
- \*Approve Out of State travel for Michelle Renault, 911Dispatch Supervisor, August 14-17, 2016 to Orlando Florida.
- \*Declare obsolete equipment and office supplies as surplus.
- \*Approve Revised IGA with Wasco County for contracted Surveyor services and sign Resolution re-appointing Bradley J. Cross as Interim County Surveyor.
- \*Authorize signing off on a liquor license application from OLCC for Double Mountain.
- \*Approve from May 5, 2016 to award the Gander timber sale #16-8 to the high bidder Boise Cascade Wood Products, LLC La Grande, OR and the Hosta timber sale #16-9 to the high bidder Boise Cascade Wood Products, LLC Monmouth, OR
- \* Approve Budget Adjustment and sign Resolution for the new Forestry Recreation Trails department.
- \* Approve and authorize Chair Rivers to sign the Agreement for Improvements with Integrity Building & Construction, LLC
- \*Approve and sign Sunburst Valley Subdivision final plat.
- \*Declare Public Works equipment as surplus and sell at auction.

**SUPPLEMENTAL CONSENT ACTION ITEMS**

- \*Approve tax refund over \$2000 for account #'s: 14900, & 8846 – account already paid in full
- \*Approve Farm Loan \$30,000 to Charles Benton III and approve Chair Rivers to sign the Farm Loan Agreement
- \*Approve Farm Loan \$30,000 to Jeff and Cassandra McNerney and approve Chair Rivers to sign the Farm Loan Agreement

Commissioner Perkins made a motion to approve the consent and supplemental consent items as presented. Commissioner Benton seconded the motion.

Vote on the motion was as follows:

Commissioner Perkins – yea  
Commissioner Benton – yea  
Commissioner Joplin – yea  
Commissioner Meyer – abstain  
Chair Rivers – yea

Motion carried.

## **ITEMS FROM THE WORK SESSION**

### Oregon Association of County Engineers and Surveyors ORS 190

Commissioner Meyer made a motion to approve the Intergovernmental Agreement creating the Oregon Association of County Engineers and Surveyors as an ORS 190, and set a public hearing for June 20, 2016 at 6pm to consider an Ordinance ratifying the IGA. Commissioner Benton seconded the motion.

Vote on the motion was as follows:

Commissioner Perkins – yea  
Commissioner Benton – yea  
Commissioner Joplin – yea  
Commissioner Meyer – abstain  
Chair Rivers – yea

Motion carried.

### County Cemetery

Meyer wants to know what the Catholic Church plans to do with the land. Rives would like to have a presentation to the Commission regarding their offer.

Diwan said the requested was presented to him from the Church as an expansion need. Mikel said regardless we need to update our records. We need to determine who is all in the cemetery and where. Benton feels we need to have some sort of compensation for the property. Rives would like to have someone from the church come and share their ask.

## **CURRENT BUSINESS**

### Sheriff

#### Allocation of Title III Funds – \$ 55,968 to SAR Program

Commissioner Meyer moved to allocate all the FY 15/16 Title III funds to SAR. Commissioner Perkins seconded the motion.

Vote on the motion was as follows:

Commissioner Perkins – yea  
Commissioner Benton – yea  
Commissioner Joplin – yea  
Commissioner Meyer – abstain  
Chair Rivers – yea

Motion carried.

Administration

Health Insurance package

Denise Ford, HR Director -went over the numbers that were given from Pacific Source, which was initially a 15% increase - we went out to bid from other carriers. They were able to look at the numbers from the other bidders, they lowed to 9% which was still not within the 5% the county budgeted. The participants on the benefit and fact finding committee worked for several things to be changed. Several changes including \$500 increase on the deductible on each plan but asking for the HRA amount paid back to users by the county go up by \$500. There were about 6 caps, rant through the HRA this last year and it is saving the county money.

The changes the committee is recommending got the rates under 5%.

Meyer made a motion to accept the plans as presented by Denise (option 2 on both plans, and an increase to the HRA) Commissioner Perkins seconded the motion.

Vote on the motion was as follows:

Commissioner Perkins – yea  
Commissioner Benton –yea  
Commissioner Joplin –yea  
Commissioner Meyer – abstain  
Chair Rivers – yea

Motion carried.

County Administrator Recruitment

With the original search extended we now need to set a date for Prothman to review his top candidates and the Board to decide who they want to interview and set dates for the candidate’s reception and interviews.

Staff is suggesting Set June 6<sup>th</sup> at noon for preliminary applicant review, June 21<sup>st</sup> for candidate reception and June 22<sup>nd</sup> for candidate interviews. That was fine with the Commission. Staff will run those dates by Prothman.

**EXECUTIVE SESSION** per ORS 192.660

*If necessary, Executive Session will be held in accordance with but not limited to:*

*ORS 192.660 (1) (d) Labor Negotiations, ORS 192.660 (1) (e) Property, ORS 192.660 (1)(f) Records exempt from public inspection, ORS 192.660 (1) (a) Personnel, ORS 192.660 (1) (h) Legal Counsel*

**ADJOURNMENT** – Chair Rivers adjourned the meeting at 7:15pm

**CALENDAR OF UPCOMING PUBLIC MEETINGS/EVENTS** (note all dates and time subject to change with or without notice as required)

|        |            |   |
|--------|------------|---|
| May 2  | 1:00pm     | Tri-County Mental Health Board, Mid Col. Center for Living-TD (1 <sup>st</sup> Mon. ea. mo.-generally)  |
| May 4  | 2:00pm     | HRC Water Planning Group, 601 State St, 1 <sup>st</sup> floor conf. room (1 <sup>st</sup> Wed. ea.mo. – generally)                            |
| May 11 | 5:30pm     | County Planning Commission Meeting, CBAB, 601 State St Conf Rm. 1 <sup>st</sup> Fl, (2 <sup>nd</sup> & 4 <sup>th</sup> Wed. ea. mo generally) |
| May 16 | 4 & 6:00pm | Board of Commissioners work session & business meeting, CBAB, 601 State Street, Conf Room 1 <sup>st</sup> Floor (3 <sup>rd</sup> Mon. ea. mo) |
| May 17 | 7:00pm     | Library District Board meeting, Library, 502 State St., Conf. Room (3 <sup>rd</sup> Tues ea. mo. - subject to change)                         |
| May 18 | 3:00pm     | Department Head Meeting – Courthouse 1 <sup>st</sup> Floor Conference room  |
| May 24 | 2:00pm     | Safety Committee Meeting, Courthouse, 309 State Street, 1 <sup>st</sup> Floor (4 <sup>th</sup> Tues. ea. mo.)                                 |
| May 25 | 5:30pm     | County Planning Commission Meeting, CBAB, 601 State St Conf Rm. 1 <sup>st</sup> Fl, (2 <sup>nd</sup> & 4 <sup>th</sup> Wed. ea. mo generally) |
| May 30 |            | MEMORIAL DAY – COUNTY OFFICES CLOSED  |